

American Language Department Meeting

May 13, 2014

Present: Bro, Hill-Enriquez, Leader, Mezaki, Stokes

1. Minutes of April meeting approved with pedantic changes.
2. Announcements:
 - a. Department: Book sale yielded positive results. Inquiries to Glenda.
 - b. Division: 2-5% growth with many departments added for summer. Contact Lisa Rodriguez for Title V grant monies. **The May Division meeting was primarily about Requests to Fill for faculty vacancies.**
3. Reading Competency: the Reading Task Force Report outlines four options (eligibility for Read 100, completion of Read 90/AmLa 33R, passing the reading competency test, or having an associate or higher degree. There is an Academic Senate Resolution entitled "Clarification and Support of Reading Competency" which specifies a baccalaureate rather than an associate degree.
4. Curriculum Updates: All of the AmLa curriculum modifications for 56, 57, 58, 59, 60 and 61 have been reviewed at the division level and have been passed on well before the due date of May 31.
5. SLOs:
 - a. Use of results of AmLa writing classes: One idea is that rather than a department-wide change in SLO writing administration, it was suggested that we pilot a common, in-class writing in the spring of 2015 because we will be working on AWE satisfaction surveys in the fall of 2014. It was suggested that in the fall, we use our FLEX day to develop a comprehensive plan for our SLOs. We discussed using something like "eat this/not that" along the lines of write this/not that. We will continue to work on this.
 - b. SLOs for the Fall:
 - i. AmLa 21S: Evelyn solicited ideas for the accent reduction class.
 - ii. AmLa 56, 57, 58, and 59: Barbara suggested the idea of using an embedded SLO within a larger writing framework.
6. ePIE – Trends/Information Analysis:
 - a. The department made some suggestions for Glenda to pursue in Argos. Examples included: repeatability, demographics, I-20 student success, 33/68 success, or 1A success.
7. Satisfaction Surveys for Fall 2014:
 - a. Suggestions:
 - i. Pre-Post assessments
 - ii. A "late" assignment could be given early on
 - iii. Student – Teacher conferences

- b. In previous satisfaction survey administration, AmLa made the survey directions comprehensible to students and made sure that all professors made the gravity of the survey clear to all. This was effective in getting accurate results.
 - c. Evelyn will draft instructions to AmLa faculty on this matter.
- 8. Liaison Reports:
 - a. Matriculation: Nona gave information about the common assessment. Her report included dates for the work groups for sections of the test. Evelyn volunteered to attend on behalf of AmLa, as did Pam Arterburn for English.
 - b. LLC: Evelyn has a proposed map for the new building scheduled to break ground in fall of '15, which may be near the existing tennis courts. Four of the classrooms will be for foreign language. Two classrooms will be assigned on an ad hoc basis though AmLa would like one of these.

Recorder: Barbara Mezaki