



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, October 21, 2015

6:30 p.m. - Public Session

Founders Hall, 1100 North Grand Avenue, Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section.
Comments are limited to no more than three minutes per person.

AGENDA

From time-to-time, writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President, located in Founders Hall, between the hours of 7:30 a.m. and 4:30 p.m.

PUBLIC SESSION (6:30 p.m., Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed and promoted employees:**

Classified (newly appointed)

- **Jade Pearce**, Educational Research Assessment Analyst (Research and Institutional Effectiveness)

Classified (newly promoted)

- **Brian Heflin**, Systems Analyst/Programmer (Disabled Students Programs and Services)
- **Jenny Hua**, Admissions and Records Specialist II (Admissions and Records)

Management (newly appointed)

- **Carol Minning**, Manager, Construction Projects (Facilities, Planning, and Management)

The Board reserves the right to modify the order of business in the manner it deems appropriate. Closed session shall not extend past the designated time; but, should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

Management (newly promoted)

- **Fawaz Al-Malood**, Associate Dean, Business (Business)
- **Madelyn Arballo**, Dean, School of Continuing Education (School of Continuing Education)
- **Sarah Plesetz**, Associate Dean, Technology and Health (Technology and Health)
- **Recognitions:**
 - **Dr. Tamra Horton**, professor in the English, Literature, and Journalism Department was selected as a 2014-15 Fulbright Fellow. She spent a year teaching at the Collegium Civitas in Warsaw, Poland. The Fulbright Program is the flagship international educational exchange program sponsored by the U.S. Government. It is designed to “increase mutual understanding between the people of the United States and the people of other countries.” Since its inception, the Fulbright Program has provided almost 300,000 participants – chosen for their academic merit and leadership potential – with the opportunity to study, teach, and conduct research, exchange ideas, and contribute to finding solutions to shared international concerns. The Core Fulbright Scholar Program is one of the most prestigious awards bestowed upon faculty in the United States. Congratulations to Dr. Tamra Horton for being the first faculty member in the College’s records to receive this prestigious and honorable distinction.
 - Mt. SAC Men's Cross Country and Men's Track Coach, **Ron Kamaka**, recently received the 2015 South Coast Conference (SCC) Men's Sports Coach of the Year. The honor was bestowed upon him by the SCC Athletic Directors at their September meeting. Kamaka beat out all of the other SCC Men's Sports Coaches of the Year honorees for the award. Mt. SAC Men's Cross Country Team finished first in conference and fourth at the State Championship, and Coach Kamaka guided the Men's Track team to the conference, regional, and state championships! Kamaka was also named SCC Men's Cross Country, SCC Men's Track & Field, and the California Community College Cross Country and Track Coaches Association Coach of the Year by his peers. Congratulations Ron!

APPROVAL OF MINUTES

- Approval of minutes of the regular meeting of September 9, 2015. (See backup packet Pages 1 through 15.)
- Approval of minutes of the special meeting of September 16, 2015. (See backup packet Pages 16 through 19.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the Agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the Agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students
2. Academic Senate
3. Classified Senate
4. Faculty Association
5. CSEA 262
6. CSEA 651
7. Mt. SAC Foundation

BOARD COMMUNICATION

At this time, the Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

8. President's Report – Bill Scroggins, President & CEO
 - Preliminary Review of Board Study Session.
9. Informational Report – Grants Update, prepared by Adrienne Price, Director, Grants.
(See backup packet Page 20.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

ADMINISTRATIVE SERVICES

1. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet Pages 21 through 25.)
2. Consideration of approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. (See backup packet Pages 26 and 27.)
3. Consideration of approval of the re-issuance of stale-dated warrants, as listed. (See backup packet Page 28.)
4. Consideration of approval of a contract with PFM Asset Management LLC to provide arbitrage rebate compliance services. (See backup packet Pages 29 and 30.)
5. Consideration of approval of a contract with American Fidelity for Affordable Care Act (ACA) employer reporting services. (See backup packet Page 31.)
6. Consideration of approval of the renewal of a contract with Turbo Data Systems Inc. for processing citations. (See backup packet Page 32.)
7. Consideration of approval of an agreement with Ai Squared for Sitecues for a cloud-based web accessibility feature. (See backup packet Page 33.)
8. Consideration of approval of a contract with OmniUpdate, Inc. for technical web development services to create an online directory, not to exceed \$12,000. (See backup packet Page 34.)
9. Consideration of approval to purchase Hewlett-Packard and Aruba Network equipment using the current competitive bid or government contract which results in the lowest price for the College. (See backup packet Page 35.)
10. Consideration of approval of an agreement with T-Mobile Wireless and Verizon Wireless for advance payment of Division of State Architect inspection fees. (See backup packet Page 36.)
11. Consideration of approval of the purchase of modular furniture, seating, and ergonomic accessories for the Student Success Center – Phase I. (See backup packet Pages 37 and 38.)
12. Consideration of approval of agreements to provide professional design and consulting services with P2S Engineering, Inc. for the School of Continuing Education Temporary Space Building Remodel, the Library Building Fire Alarm Replacement, and the Temporary Space Building (40) Infrastructure and Central Plant Connection; with Ridge Landscape Architects for The Equity Center Site Landscape Design and The Equity Center Accessible Entrance Design; with Woodward Dike Associates for The Equity Center Landscape Design; with PSOMAS for the Temple Avenue Pedestrian Crossing Study and the Temple Avenue/Bonita Drive Westbound Right-Turn Lane Improvements; with Estrada Consulting & Associates for Energy Efficiency Sustainability Practices and Incentive Optimization; and with Hill Partnership, Inc. for the South Campus Planning Study. (See backup packet Pages 39 through 41.)

13. Consideration of approval of the purchase of computer infrastructure equipment for the following Bid. (See backup packet Page 42.)
 - Bid No. 3052 Purchase of Computer Infrastructure Equipment – Sirius Computer Solutions, Inc. of San Antonio, TX.
14. Consideration of approval of the following Contract Amendments: (See backup packet Pages 43 through 45.)
 - Contract Farm Retaining Wall – Andreasen Engineering, Inc. - Amendment No. 1.
 - Contract Facilities Master Planning Support – HMC Architects – Amendment No. 1.
 - Contract Athletics Complex East – HMC Architects – Amendment No. 2.
 - Contract The Equity Center – P2S Engineering, Inc. – Amendment No. 1.
 - Contract Modular Buildings Site Installation – Steven Fader Architects – Amendment No. 3.
15. Consideration of approval of the following Proposed Gifts and Donations to the College:
 - James Randall – Wood office desk, eight wood-trim chairs, one wood round conference table, two wood bar stools, one wood bar, one wood credenza with glass cabinet, one wood return table, and one wood sofa table, valued by donor at \$29,700, to be used in the future newly built Heritage Hall.
 - City of Rancho Cucamonga – 1992 KME Renegade Pumper, VIN #IK9AF4283NN058666, License #E33801, Mileage 145,311, valued by donor at \$5,000, to be used in Fire Technology/Fire Academy.

HUMAN RESOURCES

16. Consideration of approval of Personnel Transactions. (See backup packet Pages 46 through 73.)

INSTRUCTION

- 17 Consideration of approval of the appointment of an official designee and an alternate to the Mt. SAC Adult Education Regional Consortium. (See backup packet Page 74.)
18. Consideration of approval of Continuing Education Division additions. (See backup packet Pages 75 through 77.)
19. Consideration of approval of contracts with Pacific Palms Hotel & Conference Center and Viliami Tuivai for the Regional Adult Education Fall Summit. (See backup packet Page 78.)
20. Consideration of approval of acceptance of funds and approval of purchases for the Technical Assistance Provider for Contract Education Grant renewal. (See backup packet Page 79.)
21. Consideration of approval of an affiliation agreement with River Community Covina and River Community Wellness Center. (See backup packet Page 80.)

22. Consideration of approval of a contract with Economic Modeling Specialists, Inc. (See backup packet Page 81.)
23. Consideration of approval of a contract with Thieme Medical Publishers, Inc. (See backup packet Page 82.)
24. Consideration of approval of travel for the Chamber Singers performance tour in Canada. (See backup packet Page 83.)
25. Consideration of approval of a modified course effective with the 2016-17 academic year. (See backup packet Page 84.)
26. Consideration of approval of acceptance of funds and approval of purchases from the Asian American and Native American Pacific Islander-Serving Institutions Grant. (See backup packet Pages 85 and 86.)
27. Consideration of approval of acceptance of funds for the Child Development Training Consortium Grant. (See backup packet Page 87.)
28. Consideration of approval of a contract amendment with the Academic Senate for California Community Colleges for the Course Identification Grant. (See backup packet Page 88.)
29. Consideration of approval of acceptance of funds and approval of purchases from the National Science Foundation for the IUSE: Pathways to Geoscience Grant. (See backup packet Page 89.)
30. Consideration of approval of acceptance of funds and approval of purchases for the Upward Bound Grant. (See backup packet Pages 90 and 91.)
31. Consideration of approval of expenditures for the Honors Program in the 2015-16 academic year. (See backup packet Page 92.)

PRESIDENT'S OFFICE

32. Consideration of approval of Resolution No. 15-04 – Approval to Compensate Trustee Rosanne Bader for Her Absence from the Special Meeting of the Board of Trustees on September 16, 2015. (See backup packet Pages 93 and 94.)

STUDENT SERVICES

33. Consideration of approval of fund-raisers to raise funds for scholarships for the Honors Ambassadors Club. (See backup packet Page 95.)

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing on Thermal Energy System and Chiller Cooling Tower Projects.

2. Consideration of approval of Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects; Adopt Final Mitigated Negative Declaration for Projects and approve Mitigation Monitoring and Reporting Program; make findings under Government Code Sections 4217.10 et seq., and award Projects to Tilden-Coil Constructors, Inc. (See backup packet Pages 96 through 103.)
3. Consideration of approval of Year Two of a Three-Year Negotiation Agreement between CSEA, Chapter 651 and the District for 2014-17. (See backup packet Pages 104 through 109.)
4. Consideration of approval of proposed revisions to Board Policy 2730 – Health Benefits. (See backup packet Pages 110 and 111.)
5. Consideration of approval of a Habitat Restrictive Covenant for the West Parcel Solar Project [PLACEHOLDER]. (See backup packet Pages 112 and 113.)
6. Consideration of approval of the Business and Computer Technology Center (New Construction) and Learning Language Center Building Expansion – Bid Nos. 3030–3050 [PLACEHOLDER]. (See backup packet Page 114.)

DISCUSSION ITEMS

All items listed for “Discussion” will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Receive for first reading and discussion proposed revisions to Board Policy 3550 – Drug-Free Environment and Drug Prevention Program. (See backup packet Pages 115 through 117.)
2. Receive for first reading and discussion proposed revisions to Board Policy 7340 – Leaves. (See backup packet Pages 118 through 120.)

INFORMATION ITEMS

No action will be taken on items listed. All items are being provided to the Board of Trustees for information only.

1. Receive, as information, revisions to Administrative Procedure 3510 - Workplace Violence Plan. (See backup packet Pages 121 through 123.)
2. Receive, as information, Administrative Procedure 7351 – Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit (NEW). (See backup packet Pages 124 and 125.)

