

Communication Department Meeting August 23, 2013

In attendance: Phil Maynard, Roger Willis, Danny Cantrell (notes), John Vitullo, Liesel Reinhart, Kenny Klawitter, Crystal Lane Swift. Meeting started at 2:20pm

I. General Announcements

- A. Welcome Roger
- B. Welcome Josh: Josh Hartwell will be our new department assistant. Hours will be MW 12-3 and TTh 1-4.
- C. Summer Show and Tell
- D. Winter Schedule Check: Schedules were confirmed.
- E. Part Time Office: will be available in 1220-E
- F. Guest: Evelyn Hill-Enriquez (American Language Department) discussed the AANAPISI/ARISE Grant to support non-native speakers in speech courses. We discussed biggest challenges specific to non-native speakers, resources needed, and effective way of communicating and working with speech faculty on the project. John and CLS agreed to be liaisons.

II. Action Items

- A. June minutes: **Approved.**
- B. Future Meeting Dates/Times (Wed 4:30-6:30pm: Sept 11, Oct 9, Nov 13, Dec 11)

III. Department News

- A. New Dept. Chair Orientation: John attended.
- B. Arranged Hours for Forensics: Forensics coaches discussed changes to arranged hours
- C. Curriculum Review (SPCH 1A, 1AH, 4, 8, 8H): Need to check SPCH 7, 7H as well.
- D. Part Time Evaluations: Will be coming up this semester.
- E. Agenda Format: Format of agenda works for the department.

IV. Division News

- A. TBA-First meeting on Sept 5th

V. Committees/Projects

- A. Textbook: none. Money may be requested for couches in forensics room. OK to spend money on remodeling.
- B. SLO: Great meeting today – thanks to CLS.
- C. SIC: John, Liesel and Roger will form the committee.
- D. SPCH 1A Coordinator(s): John and CLS will continue.

VI. Reports:

- A. Faculty Association: New FA president – Lance Heard. Election scheduled for October (nominations due in Sept).
- B. Senate: no report. Danny is the department representative.
- C. SSSC: CLS will be directing. Hours will likely be MW 9-5, T 9-7, Th 9-3.
- D. Forensics: Long Beach will be hosting Fall Champs. British debaters will be here Oct 2-5. The team is thinking about attending IFA in March 2014.
- E. Communication Club: Danny will head communication club.

Upcoming Events/Future Meetings: Intramural, Sept 11.

Meeting adjourned 3:20pm.