



BOARD BRIEFS

Summary of meeting highlights and actions taken by the
Mt. SAC Board of Trustees

Meeting Date: Wednesday, August 17, 2016 **Location:** Founders Hall
Future Board Meetings: September 14, October 12, November 9

CLOSED SESSION

- The Board unanimously voted to accept the findings and recommended decision of the President to not retain Employee No. ...1675.
- The Board unanimously voted to accept the findings and recommended decision of the President to not retain Employee No. ...3888.

CAMPUS LEADERSHIP REPORTS

Reports were given by the Classified Senate, Faculty Association, CSEA 262, Mt. SAC Foundation and Associated Students. Detailed reports will be reflected in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote.

- Approved Appropriation Transfers and Budget Revisions Summary
- Approved 2017 contract for the Chancellor's Office Tax Offset Program (COTOP)
- Approved the purchase of Marathon high-density storage cabinets from Corporate Business Interiors to be installed in the Professional & Organizational Development office
- Approved the purchase of Brocade Fiber Channel Switch to upgrade the College's storage network system to current and sustainable standards
 - Bid No. 3094 Purchase of Brocade Fiber Channel Switch
- Approved Five-year agreement with Nextel Communications for leased space on the rooftop of Building 1A for the operation of a mobile/wireless communications facility
- Approved Lease/Leaseback Construction – Change Order and Notice of Completion – Parking Structure Phase 1
- Approved Lease/Leaseback Construction - Final Reconciliation and Notice of Completion – Document Storage Modular Building
- Approved Lease/Leaseback Construction - Final Reconciliation and Notice of Completion – Wildlife Sanctuary
- Approved Lease/Leaseback Construction - Final Reconciliation and Notice of Completion – Food Services Building
- Approved Contract revision with American Modular Systems, Inc.

- Approved Consultant services for the development of an Educational Master Plan (RFP No. 3026) and a Facilities Master Plan (RFP No. 3027)
- Approved Agreements to provide professional design and consulting services with Getinge Group for the maintenance agreement for the Biology Sterilizer and Steam Generators Psomas for the Athletics Complex East Campbell-Anderson & Associates, Inc. for the Athletics Complex East Ridge Landscape Architects for Temporary Classroom Building Systems Upgrade Phase 2 P2S Engineering for the Document Storage Building, Temporary Classroom Building Systems Upgrade Phase 2, and Miscellaneous Small Project Engineering and Chew Specifications Consultants for Miscellaneous Small Project Specifications Preparation
- Approved Contract Amendments:
 - Contract Aerial Survey and Topographic Map – Psomas – Amendment No. 2
 - Contract South Campus Site Improvements – HMC Architects – Amendment No. 2
 - Contract Food Services Building – Psomas – Amendment No. 1
 - Contract The Equity Center – P2S Engineering – Amendment No. 2 and
 - Contract Physical Education Project Environmental Impact Report – Greve & Associates, LLC – Amendment No. 2
- Approved Change Order for Air Conditioner Replacement:
 - Contract Los Angeles Air Conditioning, Inc. (HVAC Contractor) – Change Order No. 2
- Approved Completion Notice:
 - Bid No. 3013 Air Conditioning Replacement, Los Angeles Air Conditioning, Inc. (HVAC Contractor)
- Approved Personnel Transactions, as corrected
- Approved Mediation Training with American Arbitration Association
- Approved New and/or Revised Management Job Classification Descriptions
- Approved New and/or Revised Classified Job Classification Descriptions
- Accreditation Expenditures for 2016-17 Academic Year
- Approved School of Continuing Education Additions and Changes
- Approved Acceptance of Basic Skills Initiative Grant Funds and Activities
- Approved Technical Assistance Provider for Contract Education Grant Renewal: Acceptance of Funds and Approval of Purchases
- Approved Memorandum of Understanding with Mount Saint Mary's University
- Approved Child Development Center Acceptance of Los Angeles Universal Preschool/Quality Rating and Improvement System Grant Funds
- Approved Contract with Citrus College
- Approved Basic Skills and Student Outcomes Transformation Program Grant Acceptance of Funds
- Approved Mt. SAC STEM Teacher Preparation Program Grant Contract Amendment with The Regents of the University of California
- Approved Agreement with James Event Production Company for Community Carnival and Open House
- Approved Contract with Kellogg West Conference Center and Lodge for the Minority Male Initiative Summer Retreat
- Approved Annual contract service fee payment to Maxient, LLC
- Approved Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines

- Approved Five-year agreement with the Los Angeles County Sheriff's Department to provide law enforcement services and assistance
- Approved Consulting Agreement with the McCallum Group, Inc.
- Approved Contract with South Bay Workforce Investment Board
- Approved Contract with Rancho Magdalena for the Arise Program Annual Student Leadership Retreat and
- Approved Agreement with Controltec Systems for 2016-17.