ADJOURNMENT

Future Board Meetings

November 18, 2015

December 9, 2015

January 13, 2016

Upcoming Events

- October **Disability Celebration Month**
- October 15 **Title V Pictures and Projects**, 3:00-4:30 p.m., Founders Hall
- October 16 **One World, One Sky: Big Bird's Adventure**, 4:30 p.m., Planetarium
Outer Limits: New Horizons' Voyage to Pluto, 6:00 and 7:30 p.m., Planetarium
- October 16-18 **Boeing, Boeing**, October 16-17, 8:00 p.m.; October 18, 2:00 p.m., Clarke Theater
- October 17 **Secret of the Cardboard Rocket**, 4:30 p.m., Planetarium
Halloween Happenings, 6:00 and 7:30 p.m.
- October 21 **Student Health Services Fair**, 10:00 a.m.-2:00 p.m., Building 67B Courtyard
Board of Trustees Meeting, 6:30 p.m., Founders Hall
- October 23-25 **Fall Repertory Dance Concert**, October 23-24, 8:00 p.m., October 25, 2:00 p.m., Clarke Theater
- October 27 **Fall Career Fair**, 10:00 a.m.-1:00 p.m., Building 4 East Walkway
- October 28 **Transfer Day/College Fair**, 10:00 a.m.-1:00 p.m., Miracle Mile
- November 3 **International Student Application Due for 2016 Spring Semester**
- November 4 **Fall Wind Ensemble Concert**, 7:30 p.m., Clarke Theater
- November 6 **Secret of the Cardboard Rocket**, 4:30-5:00 p.m., Planetarium
Star Tales, 6:00 and 7:30 p.m., Planetarium
Telescope Night, 9:00 p.m., Building 60 Dome
- November 6-7 **Fall Choral Concert**, 7:30 p.m., Feddersen Recital Hall
- November 7 **One World, One Sky: Big Bird's Adventure**, 4:30-5:00 p.m., Planetarium
Astronaut, 6:00 p.m., Planetarium
- November 10 **Registration Begins for 2-16 Winter Intersession**

Upcoming Events (continued)

- November 11 **Veterans Day – Campus Closed**
- November 13 **Fall Chamber Winds Concert**, 7:30 p.m., Feddersen Recital Hall
- November 14 **Jazz Band Fall Concert**, 7:30 p.m., Clarke Theater
- November 16-20 **International Education Week**
- November 18 **Board of Trustees Meeting**, 6:30 p.m., Founders Hall
Fall Percussion Concert, 7:30 p.m., Feddersen Recital Hall
- November 20 **One World, One Sky: Big Bird’s Adventure**, 4:30 p.m., Planetarium
Outer Limits: New Horizons’ Voyage to Pluto, 6:00 and 7:30 p.m., Planetarium
- November 21 **Secret of the Cardboard Rocket**, 4:30 p.m., Planetarium
Tales of the Maya Skies, 6:00 and 7:30 p.m., Planetarium
Vocal Jazz Fall Concert, 7:30 p.m., Clarke Theater

Upcoming Sports Events

- October 16 **Cross Country – Mt. SAC Invitational**, 10:00 a.m., Hilmer Lodge Stadium
Women’s Soccer vs. Los Angeles Harbor College, 4:00 p.m., Soccer Field
Volleyball vs. El Camino College, 6:00 p.m., Gymnasium
- October 20 **Men’s Soccer vs. El Camino College**, 4:00 p.m., Soccer Field
Women’s Soccer vs. El Camino College, 6:00 p.m., Soccer Field
- October 21 **Wrestling vs. Palomar**, 7:00 p.m., Gymnasium
- October 23 **Cross Country – Mt. SAC Invitational**, 10:45 a.m., Hilmer Lodge Stadium
Men’s Soccer vs. Pasadena City College, 6:00 p.m., Soccer Field
Volleyball vs. Pasadena City College, 6:00 p.m., Gymnasium
- October 24 **Cross Country – High School – Mt. SAC Invitational**, 10:45 a.m., Hilmer Lodge Stadium
Football vs. Riverside City College, 6:00 p.m., Hilmer Lodge Stadium
- October 28 **Volleyball vs. Los Angeles Harbor College**, 5:00 p.m., Gymnasium
Wrestling vs. Cerritos College, 7:00 p.m., Gymnasium
- October 30 **Men’s Soccer vs. Cerritos College**, 6:00 p.m., Soccer Field
- November 3 **Men’s Soccer vs. Compton College**, 6:00 p.m., Soccer Field

Upcoming Sports Events (continued)

- November 4 **Volleyball vs. East Los Angeles College**, 6:00 p.m., Gymnasium
- November 6-8 **Women's Basketball – Mt. SAC Tip-Off Tournament**, 2:46 p.m.,
Gymnasium
- November 7 **Football vs. El Camino College**, 6:00 p.m., Hilmer Lodge Stadium
- November 10 **Men's Soccer vs. Los Angeles Harbor College**, 6:00 p.m., Soccer Field
- November 12-14 **Water Polo - Southern California Championships**, 11:22 a.m., Pool
- November 13 **Volleyball vs. Long Beach City College**, 6:00 p.m., Gymnasium

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, to the President's Office, 1100 North Grand Avenue, Walnut, CA 91789, 909.274.4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

October 21, 2015





MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 9, 2015

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Hall at 5:31 p.m. on Wednesday, September 9, 2015. Trustees, Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos, and Student Trustee Santos were present.

STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; and Audrey Yamagata-Noji, Vice President, Student Services, were present. Irene Malmgren, Vice President, Instruction, was absent, and Joumana McGowan, Executive Dean, Instruction, attended in her absence.

1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session at 5:33 p.m. to discuss the following items:

- **Conference with Legal Counsel – Existing Litigation pursuant to Section 54956.9(d)**
(Case No. BC 576587)
- **Conference with Labor Negotiators James Czaja, Vice President, Human Resources; and Bill Scroggins, President & CEO, per California Government Code Section 54957.6**
CSEA, Chapter 651

3. NEW FACULTY AND ATHLETICS RECEPTION

A reception was held to welcome the new faculty and to recognize Athletics, and there was a performance by the Chamber Singers and Singcopation.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

4. PUBLIC SESSION

The public meeting reconvened at 6:40 p.m., and the Pledge of Allegiance was led by Student Trustee Betty Santos.

5. REPORTING OF ACTION TAKEN IN CLOSED SESSION

None.

6. MOMENT OF SILENCE

A moment of silence was observed in memory of retired Facilities Planning and Management Secretary **Pat Jones**, who passed away on July 25, 2015, at the age of 76 years. Pat was part of the Mt. SAC family for 28 years and retired about 11 years ago. Pat loved to go on cruises, to casinos, play card games, have mother-daughter days, and spend time with her twin five-year-old grandsons. She was born and grew up in Pensacola, FL, and she was married to Fred Lamb for almost eight years. She leaves behind her daughter Dianne Hawara Yount and her husband Randy; her son John La Fleur, his wife Cathy, and their five-year-old twins Justin and Nathan; her stepdaughter Linda Schnakenburg, her husband Mark, and their daughters Keri and Jamie. Pat will be missed by all who knew her.

7. INTRODUCTIONS

- The following newly appointed and promoted employees were introduced:

Classified (newly appointed)

- **Stephen Leung, Enterprise Network Security Analyst (Information Technology)** (present)

Classified (newly promoted)

- **Christina Estrada, Administrative Specialist IV (Natural Sciences)** (absent)

Management (newly appointed)

- **Melonee Cruse, Manager, Environmental Safety and Emergency Services (Risk Management and Safety)** (present)
- **Lori Sanchez, Director, Center of Excellence (Center of Excellence)** (present)
- **Tiffany Sergio, Director, International Students (International Students)** (present)

Faculty (newly appointed)

- **Tania-Maria Anders, Professor, Earth Sciences (Earth Sciences and Astronomy)** (present)
- **Alana Bachor, Professor, Counseling (Counseling)** (present)
- **Shiloh Blacksher, Professor, Psychology (Psychology)** (present)
- **Brian Bouskill, Professor, Graphic Design (Commercial & Entertainment Arts)** (present)
- **Jared Burton, Librarian (Library and Learning Resources)** (present)
- **Christine Cummings, Professor, Theater (Theater)** (present)
- **Shelley Doonan, Professor, Hospitality Management (Consumer and Design Technology)** (absent)
- **Sheila Espy, Professor, Fashion Merchandising and Design (Consumer Science and Design Technology)** (absent)

- **Ann Lee Grimstad**, Professor, History and Art History (History and Art History) (absent)
- **Christopher Hallsted**, Professor, English, (English, Literature, and Journalism) (present)
- **Fred Kobzoff**, Professor, Air Conditioning, Refrigeration and Heating (Air Conditioning, Welding and Water Technology) (present)
- **Irving Lai**, Professor, Mathematics (Mathematics, Computer Sciences) (present)
- **Giovanni Lanaro**, Professor, Kinesiology (Kinesiology, Athletics and Dance) (present)
- **Eugene Mahmoud**, Professor, Physics, Engineering (Physics, Engineering) (present)
- **Edgar Muniz**, Professor, English (English, Literature, and Journalism) (absent)
- **Stacie Nakamatsu**, Professor, Counseling (Counseling) (present)
- **Allan Newell**, Professor Welding (Air Conditioning, Welding and Water Technology) (present)
- **Chara Powell**, Professor, Psychology (Psychology) (present)
- **Karla Rivas**, Professor, Mathematics (Mathematics, Computer Sciences) (present)
- **Emily Versace**, Professor, Counseling-Title V (Counseling) (absent)

8. RECOGNITIONS

- **Joe Jennum**, Director, Athletics; **Marc Ruh**, Professor and Men's Aquatics Head Coach; and **Deborah Cavion**, Associate Dean/Associate Athletics Director, represented Athletics regarding the National Association of Collegiate Directors of Athletics (NACDA), in conjunction with Learfield Sports, which named Mt. San Antonio College Athletics the 2014-2015 Learfield Sports Directors' Cup Community College National Champion. The Learfield Sports Directors' Cup recognizes the top overall athletics program at each of the three National Collegiate Athletic Association division levels, the National Association of Intercollegiate Athletics, and the community college level. It is the most prestigious award bestowed upon a collegiate athletics program in the United States. This marks Mt. SAC's first Learfield Sports Directors' Cup in the four-year history of this award at the community college level. Congratulations to the Mt. SAC Athletics Program for this incredible honor.
- Over the summer, the **Chamber Singers** and **Singcopation**, under the direction of **Bruce Rogers**, toured Europe to share their talents and compete against choirs from all over the world. They performed in amazing cathedrals and concert halls and received multiple standing ovations. The competitions were tough, and there were many excellent choirs competing, but the Chamber Singers and Singcopation excelled. Singcopation won a Gold Medal and came in second place for the overall award (missing 1st place by one point), and the Chamber Singers won three Gold Medals (more than any other choir) and were awarded the overall **First Place Grand Prix Prize!**

9. APPROVAL OF MINUTES

- It was moved by Trustee Baca and seconded by Trustee Chyr to approve the minutes of the regular meeting of August 5, 2015.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

- It was moved by Trustee Bader and seconded by Trustee Chen Haggerty to approve the minutes of the special meeting of August 5, 2015.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

10. PUBLIC COMMUNICATION

Layla Abou-Taleb and Lynn Glover spoke regarding the poor community relationship that has developed with Mt. SAC over the past year. Ms. Abou-Taleb recommended that the College hire a community liaison to work with its neighbors on future projects. Mr. Glover spoke against the proposed Solar Energy project, and his comments may be found on the College website with these minutes.

