

## Department of English, Literature and Journalism

### Minutes

June 2, 2015

26D – 3411

**Present:** Allende, Alvarez, Alvarez-Galvan, Aquino, Avila, Bartman, Brantingham, Cannon, Danson, DePaola, Enke, Estrada, Farve, Frahs, Garrett, Gold Wright, Gomez, Harper, Kordich, Loera-Ramirez, Mageean, McCormick, McFaul, Myers, Quintana-Mullane, Thomas, Whalen

**Absent:** Albertson, Arterburn, Churchill, Dougherty, Karn, O'Brien, Olds, Staylor

**Leave:** Edson, Hight, Horton

- I. Margie Whalen called the meeting to order at 2:33 p.m.
- II. Approval of Minutes from May 5, 2015
- III.
  - a. Chair's Report: Margie Whalen announced the offering of the Honors College, a learning-community cohort of English 1AH (Fall) and 1CH (Spring). These will be offered in addition to existing sections. Michael Harper expressed interested in teaching the Honors College. Whalen also announced the new state law that the Department Chair's stipend no longer counts toward the Chair's retirement calculation.
  - b. Academic Senate: Report by Holly Cannon sent separately to department e-mail list-serve.
  - c. Faculty Association: Maya Alvarez-Galvan reported that four previously-made motions were denied. There are still numerous items in negotiations, including a salary raise effective next academic year. Alvarez-Galvan also reported that the Conflict of Interest Statement was approved by the FA. Also, Richard Myers was confirmed as the FA Director for the second year, and Dionne Loera-Ramirez will begin as department representative for FA in the Fall.
  - d. Assessment and Matriculation: no report.
  - e. Writer's Day: no report.
  - f. Writing Center: David Charbonneau sent a separate report via the department list-serve.
  - g. Journalism: no report.

- IV. Close of Nominations/Elections: Department voted and approved Michelle Dougherty and Richard Myers as the Adjunct Faculty Mentors. Department also Elected by Acclamation Margie Whalen as Department Chair.
- V. 1A/1AH Curriculum: Kristina Allende asked for Department approval to approve these curricula to be sent forward as written. BCRC will review them again next year.
- VI. Request for Positions: Department approved to request three positions for next year.
- VII. Program Learning Outcomes (PLOs): Margie Whalen explained and distributed the Outcomes Mapping. Discussion ensued. Department approved the Outcomes Mapping to be sent to the Outcomes Committee.
- VIII. Honors College: discussed in Chair's Report (IIIa).
- IX. Flex Day 2015: Whalen suggested a review of the Course Outlines of Record (CORs), the documents which many adjunct faculty consult, for the Fall Flex Day activity. Discussion ensued, and Department agreed.

Respectfully submitted by Jill Gold Wright