

Department of English, Literature, and Journalism Minutes

April 1, 2014

2:30-4:30PM

26D-3411

Present: Albertson, Allende, Alvarez, Alvarez-Galvan, Aquino, Bartman, Brantingham, Cannon, DePaola, Dougherty, Enke, Estrada, Farve, Frah, Gold Wright, Gomez, Harper, Hight, Horton, Loera-Ramirez, Mageean, McCormick, McFaul, Myers, O'Brien, Olds, Quintana-Mullane, Thomas, Whalen

Absent: Arterburn, Avila, Churchill, Edson, Karn, Staylor, Garrett (on leave), Prochaska (on leave)

- I. Call to order 2:30PM
- II. Approval of Minutes: March 4, 2014
- III. Reports:
 - a. Chair's Report: Allende – Three courses (both World Lit classes and ENG 8A) have been denied C-ID approval. We have 1 year to re-submit for approval. Call for small groups to review three denied courses.
 - b. Academic Senate: Cannon – report via e-mail
 - c. Faculty Association: Alvarez-Galvan – Ballots for election of new VP, Secretary, and Treasurer in mailboxes. Faculty Appreciation Day is 5/30. Faculty can use overload/sick time to donate to Catastrophic Leave. Faculty can call FA to donate or, if unsure whether one has donated already or not, call Payroll to inquire. Appropriate forms will be placed in mailboxes.
 - d. Assessment and Matriculation: Dougherty -report via e-mail
 - e. Writer's Day: Brantingham – Andrew Tonkovich reading April 2.
 - f. Writing Center: Whalen – report via e-mail
 - g. Journalism: Albertson and DePaola – no report
 - h. Hospitality: Gold Wright and Alvarez Galvan – Proposal for an end-of-year party before graduation to be funded by Hospitality fund or paid for separately. Department agreed to pay for party separately from Hospitality fund. Richard Myers offers his home for party location.
- IV. Discussion Items:
 - a. Engineering program has proposed an ENGR 1C course to be offered in the category in which ENG 1C is offered to fulfill critical thinking requirement. Course will require 6,000 words of writing and will be offered once per semester. Engineering has asked English to decide whether or not this course would overlap with ENG 1C too much and to vote to sign off on the course. A motion to waive the 30 days rule was made, seconded, and approved. The department then voted to sign off on the course with one "nay" vote.
 - b. SLOs: Discussion ensued.
- V. Meeting Adjourned: 4:30PM

Prepared by Kimberly Quintana-Mullane