

# **Sociology/Philosophy Department Meeting 9/11/13**

## **Call to Order**

The meeting was called to order at 3 p.m. in room 26A: 1640

## **Attendance:**

*Faculty Present:*

Andrea Diem, Marlene Gallarde, Rebecca Hatch, David Lane, Charles McGruder, Linda Rillorta, Michelle Stewart Thomas, Sam Wolde-Yohannes, Kimberly Phillips

## **Minutes**

Suggestions were made regarding the Aug. minutes.

## **Special Presentations**

James Jenkins, HSS Dean, came and discussed the following:

- Enrollment patterns
  - Data is being gathered on the timing of registration for classes; the type of classes that fill (or don't); what classes have wait lists, transferability, etc.
- Student success
  - The importance of degree/certificate completion, transfer rates, course completion (on campus and on line)
- Rotation of electives
- Full-time faculty schedules

Carolyn Kuykendall, Director of Honors, came and discussed the following:

- Students' assessment
  - Honors students report that our classes are enriching & enjoyable
- The Rotation of honor's classes
  - She offered some suggestions of ways to rotate honors offerings and shared data on the soc/phil fill rates for specific honors classes since 2009.

## **Scheduling of Adjuncts**

Sociology faculty met in a small group and made the following decision regarding the scheduling of adjuncts:

- Faculty with rehire rights and high evaluations will get their preference in scheduling up to 3 classes
- Faculty with rehire rights who have average evaluations will get their guaranteed 1 class

- The remaining classes will be divided among new hires without rehire rights

Philosophy faculty met in a small group and made the following decision regarding the scheduling of adjuncts for summer and winter:

- Adjuncts will get assigned classes (max 2) based on seniority, contingent upon evaluations
- Phil 9 must be assigned based on special qualifications

### **Faculty Reports**

- Andrea gave an update on Soc 4.
- Sam gave a faculty association report.
- Marissa Banuelos, a soc adjunct professor, has agreed to serve as our academic senate rep. She will attend the meetings and email a report to us.
- Marlene gave a SLO/GEO report and presented Andrea with a gift card for her
- Charles reported that the department website is now up.

### **Miscellaneous**

- Budget:
  - We have \$1100 in the budget for anything that will help us in the classroom.
  - Roughly \$600 is left in the budge for office needs. Various suggestions were made
- Faculty Accomplishments:
  - The list of accomplishments will no longer be collected monthly. Instead we will collect them towards the end of the year. Future discussion on this topic is needed.