

American Language Department Minutes

Tuesday, December 10, 2013

1:30-3:30 p.m.

Present: Glenda Bro, Evelyn Hill-Enriquez, Jennifer Leader, Barbara Mezaki, Nona Stokes (recorder)

1. November Minutes

November minutes were approved as amended.

2. Humanities Update and Chair Report

Glenda reported that there will be a Humanities retreat for chairs over the winter semester.

3. Reading Task Force Participation

Glenda reported that the Senate is setting up a task force for looking at reading competency.

Everyone on the Matriculation Committee will be invited to join the task force.

Glenda has expressed interest in participating on the task force, and Jennifer and Nona may also participate.

4. Fall Schedule

The fall schedule was completed.

5. ePIE: Internal and External Conditions

The internal and external conditions were reviewed and modified.

6. Curriculum Review for 2013-2014

Curriculum review discussion will continue at the March meeting.

7. Participation in the Title V Grant

Evelyn expressed an interest in exploring more cooperative teaching projects with different areas such as history and psychology.

There was some discussion on developing a policy to make better use of the writing lab resources.

There was also a discussion on the use of tutoring.

8. Liaison Reports

AWE Facilitator

Evelyn reported that satisfaction surveys will be distributed in the spring, and meaningful feedback is needed by week 5.