11. REPORTS

Reports by the following constituency leaders were presented and are posted on the College website with these minutes:

- **Rene Jimenez**, President, Associated Students
- **Dan Smith**, President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Bill Rawlings**, President, CSEA 262 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

12. BOARD COMMUNICATION

A. Trustee Hall read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed and congratulated newly appointed and promoted employees Stephen Leung, Christina Estrada, Melonee Cruse, Lori Sanchez, Tiffany Sergio, Tania-Maria Anders, Alana Bachor, Shiloh Blacksher, Brian Bouskill, Jared Burton, Christine Cummings, Shelley Doonan, Sheila Espy, Ann Lee Grimstad, Christopher Hallsted, Fred Kobzoff, Irving Lai, Giovanni Lanaro, Eugene Mahmoud, Edgar Muniz, Stacie Nakamatsu, Allan Newell, Chara Powell, Karla Rivas, and Emily Versace.
- They also congratulated Athletics, the Chamber Singers, and Singcopation on their awards.

C. Student Trustee Santos reported the following:

- She attended the Student Trustee Workshop in Costa Mesa and was also elected to be the Vice President of the California Community Colleges Association of Student Trustees.

D. Trustee Santos reported the following:

- She attended National Night Out, Concerts in the Park, and Street Markets in Baldwin Park.
- She was elected as the Secretary of the newly formed Baldwin Park Business Association.
- She attended the L. A. County School Trustees Board of Directors meeting. There will be a meeting in October, where the Superintendent of LACOE will convene and present a program and vote for the County Redistricting Committee.
- She attended the L. A. County Fair Premiere Party.
- She attended State Senator Connie Leyva's Labor Day picnic.
- She attended Freddy Rodriguez's Open House.
- She attended the IMC luncheon, where the County Assessor gave a presentation.

E. Trustee Hidalgo reported the following:

- He congratulated Student Trustee Santos for being elected as the Vice President of the California Community Colleges Association of Student Trustees.
- He took his son to the Mt. SAC Soccer Camp.

F. Trustee Chen Haggerty reported the following:

- She attended the Rowland Heights Coordinating Council meeting, where she spoke to Ted Ebenkamp, the current Council President and currently one of Mt. SAC's Citizens Oversight Committee members. Congressman Ed Royce also attended.
- She toured the Adult Basic Education Center, and she was very impressed.
- She congratulated Student Trustee Santos on her appointment and mentioned that she looks forward to working with her on the ACES Committee, which is in charge of training new student trustees.

G. Trustee Bader reported the following:

- She congratulated Student Trustee Santos on her appointment.
- She attended the L. A. County Fair Premiere event and reminded everyone that September 25 is Walnut Day at the Fair.
- She thanked the Faculty Association and CSEA for sponsoring the candidate forum.

H. Trustee Baca reported the following:

- He attended the L. A. County Fair Premiere event.
- He attended Supervisor Solis's forum and hearing regarding the Veterans' Administration West L. A. campus.
- He said that's he's looking forward to the Leadership Conference in Lake Arrowhead.
- He congratulated Student Trustee Santos for being elected to the statewide office for student trustees.

I. Trustee Chyr reported the following:

- He said that the performance by Singcopation and the Chamber Singers, before tonight's meeting, was outstanding and emotion-provoking.
- He's looking forward to Wassail again this year.
- He attended the Faculty Fall Opening Meeting and acknowledged Joan Sholars for being honored at that meeting.
- He attended the L. A. County Fair Premiere event.
- He said that's he's looking forward to the Leadership Conference in Lake Arrowhead.
- He thanked the Faculty Association and CSEA for sponsoring the candidate forum.

J. Trustee Hall reported the following:

- He attended the Classified Fall Opening Meeting.
- He congratulated Student Trustee Santos for being elected vice president for student trustees statewide.
- He reported that Money Magazine listed Walnut as being in the 50 best places to live, primarily for its education, and there were only two California cities listed.

13. PRESIDENT'S SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed and congratulated newly appointed and promoted employees Stephen Leung, Christina Estrada, Melonee Cruse, Lori Sanchez, Tiffany Sergio, Tania-Maria Anders, Alana Bachor, Shiloh Blacksher, Brian Bouskill, Jared Burton, Christine Cummings, Shelley Doonan, Sheila Espy, Ann Lee Grimstad, Christopher Hallsted, Fred Kobzoff, Irving Lai, Giovani Lanaro, Eugene Mahmoud, Edgar Muniz, Stacie Nakamatsu, Allan Newell, Chara Powell, Karla Rivas, and Emily Versace.
- He also congratulated Athletics, the Chamber Singers, and Singcopation on their awards.
- He congratulated Student Trustee Santos on her election as the Vice President of the California Community Colleges Association of Student Trustees.
- Dr. Scroggins talked about the 20 full-time faculty that Mt. SAC hired this year. He said that, during the recession, colleges were given a reprieve for adhering to the full-time faculty hiring obligation. He said that Mt. SAC slowed down but didn't stop hiring. He noted that many colleges around the state didn't hire according to the Full-Time Faculty Obligation requirements and that 930 faculty were hired statewide. He said that some of the reasons that Mt. SAC is so successful in hiring such talented employees are that we start the hiring process early, we have a great network, a great review process, great search committees, and Human Resources getting the word out. Dr. Scroggins said that two of the management positions that were introduced tonight are new; the Manager, Environmental Safety and Emergency Services; and the Director, International Students.

14. BOARD INFORMATIONAL REPORTS

- Board members were provided with a written summary and presentation on Enrollment Management by **Joumana McGowan**, Executive Dean, Instruction; **Uyen Mai**, Director, Marketing and Communication; **George Bradshaw**, Dean, Enrollment Management; and **Robert (Bob) Hughes**, Director, Enterprise Application System. Dr. McGowan thanked Rosa Royce and her staff for their input.

The team was commended for their accurate work on this subject and for getting the word out to students through social media.

The presentation may be found with these minutes on the College website.

- **Mike Gregoryk**, Vice President, Administrative Services; and **Rosa Royce**, Associate Vice President, Fiscal Services, presented the 2015-16 Adopted Budget.

The 2015-16 Adopted Budget summary presentation is included on the College website with these minutes, and copies of the 2015-16 Adopted Budget may be obtained by contacting Fiscal Services.

15. CONSENT CALENDAR

It was moved by Trustee Chyr and seconded by Trustee Baca to approve the following items:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of Resolution No. 15-03 - Appropriations Limit for Fiscal Year 2015-16.
4. Approval to use the estimated \$24,454,635 Education Protection Account to fund Instructional Salaries and Benefits for the 2015-16 fiscal year.
5. Approval of the Quarterly Financial Status Report ending June 30, 2015.
6. Approval of the Quarterly Investment Report ending June 30, 2015.
7. Approval of the 2016 contract for the Chancellor's Office Tax Offset Program.
8. Approval of the expenditures for the 2015 Foot Locker, Inc. National Cross Country Championships.
9. Approval of an agreement with CampusClarity, a service of LawRoom.
10. Approval of a contract with Stradling Yocca Carlson & Rauth to provide legal services.
11. Approval of an agreement with AT&T Mobility Wireless for advance payment of Division of State Architect inspection fees.

12. Approval of agreements to provide professional design and consulting services with ASM Affiliates for Historical and Cultural Resources, Greve & Associates, LLC for Air Quality and Noise Analysis, Iteris for Transportation Planning Services, EPT Design for The Equity Center Landscape Design, H2 Environmental Consulting Services, Inc. for Campus Café Building Demolition, Bookstore Building Electrical and Data Infrastructure Improvements, and the Center (for Deaf and Hard of Hearing), P2S Engineering, Inc. for the Dance Studio Window Treatments, Psomas for Utility Infrastructure South West Parcel, Aerial Survey and Topographic Map, North Pedestrian Access Study, Campus-wide Storm Water Analysis, and with Alliance of Schools for Cooperative Insured Programs for Rent-a-Risk-Manager Program – Construction Program.
13. Approval of corrective measures and site improvements for the Child Development Center for the following Bid.
 - Bid No. 3025 Child Development Center – Corrective Measures and Site Improvements – Mariposa Landscapes, Inc. of Irwindale, CA
14. Approval of the following Contract Amendments:
 - Contract Food Services Building – Marlene Imirzian & Associates Architects - Amendment No. 5.
 - Contract The Equity Center – Psomas – Amendment No. 2.
 - Contract Construction Support – Sid Lindmark, AICP – Amendment No. 2.
 - Contract The Center (for Deaf and Hard of Hearing) – Steven Fader Architects – Amendment No. 1.
 - Contract Bookstore Building Electrical and Data Infrastructure Improvements – Steven Fader Architects – Amendment No. 1.
15. Approval of the following Air Conditioner Replacement Change Order:
 - Bid No. 3013 Los Angeles Air Conditioning, Inc. (HVAC Contractor) – Change Order No. 1.
16. Approval of the following Instruction and Plan Room - Modular Buildings Change Order:
 - Contract American Modular Systems (Modular Contractor) – Change Order No. 2.

HUMAN RESOURCES

17. This item was pulled and acted upon separately (see paragraph No. 16).
18. Approval of an Agreement with QCERA, Inc. for LeaveSource Enterprise service.

INSTRUCTION

19. Approval of Continuing Education Division program additions.
20. Approval of a renewal affiliation agreement with Chino Valley Independent Fire District Training Center Station 61.
21. Approval of a contract with American Airports Corporation.

22. Approval of advance payment for the purchase of a Breed 'N' Betsy Super Complete Bovine/Equine Package.
23. Approval of advanced payment for purchase of a remanufactured Frasca Model 141 Flight Simulator.
24. Approval of Athletic Special Events expenditures and contracts for the 2015-16 academic year.
25. Approval of faculty member and Softball Team to attend a softball tournament in Tucson, Arizona.
26. Approval of Kinesiology, Athletics, and Dance program fees for the 2015-16 academic year.
27. Approval of acceptance of funds and approval of purchases from the U.S. Department of Education for the Asian American and Native American Pacific Islander-Serving Institutions Grant.
28. Approval of acceptance of funds and approval of purchases from the U.S. Department of Education for the Student Support Services Grant.
29. Approval of a contract with ENCO Systems, Inc.
30. Ratification of a Child Development Center contract agreement with Sodexo American, LLC Food Services.
31. Approval of Child Development Center field trips and advance payment to Pretend City.

PRESIDENT'S OFFICE

32. Approval to purchase a 3D Tour and Online Map product from Campus Bird.
33. Approval to appoint an official Mt. SAC Representative on the Adult Education Consortium for Fiscal Year 2015-16.

STUDENT SERVICES

34. Approval to hire Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
35. Approval of a contract with UCLA Conference Center in Lake Arrowhead for the Annual Associated Students Fall Leadership Conference.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

16. CONSENT ITEM #17 – PERSONNEL TRANSACTIONS

It was moved by Trustee Bader and seconded by Trustee Chen Haggerty to approve this item.

After discussion, Trustee Bader amended the motion, and Trustee Chen Haggerty seconded the motion to revise Consent Item #17 as follows: Diana Diaz to have an effective date of December 11, 2014, and Calixto Ortiz to have an effective date of July 2, 2014. It was seconded by Trustee Chyr.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

17. ACTION ITEM #1 – PUBLIC HEARING REGARDING PROPOSED BUDGET TO BE ADOPTED FOR FISCAL YEAR 2015-16

A public hearing was held at 9:30 p.m. regarding the 2015-16 Adopted Budget and there was no public comment. The public hearing concluded at 9:31 p.m.

18. ACTION ITEM #2 – ADOPTED BUDGET FOR FISCAL YEAR 2015-16

It was moved by Trustee Baca and seconded by Trustee Chyr to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

19. ACTION ITEM #3 - PUBLIC HEARING REGARDING THE SOLAR ENERGY PROJECT

A public hearing was held at 9:34 p.m. regarding the Solar Energy Project.

