|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 303B2 0 1 9 - 2 0 2 2 F A C U L T Y C O N T R A C T | | | | |
| 304BH.4.a: CLASSROOM | | | |  |
| 305BAdjunct | 306BProb. | 307BRegular | 308BDept. Chair | 309B◼ Classroom Visitation Evaluation ◼ |
|  |  |  |  | 313B◼ Mt. San Antonio College ◼ |

Professor:       Date & Time of Visit:

Department:       Subject Taught:

Observer:

Second Visit (For probationary faculty only)

|  |  |  |  |
| --- | --- | --- | --- |
| **Rating:** | | | |
|  |  | **1** | **Performance exceeds the standard** (Used to commend the recipient for performance above the expected) |
|  |  |  |  |
|  |  | **2** | **Performance meets the standard**  (Used to acknowledge satisfactory performance of duties and responsibilities) |
|  |  |  |  |
|  |  | **3** | **Improvement recommended** (Used to warn the recipient that performance is below what is expected) |
|  |  |  |  |
|  |  | **4** | **Performance does not meet the standard** (Used for unacceptable performance) |
|  |  |  |  |
|  |  | **5** | **Not applicable/insufficient data** |
|  |  |  |  |
| Any rating other than ‘Performance meets the standard’ (#2) must be accompanied by an explanatory remark by the evaluator.  Remarks or specific suggestions for change optional in “comments” space provided. | | | |

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| --- | --- | --- | --- | --- | --- | --- |
| **A.** | **Classroom Dynamics Rating:** | **1** | **2** | **3** | **4** | **5** |
|  | * This professor encourages student participation by inviting questions, allowing students to problem-solve, or encouraging feedback during class session. |  |  |  |  |  |
|  |  |  |  |  |
|  | This professor listens attentively and gives explanations to students with clarity. |  |  |  |  |  |
|  | | | | |
|  | This professor provides an environment for student participation that is conducive to the learning process. |  |  |  |  |  |
|  |  |  |  |  |
|  | This professor treats a diverse population of students ethically, courteously, and fairly. |  |  |  |  |  |
|  |  |  |  |  |
|  | This professor demonstrates effective classroom management skills to promote learning and critical thinking. |  |  |  |  |  |
|  |  |  |  |  |
|  | Comments: | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **B.** | **Teaching Strategies and Techniques Rating:** | **1** | **2** | **3** | | **4** | | | **5** |
|  | * This professor presents information that is accurate and compliant with current course outline and/or syllabus. |  |  |  | |  | | |  |
|  |  |  | |  | | |  |
|  | * This professor presents content or uses a format organized in a logical sequence. |  |  |  | |  | | |  |
|  |  |  | |  | | |  |
|  | * This professor communicates effectively in the classroom to promote learning and critical thinking. |  |  |  | |  | | |  |
|  |  |  | |  | | |  |
|  | * This professor employs various techniques/modalities to enhance lecture content. |  |  |  | |  | | |  |
|  |  |  | |  | | |  |
|  | * This professor distributes handouts or instructional materials (if any) that are appropriate to content being presented. |  |  | |  | |  |  | | |
|  |  | |  | |  |  | | |
|  | * This professor utilizes effective pedagogical techniques to promote learning and critical thinking. |  |  | |  | |  |  | | |
|  |  | |  | |  |  | | |
|  | * This professor engages students in the learning process. |  |  | |  | |  |  | | |
|  |  |  |  | |  | |  |  | | |
|  | Comments: | | | | | | | | | |
|  |  |  |  | |  | |  |  | | |
| **C.** | **Class Preparation and Subject Matter Expertise Rating:** | **1** | **2** | | **3** | | **4** | **5** | | |
|  | * This professor shows evidence of thorough preparation through presentation of course material. |  |  | |  | |  |  | | |
|  |  | |  | |  |  | | |
|  | This professor’s chosen materials demonstrate academic rigor appropriate to level taught. |  |  | |  | |  |  | | |
|  | | | | | | | | |
|  | This professor demonstrates subject matter expertise in course design. |  |  | |  | |  |  | | |
|  | | | | | | | | |
|  | This professor demonstrates subject matter expertise in instructional delivery. |  |  | |  | |  |  | | |
|  | | | | | | | | |
|  | Comments: | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **D.** | **Overall summary of Classroom Visitation Rating:** | | | | **1** | **2** | **3** | **4** | **5** |
|  |  | | | |  |  |  |  |  |
|  | Narrative Summary of Classroom Events During the Presentation: | | | | | | | | |
| **E.** | **Comments by Professor:** (optional) | | | | | | | | |
|  |  | | | | | | | | |
| **F.** | **Signatures:** | | | | | | | | |
|  | Observer: |  | Date: |  | | | | | |
|  | Professor: |  | Date: |  | | | | | |
|  |  | | | | | | | | |
|  | **Distribution:** | | | | | | | | |
|  | Faculty Member  Division Office  Human Resources – Adjunct Faculty Only  8/04; 4/05; 7/05; 7/06; 7/08, 7/14, 7/16 | | | | | | | | |