ACTION ITEMS

- Approved Change Orders for the Continuing Education Building 40 Upgrades (*Pulled from Consent Calendar*)
 - Contract Harik Construction, Inc. (General Contractor) – Change Order No. 3 and
 - Contract Resource Environmental (General Contractor) – Change Order No. 1
- Approved Memorandum of Understanding with Pomona Unified School District (*Pulled from Consent Calendar*)
- Approved Independent Contractors to acquire the expertise needed to accomplish College goals and to meet deadlines (*Pulled from Consent Calendar*)
- Approved Contract with Student Insurance for International Students Health Insurance (*Pulled from Consent Calendar*)
- Approved the Revised College Mission Statement, Vision Statement, and Core Values
- Approved the Appointment of Mario Barragan to the Citizens Oversight Committee, effective August 18, 2016 through December 31, 2017
- Approved Streambed Alteration Agreement Notification No. 1600-2-15-022-R5 for the West Parcel Solar Project
- Approved Revised Habitat Restrictive Covenant for the West Parcel Solar Project
- Approved Revisions to Board Policy 5010 - Admissions

DISCUSSION ITEMS

- Revisions to Board Policy 2310 – Regular Meetings of the Board
- Revisions to Board Policy 3530 – Weapons on Campus
- Revisions to Board Policy 4500 - Athletics

INFORMATION ITEMS

- **Audrey Yamagata-Noji**, Vice President, Student Services, provided an analysis of the 2016-17 Associated Students budget.
- **Mike Gregoryk**, Vice President, Administrative Services and **Irene Malmgren**, Vice President, Instruction, gave an overview of the plans for the drafting of the Educational Master Plan/Facilities Master Plan.
- Revisions to Administrative Procedure 3255 – Participation in Local Decision Making.
- Revisions to Administrative Procedure 3516 – Registered Sex Offender Information.
- Revisions to Administrative Procedure 3530 – Weapons on Campus.
- Revisions to Administrative Procedure 4500 – Athletics
- Revisions to Administrative Procedure 4555 – Athletics Special Events.

EMPLOYEE INTRODUCTIONS

Newly Hired Staff

Classified Employees (Newly Appointed)

- **Brenda Estrada**, Administrative Specialist II (Mathematics)
- **Alsace Kam**, Fiscal Technician II (Fiscal Services)
- **Kimberly Leisure**, Fiscal Technician II (Fiscal Services)
- **Catherine Parks**, Administrative Specialist IV (Student Services)

Classified Employees (Newly Appointed)

- **Zelda Bolden**, Coordinator, Career Services Project (Career and Transfer Services)

Recognition

- Mt. SAC Sophomore Track and Field Sprinter **Cravon Gillespie** was recognized for recently being named the 2015-16 California Community College Athletic Association (CCCAA) Men's Athlete of the Year. The award is given annually to the state's top community college student athlete, across all sports, offered by the CCCAA and voted on by the California Community College Sports Information Association. Cravon was the premier sprinter in community college athletics during the 2016 season. He captured Southern California and California State titles in the 100 meters, 200 meters, and as a member of the 4 X 100 meter relay. He ran nationally recognized times in the 100 and 200 meters, both qualifying him for the 2016 U.S. Olympic Trials. He is one of only four California community college student athletes to have a national community college leading mark, and he is the only athlete to post the top mark in more than one event. Due to his running prowess, Cravon garnered a number of other top honors including CCCAA May Student Athlete of the Month, CCCAA State Championship Athlete of the Meet (running events), and South Coast Conference Track and Field Athlete of the Year (running events). He is a resident of Monrovia and attended Monrovia High School. He will be continuing his running and academic career at the University of Oregon. Congratulations Cravon!

A Certificate of Service was presented to the following retiring employees:

- **Denise Lindholm**, Executive Assistant to the President & CEO and Board of Trustees (President's Office) (14 years of service)
- **Teresita Hood**, Administrative Specialist III (Technology and Health) (18 years of service)
- **Kathy Olivares**, Fiscal Specialist (Fiscal Services) (12 years of service)
- **Linda Small**, Library Technician III (Library and Learning Resources) (22 years of service)

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Jay Chen, Judy Chen Haggerty, *Esq.*, Dr. David K. Hall,
Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*
Elizabeth Santos, Student Trustee