The following individuals gave a presentation entitled “United Walnut Taxpayers – Mt. SAC Solar Power Plant – Line of Site and Alternatives Issues,” dated September 2015: Layla Abou-Taleb, Dennis Majors, and Hassan Sassi. Ms. Abou-Taleb suggested that, in the future, public hearings that include residents be taken out of order on the agenda and be held earlier in the meeting. Her comments, along with the presentation, may be found on the College website with these minutes.

Bill Robinson spoke regarding the misuse of bond funds by the College. Mr. Robinson submitted his comments and a handout, which may be found on the College website with these minutes.

Robert Osaki spoke in opposition to the Solar Energy Project’s proposed location and suggested other possible sites. He said that the College needs to be more transparent to the residents on its construction plans.

Richard (no last name) said that he found out about this meeting at 5:30 p.m. today and spoke in opposition to the Solar Energy Project. He indicated that a two-week notice to the public is required before passing this item.

Jerry Willsy spoke in opposition to the Solar Energy Project and asked if there was a study done regarding reflection off of the panels during the day.

Dino Pollalis spoke in opposition to the Solar Energy Project and said that he's generally a proponent to solar power, but has a problem with the proposed location. He suggested that canopies be constructed in existing parking lots, which will also provide shade to vehicles.

The public hearing was closed at 10:16 p.m.

It was moved by Trustee Baca and seconded by Trustee Hidalgo to approve Resolution No. 15-01 – Assessment, Design, Installation, and Operation and Maintenance of a Photovoltaic Solar System (West Parcel Solar Project – Request for Qualifications/Request for Proposal No. 3005) (Revised); and authorize the College to negotiate, prepare, and enter into a Design-Build Agreement for the design, procurement, installation, and construction of the system; and a separate ongoing Operations and Maintenance Agreement with Borrego Solar Systems, Inc.

Discussion: Trustee Baca said that some of the comments heard this evening are compelling and wanted to hear more from administration regarding the proposed location. Trustee Chyr agreed with Trustee Baca and wanted to know if there's a different perspective from administration. Trustee Santos asked if a two-week notice was given, and the answer was yes. She also wanted to know if the nearest house would be able to see the panels. Trustee Chen Haggerty also wanted an analysis of the proposed location. Trustee Hall wanted to know if the end use of the land would be considered for the proposed site by the residents. His concern, with respect to the comments from the Walnut residents, is to never develop our land along Grand Avenue. President Scroggins said that the financing includes approximately \$5.3 million and would be \$1.1 million by SCE, and the remainder would be financed by the Proposition 39 Energy Proposal. He said that, in December 2013, the Board voted to proceed with the West Parcel site. He said that this is not a commercial site. He also said that this will be for the exclusive use of the College. The approximate savings to the College will be \$400,000-\$500,000 per year. He said that the proposed location is visible by only two houses above, when walking to the property boundaries. He talked about disturbing a natural habitat, i.e., Coastal Sage Scrub. He said that the issues of aesthetics are for the Board to judge. He said that he came to Mt. SAC in 1964, and it's not the same community that it was then. He said that our mission is to educate students, and this will lower our energy costs, educate more students, meet all environmental standards, and use all funds provided by Proposition 39. He also said that, not passing this item tonight will impact the incentives that the College will receive. He said that a notice was put out to the campus today to limit inside temperatures to 20 degrees below the outside temperature. He said that we are fined if we don't reduce our carbon footprint. He said that Psomas, an expert in this field, responded to the allegations made by Dennis Majors, and he said that we rely on them for their expertise.

Layla Abou-Taleb commented that a scientific presentation was given to the Board earlier, and that a decision should not be made tonight.

Hassan Sassi said that the November 2013 minutes suggested three scenarios and quoted verbiage from those minutes. He disagreed with the cost of the parking canopies. He offered his engineering expertise free of charge to help the Board find another location for the Solar Energy Project.

Trustee Chyr asked if the incentives will go away at the end of the month. Mr. Nellesen said that the deadline for a signed contract with SCE was July, and we got an extension to the end of September. The funds are approximately \$4 million. He said that the incentive portion of this project will go away. Dr. Scroggins asked Mr. Nellesen to explain the approvals that were required to go forward with this project. Mr. Nellesen explained that we had to meet the Proposition 39 requirements to receive the \$3 million no-interest loan, and the deadline for approval by the Board is the end of September. Trustee Chyr asked if we could receive another extension, and the answer was no. Trustee Baca asked Mr. Nellesen to address the aesthetics. He said that Coastal Sage Scrub will be planted to obstruct the view from Grand Avenue. He said that the site study that's been done took into consideration the aesthetic values, and the

proposed site is the most concealed site on campus. Trustee Bader asked how far off the ground are these panels, and Mr. Nellesen said that the angle of the panel has to be set in a way to accept the most sunlight...at the low end at about two feet off the ground, and at the highest point about six feet off the ground. He said that the only place we can't put landscape to block the views is where it will interfere with the sun. He said that Spadra Hill will have the most view of the panels. He said that the site has been very carefully selected to minimize the aesthetic impact. Trustee Hidalgo said that he believes the College has done its due diligence on this project and was in the audience at the December 2013 meeting. He said that it's been publicized in the *Tribune*, it's been in the EIR, etc., but said that, moving forward, we could do a better job with community outreach. Trustee Chyr asked Mr. Nellesen about Psomas' refute of tonight's presentation by Dennis Majors. Trustee Chyr said that he felt pushed in a corner about having to make a decision tonight about this project. Gary said that the deadline is September 24, and the contracts have to be signed by then. Trustee Baca said that he feels that the College has done its due diligence, and he wants to have a better explanation of the sight lines. Trustee Chyr suggested that a special meeting be held later in the month to review this item.

For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes.

Trustee Baca withdrew his motion. Trustee Baca made a motion to table this item. Trustee Chyr seconded the motion.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo

Noes: Santos

Student Trustee abstained.

Absent: None

Trustee Hall set September 16, 6:30 p.m., as the date for a Special Meeting of the Board of Trustees.

20. ACTION ITEM #4 – MASTER AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES WITH TILDEN-COIL CONSTRUCTORS, INC. ON A PROJECT-BY-PROJECT BASIS

It was moved by Trustee Chen Haggerty and seconded by Trustee Baca to approve this item.

Discussion: For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

21. ACTION ITEM #5 – CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES WITH TILDEN-COIL CONSTRUCTORS, INC. FOR THE BUSINESS AND COMPUTER TECHNOLOGY PROJECT

It was moved by Trustee Chen Haggerty and seconded by Trustee Bader to approve this item.

Discussion: For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

22. ACTION ITEM #6 – PARTNERSHIP AGREEMENT BETWEEN THE DISTRICT AND THE MT. SAN ANTONIO COLLEGE FOUNDATION

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Discussion: For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

23. ACTION ITEM #7 – APPEAL OF ADMINISTRATIVE REVIEW

It was moved by Trustee Chyr and seconded by Trustee Baca to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

24. ACTION ITEM #8 – RESTRUCTURING OF EXECUTIVE COMPENSATION AND RENEWAL OF VICE PRESIDEN CONTRACTS

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty to approve this item.

Discussion: For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

25. ACTION ITEM #9 – CLASSIFICATION AND COMPENSATION STUDY DESCRIPTIONS FOR CSEA, CHAPTER 26-REPRESENTED EMPLOYEES (ADMINISTRATIVE SERIES)

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

26. ACTION ITEM #10 – YEAR TWO OF THREE-YEAR NEGOTIATED AGREEMENT BETWEEN THE DISTRICT AND CSEA, CHAPTER 262 FOR FISCAL YEARS 2014-17

It was moved by Trustee Bader and seconded by Trustee Chyr to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

27. ACTION ITEM #11 – MEET-AND-CONFER AGREEMENT BETWEEN THE DISTRICT AND CONFIDENTIAL AND SUPERVISORY EMPLOYEES FOR FISCAL YEAR 2015-16

It was moved by Trustee Baca and seconded by Trustee Chyr to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

28. ACTION ITEM #12 – MEET-AND-CONFER AGREEMENT BETWEEN THE DISTRICT AND MANAGEMENT EMPLOYEES FOR FISCAL YEAR 2015-16

It was moved by Trustee Chen Haggerty and seconded by Trustee Bader to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

29. ACTION ITEM #13 – YEAR TWO OF THREE-YEAR NEGOTIATED AGREEMENT BETWEEN THE DISTRICT AND THE FACULTY ASSOCIATION FOR FISCAL YEARS 2014-17

It was moved by Trustee Chyr and seconded by Trustee Bader to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

30. ACTION ITEM #14 – PURCHASE OF AUDIO-VISUAL CONTROL SYSTEMS AND EQUIPMENT (BID NO. 3029)

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

31. ACTION ITEM #15 – PURCHASE OF A STREET SWEEPER (BID NO. 3051)

It was moved by Trustee Bader and seconded by Trustee Chyr to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

32. DISCUSSION ITEM #1 – PROPOSED REVISIONS TO BOARD POLICY 2730 – HEALTH BENEFITS

The Board received for first reading and discussion proposed revisions to Board Policy 2730 – Health Benefits.

The revised Board Policy will be brought back to the Board for approval in October.

33. ADJOURNMENT

The meeting adjourned at 11:35 p.m.

The next Special Meeting of the Board of Trustees will be on September 16, 2015, at 6:30 p.m.



MT. SAN ANTONIO COLLEGE

SPECIAL MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 16, 2015

MINUTES

CALL TO ORDER

The special meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Hall at 6:35 p.m. on Wednesday, September 16, 2015. Trustees, Baca, Chen Haggerty, Chyr, Hall, Hidalgo, Santos, and Student Trustee Santos were present. Trustee Bader was absent.

STAFF PRESENT

Bill Scroggins, President & CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services, were present.

1. PUBLIC SESSION

The public meeting was called to order at 6:35 p.m., and the Pledge of Allegiance was led by Trustee David Hall.

2. PUBLIC COMMENT

The following individuals spoke in opposition to the proposed location of the West Parcel Solar Energy Plant:

- Mansfield Collins (Mr. Collins' written remarks may be found with these minutes on the College website).
- Bill Robinson (Mr. Robinson's written remarks may be found with these minutes on the College website).
- William Christopherson (Mr. Christopherson's written remarks may be found with these minutes on the College website).
- Royal Brown referred to Page 7 of the District's presentation (Conceptual Array Layout) and urged the Board to consider this layout.
- Hassan Sassi (Mr. Hassi's written remarks may be found with these minutes on the College website).

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

- VJ Rachael, a 40-year Walnut resident, said that he's surprised at Mt. SAC's calculation errors and omissions. He said that the Board needs to listen to the residents and consider their suggestions.
- Linda Hiti said that a good leader makes decisions in everyone's best interest. She suggested that the Nature Preserve be hollowed out and used for this project.
- Layla Abou-Taleb referred to Dennis Majors' presentation and asked the Board to consider everything that was said. She urged the Board to consider putting in panels over existing parking lots. She said that there would be a loss in home values, there would be a great deal of dirt moved, underground electrical ductwork, movement of earth would reduce vegetation, which will increase dust, the possibility of inappropriate handling could occur, fire hazard, and the magnitude of savings that will be realized by putting the solar project on existing flat parking lots. She said that the incentives from SCE and PUC are available until the end of the year. She urged the Board to not lose the good will of the community.

