

Psychology/Education Department meeting minutes

December 12, 2013

Present: Joshua Knapp, Misty Kolchakian (scribe), Shiloh Blacksher, Michael Dowdle (co-chair), Stacy Bacigalupi (co-chair), Charis Louie, and Chara Powell.

Meeting commenced: 3pm

Approval of November department meeting minutes with minor changes.

Year End Report:

- Charis and Misty participated in task force on rigor for the Honors program.
- Charis and Misty also attended another IRB committee meeting. Students have now piloted the student modules for the CITI-training.
- Chara's proposal for Spring Flex Day was approved ("Identifying and Assisting Students' Emotional Issues in the Classroom").
- Misty and Annie's goal setting group was successful, and students recommended doing it again and making it longer (6 weeks instead of 4 weeks).
- The Department adopted a family for "Adopt-a-family program".
- Charis and Misty have mentored honors students to submit abstract proposals for HTCC (Honors Transfer conference).

Division meeting information:

- Division meeting info: The RTF process will be changed (will be blind, will have change in rubric, rankings will occur prior to Division meeting, process will start earlier, etc).
- Carolyn Kuykendall spoke about the updates on the Honors Task Force meeting on "rigor".

Department Business:

- Education Move Proposal: Document states that the education discipline should be moved to the Child Development Department (rationale provided in proposal document). Psychology/Education Department approved of the proposal.
- Request to fill: Department agreed to request two faculty positions (RTF). Process would begin in Spring 2014 for Fall 2014 start date.
- SLOs—Psyc 10 and 5 will need to be assessed. SLO Day will be Friday March 28, 9am-noon.
- Curriculum—C-ID update. All of our courses with the CID descriptor numbers have been approved. Psyc 10 is still pending.
- Psych Day will be Fri May 9th 2014, 9am-noon. Any faculty who wish to help with planning the event are invited to assist. Student assistants will also be needed (approximately 4).

Department Reports:

--Academic Senate:

- Jeff Archibald was elected as VP.
- 7 faculty will be leaving the college by June 2014.
- Flex Day Spring 2014 on Feb 21, 2014 will have 3 breakout sessions and a lunchtime presentation, and faculty are asked to register online. Space is limited.
- Some coordinator positions are available as well as committee positions.
- POD will undergo major remodeling starting in Dec 2013 (through June 2014).

--Faculty Association: There are new calendar proposals for 2015-2016. Faculty will review options and let Josh know how to vote at the next FA meeting in March 2014.

--Psych Club—no report given

Meeting Adjourned: 5pm