

Humanities and Social Sciences Division ♦ Minutes**November 3, 2011**

Present: Jerry Allen, Kristina Allende, Stacy Bacigalupi, David Charbonneau, Teresa DeLaby, Jim Jenkins, Kurt Kemp, Misty Kolchakian, Jennifer Leader, Yuki McPhail, Dave Medina, Liesel Reinhart, Ralph Spaulding, Bob Stuard

Item	Comments/Discussion/Outcome
Minutes	Minutes for August and October approved as submitted
Guest – Dafna Kohn	<p>Dafna spoke to the Chairs on behalf of the Faculty Professional Development Committee which reports to the Professional Development Council:</p> <ul style="list-style-type: none"> • As the Teaching and Learning Institute is no longer around, a survey will be put out regarding professional development needs for future faculty development workshops • There will be workshops on campus for the optional Flex Day on February 4
Guests – Mary Johnson and Meghan Chen	<p>Mary and Meghan, Co-Chairs of the Distance Learning Committee, spoke to the Chairs about the upcoming Moodlerooms conversion and the training/support offered through the Online Learning Support Center:</p> <ul style="list-style-type: none"> • About 12 faculty will pilot their Moodlerooms courses during the Winter Intersession • In the Spring, faculty will have a choice between Blackboard and Moodlerooms • After June 30, there will be no more Blackboard • If faculty are Blackboard trained, there is no requirement to complete Moodlerooms training, but it is strongly recommended (workshops scheduled for November 4 and November 18 are almost full) • Additional Boot Camp workshops and individual mentoring sessions are scheduled for January 3-5 • After taking one of the 2-hour workshops, faculty can have 30-day access to an additional online course (12-16 hours to complete)
Guests – Jason Chevalier, Barbara McNeice-Stallard, and Dan Lamoree	<p>Jason, Barbara, and Dan spoke to the Chairs about using qualitative data (focus groups, interviews, minute papers, etc.) before or after assessing SLOs to delve deeper into specific areas. They are available to assist any faculty interested in using qualitative data.</p>
Curriculum	<p>Chairs were provided an example email notification regarding a stand-alone course being placed on hold. Following are some comments from the discussion that followed:</p> <ul style="list-style-type: none"> • Stacy said that the focus right now is on new courses and suggested that anyone considering proposing a new course that might be considered stand-alone ask LeAnne Garrett or Terri Long what they recommend to make sure it goes through • Dave proposed that Psychology, Sociology, and History join to develop degrees in Ethnic Studies and Women's Studies

Curriculum (Continued)	<ul style="list-style-type: none"> • Point to 2-3 transfer universities that will accept the course toward a transfer major • Make sure a rationale is included that explains (1) why the course is important at the community college level, (2) that no new equipment/adjuncts are needed, and (3) how the course will fit in without increasing offerings (course rotation schedule) <p>Liesel said that C&I doesn't have the authority to hold courses – only EDC does; she will pursue and report back. She will also request that rationale of new criteria be included in curriculum training materials.</p>
New Faculty Requests	<p>Dave asked that the ranking of HSS new faculty requests completed at a special meeting be included in these Minutes:</p> <ol style="list-style-type: none"> 1. Italian (Americo Marano retiring) 2. History (Ralph Spaulding retiring) 3. English (Kathy Henkins retired) 4. Communication (1-year temporary – Jim asked that it be pulled out of the ranking to be considered separately) 5. Art History (growth)

Respectfully Submitted,

Teresa DeLaby
Administrative Secretary