Trustee Baca said that Walnut is one of the 50 greatest places to live in the country, and that Mt. SAC is also a great community college. He said that Mt. SAC is one of the better run colleges in the state. He also said that we have a responsibility to educate students and maximize our resources. So, when considering this project, the impact is two-way – the students don't benefit from the potential that we provide to them, and the effect on the neighborhood. He said that the Board doesn't operate on a void. He said the College's interest is different than the neighbors'. Trustee Chyr said he'd like to hear from anyone who would like to respond. Trustee Hall asked about other locations and whether the panels on top of a parking lot would be suitable. He also asked about the calculations that we relied upon. Trustee Chen Haggerty asked about the incentives offered until the end of the year. Dr. Scroggins said that the incentive through SCE is in writing; that we have a 60-day extension for the rebate, until September 27, 2015. He said that there are different incentives offered, and the specific one that applies to Mt. SAC expires on September 27. The amount of solar power generated still stands at 2.2 megawatts. He said that we store electrical power at night. He said that the decisions made by the Board in December 2013 regarding \$5.3 million is the cost of the acquisition and installation and \$2.0 million in grading, and it still stands true. The reason that the escalation was put in the out years for Lot F was because there was a necessity to replace the parking. He said that one of the reasons that we won't put them on a parking structure is because it wouldn't hold up during an earthquake. Trustee Hall said that his suggestion was to put the solar panels on top of the proposed parking structure, but extensive studies were done and showed that the system that's being proposed currently will produce more electricity. He said that the comparison showed the ground-mounted system to be more efficient. Trustee Baca asked how the dirt moving would happen. Ms. Klein and Mr. Gidcumb said that the work done on Grand Avenue was not done for this project; that it was done for traffic purposes. He said that it wasn't a College project. Ms. Klein said that the earth-moving studies on noise, particulate emissions, overall air quality, number of trucks, etc. showed that the work would be done within acceptable thresholds. She said the EIR has very specific requirements from CEQA, and that it was reviewed and signed off by the City of Walnut. Trustee Chyr asked if there would be dirt removed from the hillside, and Ms. Klein said that it will be brought in to create the benching. She also said that vegetation will be brought in. The grading portion of the project will take approximately two months and will be done during the non-bird-breeding season. The entire project will take approximately one year. Ms. Abou-Taleb said that there's a rule in Walnut that, after every truckload of dirt that is moved out, the street has to be washed. Dr. Scroggins said that the long-term benefits include the reduction in energy costs at a minimum of \$400K/year, an additional savings that AB32 to mitigate carbon emissions of \$50-\$100K/year, the advantage of the fact that we pay a fee to SCE related to the situations when there are brown-outs that we would avoid, and buying energy only when we need it. Also, we're using a piece of land

that doesn't have any other educational uses. Dr. Scroggins said that the \$400K/year in savings could educate about 100 students per year. Trustee Chyr said that Lot F is not a viable location and asked Dr. Scroggins to explain why this current location is better than Lot F. Dr. Scroggins said that Lot F would have to be taken out of service, which is 11 acres, which it would have to be built in phases, which would result in considerable loss of parking. He said that the master plan includes the next instructional building which will be built in part of Lot F. Trustee Hidalgo said that the word 'balance' was used, and he said that the College has done a lot in listening to the residents and their suggestions. He also said that the relocation presented tonight by the College was a good compromise. He pointed out that some of the residences have solar panels on their roofs which may not be acceptable to their neighbors, but are built anyways for incentives. He said that he would support the project, as presented. Student Trustee Santos asked what would be done with the \$400K savings per year, and Dr. Scroggins said that it would go into the general fund and would be used to fill in the areas where we run short. It was asked where the EIR is for this new project proposal. The EIR was done and is in the scope of the findings. Dr. Scroggins said that the primary environmental impact is in the grading. It was also asked if any other sites were considered. Dr. Scroggins said that the rooftop of the parking structure and Lot F were considered. Trustee Hall said that the \$500K/year savings will be for 25 years. Dr. Scroggins said that the \$400K savings will pay for the loan. He said that the grading costs will be mitigated by that, as well. Ground-mounted and carport options were considered, as well, and it was determined that not as much power can be generated on a roof-mounted system than ground-mounted. What about the traffic grid-lock? Mr. Gregoryk said that there will be traffic, but the improvements made at Temple and Grand made a big difference. He said that we'll need some traffic control to minimize the impact, which we will provide. Why were the two alternatives not disclosed in the EIR? Dr. Scroggins said that the EIR is based on the Master Plan, which put the solar panels in the west parcel. Dennis Majors said that he's been in the business for 40 years and that he's never seen a master plan that didn't include alternatives. Ms. Klein said that the CEQA checklist doesn't address alternative sites. Trustee Chyr asked if there is any place on this campus where we would put a solar farm that would not be visible to our neighbors. Dr. Scroggins said yes, that the cross country course would be a place not visible by neighbors. He said that it's zoned residential, but doesn't have houses on it yet. Mr. Gregoryk said that it would be visible if you go up the hill. He also said that it's not large enough for a solar field. Trustee Hall said that he was the one who brought the article about Walnut being in the top 50 best places to live in the U.S., but he also pointed out that, if you read the analysis, the leading reason it ended up in the 50 top cities is because of its public education facilities. He also said that the land was included in the Mt. SAC District in 1946, since the College was founded. He said that he would bet that if any other alternative uses were made of the land, i.e., international student housing, retail shops, etc., he would be hearing from the residents of Walnut about all the problems it would produce. He said that any other project would be more invasive to the neighbors than the solar energy project. He said that the land will be used to benefit the students.

For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes. Please note that the recording was compromised by a temporary power outage.

3. **ACTION ITEM #1 – RESOLUTION NO. 15-01 – ASSESSMENT, DESIGN, INSTALLATION, AND OPERATION AND MAINTENANCE OF A PHOTOVOLTAIC SOLAR SYSTEM (WEST PARCEL SOLAR PROJECT – REQUEST FOR QUALIFICATIONS/REQUEST FOR PROPOSAL NO. 3005) (REVISED); AND AUTHORIZE THE COLLEGE TO NEGOTIATE, PREPARE, AND ENTER INTO A DESIGN-BUILD AGREEMENT FOR THE DESIGN, PROCUREMENT, INSTALLATION, AND CONSTRUCTION OF THE SYSTEM, AND A**

SEPARATE ONGOING OPERATIONS AND MAINTENANCE AGREEMENT WITH BORREGO SOLAR SYSTEMS, INC.

It was moved by Trustee Baca and seconded by Trustee Hidalgo to approve this item. This Resolution will be amended to be dated September 16, 2015.

Discussion: Mike Gregoryk, Vice President, Administrative Services; and Mika Klein, Senior Facilities Planner, presented a report entitled 'West Parcel Solar.' This presentation may be found with these minutes on the College website.

Mr. Gregoryk indicated that Trustee Chyr asked how much of this information is different than what was presented previously. Mr. Gregoryk said that the footprint is a little bit farther south than previously presented, which affected the sight lines. Trustee Baca asked about whether the vegetation would make a difference, and Mr. Gregoryk said that it's still to be determined what will be used. President Scroggins said that we would be using Coastal Sage. Trustee Chyr said that it was communicated that there would be no glare issues, and would there be now? Mr. Gregoryk said no, that it would be improved, if anything. He said that the efficiency would mean a minimum efficiency loss.

Mansfield Collins requested that this meeting be continued because this is new information and it would violate the Brown Act to continue this action. Trustee Hall said that this is the same agenda Action item since the last meeting. Dr. Scroggins said that the information presented under Discussion doesn't affect the Action item as defined in tonight's Agenda, which is governed by the Brown Act; that the contract is the same.

Resident Layla Abou-Taleb said that, on behalf of the United Walnut Taxpayers Association, their presentation was sent to the Board two days ago. Dennis Majors, attorney, presented a report entitled 'United Walnut Taxpayers – Mt. SAC Solar Power Plant – Line of Site and Alternatives Issues.' This presentation may be found with these minutes on the College website.

Trustee said that on some of the slides, it seems that the overlay is behind vegetation, and Mr. Majors said that everything inside the yellow area will be gone. Trustee Baca wanted to know what the view would be, and Mr. Majors said that there are before and after views throughout the presentation. Trustee Chyr said that the same location has different perspectives. Mr. Majors said that he went into a residence on Percheron, and the view of the site was very dramatic.

For detailed conversation, please refer to the audio recording of the meeting, which may be found on the College website with these minutes. Please note that the recording was compromised by a temporary power outage.

Ayes: Baca, Chen Haggerty, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Bader

Student Trustee concurred.

4. ADJOURNMENT

The meeting adjourned at 8:52 p.m.

Grants Update
Prepared by Adrienne Price, Director of Grants
October 21, 2015

Background

The Grants Office's primary functions are: to assist faculty, staff, and managers in the development and submissions of grant applications; to assist project directors in grant start-up, management, and close-out; and to monitor grant projects to ensure compliance with funding agency guidelines and state and/or federal regulations. The Grants Office is staffed by a full-time Director of Grants, a full-time Grants Specialist, and a part-time (40%) Project Specialist.

Program Overview

During the 2014-15 fiscal year, the Grants Office monitored 24 active grant projects, for a total funding level of more than \$19.2 million. Of these active projects, ten (41.7%) were federally-funded, nine (37.5%) were state-funded, and five (20.8%) were from private sources of funding.

The Grants Office also coordinated the submission of 18 new grant applications. Of these new applications, one was a preliminary application invited to submit a full application, and 16 were funded (94% success rate). In addition, the Grants Office coordinated the development of supporting documents for one partner grant application, which is still pending. The total funding level of these new grants is more than \$8.9 million.

Mt. SAC collaborated with a variety of partners on development and implementation of these grant projects including 43 school districts, three regional occupational programs, 15 community colleges/districts, eight universities, five government agencies, 15 businesses, and seven non-profit organizations/associations.

Grant project highlights include:

- A \$1.5 million "Child Care Access Means Parents in School (CCAMPIS)" grant, funded by the U.S. Department of Education supports the following: subsidizing child care spaces for Pell Grant-recipient student-parents; increasing the subsidized child care spaces focused on expansion of the infant/toddler program; providing easy access and direct support services for parents; and providing parenting workshops and individual parent conferences.
- A multi-year \$5 million grant titled "Course Identification (C-ID) Program" from the Chancellor's Office expands the use of a statewide common course numbering system to facilitate the smooth transfer of students both within California's community colleges and among the other segments of California's higher education system.
- The College has received \$505,854 to expand the nursing program's enrollment capacity. Two grants from the Chancellor's Office and two grants from the Office of Statewide Health Planning & Development are enabling the nursing program to: expand student services efforts and activities; continue early identification, referral, and intervention strategies for at-risk students; improve assessment and remediation processes; support faculty recruitment and development; and collaborate with hospital partners.

