



MEMORANDUM OF UNDERSTANDING COLLABORATIVE INSTRUCTION DUAL ENROLLMENT MODEL

This MEMORANDUM OF UNDERSTANDING (MOU) is entered into by and between the Mt. San Antonio Community College District (District) and the Faculty Association. This MOU shall not be deemed precedent-setting and shall not be construed as an admission of any wrongdoing or liability by either party to this MOU. Furthermore, this MOU shall have a sunrise date of (Date Signed) and a sunset date of June 30, 2027.

Intent: Year one (1) of this pilot ran at Ganesha High School during the 25-26 academic year. Four (4) sections were offered, two (2) synchronous and two (2) asynchronous. Data collected supported continued exploration of the model. All parties wish to modestly expand the pilot for the 26-27 academic year to allow for additional assessment.

The District and the Faculty Association agree to the following for the 2026/2027 academic year:

The District and the Faculty Association agree to expand the 2025/2026 Collaborative Instruction Dual Enrollment Model pilot to expand opportunities for high school students to participate in Mt. San Antonio College courses. This model pairs a Mt. SAC professor with a high school teacher to enhance student learning and provide additional academic support beyond the scheduled college class meetings.

Under this pilot Collaborative Instruction Dual Enrollment Model, the Mt. SAC Professor shall:

1. Be the instructor of record for the Dual Enrollment course; and
2. Deliver all course instruction in the scheduled modality; and
3. Develop and maintain the official course syllabus, assessments, and course outcomes; and
4. Assign course grades; and
5. Host office hours in alignment with the current bargaining agreement; and
6. Coordinate with a certificated high school teacher who is authorized to teach in the subject area, including regular planning meetings and shared access to course materials via Canvas, when applicable.

The District shall secure agreement from the participating school site, which shall assure there is a high school teacher assigned to the dual enrollment class, who holds a credential and authorization to teach in the subject area, and shall:

1. Assist in classroom management; and
2. Offer pedagogical support to the college faculty for non-adult students; and

H.G. HG E.W. EW M.G. MG
H.G. Emily Woolery M.G. MG

3. Provide content support and scaffolding of instruction for students, especially on days or times when the Mt. SAC course is not scheduled for contact hours (i.e. a Monday – Thursday course for Mt. SAC could have scaffolding days on Friday to meet the five (5) day per week schedule of the high school); and
4. Provide additional student support for assignments, labs, and classroom activities; and
5. Coordinate with the Mt. SAC professor of record, including regular planning meetings and shared access to course materials via Canvas, when applicable; and
6. Complete the Mt. SAC volunteer process prior to the start of the dual enrollment class.

During the terms of this MOU, the Mt. SAC professor shall have the same evaluation procedures and processes, as outlined in the Mt. SAC Faculty Association Collective Bargaining Agreement. Professors teaching in the Collaborative Instruction Dual Enrollment Model who are evaluated in the fall of 2026 and do not receive a rating of “Performance meets the standard” or higher may be evaluated during the subsequent winter 2027 assignment within the Collaborative Instruction Dual Enrollment Model.

Additional Compensation for teaching in the Collaborative Instruction Dual Enrollment Model: Mt. SAC professor shall be compensated one (1) hour per week of instruction at their instructional rate for time spent coordinating with the high school instructor. Additional hours may be requested by the professor and approved by the Associate Dean of Dual Enrollment if additional coordination is needed.

For the 26-27 academic year, the pilot may run at up to four (4) school sites with a maximum of ten (10) sections total per term offered under this pilot. Sections may be offered in person, online synchronously, asynchronously, and hybrid.

Data shall be collected by the District after fall 2026, and a completed report with recommendations shall be sent to the Academic Senate and the Faculty Association no later than March 15, 2027, for consideration.

Data shall include:

- Course completion, course pass rate.
- Comparison to the success rate of the same course offered at Mt. SAC.
- SLO assessment comparison for the same courses offered at Mt. SAC, if applicable.

Data shall inform negotiations regarding Article 29: Dual Enrollment Negotiations of Article 29: Dual Enrollment shall commence no later than March 30, 2027. This MOU shall have a sunset date of June 30, 2027.

ACCEPTED AND AGREED TO:

Herschel Greenberg
Herschel Greenberg (Aug 18, 2026 10:39:07 PDT)
Herschel Greenberg
Negotiator, Faculty Association

08/18/2026

Date

H.G. HG E.W. EW M.G. MG
Emily Woolery

Emily Woolery
Emily Woolery (Aug 18, 2026 10:49:14 PDT)

Emily Woolery
Faculty Association President

Martha Garcia
Martha Garcia (Aug 18, 2026 12:36:41 PDT)

Dr. Martha Garcia
College President/CEO, Mt. San Antonio College

08/18/2026

Date

08/18/2026

Date

H.G. *HG* E.W. *EW* M.G. *MG*