

Department of English, Literature, and Journalism

Minutes

December 2, 2014

26D-3411

Present: Albertson, Allende, Alvarez-Galvan, Aquino, Arterburn, Avila, Bartman, Brantingham, Cannon, Churchill, Danson, DePaola, Dougherty, Edson, Enke, Estrada, Farve, Frahs, Garrett, Gold Wright, Gomez, Harper, Karn, Kordich, Mageean, McCormick, Myers, Quintana-Mullane, Staylor, Thomas, Whalen

EDC Meeting: Olds

Absent: Alvarez, Loera-Ramirez, McFaul, O'Brien

On Leave: Hight, Horton

- I. Meeting was called to order at 2:30 by Margie Whalen.
- II. Approval of November 4, 2014 minutes.
- III. Reports:
 - a. Academic Senate: Holly Cannon reported that the resolution opposing the planned student housing project would most likely pass. Report was sent via e-mail.
 - b. Faculty Association: Maya Alvarez-Galvan reported that President Scroggins requested a change in the calendar but FA denied it due to previous approval of current calendar. FA voted to create a governance committee to review bylaws. It will have seven members, four of which may be any FA member. Richard Myers was appointed to the FA Director position. Paul O'Brien will fill Richard's position in the Senate, and Frank Gomez will now serve in the FA.
 - c. Assessment and Matriculation: Michelle Dougherty reported that the High School Faculty Outreach meeting would be held Friday, December 5 and requested sample English 67, 68, and 1A assignments to share with high school faculty.
 - d. Writers Day: John Brantingham asked that faculty encourage students to submit entries to the Writers Day Contest. Writers Weekend will be April 25-27, 2015 and will include collaboration with the Fine Arts Department.
 - e. Writing Center: David Charbonneau sent report via e-mail which contains important DLA and TC information.

- f. Journalism: Toni Albertson asked faculty to encourage students to follow medium.com/substance.
- IV. Peter Churchill explained that DSPS 30 Academic Success Strategies in Spring 2015 will have additional openings for DSPS students in English 1A and 1C who need extra help.
- V. Maya Staylor reminded faculty to contribute to Adopt-A-Family fund.
- VI. Curriculum Approval: Latin 1, Engl 81, Lit 46, Lit 11A, Lit 11B, and Lit 6B were all up for review and included changes in texts. Some terminology and assignment changes were made, and editions of textbooks were updated. All were revised to align with CID standards. Changes to all 6 courses were approved.
- VII. Nominees were recorded for the Spring 2015 hiring committee. Paul Frahs, Jim Thomas, Rocio Avila, and Tammy Karn were all nominated. Department members voted by ballot. Ballots were counted, and the resulting team is Margie Whalen, Pauls Frahs, Jim Thomas, and Rocio Avila with Tammy Karn as an alternate committee member.
- VIII. Margie Whalen expressed concern that that, in the adjunct mentor positions, Michelle Dougherty and she observed that many adjunct professors' assignments were unrelated to texts. Discussion ensued regarding the department's stance on text-based writing. The department decided that by the winter of 2015, no more than 25% of writing course grades should be based on non-writing assignments and that this would be communicated to adjunct faculty.
- IX. Jim Thomas reported that BCRC had reviewed English 68 and highlighted proposed changes to the course description, measurable objectives, and sample assignments. Discussion ensued. The department agreed that non-fiction writing assignments were needed and Thomas requested that faculty submit sample assignments. The changes were approved with the understanding that non-fiction sample assignments would be included at a later date.
- X. Meeting adjourned: 3:45PM

Recorder: Kimberly Quintana-Mullane