

Department of English, Literature, and Journalism

Minutes

November 5, 2013

26D – 3411

Present: Allende, Alvarez, Alvarez-Galvan, Aquino, Arterburn, Avila, Bartman, Brantingham, Cannon, Churchill, Dougherty, Edson, Enke, Estrada, Frahs, Garrett, Gold-Wright, Gomez, Harper, Hight, Karn, Loera-Ramirez, Mageean, McCormick, McFaul, Myers, O'Brien, Olds, Quintana-Mullane, Staylor, Thomas, Tripp, Whalen

Absent: Farve, Horton, Prochaska

Meeting with Jeanne-Marie: Albertson, DePaola

- I. Call to Order: 2:30 p.m.
- II. Approval of Minutes of October 1, 2013
- III. Reports:
  - a. Chair: Allende. Report sent via email.
  - b. Academic Senate: Cannon and Myers. Report sent via email.
  - c. Faculty Association: Alvarez-Galvan, Horton, and Olds. Report sent via email.
    - i. Alvarez-Galvan explained that we voted not to change insurance.
    - ii. Also, we will have a graduation committee.
  - d. Assessment and Matriculation: Dougherty. Report sent via email.
    - i. Dougherty discussed the possibility of students currently enrolled in a writing class being guaranteed a spot in the next class and asked if the English Department was in favor of it.
    - ii. Whalen raised the question of what that would mean for student s who place into these classes.
  - e. Writer's Day: Aquino mentioned that we need another judge in the Fiction Category for Writers' Day and asked us to encourage our students to submit their work.
  - f. Writing Center: No report
  - g. Journalism: No report
- IV. Faculty Conference and Travel: Tom Edson distributed a handout on a proposed resolution for conference and travel funds.
- V. Fall 2014 Scheduling ensued with the rotation beginning with Lit 6A.