

IF YOU HAVE EXPERIENCED UNWELCOMED CONDUCT:

RESOURCES & REPORTING OPTIONS

ON-CAMPUS RESOURCES

Police & Campus Safety

Building 23 | Hours 24/7
Emergency Services / Safety Escorts

Student Life Office

Building 9C | Hours M-Th 8am-5pm, F 8am-4:30 PM
Interim Remedies / Class Adjustments

Office of Equal Employment Opportunity & Title IX, Human Resources

Building 4 | Hours: M-F 7:30am-4:30pm
Interim Remedies / No Contact Orders / Investigations

Student Health Center

Building 67B
M-Th 8:30am-6pm, F 8am-4:30pm
Building 9E
M-Th 8am-4:30pm, F 8am-12pm
Medical Services; Confidential Counselors

VISA Information for International Students

<http://www.mtsac.edu/international/visa.html>

OFF-CAMPUS RESOURCES

Walnut/Diamond Bar Sheriff's Station

21695 E. Valley Blvd, Walnut, CA 91789
Hours: 24/7
Emergency Services; Restraining Orders

Project Sister Hotline/Clinic

363 S. Park Ave #303, Pomona, CA 91766
Hours: 24/7 Hotline / 5pm -7pm Clinic
Confidential Advocacy; Crisis Counseling

Local Medical Facilities

<http://www.mtsac.edu/healthcenter/resources/local.html>

REPORTING OPTIONS

Sokha Song, Ed.D., Title IX Coordinator

sokha.song@mtsac.edu
(909) 274-4225

Student Life Office

Building 9C – Student Life Center
Hours: M-TH 8am-5pm, F 8am-4:30pm
(909) 274-4525
Interim Remedies; Class Adjustments

Police & Campus Safety

Building 23 | Hours: 24/7
(909) 274-4555

Walnut/Diamond Bar Sheriff's Station

(909) 595-2264

Text-a-Tip

(909) 610-9139

CONFIDENTIAL NON-REPORTING OPTIONS

Student Health Services (Students Only)

(909) 274-4400
Mental Health Counselors

Project Sister (Sexual Assault)

Family Services Counselors
(909) 623-1619
(909) 626-4357 24/7 Rape Hotline
Available at the Mt. SAC Student Health Center weekly

Employee Assistance Service for Education (EASE) (Employees Only)

(800) 882-1341

National Sexual Violence 24/7 Hotline

(800) 799-7233

House of Ruth (Domestic Violence)

(909) 623-4364
(877) 988-5559 24/7 Hotline



WHY SHOULD YOU REPORT?

- To keep our community safe
- To stop the problem
- To ensure access to resources
- To identify any trends
- To address students concerns

Mt. SAC supports and promotes an environment that protects our campus community. Retaliation against any member of the Mt. SAC community who reports an incident of unwelcomed conduct is strictly prohibited.

If you have any questions, contact:

Sokha Song, Ed.D.
Title IX Coordinator
(909) 274 4225
sokha.song@mtsac.edu

FOR MORE INFORMATION, POLICIES, AND PROCEDURES:

<http://www.mtsac.edu/hr/titleix/>



TITLE IX

Gender Discrimination, Sexual Harassment, Sexual Assault, Rape, Stalking, Dating Violence, and/or Domestic Violence.

MT SAC
Mt San nt ni C llege

TITLE IX PROHIBITS:

Gender discrimination, sexual harassment, sexual assault, rape, stalking, dating violence, and/or domestic violence. If you have experienced unwelcomed conduct, you are strongly encouraged to take the following actions.

IF YOU HAVE EXPERIENCED UNWELCOMED CONDUCT:

WHAT TO DO



CONTACT

- Sokha Song, Ed.D., Title IX Coordinator (909) 274-4225
- Police & Campus Safety
- Law Enforcement at 9-1-1
- Support Resources



SEEK SUPPORT

Medical Services & Confidential Resources. You can find a list of the resources available to you on the other side of this brochure.



REPORT

You are encouraged to report unwelcomed conduct to Sokha Song, Title IX Coordinator, or other campus resources to assist you.



PRESERVE EVIDENCE

You do not have to choose a course of action immediately, but it is important to preserve evidence in case you choose to make a complaint or pursue charges. Possible evidence might be clothing, bedding, letters, photos, emails, text messages, etc.



WHAT TO KNOW

Sexual harassment may include unwelcomed verbal, nonverbal, or physical conduct of a sexual nature or conduct based on gender or sex-stereotyping. Sexual Misconduct is defined as engaging in any sexual activity without first obtaining affirmation consent to the specific sexual activity.

You may report an incident within one year of the date of the incident; however, Mt. SAC encourages reporting incidents as soon as possible.

You may choose to speak with a confidential resource without reporting to the College or law enforcement.

If you decide to report, your information will only be shared with those who need to know.

There are many resources to help you on campus and in the community.

If needed, services, accommodations and other assistance can be implemented to ensure a safe and supportive environment for you.

Mt. SAC acts promptly and appropriately to prevent and stop any acts of retaliation toward anyone who reports unwelcomed conduct.

CAMPUS MEMBERS

WHAT TO DO

If someone tells you they or someone they know has experienced unwelcomed conduct, offer support and encourage them to seek help as soon as possible.

Provide the person who experienced the unwelcomed conduct with this brochure.

Health and safety is the primary concern. If safety is at risk, call Police & Campus Safety at (909) 274-4555. If health is at risk call 9-1-1 or if you are a student, call Student Health Services at (909) 274-4400.

Contact Sokha Song, Ed.D., Title IX Coordinator at (909) 274-4225; or Police & Campus Safety at (909) 274-4555.

WHAT TO SAY

"There are many resources available on campus and in the community to help you take care of your physical and emotional well-being."

"I can connect you to medical services for medical support, some of which are free of charge."

"I can connect you to a confidential resource: Mental Health Counselor (Students), EASE (Employees), Project Sister (all)."

"I can connect you with the Title IX Coordinator who can talk to you about resources, reporting options, and interim measures of campus support."

"You have the right to understand all available options and make an informed decision."

"I cannot keep this information confidential. I need to forward this information to someone who can help you and respond. The person will give you information and options to help you going forward."

WHO NEEDS TO REPORT

A Responsible Employee who knows or has reason to know of unwelcomed conduct must report it to the Title IX Coordinator. Responsible Employees are required to disclose all information, including the names of the parties, even when a party requests anonymity. Responsible Employees are designated employees; at Mt. SAC that includes:

- Classified Managers
- Educational Administrators
- Department Chair persons
- Campus Safety employees
- Student Services employees, including: Counselors, Educational Advisors, Transfer Specialists, Program Coordinators, Program/Project Coordinators, Program Specialists, Outreach Specialists, Interpreters, Peer Advisors, Ambassadors, Mentors, Tutors, and Student Life employees
- Human Resources employees
- Kinesiology, Athletics, & Dance employees
- Any employee who serves as an advisor to student organizations and/or travels with students for educational or extracurricular purposes

See AP 3540, Section III, Duty to Report, for a list of exceptions.