

Department of English, Literature, and Journalism

Minutes

March 4, 2014

2:30 - 4:30 p.m.

26D-3411

Present: Albertson, Allende, Alvarez, Alvarez-Galvan, Aquino, Arterburn, Avila, Bartman, Brantingham, Cannon, Churchill, DePaola, Dougherty, Edson, Enke, Estrada, Farve, Frahs, Gold Wright, Gomez, Hight, Horton, Karn, Loera-Ramirez, Mageean, McCormick, McFaul, Myers, Prochaska, Quintana-Mullane, Staylor, Thomas, Whalen

Absent: Garrett (on leave), Harper, O'Brien, Olds

- I. Call to Order 2:30 p.m.
- II. Approval of Minutes: December 3, 2103
- III. Reports
 - a. Chair: Allende—Report via email. Two classes, 1C & 1CH, conditionally approved coe C-ID because of word count. Typo on the COR. Should be 6,000 to 8,000 words. We have until September to resubmit to C-ID.
 - b. Academic Senate: Cannon—No report.
 - c. Faculty Association: Alvarez-Galvan—Option of contributing a sick day to catastrophic leave bank. If you don't contribute to it, you can't qualify once you're sick. Why isn't it showing that I've contributed on the Portal? Maya following up on this.
 - d. Assessment and Matriculation: No report.
 - e. Writer's Day: Brantingham—updated department.
 - f. Writing Center: Whalen—Report will be emailed.
 - g. Journalism: Albertson—Journalism program won significant awards at JACCC. DePaola & Albertson have been working on an AA-T degree, which is almost completed. Issue that counselors are telling students to earn a Communications degree rather than a degree in Journalism. As such, students are taking many speech courses they do not need thinking they are for Journalism. They're handing out flyer for a "Journalism/Speech" degree that lists predominantly SPCH courses. Allende will invite Counseling to a future department meeting to address this issue as a department.
 - h. Hospitality: Alvarez-Galvan & Gold—Cards being passed around for Jean, who had back surgery last week. Hospitality fund in the red. Please contribute to the fund, between \$45 & \$60.
- IV. Discussion Items
 - a. Equivalency: Brantingham—Would like to propose a revision to the department's minimum qualifications that would allow those with a B.A. in Creative Writing/M.A. in Creative Writing an equivalency.
 - b. Curriculum for LIT 10 & ENGL 8D. Whalen moves to approve with suggested revisions. Second: Prochaska. Approved unanimously.
- V. Action Items
 - a. Election of Co-Chair for 2014-2015: A motion to close nominations was made, seconded, and unanimously approved. A motion to approve candidate Whalen by acclamation was made, seconded, and unanimously approved.
- VI. Adjournment 3:50 p.m.

Recorder: Tamra Horton