Impact on Mt. SAC

At the end of the 2005-06 fiscal year, the Grants Office was monitoring just over \$4.4 million in total grant funding. At the end of the 2014-15 fiscal year, that figure had grown by more than 430%. Grant funds enable the College to implement innovative projects, develop new programs in response to identified needs, and provide critical support services that positively impact students, the campus, and the community at large.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE: <u>October 21, 2015</u>	CONSENT	
SUBJECT: <u>Appropriation Transfers and Budget Revisions Summary</u>		

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the fund balance to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the fund balance to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 7/1/15 - 9/28/15**

Unrestricted General Fund - 11 and 13

From:

<u>Budget Classification</u>	<u>Amount</u>
1000 Academic Salaries	\$ 1,200
4000 Supplies/Materials	6,341
5000 Other Operating Expenses/Services	798,861
7950 Unassigned Fund Balance	90,467
Total	\$ 896,869

To:

<u>Budget Classification</u>	<u>Amount</u>
2000 Classified/Other Nonacademic Salaries	\$ 87,295
3000 Employee Benefits	2,664

Prepared by: <u>Rosa M. Royce</u>	Reviewed by: <u>Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #1</u>

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: October 21, 2015

6000	Capital Outlay	\$	682,910
7000	Other Outgo		124,000
Total		\$	896,869

Restricted General Fund - 17

From:

<u>Budget Classification</u>			<u>Amount</u>
1000	Academic Salaries	\$	13,471
5000	Other Operating Expenses/Services		136,468
Total		\$	149,939

To:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	74,311
3000	Employee Benefits		69
4000	Supplies/Materials		38,145
6000	Capital Outlay		37,414
Total		\$	149,939

Child Development Fund - 33

From:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	10,000
Total		\$	10,000

To:

<u>Budget Classification</u>			<u>Amount</u>
4000	Supplies/Materials	\$	10,000
Total		\$	10,000

Health Services Fund - 39

From:

<u>Budget Classification</u>			<u>Amount</u>
4000	Supplies/Materials	\$	500
Total		\$	500

To:

<u>Budget Classification</u>			<u>Amount</u>
5000	Other Operating Expenses/Services	\$	500
Total		\$	500

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: October 21, 2015

Capital Outlay Projects Fund - 41

From:

<u>Budget Classification</u>	<u>Amount</u>
7950 Unassigned Fund Balance	\$ 131,906
Total	\$ 131,906

To:

<u>Budget Classification</u>	<u>Amount</u>
2000 Classified/Other Nonacademic Salaries	\$ 5,940
3000 Employee Benefits	1,866
6000 Capital Outlay	124,100
Total	\$ 131,906

BAN Construction Fund - 44

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 1,287
Total	\$ 1,287

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 1,287
Total	\$ 1,287

Bond Construction Fund No. 2 - 45

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 13,063
Total	\$ 13,063

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 13,063
Total	\$ 13,063

Associated Students Trust Fund - 71

From:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 100
Total	\$ 100

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: October 21, 2015

To:			
<u>Budget Classification</u>			<u>Amount</u>
5000	Other Operating Expenses/Services	\$	100
Total		\$	100

BUDGET REVISIONS
For the period 7/1/15 - 9/28/15

Unrestricted General Fund - 13

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
883100	All Americas, Inc., contract #1415-002	\$	89,600
Total		\$	89,600

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	16,800
3000	Employee Benefits		1,065
4000	Supplies/Materials		5,600
5000	Other Operating Expenses/Services		66,135
Total		\$	89,600

Capital Outlay Projects Fund - 41

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
889000	Remodel Building 16A - Jamba Juice	\$	7,500
889000	T-Mobile cell site, Building 28		20,000
Total		\$	27,500

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
6000	Capital Outlay	\$	27,500
Total		\$	27,500

RECOMMENDATION

It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$896,869), Restricted General Fund (\$149,939), Child Development Fund (\$10,000), Health Services Fund (\$500), Capital Outlay Projects Fund (\$131,906), BAN Construction Fund (\$1,287), Bond Construction Fund No. 2 (\$13,063) and

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: October 21, 2015

Associated Students Trust Fund (\$100) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$89,600) and Capital Outlay Projects Fund (\$27,500) pursuant to the California Code of Regulations, Title 5, Section 58308.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE: <u>October 21, 2015</u>	CONSENT	
SUBJECT: <u>Independent Contractors</u>		

BACKGROUND

Approval of Independent Contractors.

ANALYSIS AND FISCAL IMPACT

Periodically, there is a need to hire independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. Following is a list of independent contractors for Board approval:

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Cervantes, Ebut	Instruction – Music	Recording Engineer – Chamber Singers	11/1/15– 6/30/16	\$1,000
Gilkey, John	Instruction – Music	Tune and repair all pianos	7/9/15– 6/30/16	\$9,000 Increase of \$2,000 to original request in July due to additional funding approved for 2015- 16
Hulting, Billy	Instruction – Music	Percussionist – Vocal Jazz ensemble rehearsals and performances	9/1/15– 6/30/16	\$1,000
Jaquette, Tim	Instruction – Music	Recording Engineer – Vocal Jazz ensembles	11/1/15– 6/30/16	\$4,000
Lee, Dora	Student Services/ Student Life/LEAD Program	Presenter – “Power & Privilege”	10/1/15- 10/31/15	\$75
Lefkowitz- Brown, Chad	Instruction – Music	Guest Artist – Music Faculty Concert	10/10/15	\$500

Prepared by: Rosa M. Royce Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #2

SUBJECT: Independent Contractors

DATE: October 21, 2015

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Marsh, Kerry	Instruction – Music	Music Arrangements and Composer – Vocal Jazz ensembles	9/10/15– 6/30/16	\$3,000 Increase of \$1,000 to original request in September
Mell, Joanna	Instruction – Music	Guest Artist and Harpist – Wassail 2015	11/1/15– 12/6/15	\$1,000
Newman, Betsy	Instruction – STEM Teacher Prep Grant	Coordinator – Summer Science Experience	7/1/15– 8/21/15	\$1,500
Politano, Matthew	Instruction – Music	Performer and Jazz piano/rhythm section - Masterclass for Instrumental Jazz Concerts	9/1/15– 5/30/15	\$1,000
Randall, Victoria	Instruction – LA 84 Foundation Youth Days Grant	Designer – Informational Bulletin Brochure for Mt. SAC Relays Youth Days	11/1/15– 11/30/15	\$700
Weir, Michele	Instruction – Music	Vocal Jazz Chart and Arrangements – Vocal Jazz ensembles	8/24/14– 12/15/15	\$100
Tusher, Benjamin	Administrative Services – Technical Services	Provide lighting for the Fall Dance Concert	10/12/15– 10/25/15	\$2,500

Funding Sources

Unrestricted General Fund – Instruction – Music, Student Services/Student Life – LEAD Program, Administrative Services – Technical Services.

Restricted Fund – Instruction – Music, STEM Teacher Prep. Grant, LA 84 Foundation Youth Days Grant.

RECOMMENDATION

It is recommended that the Board of Trustees approves the list of Independent Contractors, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Re-issuance of Stale-Dated Warrants

BACKGROUND

Board approval is required to re-issue any warrant that has not been cashed within two and a half years from the original issue date, per Education Code 85270.

ANALYSIS AND FISCAL IMPACT

The following payees have requested the re-issuance of their respective warrants:

Warrant No.	Original Issue Date	Payee	Amount
07140515	09/15/11	Mara Kamy P. Custodio	\$ 72.00
07142380	09/15/11	Mony Tep	\$ 20.00
H0013254	03/12/12	Mallory D. Hensley	\$ 108.00
07168297	08/20/12	Marlon Diaz	\$ 60.00
H0046485	09/11/12	Dustin T. Frailey	\$ 23.00

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the re-issuance of the above listed warrants.

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #3

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Arbitrage Rebate Compliance Services

BACKGROUND

The 1986 Tax Reform Act for state and local governments requires that bond issuers must remit to the Internal Revenue Service any arbitrage earnings as a result of the investment of bond proceeds. The federal arbitrage restrictions are among the most complex aspects of the U.S. Tax Code and, to comply with the various arbitrage rebate rules, bond issuers are required to perform numerous tests and calculations for each of their outstanding bond issuances.

On November 8, 2008, the voters of the District approved a \$353 million General Obligation Bond (Measure RR). The District issued \$205.6 million Series A and \$11.7 million Series B in August 2013. The District also issued \$20 million Series C in August 2015, and \$115.7 million of this authorization remains unissued.

On May 1, 2010, the District issued \$65 million in Bond Anticipation Notes, with a maturity date of May 1, 2015. This was the result of the District's inability to issue bonds from the 2008 election due to decreased property valuations.

PFM Asset Management LLC (PFMAM) has been providing comprehensive arbitrage rebate services since 2005 and has considerable expertise with the complexities of these regulations. PFMAM is currently providing arbitrage rebate services for the 2001 Election General Obligation Bonds of \$221 million (Measure R), and the District is very satisfied with their services. PFMAM will determine the legally permitted methodology that produces the lowest arbitrage rebate liability or best after-tax result for each of Mt. SAC's bond issuances.

ANALYSIS AND FISCAL IMPACT

The District wishes to engage the arbitrage rebate compliance services of PFMAM for the 2008 Election General Obligation Bonds of \$353 million and the Bond Anticipation Notes of \$65 million.

Although we are not currently required to calculate the arbitrage earnings until August 1, 2018, for the Election 2008 General Obligation Bond Series A, and September 11, 2020, for the Election 2008 General Obligation Bond Series C (no calculations are required for the Series B Taxable Bonds); it is recommended that the calculation be completed on an annual basis to ensure compliance with the requirements of the Federal Tax Code. Determining the arbitrage status of the bonds prior to the required calculation dates would provide Mt. SAC with the following benefits:

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #4

SUBJECT: Arbitrage Rebate Compliance Services

DATE: October 21, 2015

- Identifies how much negative arbitrage can be recouped through alternative investment strategies;
- provides a retrospective assessment of the performance of the bond proceeds investments relative to the arbitrage yield of the bonds;
- ensures that any unspent proceeds as of the three-year anniversary date comply with the yield restriction requirements going forward; and
- reduces the administrative burden associated with collecting and storing five or more years of investment and expenditure records for future rebate calculations.

PFMAM would provide an Initial Arbitrage Rebate Report along with an annual Arbitrage Rebate Report. The fees are as follows:

- Engagement fee (one-time fee per issuance), waived;
- annual report fee (per report), \$2,000;
- spending exception compliance analysis, included;
- yield restriction compliance, included;
- computational periods in excess of 12 months, \$150 or \$500;
- preparation of IRS Form 8038-T, if liability, \$350; and
- preparation of Late Payment Explanation, if necessary, \$500.

The Treasury Regulations require issuers of Tax Exempt Debt to determine if an arbitrage rebate or yield restriction liability has accrued on the debt no less than every five years after the issue date and as of the final maturity date of the debt. If a liability has accrued, then the issuer is required to rebate 100% of the accrued liability no later than 60 days after the computation date. One of the first items an auditor asks for is a copy of the arbitrage rebate and yield restriction compliance report.

In the case of the Series 2010 Bond Anticipation Notes, the final maturity of the Notes was on May 1, 2015. Therefore, an arbitrage rebate and yield restriction calculation will need to be prepared as of that date to determine if there is any accrued liability due on the Notes. PFMAM will provide an arbitrage rebate report for a one-time fee of \$4,500.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended the Board of Trustees approves the engagement of PFM Asset Management LLC to provide arbitrage rebate compliance services, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Affordable Care Act Employer Reporting Services Agreement

BACKGROUND

The new Affordable Care Act (ACA) regulations require large employers to provide employees with a new statement, Form 1095-C Employer-Provided Health Insurance Offer and Coverage, to be mailed no later than January 31, 2016. Employers must also electronically submit these annual information returns with the Internal Revenue Service. While the Banner System has the potential to generate these forms and the electronic file, the College will need to upgrade and test these enhancements after they are released in mid-December. If the January 31, 2016, mailing deadline is not met, the College will be assessed late reporting penalties of \$250 per employee statement. Due to the short window of time for implementing and testing this new process, the College wishes to contract the ACA Employer Reporting Services with American Fidelity. The College plans to implement these new processes in the Banner System by the next reporting cycle in January 2017.

On June 24, 2015, the Board of Trustees approved the WorxTime Service, which is offered by American Fidelity. This service provides health care form eligibility software for tracking, monitoring, and reporting hours worked by employees, as required by the ACA. For an additional fee, American Fidelity will process and distribute these new 1095-C forms to employees and upload the electronic file to the IRS by the January 31, 2016, deadline.

