

History and Art History Department
Meeting Minutes: October 8, 2014
3:20pm-5:20pm

Full-time Faculty Attendance:

Hal Hoffman, Kate Cannon, Raul Chavez, Kim Earhart, Sandy Esslinger, Allie Frickert, Cristina Hernandez, Bill Jones, April Tellez

Adjunct Faculty Attendance:

Ryan Russell Hunt, Charlotte Negrete, Jennifer Wilson-Gonzales

Previous Meeting Minutes:

September 10, 2014 Meeting Minutes revised minutes approved.

First Motion: Kim Earhart

Second Motion: Kate Cannon

Vote: PASSED

Reports, Information, and Announcement Items

Academic Senate Report

1. Revisions are being made to the academic policies for positions that are hired using grant money.
2. Mt Sac Academic Mutual Agreement Council is investigating why there is such a large reserve. They are above the 10% reserve maximum.
3. Workshop on compressed course format is being offered for 2 week and 6 week courses.
4. Workshop of Faculty Inquiry Group to assist faculty members to request money for research to investigate how students learn. Professional Development states that there is \$100,000 available.
5. Initiative for a more logically sound campus has passed.
6. Social Media Task Force
 - The task force will review the academic policies on the use of technology and social media. It is apparent that this is not being followed at this point. One of the key issues is faculties' use of communication with students on the Facebook platform. The college recommends that faculty should have a disclaimer that it does not represent the views of the college and faculty members should be conscience of how they represent Mt. SAC.
7. Massive Open Online Courses Pilot Program
 - While this test pilot program is already running, Senate will be voting on Mt. SAC's agreement to join the program. The program has 24 community colleges are conducting research on the effectiveness of the

distance learning courses. The 24 participating community colleges will come together and create a standard for MOOCs. Mt. SAC would like to have Hist 7 and Hist 8 courses as full online courses (no hybrid).

Faculty Association Report

1. Presentation on advantages of Interest-Based Bargaining
 - FA will vote in the November or December meeting.
 - Sandra Esslinger has agreed to do the Interest-Based Bargaining Training Workshop and will inform the faculty of her opinion.
2. Lance Heard is resigning at the end of the semester. Eric Kalijumaji will be replacing him.
3. Newly elected Executive Board Member Joan Sholars is nominated for Vice President.
4. We are 5 over the Faculty Obligation Number that was established through recalculation of enrollment this year. It is not known yet what President Scroggins will decide.
5. FA will be voting on the 2016-2017 Academic Calendar. FA Executive Board prefers Option A. Calendar drafts were displayed to History Department faculty.

Division Meeting Report

1. Requests to Fill for Full-time faculty positions have gone to the Instruction Team for ranking. There are 53 requests campus wide. In our Division, two of our requests are in the top 10: Math, History probationary, English. Instruction Team has agreed that lost probationary positions would be top-ranked and the ranking criteria has been refined and closely duplicates Humanities and Social Science Division's criteria. They have also discussed growth and scheduling and will not distinguish between "growth" and "replacement" positions; but distinguished only by the degree of "critical need." Small departments who are susceptible to illnesses and sabbaticals may be in "critical need." Art History will find this particularly interesting.
2. Planning for Growth
 - Fire Technology and Aeronautics have lost 1000 students over the past three semesters; and the Nursing Department has also decreased in size. Humanities and Social Science Division would like to capture the FTES without over scheduling.

Department Business and Announcements

1. Title V: Pathways were distributed and discussed.
2. Department of History and Art History Enrollment and Scheduling Updates
 - History and Art History's enrollment is at 98%. Division has explained that low enrollment in our departments is not a concern. Only real concerns are on-line, short-term, and evening classes that were slow to fill.

Division suggests that rearrangement of schedules based on one semester of “soft” enrollments could send red flags to the Instruction Office. History has been awarded two more sections during the 2015 Winter and Spring semesters. Division is happy to open any course that they believe will be at least 80% full before the first day of class, as they expect low enrollment after the class started.

3. Hal Hoffman requested volunteers for Adjunct pool interview screening and Adjunct evaluations.
4. FA Task Force meeting on Department Chair position and compensation
 - Recent faculty surveys indicated that chair compensation is an issue that faculty wants to address. Chair duties have increased and compensation has not. Also, the Lecture Hour Equivalent is based on the previous year’s calculations; thus chairs might be underpaid. Task force is questioning how to solve the LHE problem, the stress level of the position, and the key issues of chair’s position as a manager without management authority.
5. History and Art History Department Meetings Schedule and Efficiency
 - There was a discussion on the idea of applying Robert’s Rules to the department meetings in attempt to make the meeting more time efficient. Faculty has agreed that new action/debate items should be communicated to Department Chair Hal Hoffman prior to the meeting so they are detailed on the agenda, and to keep questions relevant as possible to save time. Finally, the faculty has decided to set a new meeting time to 3pm and have a possible Action Meeting the following week to finish any emergency business.
6. The History and Art History Department would like to thank Bill Jones for his contribution to another successful Constitution Day.
7. Tiffany, the department’s new student worker, has been very helpful and everyone is pleased with her assistance.
8. Former Chair and long-time Mt. SAC History Department faculty member Ralph Spaulding is doing well and is resting comfortably at home.

Updates on SLOs, GEOs, Outcomes

1. Discussion on long-term planning for how this can assist us with student success.

New Action and Debate Items

Item 1: No new business.

Last Minute Announcements, Business, or Items

Item 1: No new business.