

Political Science and Geography Department Minutes 4-8-14

- I. 3-11-14 minutes approved
- II. Curtis had nothing to report from the faculty senate
- III. Tyler had nothing to report from the faculty association
- IV. Update on SLO work
 - a. Elizabeth reported that both POLI 25 and POLI 35 need to be assessed and, perhaps their SLOs should be revised
 - b. Elizabeth asked members of the department to think before the next meeting about what would constitute a measurable outcome for the POLI AA-T degree
 - c. She also asked what the capstone course should be for the POLI AA-T degree – POLI 2 or some other course
- V. Course Review
 - a. The department voted to approve the changes made to the COR to POLI 5
 - b. Tyler brought up the idea of a hard prereq for English 1-A for POLI 1
 - i. Dafna mentioned the possibility that putting in a hard prereq for POLI 1 might reduce the wait lists for POLI 1 and make it harder for the department to get a replacement for Jerry's position
 - c. Curtis brought up the possibility of replacing the POLI 1 prereq for POLI 2 with a requirement to take any other political science class before taking POLI 2
- VI. Elizabeth asked faculty for a list of needed office supplies
- VII. Upcoming Events
 - a. Elizabeth announced that Jean Schroedel, Dean of the School of Public Policy at Claremont McKenna would speak on Native American voting rights on April 24th from 3:00-5:00 P.M.
 - b. James announced the April 23rd Jerry B. Allen Earth Day lecture and informed members of the department that he placed a flier in their mailboxes
- VIII. Elizabeth said that summer and fall 2014 schedules are now available for review
- IX. Division Report
 - a. Elizabeth asked if anyone in the department is available to evaluate Richard Santillan. She asked members of the department what they wanted to do given the conversation in the previous meeting about his syllabus and exams policy. Members of the department unanimously agreed that he should be counseled by Elizabeth.
 - b. Elizabeth announced that the new deadline for PIE will be in October rather than the end of June
 - c. Elizabeth reported that POLI 1 has been identified as a critical course, therefore it can benefit from Title V money.

- i. She explained that it can be included in soft links, stipends are available to fund tutors in the classroom, and there can be a link with a library research class.
 - ii. She said those in the department who are interested in obtaining additional information should contact Lisa Rodriguez at ext. 4177
- d. Elizabeth announced that no additional Distance Learning FTEs will be allowed
- e. She reported that sabbaticals are being granted again
- f. Elizabeth stated that faculty requests for new hires are due at the end of the spring semester, to be voted on at the first Division meeting in the fall
 - i. Dafna suggested asking for Title V money to hire someone new (she said that the downside would be that the position would then be a temporary hire).
 - ii. Elizabeth asked for suggestions from members of the department on how to make a better pitch for new hires for the department
- g. Elizabeth announced that the Division is going to be taking more control of the scheduling process
 - i. She said the Division is taking more control to reduce irregularity in scheduling and to have more control over when courses are offered so that it meets student demand, not just faculty convenience
- X. Chair Elections
 - a. Elizabeth announced that nominations are due by May 16th and the election must be completed by May 30th. She announced that the eligibility of the current chair to run again will be determined by around April 21st.