



## Side Letter



This SIDE LETTER is entered into by and between the Mt. San Antonio Community College District (District) and the Faculty Association. This SIDE LETTER shall not be deemed precedent setting and shall not be construed as an admission of any wrong-doing or liability by either party to this SIDE LETTER.

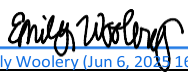
*Intent:* To delay implementation of the Article 16 MOU to the 2026 / 2027 academic year, allowing for sabbatical workshops and information to be disseminated, and applications to be submitted in a timely fashion for the 2025 / 2026 academic year, while still honoring the intention of the FA and District to move deadlines forward and ease burden on schedule making for future academic years.


The District and the Faculty Association agree to the following, for the 2025 / 2026 Academic Year

### ARTICLE 16 – LEAVES OF ABSENCE

- 16.M.6. Application for Sabbatical Deadline: Applicants for sabbatical leave shall file a written request, through the Salary and Leaves Committee and following appropriate procedures, by the end of the 6th week of the fall semester, immediately preceding the fiscal year during which the sabbatical leave is to be granted.
- 16.M.8.d. Approval by Board of Trustees: The Salary and Leaves Committee shall submit annually the prioritized list of professors recommended for sabbatical leave in sufficient time to be placed on the agenda for a December meeting of the Board of Trustees. The Board shall take action on the list of applicants for sabbatical leaves no later than the second regular Board meeting following the submission of the list. It is the intent of the District to advocate on behalf of ranked sabbaticals recommended to the Board.

#### ACCEPTED AND AGREED TO:

  
[Emily Woolery \(Jun 6, 2025 16:35 PDT\)](#)  
Emily Woolery  
Faculty Association President

  
[Martha Garcia \(Jun 12, 2025 13:01 PDT\)](#)  
Dr. Martha Garcia  
College President/CEO, Mt. San Antonio College

06/06/2025

Date

06/12/2025

Date

E.W. EW M.G. MG