

# **Sign Language Interpreting Department**

## **Department Meeting Minutes**

### **OCTOBER 8, 2013**

Present: Bob Arnold, George Dorough, Bob Stuard

#### **I FRED GRAVATT**

Fred's paper worked finally cleared and he has been approved to enter the classroom. We need to work on avoiding this type of situation in the future and be very clear with people we interview and hire on what their responsibilities are in terms of producing the proper documentation to verify they have the minimum qualifications to teach.

#### **II Building Pool of Qualified Professors**

George has indicated that he plans on retiring in January 2015. If he declares his retirement early enough we can apply for a replacement position in the Fall 2014. Hopefully it will be approved, but even if it is, the earliest we will be able to replace him would be the Fall of 2015. That leaves us having to cover his Spring 2015 classes with adjuncts. We need to work on increasing our pool of adjuncts focusing on those who can teach day classes.

#### **III Lighting in Rm 205**

George pointed out that the lights do not dim properly in room 205. They remain too bright in the front where the screen is and are too dark in the back of the class. Bob S. will put in a work order to have this fixed.

#### **IV Growth Position Interpreting Professor, Ranking**

Our requested position was ranked 8<sup>th</sup> out of 17. This is unexpectedly high given it is a growth position. This shows avid support for our program by other chairs in the division. It is highly unlikely that our position will be approved. Both the academic Senate and the Instruction Team will do their own ranking and most likely only approve a few replacement positions in

areas students need to complete their degrees and transfer (Speech, English . . .)

Of greater concern for the future of our program is the possibility that a replacement position will not be approved for George. We have no guarantee, but should it not be approved this would jeopardize the integrity and future of our entire program.

## **V Curriculum Review SIGN 108 and SIGN 103**

We approved both the amendments to these courses that Bob S. put in to EDC last semester, and then worked on and approved the corrections asked for by the EDC committee.