

American Language Department Agenda

Tuesday, November 10, 2015

Present: Evelyn Hill-Enriquez (Recorder), Jennifer Leader, Barbara Mezaki, Nona Stokes

1. Approval of Minutes of October 13

2. Humanities Update and Chair Report:

- A. Update on new faculty hires
- B. Update on a New PT Faculty Hiring Process

3. SSSP Report (Evelyn)

- A. The Compass Reading Test will not be available after November 2016. Common Assessment will not be available until Spring 2017. What shall we do in the interim when neither the Compass nor the CAI can be used for reading placement?

Plan A: Give both Compass and CAI Fall 2016

Plan B: Self-Placement in reading to correlate with writing placements for Winter 2017 and Spring 2017

Plan C: Investigate ESL test to look at in March. Evelyn to contact Liza Becker via email.

- B. SSSP funds for next year total 6.9 million dollars for student services (assessment, counseling, advising). AMLA recommendation for strengthening ties between counseling and instruction: Disperse counselors into classroom buildings to be more accessible to students and faculty. This will help educate instruction side about services counseling and advising offers. Should we mark the class roster so that we know who the I-20 students are? Is there a way to notify counseling if I-20 students are failing?
- C. Many AMLA 31 students this term seem underprepared to succeed in AMLA 31. Sharon and Jennifer will give Evelyn their AMLA 31 rosters. Evelyn will give the rosters to Jim Ocampo who will check to see how many AMLA 31 students this semester were placed there because they are I-20 students who scored lower than AMLA 31 on the Compass Reading Test but are guaranteed AMLA 31 at the minimum.
- D. We took a look at the data from Assessment on the Multiple Measure Success Inventory.

4. Fall 2016 scheduling was completed. The Chair requested that Fall 2016 scheduling be moved to November so that there is time to complete it before the semester break.
5. Student Evaluation Form (Barbara). Barbara will ask Eric Kullimagi to see if we can devise our own student evaluation form.
6. AMLA Certificate. A review of the guidelines shows we cannot offer an AMLA Certificate.
7. Liaison Reports:
 - A. LLC: Quote contest accepting quotes through December. The official Ground breaking for new LLC was in October. Completion of the new LLC, which will be next to Bldg. 66, is projected for Spring 2018.
 - B. Basic Skills Workshops are next week.