

Humanities and Social Sciences Division ♦ Minutes

December 4, 2014

Present: Kristina Allende, Stacy Bacigalupi, Teresa DeLaby, Mike Dowdle, Marlene Gallarde, Solene Halabi, Hal Hoffman, Luisa Howell, Jim Jenkins, Elizabeth Lobb, Bob Stuard, John Vitullo

Item	Comments/Discussion/Outcome
Minutes	Minutes for November were approved as corrected (typographical error)
Division Retreat	Division Winter Retreat will be held at Kellogg West on January 24 th from 9:00 a.m. to 1:00 p.m. <ul style="list-style-type: none">• Will look at Academic Senate rubric for ranking faculty position requests, and work on refining the division rubric• Continue discussion of pedagogical piece of division strategies for student success• Develop 3-4 year plan for critical thinking
Enrollment	Two weeks ago the division had a 93% fill rate, which has now dropped to 91.5%. We shoot for a 95% fill rate by the start of classes: <ul style="list-style-type: none">• Anything with a fill rate under 40% right now will be cancelled• Will look again next week, and cancel those sections still at 60% or less (with a few exceptions)

Respectfully Submitted,

Teresa DeLaby
Administrative Secretary