

History Discipline Meeting minutes: 4/13, 3pm

Full-time historians in attendance: Allie, April, Kim, Kate, Hal, Ann-Lee, Bill (closed meeting)

Guests: Jim Jenkins and Jeanne-Marie Velickovik

- March minutes approved

Action Item

- A motion was made to move to a more informal minute taking system which could include adjunct volunteers as well as frequent full time volunteers. The motion was amended to specify that we set up a volunteer system in advance (perhaps at August meetings). Motion seconded and approved

Chair Elections (Jim)

- Jim Jenkins gave an overview of the current state of the department chair elections and the status of the current chair as two disciplines. Elections, to be held by the end of April, will proceed on the basis of a continued joint HAH department. Jim provided 3 options for the chair election for the 2016-17 AY.
- Motion passed to hold nominations today, overseen by Jim
- Jim reported that Art History has nominated Cristina Hernandez to be the Co-Chair of HAH, facilitating Art History, with the disciplines meeting and operating separately. (option 3)
- Kate was nominated as Co-Chair of HAH, facilitating History, with the disciplines meeting and operating separately. (option 3)
- **Elections to occur at the discipline meetings in May.** Votes will be accounted and reported by Division.

Division report (Jim)

- **Dual enrollment program:**
 - o Based on recent legislation that removes barriers from high school districts working with community colleges to allow high school students to get dual credit for a college course taken while in high school.
 - o Currently, pressure is on local boards to approve the process agreements between Mt Sac and High School Districts which is slowing this process.
- **Pathways:**
 - o National consortium chosen to participate with aprox. 30 other national campuses. PATHWAYS have: linked classes, shared curricula, designed to create cohorts that graduate faster. Often includes specialized counseling and tutoring.
 - o Allows disciplines to link across the Division- any faculty may jointly propose a Pathways linked series of courses

- Designed to remove barriers to matriculation. Often courses are stacked (8 week etc) to guarantee enrollment in next course pending passing grades. Allows students to move quickly through their GE courses.
- **Evacuation procedures:**
 - Writing Center employees in charge of facilitation of Bldg 26 evacuation- (tutors are floor captains managed by David, they will have ID and walkie-talkie and potentially vests).
 - Notifications will go to cell phones only in case of non-fire emergencies.
 - Faculty are responsible as state emergency workers to give instructions to the students (to stay in place or to evacuate). Faculty do not need to be last to leave the classroom once instruction has been communicated.

Senate report (Kate)

- Instruction has proposed:
 - 4 day intercession courses (meeting 4X a week for 6 weeks)
 - The dept expressed disapproval of this idea
 - Saturday classes
- Approval of student services proposal on policy on expelled students
- Approval of tightened Ch 5 language on residency status (international student, residency status etc- takes 1 year to est residency)
- Senate adopted Resolution **“In Support of Open Educational Resources”** which encourages the use of free or low-cost open source digital textbooks and learning resources” as alternatives to traditional textbooks. This proposal is an addendum to the 2011 **Textbook Adoption Guidelines:** which already stipulates that faculty should “consider all available options...including using softbound and/or freely distributable materials” and as mandated by principles of the Spring 2015 Support College Textbook Affordability Act (Statewide). This resolution also supports the development of a campus plan to seek funding through the Open Educational Resources grant for the adoption of open education recourse at Mt Sac.
- Adopted recommendation of task force for on non-credit, continuing ed, and community education

FA report (Bill)

General Discussion:

- wording for online evaluations questions
- Health and welfare benefits for adjuncts
- Leaves of absence procedures
- Re-assigned time
- Ryan Hunt has requested eligibility nomination for at large appointment- affirmed by dept

- Dept discussion about proposal by President Scroggins to move forward on an autonomous armed force on campus. Department members expressed concern with this idea both in terms of funding allocation and effective implementation.

Action Items

- Minutes correction to Oct meeting- (proposal should have read: to change eligibility for all classes from eligibility to 68 to eligibility to 1A). This has been fixed and re-submitted to Division.
 - o **Discussion of the process for changing these eligibilities (who will do it and when, postponed until the May meeting)**
- All revisions proposed by Bill for the HIST 3 and 4, 3H and 4H, 36, and HIST 6 (Latin America) courses were approved by department

Discussion Items

- **Discussion on cartridge for printer-** will request Division to assume funding of this process in future (rather than out of individual dept funds) as the printer in the work room is used by people from many depts within the discipline
- **Discussion on map options for new rooms**
- **Discussion on online evals**
- **History AAT degree— (Jeanne-Marie)**
 - o JM discussed that there needs to be a few small revisions for the AAT paperwork. 60 units is typical for transfer. Geography is a good example of a concise degree—16 units because there are limited choices in limited categories.
 - Jeanne- Marie urged us to make our transfer list options and requirements more concise, and keep it between 18 and 21 total units.
 - Modify and focus on the history courses, and let students openly choose the other courses they want to take outside of history.
 - We also need to create a timeline as well—not only what courses that are required, but in what (if any) specific order they need to be taken in.
 - o AAT Template was handed out and discussed. If we want to modify degree, we need to use the most recent template. Courses have to CID aligned to be listed on the AAT transfer degree.
 - o We need to determine as a group what courses we want to include in the degree. We plan to determine that by the next meeting. Kate asked us all to offer our ideas, thoughts, and recommendations via email by next meeting in May. **In May we will discuss it.**
 - o Rules have changed for course creation; now we cannot create a course unless it falls under a degree.
- **Student Outcomes** need to be assessed as well. Jean Marie reminded us to assess our courses on a regular basis.

Action Item

- Discussion of adjunct voting.
 - Proposal on the table: Adjuncts cannot vote for department chair, adjuncts without rehire rights cannot vote. Adjuncts with re-hire rights may not vote in abstentia, but may request a schedule allowing them to attend the meeting.
 - Further discussion may take place over email. **The official vote on adjunct suffrage was moved to next meeting.**

Meeting adjourned 5:04 PM

Scribes: Allie Frickert-Murashige, April Tellez