

Position Description

Laboratory Technician – Theater Department: Theater

POSITION PURPOSE

The Laboratory Technician – Theater provides instructional support services for faculty and students in the proper use, care and operation of sound, lighting and set construction equipment and procedures, and assists in the preparation of instructional materials for the Theater Department and its productions.

NATURE AND SCOPE

The Laboratory Technician – Theater is responsible for assisting students and faculty as needed in preparing for department productions in the areas of set construction, light hang and audio installation. Other decisions, such as approving purchases and modifying policies and procedures, are referred to a higher authority.

EXAMPLE OF KEY DUTIES AND RESPONSIBILITIES

1. Assists faculty and students in the installation of lighting fixtures for Theater Department productions.
2. Assists faculty and students in the installation of sound equipment, including speakers, amplifiers, mixers and input devices, for Theater Department productions.
3. Assists faculty and students in the construction of scenic elements requiring carpentry or welding.
4. Cleans and performs maintenance on theater lighting and sound equipment.
5. Maintains and supervises the safe use of personnel lifts used by the Theater Department.
6. Ensures the safe operation of the scene shop by monitoring the activities of those using the shop; ensures that established rules and policies are being observed.
7. Assists with inventory and equipment maintenance.
8. Performs related duties as required.

EMPLOYMENT STANDARDS

Knowledge:

Knowledge of District policies and procedures
Subject matter of all Theater Department technical classes
Methods and procedures of preparing for theatrical production
Equipment and materials used in theatrical production
Lighting control equipment
Audio control equipment
Common carpentry tools
Common welding tools

Skills and Abilities:

Demonstrate or indicate the proper use of all equipment used by the Theater Department.
Provide substantive assistance to students on problems and questions in Theater Department technical classes.
Weld using a MIG welder
Program an ETC light board
Install and operate a digital mixing board
Operate the power tools commonly used in stage carpentry
Ability to work independently
Management, organizational and supervisory skill

Educational Experience:

A.A. degree in Theater or related field
2 years directly related experience, including paid experience in technical theater

Working Conditions

Scene shop, Clarke Theater, Studio Theater
Frequent use of power tools and personnel lifts
Ability to lift up to 50 lbs.