

History and Art History Department Meeting Notes:

Flex Day, August 21, 2015

Attendance:

Cristina Hernandez, Sandy Esslinger, Kate Cannon, Kim Earhart, Bill Jones, Raul Chavez, Allie Frickert, April Tellez, Ryan Hunt, Charlotte Negrete, Ashley Haines, Jenn Wilson-Gonzalez

Academic Senate and Division Reports:

No meetings yet, nothing to report.

Meeting Minutes:

It was agreed upon and determined that meeting minutes need to be recorded by a full time faculty member, as it is in our assignment description.

The following meeting minutes will be recorded and typed by the following:

August-April	September-Kim	October-Allie	November-Bill
December-Raul	February-Sandy	March-Cristina	April-Kate
May-Hal	June- Open		

Meeting Dates:

The following are the fall semester department meeting dates:

September 9 th	October 14 th
November 18 th	December 2 nd

Work Study Student Aide:

Kate announced that Kendra is our new student aid. It was reiterated that student aid should not be looking at grades. Kendra begins the first week of classes.

Storage Room:

It was decided to ultimately rekey the storage room that houses Art History slides and a work space as well as History and Art History videos to a G5 key that all faculty, both full and adjunct, can have equal access to. Kate reported that she would request the rekeying immediately, and that it was the responsibility of all faculty to pick up the key requisitions and the key from said services.

Enrollment:

It was noted that enrollment is very strong overall, but that History 3 and 4 were not enrolling as well as anticipated, as well as the 8 week History courses being offered this semester. Histories 1, 7, and 8 all enrolled quickly.

Art History 8 week classes enrolled well. Cristina also reported that she is not putting more Art History classes into the schedule because it is hard to find adjuncts to teach those classes, as well as a lack of classroom space for more Art History course offerings.

It was also noted that Friday classes are filling very quickly, and seem to be preferred by students, along with the more traditional 8 AM to 3 PM courses offered.

Art Class Overlap:

Cristina was contacted by Studio Art. They are developing a new course on book making and the printing press, and wanted to ensure that there was not substantial course material overlap. The following **motion** was made: The Department of Art History has reviewed the proposed Fine Arts class for overlap and has found no significant Fine Art and Art History overlap. **Motion carried with unanimous support.**

Faculty Association Report:

Ballots were sent out, and are due September 4th.

The FA discussed the importance of encouraging adjuncts to become signed on members of CTA.

Highlights from the bargaining include:

- 5.02% raise this year, 1.02% is COLA

- 2016-2017 COLA or 1%

- 6 approved units—POD or otherwise to move from one column to the next. It is no longer required to be at the 13th step.

- We pay more into STRS—we cap at approximately 10%, but district contributions will continue going up.

- Eric Kaljumagi, will be holding information sessions on the new contract

- Adjuncts have an increase in the amount of pay for office hours. These office hours need to be documented on the syllabi, and can be held virtually.

Academic Senate Planning Session:

Kate attended this on Thursday, 08/20. The AP for changing the Mt. SAC grading rubric to add in + and – grades was shot down. Kate plans to pursue it.

We are now a department of 10, so we need two FA reps, and 2 Senators. Allie is our second FA rep this year.

Serving on Senate requires an open block on Tuesdays and Thursdays from 11:30-1

We are currently looking for another Senator. It was noted that only full time can serve on Senate.

Scheduling Issues:

Both chairs have already submitted the winter session schedule. The spring schedule is currently hardening. There is not a lot of wiggle room. Room changes and staff changes make it very difficult for division to accommodate such changes. It is recommended to swap with another willing instructor from the department if a change in schedule is absolutely necessary.

It was also reported that Division can now change class times without necessarily informing us first.

Request To Fill:

RTF are now looked at separately by discipline, so there is no need to rank within our own department any longer. Each discipline can argue their need for RTF for themselves.

History RTFs: Priority is a replacement for Damany—U.S. and African American History

#2. U.S. historian—generalist

It was also recommended that for our second RTF, we find someone who is also capable of teaching the History of Mexico.

Office Concerns:

Kim's new office (Damany's former office) is reportedly to be shared with Political Science?

Meeting Adjourned

Adjourned at 3:30 p.m.