

## Department of English, Literature and Journalism

### Minutes

**1 September 2015**

**2:30-4:30 p.m.**

**26D – 3411**

**Present:** Allende, Alvarez, Alvarez-Galvan, Arterburn, Avila, Bartman, Cannon, DePaola, Dougherty, Enke, Estrada, Farve, Frahs, Garrett, Gomez, Hallsted, Harper, Hight, Horton, Karn, Kordich, Loera-Ramirez, Mageean, McCormick, McFaul, Muniz, Myers, O'Brien, Quintana-Mullane, Staylor, Thomas, Whalen

**Absent:** Albertson, Aquino, Churchill

**Leave:** Brantingham, Danson, Edson, Gold Wright

**EDC Meeting:** Olds

- I. Margie Whalen called the meeting to order at 2:30 p.m.
- II. Approval of Minutes from June 2, 2015
- III.
  - a. Chair's Report: Margie Whalen began the meeting by welcoming back Lynette Hight & Tamra Horton, who both had been on leave. Congratulations were extended to Richard Myers and Frank Gomez, who both were awarded tenure earlier in the year. Finally, the Department members expressed their great appreciation of Kristina Allende's fearless leadership as Department Chair for the previous five years. Literature classes (1B, Lit. 40, Lit. 36, Lit. 20) have been staffed for Spring 2016. Classroom cabinet keys will be made available to those faculty who want access to locked common storage areas. The Department is submitting two Requests for Position. Statistics from Humanities/Social Sciences Division show that English composition courses are in most demand of any course across campus; these courses are serving 26% of overall campus credit enrollment. Margie Whalen urged Department members to become familiar with proposed amendment for READ 100 as a Critical Reading class.
  - b. Academic Senate: As of 1 September, no Senate meetings held—nothing to report.
  - c. Faculty Association: Maya Alvarez-Galvan reported the following: Faculty Contract ratification ballots are due by 12:00 p.m., Friday, 4 September; Faculty Association is forming a task force on sexual violence; forthcoming 3<sup>rd</sup> PPO dental insurance proposal; upcoming STRS workshops to be held—Maya emphasized that early awareness/understanding of the convolutions of STRS is beneficial to faculty members.
  - d. Student Success and Support Advisory Committee (formerly Assessment and Matriculation): As of 1 September, no SSSPAC meetings held—nothing to report.
  - e. Basic Skills: Michelle Dougherty discussed project proposals to fund students.

- f. Writers' Day: No report.
- g. Writing Center: No report.
- h. Journalism: No report.

IV. Curriculum: ENGL 67; ENGL 68; ENGL 1A; ENGL 8A; ENGL 8F; LIT 25; LIT 36; LIT47—These courses are due for curriculum review; the following changes have been suggested and approved:

English 67: Writing Fundamentals (D. Farve): Minor changes to language used to describe the course; changes to measureable objectives.

English 68: Preparation for College Writing (P. Frahs/P. Arterburn/C. Hallstead/K. Quintana-Mullane/J. Kordich) Under Course Measureable Objectives: #2 and #3 change “Recognize” to “Understand and evaluate;” Eliminate #6; #7 change “compose theses” to “Develop thesis statements and topic sentences.” Under Methods of Evaluation: 4-6 papers written in and out of class totaling 5000 (five-thousand) words, including revisions. Not discussed/approved. Department will take up this issue at subsequent meeting.

English 1A: Freshman Composition (E. Muniz/D. Loera/P.Churchill/K. Allende/L. Aquino): Minor changes to language used to describe the course; changes to measureable objectives; changes to course sample assignments.

English 8A: Creative Writing Fiction (L. Aquino): No changes suggested at this time.

English 8F: Creative Writing Non-Fiction (S. Bartman): Changes to representative texts.

Literature 25: Mexican-American Literature (M. Alvarez-Galvan/M. Estrada): Changes/additions to authors, one measureable objective: Apply appropriate theoretical frameworks (Feminism, Race Theory, Gay/Lesbian Criticism) to literary analysis.

Literature 36: Introduction to Mythology (M. Whalen/R. Myers): Minor changes to course description—Classical myths will be covered, but myths from around the world should be included; add to lecture topical outline: Modern day mythology—relevance and development; the function of mythology in human society, class and modern; additional sample essay prompt; additional texts added to representative list; suggested word count for written assignments: 4500 words—discussion of word count ensued: changes approved with the exclusion of written assignment word count, which will be discussed at next meeting.

Literature 47: The Bible as Literature (G. Enke): Minor changes to course description and representative secondary texts.

Remaining courses to be considered at a future meeting: ENGL 8C, ENGL8E, LIT 1, LIT 20 & LIT 40.

- V. Curriculum: READ 100 Proposal: Department discussed the potential overlap of READ 100 with ENGLISH 1C; while there is some overlap in the descriptive language, the focus of the course is on reading rather than writing.
- VI. Discussion of Departmental Full-Time Load Requirements: Kristina Allende made a motion for Department to *consider* the requirement that each FT faculty member teach at least 1 transfer level composition course per year. Discussion ensued.
- VII. Meeting adjourned @ 4:30 p.m.

~Minutes respectfully submitted, M. W. Harper