

Mt. San Antonio College
Foreign Languages Department
Department Meeting

Approved Minutes of Wednesday, September 9, 2015, 2:30 to 4:30 p.m.

Present: Prof. M. Castillejos, Prof. Y. Dr. C.P. Chang, Prof. K. Kemp, Prof. L. Howell, Prof. S. A. Halabi, Prof. L. Sánchez, Prof. A. Salinger (jury duty), Prof. S. Ott and Prof. M. Luther

1. Approval of Minutes for the June and August meetings: approved
2. Reports: Faculty Association and Academic Senate
3. Classroom observations: see attachment
4. Adjunct Faculty to hire: Arabic, French & Italian
5. Vote for all Civilization/Cinema/culture courses to be developed: **approved** for German, Spanish, Japanese, Chinese, Italian and French. (Japanese Culture through Cinema- Mihoko Luther, Japanese Civilization & Culture – Grigor Ketenchian, German Culture through Cinema & German Civilization & Culture – Marc Voss and Spanish Culture through Cinema –Enriqueta Leyva. All courses will be taught in English and the instructors' names next to the courses are only the developers)
6. Workshop for Adjunct: We will be holding two workshops this year, one in Fall (informative for adjuncts) and one in Spring (pedagogical for all):
7. Co-sponsoring AATSP spring 2017 conference: agreed to support
8. Spanish hire- Renee Andrade's replacement: Request for Faculty Position discussed and revised
9. Updates:
 - a. ADT in Spanish,
 - b. Spanish work with the NHLRC at UCLA,
 - c. AA in World Languages,
 - d. Honors Classes,
 - e. Placement Exam Pilot,
 - f. Spanish Court Interpreting Certificate,
 - g. Credit by Exam,
 - h. Conversation Classes,
 - i. Class reduction and
 - j. Chinese Conversation Classes

Recorder: C.P. Chang, Ph.D.

Attachment: ADJUNCT FACULTY'S CLASSROOMS TO BE OBSERVED

NAME	CLASS/TIME/DAY	OBSERVER	COMPLETED
Mahbuba Hammad	Ar1 TTh 12pm 40-123	Jeanne-Marie	
Karen Francisco	Fr1 TTh 730am 26D-3471	Solene Halabi	
Anne Lavalley	Fr1 TTh 215pm 26D-3471	Solene Halabi	
Douglas Smith	Ger1 TTh 730am 66-209	Chih-ping Chang	
Marc Voss	Ger1 TTh 430pm 21J-2	Lizbeth Sanchez	
Viviana Pezezera	It1 F 8am-1215pm 26B-3551	Luisa Howell	
Viviana Pezezera	It60 T 3pm-6:10pm 26A-2670	Manuel Castillejos	
Mika Sawada	Jap1 TTh 430pm 26B-3555	Lizbeth Sanchez	
Mika Sawada	Jap2 TTh645pm 26B-3551	Luisa Howell	
Sachi Johnston	Jap1 TTh 430pm 26B-3565	Lizbeth Sanchez	
Keiko Appel	Jap1 MW 645pm 26B-3565	Kurt Kemp	
Grigor Ketenchian	Jap1 TTh 645pm 26B-3565	Kurt Kemp	
Yoshiko Uchida	Jap1 F 130pm 26B-3555	Solene Halabi	
Grace Kiang	Jap2 TTh 12pm 26B-3555	Jeanne-Marie	