



Strengthen, Increase, Promote and Advance

SIDE LETTER for FALL 2020

This SIDE LETTER OF AGREEMENT is entered into by and between the Mt. San Antonio Community College District (District), and Faculty Association and its Mt. San Antonio College unit members. This SIDE LETTER OF AGREEMENT shall not be deemed precedent setting.

Intent: This agreement is in effect for classes that are currently scheduled to begin on campus Fall 2020

Upon receipt of notification from the Los Angeles County Public Health Department Phase 3 notice to College and University Guidelines, the District and the Faculty Association have agreed as follows:

1. All faculty who teach in programs that train essential workers as identified by the Los Angeles County Public Health Department (see attached memo) shall be notified by the District that they may return to campus for instruction that cannot be conducted via distance learning. Only content that cannot feasibly be taught through distance learning methods will be taught in person. Course content that can be taught through distance learning shall not be taught on campus in a face to face classroom format.
2. All faculty will receive additional compensation for the days their classes are assigned to be on campus in the form of a COVID-19 stipend of \$50.00 per day. This stipend includes assignments to perform return to campus duties i.e. contact tracing (taking roll only) and online COVID-19 training (when available). Faculty who are returning to campus are responsible for taking roll on a daily basis and providing the information about attendance to their manager at the end of each week. The differential stipend also applies to all faculty teaching and advising in clinics where there is a potential of exposure to the virus.
3. Faculty are not responsible for forcing students to wear their masks or other required safety equipment if they refuse to follow policy. Faculty have the right to call Public Safety. Faculty have the right to ask students to leave their class for the current and one additional class period. In that time, the District will meet with the student to determine the best course of action for that student.
4. All faculty assigned to work on campus shall abide by Working on Campus: Guide for Essential Employees (College COVID-19 safety protocols and standards). The District shall provide each faculty a copy or a link to these safety protocols.
5. COVID-19 differential stipend payments shall be paid at the end of the month that full time faculty begin teaching their assignment and at the 10th of the month following the start of their assignment for adjunct faculty.

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6. The District shall provide PPE masks of approved medical grade and other safety equipment, as specified by LACDPH guidelines, to faculty who request them.
7. The District shall clean and sanitize the classrooms, lab areas, and workspaces for these faculty between classes and each night after classes are held, utilizing the LACDPH protocols for COVID-19. The District shall take all possible precautions to assure faculty that their work environments are safe and clean.
8. The District shall clean all affected faculty offices each evening for those offices that are in the same building as the class. Other offices will be cleaned as requested.
9. The District shall ensure that faculty are held harmless in the event of a COVID-19 transmission and/or outbreak occurring among students registered in the class(es) of assignment. District liability coverage applies to all employees who act as representatives of the District and act within District policies and procedures.
10. If faculty do not pass the self check they will not report to work and they shall receive District paid leave in accordance with the Fall 2020 Assignments and Compensation Side Letter excuted on July 27, 2020.
11. Given the fluidity of the pandemic circumstances, and as unexpected and unforeseen events happen, the District or the FA may call a meeting to revise these terms and conditions.

ACCEPTED AND AGREED TO:


[Joan Sholars \(Jul 27, 2020 12:57 PDT\)](#)

Joan Sholars
President, Mt. San Antonio Faculty Association

Jul 27, 2020

Date


[Karelyn Hoover \(Jul 27, 2020 12:58 PDT\)](#)

Dr. Karelyn Hoover
Lead District Negotiator
Mt. San Antonio College District

Jul 27, 2020

Date