

American Language Department Meeting Agenda
Tuesday, March 11, 2014
2:30 - 4:40 PM
66-218

Recorder: Evelyn

1. Review of minutes from December

Approved as written.

2. Announcements and update from Humanities Division

All divisions are adding FTEs campus wide for Summer. All divisions and departments are being asked to include SLOs on syllabi. For AMLA one idea is to include on all our syllabi a link to the AMLA Department webpage which could contain our SLOs, as well as tutoring hours and information on all our other resources. The curriculum review date has been changed to May 30; all the AMLA one-unit classes must be approved at our April meeting. Glenda reported on the Humanities Division Chair retreat.

3. AMLA student recruitment for Honors Program

Carolyn Kuykendall wants to begin an Honors program for English 68 this summer, calling it Pre-Honors. AMLA faculty would like to request that Honors be invited to present to AMLA 43 classes and also to bring an information flyer that faculty can use to recommend students to Honors.

4. Supply order deadline

Supply monies have to be spent by March 17. Several supplies were discussed.

5. Book sale date

On April 17 AMLA will have a book sale from 9-2pm. Anyone having book donations, please bring them to the workroom and put them underneath the counter. Evelyn will make advertising posters. Glenda will check on the possibility of using the Division's large conference room.

6. 2014 Summer and Fall Schedules

The Summer and Fall schedules were discussed. A few changes were made.

7. Review of Writing SLOs

Results of the Fall 2013 writing SLOs were discussed. Overall all our goals were met. Anomalies will be discussed in April.

8. Curriculum review for 2013-2014

Barbara presented a few non-substantive changes made to AMLA 56, 57, 58, 59, 60, 61 in the areas of Course Methods of Evaluation for both Categories 1 and 4. The department thanked Barbara for her thorough work and approved the changes; Glenda will enter them into WebCMS.

9. Liaison reports

Evelyn reported that in an effort to encourage students to make use of the many language learning resources we have developed, some faculty members are now requiring attendance as part of the course grade. This idea will continue to be discussed and refined. Glenda and Jennifer reported that the Senate Task Force on Reading Competency will be meeting to review the reading competency requirement for graduation and the use of the DRP to meet the reading competency.