

American Language Department Minutes

April 14, 2015

Present: Glenda Bro, Evelyn Hill-Enriquez, Barbara Mezaki, Nona Stokes

1. March minutes approved as written.
2. Humanities Division
 - a. SLO outcomes need to be provided for all students. For our department, we voted to write a uniform statement that includes a definition of SLOs and the link where they can be found on our department website.
3. Department chair nominations: Nona Stokes has been unanimously selected to serve for 2015 - 2016.
4. AmLa Writing Contest
 - a. Three entries have been received so far.
 - b. We will give \$5 book store gift cards to the students who entered, but anticipated cancelling the contest.
5. SLOs for AmLa 21
 - a. Evelyn presented graphs of her data and results were discussed.
 - b. Data showed: Awareness of pronunciation accuracy was higher than improvement of pronunciation accuracy.
 - c. Students need to be aware of their pronunciation issues before they can improve their pronunciation. Awareness is the key to improvement.
 - d. One idea is to offer all AmLa students a voluntary pronunciation screening to see whether they would benefit from an accent reduction class. We will investigate the possibility.
 - e. Based on these SLO results, we feel that all AmLa 21 courses should continue to require recording and lab use.
6. Resource Allocation Requests
 - a. One suggestion was the furniture and rewiring in 66-222.
 - b. Also, we need a new printer in 66-222.
7. Schedule for course realignment, SLOs and curriculum review.
 - a. A preliminary schedule was prepared (See attached).
 - b. For Flex day in August, we will work on analyzing and matching our writing course curricula with the CB21 course descriptors.
 - c. NB: Reading SLOs are on the schedule for 2015-2016. At Flex day, we have to set up a time table for the reading SLOs.

8. ePIE

- a. We worked diligently on ePIE.
- b. For Fall 2014, data from Argos show our success rate was 75.9% and retention was 94.9%. Now, we plan to do a FIG in order to find out if this success carries on after completion of AmLa courses.

9. Liaison Reports

- a. Matriculation – there was a report on multiple measures.
- b. LLC – Evelyn shared the new building plan.
- c. Tutoring – Evelyn and Glenda are meeting to talk to David Charboneau about the future of AmLa tutoring. We would like tutoring to continue in our building. But the new tutor coordinator will be in the Writing Center.
- d. International Students – Barbara's term on the committee is up.
- e. Basic Skills – AmLa will need representation on the basic skills committee.

	Summer	Fall	Winter	Spring
2015	<p>Flex day: Analyze AmLa writing courses and align with CB 21 descriptors</p> <p>AmLa 44 (?)</p> <p>Reading SLOs to be done in 2015-16.</p>	<p>September</p> <p>October</p> <p>November</p> <p>December</p>		<p>March</p> <p>April</p> <p>May</p> <p>June</p> <p>Deliverable: Course Revisions for writing</p>
2016	<p>Flex day: Analyze AmLa reading courses and align with CB 21 descriptors</p>	<p>September</p> <p>October</p> <p>November</p> <p>December</p>		<p>March</p> <p>April</p> <p>May</p> <p>June</p> <p>Deliverable: Course Revisions for reading</p>
2017	<p>Writing SLOs to be done in 2017-18.</p>	<p>September</p> <p>October</p> <p>November</p> <p>December</p>		<p>March</p> <p>April</p> <p>May</p> <p>Deliverable: New curricula (41,42, 43, 31, 32, 33) to Curriculum review by May 2017</p>