ANALYSIS AND FISCAL IMPACT

The College wishes to engage the ACA employer reporting services of American Fidelity for an annual fee of \$995 plus \$3.50 for each employee statement. The total cost will not exceed \$8,000, and a pre-payment of \$3,700 is required. The term of the contract is for a period of 12 months from the effective date. The agreement will automatically renew for an additional period until either party gives written notice to terminate the agreement. The notice must be given not more than 90 days or less than 15 days before the end of the initial term or renewal term.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended the Board of Trustees approves the engagement of American Fidelity for Affordable Care Act (ACA) employer reporting services, as presented.

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #5

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Contract Renewal with Turbo Data Systems Inc. for Processing Citations</u>	

BACKGROUND

On October 26, 2011, the Board of Trustees approved a contract with Turbo Data Systems Inc. to provide services for processing parking citations for the Mt. SAC Public Safety Department. The services provided by Turbo Data Systems Inc. include delinquent collection and payment processing, electronic citation information, handheld ticket writer interface, system and document storage, online reporting, DMV interface for vehicle registered owner information, DMV registration holds, out-of-state processing, web payment system, online system access for violator and staff, and Franchise Tax Board offset collection.

ANALYSIS AND FISCAL IMPACT

The initial term of this contract was for one year, commencing November 1, 2011, with the option to renew for four additional one-year periods, not to exceed five years. Staff is requesting approval to renew the contract with Turbo Data Systems Inc. for year five of the five-year term for the period November 1, 2015, through October 31, 2016. The costs for providing these services is dependent upon the number of parking citations issued and will be paid out of the revenues collected from the citations. The College spends an average of \$30,000 per year for this service. Therefore, the costs for this renewal term are expected to be approximately \$30,000.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves renewal of the contract with Turbo Data Systems Inc., as presented.

Prepared by: _____	Teresa Patterson	Reviewed by: _____	Rosa M. Royce/Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #6

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Agreement with Ai Squared for Sitecues</u>	

BACKGROUND

Marketing and Communication and Information Technology are leading a project to redesign the main College website. In order to ensure the website is accessible to all users, including those with vision or hearing impairments, the Disabled Student Programs & Service Department recommended that the College utilizes Sitecues from Ai Squared.

Sitecues is a cloud-based solution that appears as a badge on the webpage and includes two simple controls. When a user mouses-over the controls, they can activate text zooming or speech controls. These controls enhance website usability for individuals with visual impairments or print difficulties.

ANALYSIS AND FISCAL IMPACT

The Ai Squared agreement is for three years and includes a \$500 setup fee and an annual license fee of \$6,000. Ai Squared agreed to upgrade the license to include the premium voice for speech controls at no additional cost. The premium voice provides the best human sounding voice engine and includes a custom dictionary; so, words or acronyms that are specific to Mt. SAC can be added to the voice dictionary.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement with Ai Squared for Sitecues, as presented.

Prepared by:	<u>Victor A. Belinski</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #7</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Contract Amendment for Professional Services with OmniUpdate, Inc.

BACKGROUND

OmniUpdate is the College's web content management system for the www.mtsac.edu website. The system was implemented in 2011 to provide a standard platform for website development to ensure consistent branding across the College. OmniUpdate displays uniform digital content across a variety of communication tools including the College website, marquee, message boards, and social media sites like Facebook.

Marketing and Communication and Information Technology (IT) are leading a project to redesign the main College website. The focus of the redesign is on responsive programming so the website is the proper size and layout regardless of what device, mobile phone, or tablet is used to access it. Technical assistance from OmniUpdate is needed to develop the templates to support the new online directory that will include staff, faculty, department, and building information.

ANALYSIS AND FISCAL IMPACT

OmniUpdate's \$12,000 proposal includes creating the directory templates, implementing the templates in Mt. SAC's website, and training IT staff on the process. There will be no increase in the annual maintenance fee for this new feature. Authorization is requested to enter into the contract with OmniUpdate for the not-to-exceed amount of \$12,000. The College will be billed for actual hours and travel expenses, if necessary.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract amendment with OmniUpdate, Inc., as presented.

Prepared by: Victor A. Belinski

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #8

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Purchase of Hewlett Packard and Aruba Network Equipment</u>	

BACKGROUND

In June 2015, the Board of Trustees approved the use of any current competitive bid or government contract which allowed bid-protected purchasing for all school districts in California and resulted in the lowest price for the College on Hewlett Packard (HP) equipment.

HP recently acquired Aruba Networks, the industry leader in wireless network equipment. HP will not change the name on the equipment from Aruba to HP because Aruba is known for quality wireless equipment. On a go-forward basis, IT plans to purchase Aruba hardware to complete several wireless projects.

ANALYSIS AND FISCAL IMPACT

Public Contract Code Section 20652 allows the governing board of any community college district, without advertising for bids and when the board has determined it to be in the best interest of the College, to authorize the purchase of such services through another public agency that has awarded a contract based on a formal bid process which permitted its bid to be used (“piggybacked”) by other public agencies.

Due to HP’s continued aggressive pursuit of the government sector, lower priced bids and contracts exist, and more are anticipated. Some contracts allow for additional voluntary vendor-supplied discounts, and the College would still be bid-protected. The Board’s approval to use any allowable existing contract will help leverage those additional vendor-supplied discounts and ensure that the College receives the lowest possible price on these purchases.

Funding Sources

Unrestricted General Fund, Grant and other restricted funds, and State and Local bond funds, as applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the use of the current competitive bid or government contract which results in the lowest price for the College on HP and Aruba equipment through June 30, 2016.

Prepared by:	<u>Victor A. Belinski</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #9</u>

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Agreement for Cellular Sites Division of State Architect Inspection Costs</u>	

BACKGROUND

The College currently has an agreement with T-Mobile Wireless and Verizon Wireless to provide communications facilities on the roof of the Arts Building 1A and the Library Building 6. The installation of new equipment requires Division of State Architect (DSA) inspection services to ensure that the work complies with applicable building codes.

ANALYSIS AND FISCAL IMPACT

T-Mobile Wireless and Verizon Wireless have agreed to reimburse the College for the costs associated with the DSA inspection services for these projects, in the amount of \$800 and \$2,000. At the end of the project, the College will send a final invoice to T-Mobile Wireless and Verizon Wireless detailing all costs. T-Mobile Wireless and Verizon Wireless have agreed to pay in advance for the inspection services. Any remaining balance of the advance payment will be returned within 30 days of the completion of the project and final signoff. In the event that the costs exceed the advance payment amount during the course of the project, the College will submit an invoice for those additional costs.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement with T-Mobile Wireless and Verizon Wireless for advance payment of DSA inspection fees, as presented.

Prepared by: _____	Gary L. Nellesen	Reviewed by: _____	Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #10

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Purchase of Modular Furniture, Seating, and Ergonomic Accessories for the Student Success Center – Phase I

BACKGROUND

This procurement will provide new modular office systems, free-standing case goods, interactive computer tables, ergonomic accessories, and seating for the new Student Success Center Building, which is nearing completion.

A portion of the new furniture was selected following campus standards that were developed during the Administrative Services and Design Technology Center request for proposal process. The remaining furniture was selected through furniture presentations conducted from July to September 2015, which established new furniture standards for collaboration spaces and computer labs.

This purchase will not only meet the immediate needs of the new Student Success Center, but will also provide standards for future projects requiring furniture for faculty office and student learning lab spaces.

ANALYSIS AND FISCAL IMPACT

Cost proposals were submitted by the selected manufacturers for the purchase and installation of furniture per the below summary. During the furniture analysis process, the building end users, facility representatives, Information Technology and audio-visual representatives, and furniture consultant, PAL id studio, determined that the manufacturers, products, and dealers below meet both the functional requirements and budget.

Bidder	Amount
Allsteel - Modular systems, office furniture, seating and tables (CMAS)	\$207,829.37
Gunlocke - Office guest chairs (CMAS)	\$ 20,048.19
Pivot Interiors - Tables and Lounge Chairs (U.S. Communities)	\$ 18,046.09
Tangram Interiors - ADA compliant tables, lounge chairs, media cabinet, labor and Installation (Design Technology Center RFP)	\$110,810.26
Total	\$356,733.91

Prepared by: Teresa Patterson/Gary L. Nellesen

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #11

SUBJECT: Purchase of Modular Furniture, Seating, and Ergonomic Accessories for
the Student Success Center – Phase I

DATE: October 21, 2015

The costs for the Student Success Center Phase I furniture include all applicable sales tax and freight and are in line with the College's cost estimates for this project. The manufacturers listed above have successfully provided quality products and services to the College in the past. Contract terms include:

- California Multiple Awards Schedule (CMAS)
- U.S. Communities
- Design Technology Center RFP

Funding Source

Measure RR (Series A) Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the purchase of Modular Furniture, Seating, and Ergonomic Accessories for the Student Success Center – Phase I, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 21, 2015</u>	CONSENT
SUBJECT: <u>Professional Design and Consulting Services</u>	

BACKGROUND

In order to complete the required facilities planning activities and to commence the design phase for construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contracts are presented for approval:

#1	Consultant:	P2S Engineering, Inc.	
	Project:	School of Continuing Education Temporary Space Building Remodel	
Item	Description:	Amount	
	Provide professional engineering and design services for the technology infrastructure in the School of Continuing Education Temporary Space Building Remodel.	\$20,000.00	
	Contract Amount:	\$20,000.00	

#2	Consultant:	P2S Engineering, Inc.	
	Project:	Library Building Fire Alarm Replacement	
Item	Description:	Amount	
	Provide professional engineering services to design and support the installation of a new Fire Alarm System for the Library, Learning Labs, and Professional and Organizational Development spaces. Services include documentation and DSA submittal.	\$37,500.00	
	Contract Amount:	\$37,500.00	

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #12

SUBJECT: Professional Design and Consulting Services**DATE:** October 21, 2015

#3	Consultant:	PSOMAS	
	Project:	Temple Avenue Pedestrian Crossing Study	
Item	Description:	Amount	
	Professional services to include site planning, preliminary grading and paving options, and traffic control needs for the development of an accessible pedestrian pathway between Building 45 and Parking Lot D.	\$16,500.00	
	Contract Amount, Fixed Fee:	\$16,500.00	

#4	Consultant:	PSOMAS	
	Project:	Temple Avenue/Bonita Drive Westbound Right-Turn Lane Improvements	
Item	Description:	Amount	
	Provide professional engineering services to improve the westbound approach at Bonita Drive and Temple Avenue; includes planning, design, permitting, and construction management.	\$57,300.00	
	Contract Amount, Fixed Fee:	\$57,300.00	

#5	Consultant:	P2S Engineering, Inc.	
	Project:	Temporary Space Building (40) Infrastructure and Central Plant Connection	
Item	Description:	Amount	
	Provide professional engineering services for the Phase 1 scope of work to replace three of the six air conditioning units and extend the hydronic lines from the underground point of connection.	\$62,500.00	
	Contract Amount, Fixed Fee:	\$62,500.00	

#6	Consultant:	Estrada Consulting & Associates	
	Project:	Energy Efficiency, Sustainability Practices, and Incentive Optimization	
Item	Description:	Amount	
	Provide professional consulting services for energy efficiency, sustainability practices, and incentive optimization. Services include development of a Request for Proposals for energy efficiency measures and preparation of a report to document energy efficiencies achieved through Prop. 39 funded projects.	\$8,000.00	
	Reimbursable expenses:	\$1,000.00	
	Contract Amount, Fixed Fee:	\$9,000.00	

SUBJECT: Professional Design and Consulting Services

DATE: October 21, 2015

#7	Consultant:	Hill Partnership, Inc.	
	Project:	South Campus Planning Study	
Item	Description:	Amount	
	Provide professional architectural and engineering consulting services to study site development options for the potential future development of the new Student Center, a new Learning Resource Center and Library, the Technology Building and Laboratory expansion, and a new Public Transit Center in the area currently occupied by Row Buildings 17, 18, 19, 20, and modular units 21A-21J.	\$133,050.00	
	Reimbursable expenses:	\$3,000.00	
	Contract Amount, Fixed Fee:	\$136,050.00	

Funding Source

Measure RR Bond (Series A and Series C) funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves/ratifies the contracts, as presented.

