|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 357B2 0 2 2 - 2 0 2 5 F A C U L T Y C O N T R A C T | | | | |
| 358BH.7.a: SUMMARY | | | |  |
| 359BAdjunct | 360BProb. | 361BRegular | 362BDept. Chair | 363B◼ Probationary Faculty Evaluation Summary ◼ |
|  | 364Bx |  |  | 365B◼ Mt. San Antonio College ◼ |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Professor: | Click or tap here to enter text. | | Date: | Click or tap to enter a date. | | | | | | | | |
|  | | | | | | | | | | | | |
| Department: | Click or tap here to enter text. | Completing Year: | | |  | 1 |  | 2 |  | 3 |  | 4 |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Rating:** | | | | | | | | | | | | | | |
|  |  |  | **1** **Performance exceeds the standard** (Used to commend the recipient for performance above the expected) | | | | | | | | | | | |
|  |  |  |  | | | | | | | | | | | |
|  |  |  | **2** **Performance meets the standard**  (Used to acknowledge satisfactory performance of duties and responsibilities) | | | | | | | | | | | |
|  |  |  |  | | | | | | | | | | | |
|  |  |  | **3** **Improvement recommended** (Used to warn the recipient that performance is below what is expected) | | | | | | | | | | | |
|  |  |  |  | | | | | | | | | | | |
|  |  |  | **4 Performance does not meet the standard** (Used for unacceptable performance) | | | | | | | | | | | |
|  |  |  |  | | | | | | | | | | | |
|  |  |  | **5** **Not applicable/insufficient data** | | | | | | | | | | | |
|  |  |  |  | | | | | | | | | | | |
| Any rating other than ‘Performance meets the standard’ (#2) must be accompanied by an explanatory remark by the evaluator.  **A rating of “Performance does not meet the standard” in any category may be sufficient grounds for not recommending retention.** | | | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **A.** | **PEER EVALUATION SUMMARY** | | | | | | |  |  |  |  | |  |
|  | Team Comments (mandatory):  Click or tap here to enter text. | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **B.** | **STUDENT EVALUATION SUMMARY** | | | | | | |  |  |  |  | |  |
|  | Team Comments (mandatory):  Click or tap here to enter text. | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **C.** | **portfolio evaluation summary** | | | | | | |  |  |  |  | |  |
|  | Team Comments (mandatory):  Click or tap here to enter text. | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **D.** | **CLASSROOM VISITATION EVALUATION SUMMARY,** if applicable | | | | | | |  |  |  |  | |  |
|  | Team Comments (mandatory):  Click or tap here to enter text. | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **E.** | **COUNSELING VISITATION EVALUATION SUMMARY,** if applicable | | | | | | |  |  |  |  | |  |
|  | Team Comments (mandatory):  Click or tap here to enter text. | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **F.** | **ADMINISTRATIVE RESPONSIBILITIES EVALUATION** | | | | | | |  |  |  |  | |  |
|  | Team Comments (mandatory):  Click or tap here to enter text. | | | | | | |  |  |  |  | |  |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **G.** | **FACULTY SELF-EVALUATION** | | | | | | |  |  |  |  | |  |
|  |  | | | | | | | | | | | | |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **H.** | **YEARLY REPORT OF HOURS OF SERVICE TO THE COLLEGE** | | | | | | |  |  |  |  | |  |
|  |  | | | | | | |  |  |  |  | |  |
|  | **Rating:** | | | | | | | **1** | **2** | **3** | **4** | | **5** |
| **I.** | **OVERALL SUMMARY OF EVALUATION** | | | | | | |  |  |  |  | |  |
|  |  | | | | | | | | | | | | |
| **J.** | **PRESCRIPTIVES and RECOMMENDATIONS** | | |  | None |  | Form 7.H.b. (attached) | | | | |  | |

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| --- | --- | --- | --- | --- | --- |
| **K.** | **EVALUATION TEAM RECOMMENDATION** | | | | |
|  | |  |  |  | | --- | --- | --- | | YEAR  completed | | | | 1 |  | We recommend that the District enter into a contract for a second academic year. | |  | We do not recommend that the District employ this employee for the following academic year. | |  | One year temporary position – no recommendation required. | |  |  |  | | 2 |  | We recommend that the District enter into a contract for the third and fourth academic years. | |  | We do not recommend that the District employ this employee for the following academic year. | |  |  |  | | 3 |  | Completing 3rd year of 3rd & 4th Year contract. No recommendation needed. | |  |  |  | | 4 |  | We recommend that the District employ this employee as a tenured employee. | |  | We do not recommend that the District employ this employee as a tenured employee. | | | | | |
|  |  | | | | |
| **J.** | **SIGNATURES:** | | | | |
|  | Click or tap here to enter text. |  | Click or tap here to enter text. |  | Click or tap to enter a date. |
|  | Team Faculty Member  Click or tap here to enter text. |  | Team Faculty Member  Click or tap here to enter text. |  | Date |
|  | Team Faculty Member  Click or tap here to enter text. |  | Team Faculty Member  Click or tap here to enter text. |  |  |
|  | Team Faculty Member |  | Dean or Associate Dean/Director |  |  |
|  | I have seen this evaluation summary and have discussed it with the evaluation team.  Click or tap here to enter text. Click or tap here to enter text. | | |  | Click or tap to enter a date. |
|  | Professor Signature |  | Professor Name |  | Date |
| **K.** | **REVIEW OF EVALUATION AND RECOMMENDATION:**  Click or tap here to enter text. Click or tap to enter a date.  Agree  Disagree  N/A  Vice President Date  Click or tap here to enter text. Click or tap to enter a date.  Agree  Disagree  N/A  President Date  **BOARD ACTION:**  Employ  Not Employ Click or tap to enter a date.  Date | | | | |
|  | **Distribution:**  Faculty Member  Division Office  Human Resources  8/04; 7/05; 7/06; 7/08, 7/14 | | | | |