

Sociology and Philosophy Department Minutes

May 13, 2015

3 pm

Attendance:

Sociologists Rillorta, Hatch, Stewart-Thomas, Gallarde (Chair), & Philosopher Andrea Diem Lane

Minutes

The April 8, 2015 meeting minutes were unanimously approved.

Announcements

- Ballots for Department Chair should be sent to Kim Garcia no sooner than 5/26 and no later than 5/29.
- Sociologist Hatch reported on the Research Showcase. It was a success, and students in sociology received recognition for their research.
- The president's office provided funding for Dr. Hatch's student to attend the National Undergraduate Research Conference.
- Sociologist Hatch is club advisor for the Roosevelt Institute Campus Network; the club is doing a panel on Sexual Harassment and Assault on May 20. Unfortunately, this conflicts with the Holocaust Survivor Presentation also taking place on that day.
- Chairperson Gallarde attended the 9th Annual International Conference on Sociology at the Athens Institute for Education and Research in Athens Greece, May 4 – 7. She briefly discussed some of the advances in visual and musical sociology.
- Sociologist Stewart Thomas presented a workshop on Reflective Listening to the New Faculty Seminar on April 24, 2015.
- Sociologist Stewart Thomas announced that she will be a reader at graduation.
- Sociologist Stewart Thomas attended the Sexual Harassment Seminar presented by Human Resources and reported that the information was extremely helpful and vital for all of us to know.

The following items were addressed:

- SAP schedules are in the portal; check schedules and classrooms
- Fall 2016 schedules are now due by the end of the summer
- Two sections of Phil 20B Honors will be offered in the Spring
- Soc 20 Honors will be offered in the Fall
- Enrollment for Phil 8 and 9 are still low
- Student Complaints have been on the rise, but it's not the same students or the same professors.
- IT can help professors program their phones to get MTSAC email sent directly to their cell
- Department orientation (retraining) for Distance Learning Professors is being offered
- Students doing research with human subjects need to be aware of the ethical dimensions; therefore, Sociologist Hatch is creating a guide for faculty for which she

wants feedback before her June 5th IRB meeting. She will place the guide in our boxes.

Curriculum

- Logic (Phil 3 and 3H) were submitted to match CID; we are still waiting for the results
- Phil 20A and 20AH were *resubmitted* to match CID specifications

Budget

- Send requests for supplies to Chair

Reports

- Faculty Association report given
- Academic Senate report given
 - Institutional Level Outcomes (ILO), Program Level Outcomes (PLO), and Student Learning Outcomes (SLO) must be on all of our syllabi. This information will also be shared with the adjuncts on **Friday May 29th** at the 10 a.m. **Adjunct Department Meeting**
 - Chairperson Gallarde will send us an email outlining the ILO, PLO and SLOs

June Department Meeting

The June 10th department meeting will begin at 10:30 am.

Adjournment

The meeting was adjourned by Chairperson Gallarde.

Minutes prepared by Minute-Taker Michelle Stewart Thomas