

Sign Language Interpreting Department

Department Meeting Minutes

September 11, 2014

Present: Bob Augustus, George Dorough, Bob Stuard

I FACULTY EVALUATION

- The new contract requires that we do more classroom visitations for adjunct faculty. Classroom evaluations must be conducted for adjunct faculty in the first semester for each preparation. In the second year of employment, classroom evaluations need to be repeated for each preparation.
- This will require that we all share the responsibility of completing these evaluations. By next meeting we should have a schedule identifying who needs to be evaluated this year and in which courses. Once we have this we can decide who will evaluate whom.
- Bob Stuard stated that he would like to get as many evaluations out of the way in the Fall as possible.

II NEW FACULTY POSITIONS

- Unfortunately Kathy Goodson will not be able to teach for us in the Spring. Ann Adaiak has agreed to teach the Interpreting Ethics course but is unable to teach the Applied Interpreting course. Peggy Huber might be a good candidate for this course.
- Bob Stuard will contact her and see if she can teach for us again.

III ADVISORY COMMITTEE MEETING

- We all agreed that it worked out well having our Advisory Committee meeting in the Winter as opposed to the Spring.
- We will have our Advisory Committee meeting this year on February 3rd.

IV ASL CLUB – EVENTS

- We need to take better advantage of using the ASL Club as a vehicle to transmit Deaf culture and language across campus and to provide more opportunities for ASL practice for our students.
- We discussed various ideas for events and activities to accomplish this.

V WORKSHOP FOR ADJUNCT FACULTY

- Our adjuncts need to be brought up to speed in course assessment. The college has funds to pay adjunct faculty to receive training in assessment activities (SLO work). We agreed to hosting a Saturday workshop for our adjuncts in which we will cover the SLO assessment process and other pedagogical matters.

VI SSSC STAFFING

- In addition to David, the SSSC is fully staffed with three other ASL tutors: Amanda, Artrie, and Claire