



BOARD BRIEFS

Summary of meeting highlights and actions taken by the
Mt. SAC Board of Trustees

Meeting Date: Wednesday, November 9, 2016 **Location:** Founders Hall
Future Board Meetings: December 14, January 11, 2017, January 21, 2017 (Special Meeting)

MOMENT OF SILENCE

Observed a moment of silence in memory of **Kenneth L. Hunt**, who passed away on October 1, 2016. Ken served as a member of the College Board of Trustees from 1977-95. He was a member of the executive board of the College's Regional Arts Council, community improvement association, and commissions and committees serving disabled persons. Ken received an award for negotiations with legislators on behalf of community colleges throughout the state. Ken worked as a professor with the Los Angeles Community College District until his retirement in 1997. After his retirement, he continued to stay active in his church.

Observed a moment of silence in memory of **Joanne (Jody) Vescio**, who passed away on October 6, 2016. Jody worked at Mt. SAC from 1967 to 1987, initially answering a job posting for a temporary, 6 week position twenty years later she retired. She began in the BookRac, moved to Business Services, on to Administration where she was secretary to Mr. Gene Kurl, Vice President, and, finally, as secretary for two deans of Natural Sciences, Gil Dominguez and Barbara Crane. In those two decades she laughed, cried, made life-long friends, "rattled a few cages," and genuinely loved her "temporary" 20-year career at Mt. San Antonio College. She enjoyed life post-retirement to the fullest with her husband of 66 years, Vern Vescio, her 5 kids and their spouses, 9 grandchildren, and 5 great grandchildren.

CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 651, Mt. SAC Foundation and Associated Students. Detailed reports will be reflected in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote.

- Approved Appropriation Transfers and Budget Revisions Summary
- Approved Hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines
- Approved Agreement with General Dynamics Information Technology for 1098T forms
- Approved Increase to services contract with Sirius Computer Solutions, Inc.

- Approved Purchase of campus master scheduling system from CollegeNET, (RFP No. 3081), and the pre-payment for the initial software and services fee
- Approved Amendment to agreement with Quality Copy, Inc.
- Approved Renewal agreement with Hot Doggers, Inc. dba Gold Coast Tours
- Approved Continuing Education Building 40 Upgrades – Phase II, General Construction (Re-bid No. 3133), award project to Harik Construction, Inc.
- Approved Approval of agreements to provide professional design and consulting services with H2 Environmental Consulting Services, Inc. for the Athletics Complex East, MDC Engineers for the Deaf and Hard of Hearing Center Remodel, P2S Engineering for the 2015/16 State Scheduled Maintenance – Replace Electrical Equipment, and Alta Environmental for the Annual Emissions Report
- Approved Contract Amendments:
 - Contract Professional Design and Consulting services – Added Services – The Equity Center – Psomas – Amendment No. 4
 - Contract Professional Design and Consulting services – Added Services – Physical Education Project Environmental Impact Report – Helix Environmental – Amendment No. 1
- Approved Contract Amendment for the Wildlife Sanctuary Gas Line Relocation Project
- Approved Completion Notice:
 - Bid No. 3001 Professional & Organizational Development (POD) Remodel, GDL Best Contracting Services, Inc. (Contractor)
- Approved Proposed Gifts and Donations to the College:
 - Teri Cullen – dining room table and six chairs, end table, king size bed with frame and headboard, kitchen table and four chairs, valued by donor at \$1,400, to be used in the Theater Department for set performances. This donation consists of furniture featuring period details, providing unique pieces for the Theater Department’s inventory.
 - Robert Holste – 11 artwork pieces – charcoal drawings, 1970’s, 16x18, valued by donor at \$2,000 each - \$22,000 total, to be used in the Art Gallery
- Approved Contract Agreement with Kandid Graphics
- Approved Sabbatical Leave Reports for Academic Years 2014-15 and 2015-16
- Approved Affiliation Agreement with Arcadia Radiology Medical Group
- Approved Affiliation Agreement with Insight Imaging
- Approved Child Development Center Acceptance of Los Angeles Universal Preschool/Quality Rating and Improvement System Grant Fund Increase
- Approved Child Development Center Contract Amendments
- Approved Center of Excellence 2016-17 Contract with Yosemite Community College District
- Approved Contract Agreement with Laguna Marriott Resort & Spa for the 2017 Management Retreat
- Approved New, 4-Year Review, Modified Courses, Modified Certificates, and Modified Degrees Effective with the 2017-18 Academic Year
- Approved Contract Amendment with Foundation for California Community Colleges Career Ladders Project
- Approved 2017 Mt. San Antonio College Institutional Self Evaluation Report in Support of Reaffirmation of Accreditation for Submission to the Accrediting Commission for Community and Junior Colleges
- Approved Mt. San Antonio College 2016 Scorecard

- Approved, as corrected, the Revised Board of Trustees 2016-17 Regular Meeting Calendar, adding the January 21 Board Study Session
- Approved Contract with Cal Poly Pomona Foundation, Inc.
- Approved Contract with Embassy Suites by Hilton San Diego Bay Downtown for the Transfer Bridge Program
- Approved Contract with Hornblower Cruises and Events
- Approved Contract renewal with Gridcheck Scheduling System and
- Approved Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines.

