

Art History and History Department Meeting Agenda

May 13, 2015

26A-1640

Begin: 3:00 P.M.

Minute taker: Jenn Wilson-Gonzalez

Attendees: Kate Cannon, Hal Hoffman, Bill Jones, April Tellez, Daniel Staylor, Kim Earhart, Raul Chavez, Charlotte Negrette, Sandi Esslinger, Cristina Hernandez, and Jenn Wilson-Gonzalez.

Academic Senate Report:

It was reported that the AS is pushing for fee payers to join campus-wide. Dual enrollment was also discussed. Reports on and issues surrounding lifting Orientation and Assessment Testing were discussed, as was concerns about sources of funds for tutoring programs on Campus. The current Campus protests were discussed regarding an alleged sexual assault that occurred on Campus.

Committee Vacancies-

There are committee vacancies they are trying to fill.

Education Design-

The senate voted on a new education design committee from 14 to 23 people. The motion passed.

Reserves-

Mt. SAC's reserve is currently 21%, and will probably grow. The Department discussed concerns and questions surrounding reserves.

Salaries-

Mt. SAC starting salaries now \$60k

Social Media Task Force-

Wanted to put together guidelines for faculty. Faculty needs to be aware of what they are posting online. They can only recommend this, but would like to have "best practices" policies.

Division Meeting:

Dual Enrollments-

President Scroggins is moving forward with dual enrollments. These courses will probably be general education-type courses that will be taught on their campuses. This may begin Fall 2016. The details and logistics are still being worked out.

Department Minutes-

The Division requests that minute takers include the names of those in attendances, not who is absent. It is also important to continue to include “standing outcomes” on the agenda (e.g. extended discussions on SLOs, GEOs, and Outcomes), which the Accrediting Commission for Community and Junior Colleges (ACCJC) has put schools on notice for not having it in the minutes. For topics and descriptions, write short descriptive paragraphs, not bullet points. After the minutes have been approved, we are to email them as a PDF to Kim Garcia as soon as possible.

Parking Structure-

The parking structure project has been put on hold due to traffic concerns and resident complaints of obstruction of view. There is talk of Foothill Transit working with Mt. SAC on improving public transportation.

EDC Committees-

The EDC is still looking for two representatives from every division. The Outcomes Committee wants one member from the Division.

Equipment Requests-

Last week was the soft deadline for equipment requests. It was asked if films are included in this category. The following items were mentioned: bulletin boards for outside the offices, bench in the hallway, a new printer for the work room, and wireless ceiling projectors.

Department Business:

Anne Lee Grimstad-

The Department’s new hire, Anne Lee Grimstad, will be joining us in the Fall. Her subfield is Africa.

Opinions were given on where Ann Lee’s office should be. It was concluded that Ann Lee will share an office with Bill Jones and that Kim will move to Damany's former office.

RTFs-

RTFs (aka RFP – Request For Position) It’s time to think about what positions the Department wishes to ask for in the Fall.

Four-Year Curriculum Review-

The following classes are up for a four-year review: Hist 3, Hist 36, Hist 3H, Hist 4H. Usually this involves, at minimum, an update of the texts and a review of the pre-reqs. Faculty may also update and/or modify anything else. On some occasions, if appropriate, the title of the course may be changed to reflect the content of the course (e.g. from “Political Science” to “Introduction to American Government and Institutions”). Other changes may involve slight tweaks in the outline, list of sample assignments, etc.

Motion: that the Department votes to approve the listed courses for four-year review. Motion seconded and approved.

Department Chair election updates-

Nominations for Dept chair are now open; they close on Friday May 15. Election will be before May 29. Our next department meeting, then, will be May 27. Chair options were discussed (co-chairs versus solo chair).

ILOs and SLOs:

Discussed ILOs and SLOs outcomes and updates

Miscellaneous Announcements:

There is an upcoming PIE report. Please notify Hal of any accomplishments you would like recognized.

Action/Debate Items:

HAH Chair Elections-

Motion: For the upcoming History & Art History Department Chair election Kate Cannon and Cristina Hernandez were nominated for the position to serve as co-chairs of the HAH Dept. Kate Cannon would serve as Chair of the History Department and Cristina Hernandez would serve as Chair of the Art History Department.

Motion seconded and approved.

Elections-

Motion: to make a HAH Department statement requesting postponing elections to a time of the year when faculty are on Campus.

Motion seconded and approved.

Four-Year Curriculum Review-

Motion: that the Department votes to approve the listed courses for four-year review.

Motion seconded and approved .

Thank You Gift-

It was suggested that members of the Department pitch in for a Thank You gift for Tiffany. The Department approved.

Next department meeting: Wednesday, May 27, 3:00 p.m., room 26A 1640.

End: 5:00 P.M.