

**Mt. San Antonio College**  
**Foreign Languages Department**  
**Department Meeting**

Minutes of Wednesday, December 3, 2014 @ 2:30pm

Attendees: Prof. M. Castillejos, Dr. C. P. Chang, Prof. S.A. Halabi, Prof. L. Howell, Prof. K. Kemp, Prof. M. Luther, Prof. Y. McPhail, Prof. S. Ott, Prof. P. Petry, Prof. A. Salinger, Prof. L. Sánchez

- 1) Approval of Minutes – Minutes were approved for September & November
- 2) Alina Hernandez from the Counseling Department – Could not attend this meeting, will join a future meeting
- 3) Reports – Faculty Association & Academic Senate -
  - a. New President – Erick Kaljumagi
  - b. New Vice President – Joan Sholars
  - c. Hiring 10 new faculty – several openings
- 4) Why no department chair for winter intersession – No Agenda as is no need for one
- 5) Updates
  - a. Class Size reduction –
    - i. Level 1&2 = 35 > 25
    - ii. Level 3 = 24 > 20
    - iii. Level 4 = 24 > 15
    - iv. Sp 11 = 35 > 24
  - b. Honors Class –
    - i. Slow Progress
  - c. Department Placement Exam –
    - i. Pending
  - d. Spanish ADT degree –
    - i. Trying to develop the degree by May. Michelle Grimes-Hillman is handling.
  - e. Curriculum development for Certificate in Court Interpreting -
    - i. Luisa is meeting with Brian Jones-Ramey and Jim Jenkins.
  - f. Russian curriculum program development –
    - i. Petra is working on Russian. Jim Jenkins would like to develop MT SAC to be a leading College in language and culture with the addition of Russian, Korean or other language.
  - g. Department of World Languages ( possible name change for the department) –
    - i. No information yet from Jim Jenkins.
  - h. Grant for UCLA's NHLRC –
    - i. Representatives from UCLA will be speaking to us on Flex day.
  - i. New faculty – Fall 2015 schedule –
    - i. Some additional classes – Winter
    - ii. No additional classes – Summer
    - iii. Japanese 1 has large waiting list so one Japanese 2 class will be made into a Japanese 1 class
  - j. Next meeting – Saturday, February 21, 2015 from 9 – 2:30 pm (Department Workshop)
- 6) Spring FLEX Day 2015 - Friday, February 20, 2015 from 9 – 4 pm
- 7) SLO – Full time faculty & “ Teaching Expectancies –
  - a. Soléne handled the SLO data and inputted it into Trac Dat

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- 8) AATSP – Spring Conference in April –
  - a. Victor Gareia , President. Luisa was encouraging everyone to attend. Will cover opportunities for Community College Students to reduce costs. Faculty to supply hours (pay).
- 9) Hospitality –
  - a. Serena took care of the gift for Valerio Giovanelli
  - b. Manual provided the current balance of the hospitality fund
- 10) Guest - NHLRC at UCLA –
  - a. Olga Kagan, Claire Chik, Kathryn Paul & Maria Carrira will conduct a Skype Interview in the future.

*Recorder: Prof. Y. McPhail*