ACTION ITEMS

- Approved Purchase of campus master scheduling system from CollegeNET, (RFP No. 3081), and the pre-payment for the initial software and services fee (*pulled from Consent Calendar*)
- Approved Amendment to agreement with Quality Copy, Inc. (*pulled from Consent Calendar*)
- Approved Change Order for the Professional and Organizational Development Remodel:
 - Contract GDL Best Contractors, Inc. (Utility Contractor) – Change Order No. 4 (*pulled from Consent Calendar*)
- Approved Personnel Transactions (*pulled from Consent Calendar*)
- Approved School of Continuing Education Additions and Changes (*pulled from Consent Calendar*)
- Approved Public Art Project by Artist John O'Brien - Concept and Design for the Mt. SAC Veterans Resource Center (*pulled from Consent Calendar*)
- Approved Year Three of Three-Year Negotiated Agreement Between the Faculty Association and the District for 2014-17
- Approved Meet-and-Confer Agreement Between the Confidential Employees and the District for 2016-17

INFORMATION ITEMS

- **Barbara McNeice-Stallard**, Director, Research and Institutional Effectiveness, gave a presentation on the 2016 Student Success Scorecard. Mt. SAC was scored on, among other things, completion, persistence, career technical education (CTE), and the earning of 30 units within six years. Mt. SAC is above the state average in all categories. Mt. SAC's completion rate (those students who complete a degree, certificate, or transfer) was 50.7%, while the persistence rate (those students who enrolled in one fall semester who also enrolled in the next fall semester) was 80.4%. In the area of CTE, 60.4% of students completed several courses classified as CTE in a single discipline and completed a degree, certificate or transferred. For those students who attempted any math or English course in their first three years and earned 30 units within six years, Mt. SAC had a 73.5% rate.
- **Irene Malmgren**, VP, Instruction, and **Jemma Blake-Judd**, Dean, Technology and Health, gave a presentation on how the Strong Workforce Initiative will be implemented at Mt. SAC. In response to the California Community College Chancellors Office's Strong Workforce Task Force recommendations, Strong Workforce Program (SWP) funding was written into the California budget through Assembly Bill 1602. California's community colleges will receive \$200 million annually for both local and regional projects designed to improve career technical education programs by adding new career

pathways, increasing the number of skilled workers they produce, increasing faculty numbers, strengthening curriculum, and by improving regional cooperation among colleges, K-12, industry, and other work force groups. In order to meet the criteria for SWP funds, both local and regional planning must be data-driven, focusing on programs where gaps between demand (job openings) and supply (community college completions) are evident. Mt. SAC will be awarded \$2.4 million in SWP funds annually. Rather than activities, the program focuses on outcomes and the emphasis is on innovation so colleges can be responsive to the labor market.

- Revisions to Administrative Policy 5040 – Student Records, Directory Information and Privacy
- Revisions to Administrative Policy 5071 – Student Leave of Absence

EMPLOYEE INTRODUCTIONS

Newly Hired Staff

Classified Employees (Newly Appointed)

- **Abigail Casian**, English as a Second Language Instructional Support Assistant (ESL)
- **Blanca Juarez**, Student Services Outreach Specialist (High School Outreach)
- **James Milliken**, Driver (Disabled Student Programs & Services)
- **Joel Monroy**, Student Services Outreach Specialist (High School Outreach)
- **James Reed**, Coordinator, Project/Program (Natural Sciences)
- **Tarik Ross**, Student Services Outreach Specialist (High School Outreach)
- **Salote Wailase**, Student Services Outreach Specialist (High School Outreach)

Classified Employees (Promoted)

- **Rondell Schroeder**, Procurement Specialist (Fiscal Services)

Management Employee (Newly Appointed)

- **Jose Martinez-Saldana**, Director, TRiO Programs (Student Services)
- **Paul Miller**, Sergeant, Police/Public Safety (Public Safety)
- **Robert Toyer**, Sergeant, Police/Public Safety (Public Safety)

Recognition

A Certificate of Service was presented to the following retiring employee:

- **Joseph Carl**, Public Safety Officer (Public Safety) (18 years of service)

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Jay Chen, Judy Chen Haggerty, Esq., Dr. David K. Hall,
Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*
Elizabeth Santos, Student Trustee