

# **Sign Language Interpreting Department**

## **Department Meeting Minutes**

### **April 10, 2014**

Present: Bob Arnold, George Dorrough, Bob Stuard

#### **I Lottery Money**

There are still lottery money we need to decide on how to spend. Camcorders for the class room were suggested as one means of spending this money. They could be use to support learning by giving students the opportunity of filming there signed conversations and playing them back for immediate feedback.

#### **II Evaluating Part-Timers**

We reviewed who were up for evaluations to ensure we completed all we need to by year's end.

#### **III Curriculum Work – Honors Course**

We worked on the final adjustments needed to make an Honors version of our SIGN 101 course. Our hope is that this will be accepted by the EDC so that students who are part of the Honors program can use SIGN 101 to meet one of their G.E. requirements and at the same time meet their obligation for completing so many Honors courses.

#### **IV Course Level SLO 's**

- Four Year Cycle, we need to work on refining our 4- year cycle of curriculum review and our assessment cycle for SLO's
- Relating them to Learning Objectives, It is now deemed acceptable to use our measureable course objectives as the basis for our course level SLO's. We will have to re-visit the SLO's we developed for each course and see if they are still valid and how they relate to the course objectives.

- Must be assessed for courses to pass 4 year review

## **V Hiring Kathy Goodson**

Kathy Goodson has show an interest in teaching for the interpreting aspect of our program. She comes highly recommended. At present we do not have any openings but we should go ahead and interview her and have her added to our pool of potential adjuncts.

## **VII Minutes from Advisory Meeting**

We reviewed the minutes and checked for any errors or omissions.