



MT. SAN ANTONIO COLLEGE

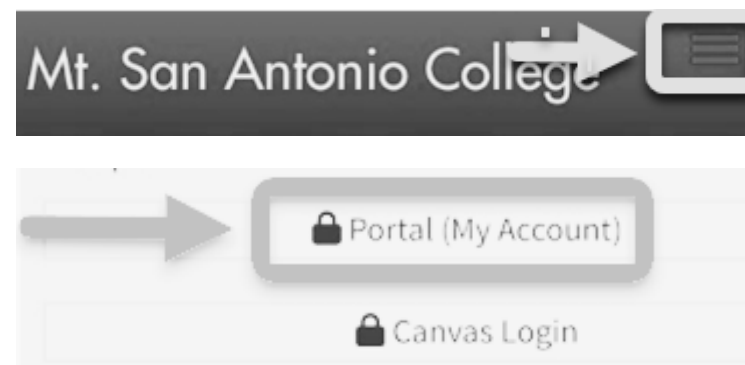
How do I process an *add code* for a class that I am *not waitlisted*



for video instructions or go to bit.ly/3Su9t3e

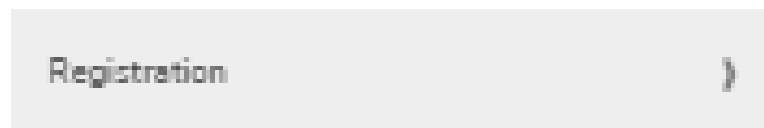
1 Log into portal

[Mt. SAC Homepage](#) or inside.mtsac.edu & select "Portal" (My Account)



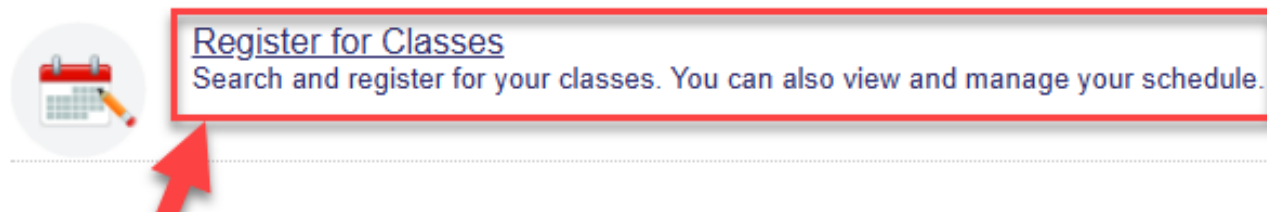
2 Click on Student Self-Service. Go to Registration & click on #4, Register (Add or Drop) Classes

Student Self Service

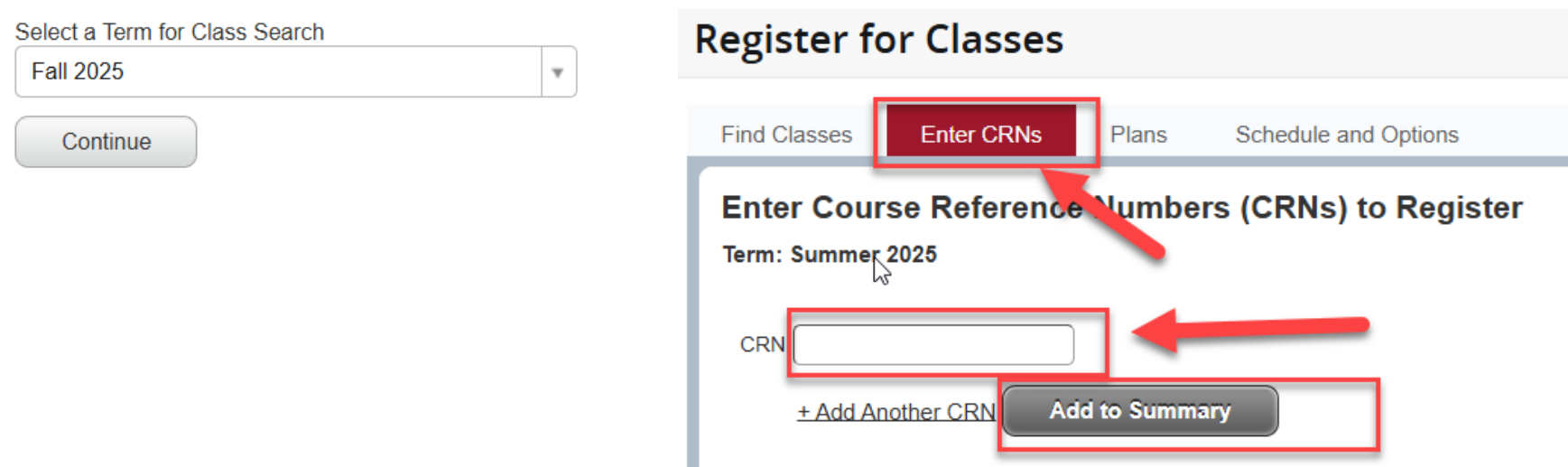


1. [Apply for Admission](#)
2. [Review Existing Application](#)
3. [Select Term](#)
4. [Register \(Add or Drop\) Classes](#)
5. [Change Class Grading Option](#)

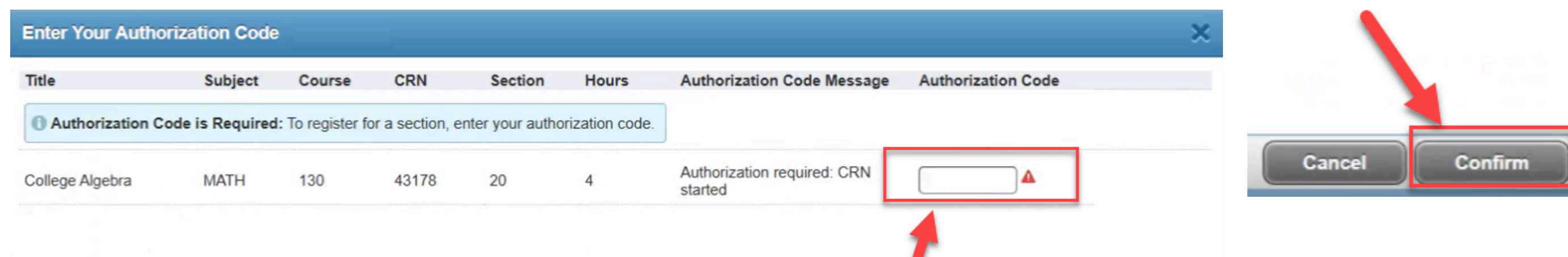
3 Select "Register for Classes". Select "Student" and click the "Ok" button



4 Select the term you plan to use the add code to register for a class. Click on "Enter CRNs"



5 Enter the *add code* provided by the professor and click "confirm"



6 Click the "submit" button