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE: <u>October 21, 2015</u>	CONSENT
SUBJECT: <u>Purchase of Computer Infrastructure Equipment (Bid No. 3052)</u>	

BACKGROUND

This bid is to provide virtualization hardware and software as a complete system including the requisite maintenance, service, and repairs for server systems located in the Information Technology (IT) Data Center. The IT Data Center is comprised of numerous mission-critical high-end servers, backup systems, and storage devices that host a variety of applications like Banner, the College portal, email, voicemail system, academic software packages, and imaging system.

ANALYSIS AND FISCAL IMPACT

Bids were advertised in the *Inland Daily Bulletin* in accordance with Education Code 81641. Six bids were requested with four bids received and publicly opened on October 7, 2015. The lowest responsible, responsive bidder is Sirius Computer Solutions, Inc., located in San Antonio, Texas. A summary of bids is as follows:

Company Name and Location	Total
Sirius Computer Solutions, Inc., San Antonio, TX	\$198,314.58
Impex Technologies, Inc., El Segundo, CA	\$243,151.88
Chouinard & Myhre, Inc. (CMI), Mill Valley, CA	\$265,376.42
CDW- G, Buena Park, CA	No Bid

The total cost for this equipment is \$198,314.58 plus any applicable taxes and shipping.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the award of the Purchase of Computer Infrastructure Equipment – Bid No. 3052, to Sirius Computer Solutions, Inc., as presented.

Prepared by: Teresa Patterson Reviewed by: Rosa M. Royce/Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #13

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Professional Design and Consulting Services (Contract Amendments)</u>	

BACKGROUND

In order to complete the required facilities planning activities and to commence the design phase for construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contract amendments are presented for approval:

#1	Consultant:	Andreasen Engineering, Inc.	No.	1
	Project:	Farm Retaining Wall		
Item	Change and Justification:		Amount	
	Provide additional civil engineering services to include design details for concrete footing adjustments.		\$687.50	
	Total		\$687.50	
	Original Contract Amount		\$5,650.00	
	Net Change by Previous Amendments		\$0.00	
	Net Sum Prior to This Amendment		\$5,650.00	
	Amount of Amendment No. 1		\$687.50	
	New Contract Sum		\$6,337.50	
	Percentage of this Change to the Total Project Budget		12.17%	

#2	Consultant:	HMC Architects	No.	1
	Project:	Facilities Master Planning Support		
Item	Change and Justification:		Amount	
	Provide additional professional architectural and civil engineering design services for the Facilities Master Plan graphics update.		\$6,700.00	
	Total		\$6,700.00	
	Original Contract Amount		\$49,920.00	
	Net Change by Previous Amendments		\$0.00	
	Net Sum Prior to This Amendment		\$49,920.00	
	Amount of Amendment No. 1		\$6,700.00	
	New Contract Sum		\$56,620.00	
	Percentage of this Change to the Total Project Budget		13.42%	

Prepared by: Gary L. Nellesen Reviewed by: Michael Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #14

SUBJECT: Professional Design and Consulting Services (Contract Amendments)**DATE:** October 21, 2015

#3	Consultant:	HMC Architects	No.	2
	Project:	Athletics Complex East		
Item	Change and Justification:		Amount	
	Provide additional architectural and engineering services for the west bleacher canopy addition, design changes to the weight room and football team rooms, revisions to the earthwork plans, and a minor fee correction.		\$496,692.00	
	Total		\$496,692.00	
	Original Contract Amount		\$2,533,446.00	
	Net Change by Previous Amendments		\$738,554.00	
	Net Sum Prior to This Amendment		\$3,272,000.00	
	Amount of Amendment No. 2		\$496,692.00	
	New Contract Sum		\$3,768,692.00	
	Percentage of this Change to the Total Project Budget		48.76%	

#3	Consultant:	P2S Engineering, Inc.	No.	1
	Project:	The Equity Center		
Item	Change and Justification:		Amount	
	Provide additional professional telecommunications engineering design services for the Equity Center.		\$3,000.00	
	Total		\$3,000.00	
	Original Contract Amount		\$3,000.00	
	Net Change by Previous Amendments		\$0.00	
	Net Sum Prior to This Amendment		\$3,000.00	
	Amount of Amendment No. 1		\$3,000.00	
	New Contract Sum		\$6,000.00	
	Percentage of this Change to the Total Project Budget		100%	

#4	Consultant:	Steven Fader Architects	No.	3
	Project:	Modular Buildings Site Installation		
Item	Change and Justification:		Amount	
	Professional architectural and engineering services required to include vehicle charging stations at the Instruction Modular 18C and the Document Resources Center Modular 46A.		\$6,200.00	
	Total		\$6,200.00	
	Original Contract Amount		\$77,450.00	
	Net Change by Previous Amendments		\$48,050.00	
	Net Sum Prior to This Amendment		\$125,500.00	
	Amount of Amendment No. 3		\$6,200.00	
	New Contract Sum		\$131,700.00	
	Percentage of this Change to the Total Project Budget		70.05%	

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

DATE: October 21, 2015

Funding Source

Measure RR Bond (Series A) funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract amendments, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT Personnel Transactions

CLASSIFIED EMPLOYMENT

Permanent New Hires

Name: Bidart, Matthew
 Position: Web Designer New: No
 Department: Information Technology
 Range/Step: A-114, Step 2 Salary: \$5,990.67/month
 Job FTE: 1.00/12 months
 Effective: 10/22/15

Name: Chou, Tai Ying
 Position: Mental Health Clinician New: Yes
 Department: Disabled Students Programs & Services
 Range/Step: A-124, Step 3 Salary: \$6,948.27/month
 Job FTE: 1.00/12 months
 Effective: TBD

Name: Gallegos, Ashley
 Position: Construction Projects Specialist New: Yes
 Department: Facilities, Planning & Management
 Range/Step: A-81, Step 2 Salary: \$4,313.88/month
 Job FTE: 1.00/12 months
 Effective: 10/22/15

Name: Gonzalez, Amanda
 Position: Student Services Program Specialist II New: No
 Department: Student Health Services
 Range/Step: A-79, Step 1 Salary: \$1,913.07/month
 Job FTE: 0.475/12 months
 Effective: 10/22/15

Name: Gordon, David
 Position: Computer Facilities Assistant New: No
 Department: Information Technology
 Range/Step: A-79, Step 1 Salary: \$1,913.07/month
 Job FTE: 0.475/10 months
 Effective: TBD

Prepared by: Human Resources Staff

Reviewed by: James P. Czaja

Recommended by: Bill Scroggins

Agenda Item: Consent #16

SUBJECT: Personnel Transactions

DATE: October 21, 2015

Permanent Changes of Assignment

Name: Castillo, Olga
Position: Parking Officer
Department: Public Safety
Range/Step: A-71, Step 6 Salary: \$2,254.77/month
Job FTE: 0.475/12 months
Effective: 10/1/15
Remarks: Previously 11 months

Name: Marion, Jeremy
Position: Laboratory Technician II, Biological Sciences
Department: Biological Sciences
Range/Step: A-86, Step 2 Salary: \$4,533.94/month
Job FTE: 1.00/12 months
Effective: 10/22/15
Remarks: Previously 0.475 Job FTE

Name: Parry, Edward
Position: Parking Officer
Department: Public Safety
Range/Step: A-71, Step 3 Salary: \$1,947.77/month
Job FTE: 0.475/12 months
Effective: 10/1/15
Remarks: Previously 10 months

Name: Paulin, Andrew
Position: Athletic Trainer
Department: Kinesiology, Athletics & Dance
Range/Step: A-110, Step 6 + L30 Salary: \$8,431.35/month
Job FTE: 1.00/12 months
Effective: 8/24/15
Remarks: Previously 11 months

Name: Yang, Randall
Position: Public Safety Officer
Department: Public Safety
Range/Step: A-88, Step 1 Salary: \$4,404.83/month
Job FTE: 1.00/12 months
Effective: 11/1/15
Remarks: Previously 0.475 Job FTE

SUBJECT: Personnel Transactions

DATE: October 21, 2015

Permanent Changes in Salary

Name: Bharadwaj, Vimlesh
 Position: Senior Systems Analyst/Programmer
 Department: Information Technology
 Range/Step: A-126, Step 6 + L10 Salary: \$8,492.34/month
 Job FTE: 1.00/12 months
 Effective: 7/1/15
 Remarks: Previously Salary Range A-124, Step 6 + L10

Name: Heasley, Beverly
 Position: Senior Systems Analyst/Programmer
 Department: Information Technology
 Range/Step: A-126, Step 3 Salary: \$7,087.93/month
 Job FTE: 1.00/12 months
 Effective: 7/1/15
 Remarks: Previously Salary Range A-124, Step 3

Name: Su, Jean
 Position: Senior Systems Analyst/Programmer
 Department: Information Technology
 Range/Step: A-126, Step 3 Salary: \$7,087.93/month
 Job FTE: 1.00/12 months
 Effective: 7/1/15
 Remarks: Previously Salary Range A-124, Step 3. Note: annual step increase effective 9/1/15 to Step 4

Name: Tran, Chuong
 Position: Senior Systems Analyst/Programmer
 Department: Information Technology
 Range/Step: A-126, Step 6 + L10 Salary: \$8,492.34/month
 Job FTE: 1.00/12 months
 Effective: 7/1/15
 Remarks: Previously Salary Range A-124, Step 6 + L10

Name: Yin, Yiu-Jung
 Position: Senior Systems Analyst/Programmer
 Department: Information Technology
 Range/Step: A-126, Step 6 + L15 Salary: \$8,917.37/month
 Job FTE: 1.00/12 months
 Effective: 7/1/15
 Remarks: Previously Salary Range A-124, Step 6 + L15

SUBJECT: Personnel Transactions

DATE: October 21, 2015

Permanent Changes in Salary (continued)

Name: Zhang, Hui
Position: Senior Systems Analyst/Programmer
Department: Information Technology
Range/Step: A-126, Step 5 Salary: \$7,814.43/month
Job FTE: 1.00/12 months
Effective: 7/1/15
Remarks: Previously Salary Range A-124, Step 5

Name: Zhao, Betty
Position: Senior Systems Analyst/Programmer
Department: Information Technology
Range/Step: A-126, Step 5 Salary: \$7,814.43/month
Job FTE: 1.00/12 months
Effective: 7/1/15
Remarks: Previously Salary Range A-124

Reclassification – Title Only

Name: Morales, Arturo
From: Painter
To: Lead Painter
Department: Facilities, Planning & Management
Range/Step: B-76, Step 6, + L15 Salary: \$6,360.46/month
Job FTE: 1.00/12 months
Effective: 10/22/15

Reclassifications – Title and Salary Range

Name: Benson, Steven
From: Equipment Assistant
To: Equipment Technician
Department: Technology and Health
Range/Step: A-95, Step 1 Salary: \$4,722.58/month
Job FTE: 1.00/12 months
Effective: 10/22/15
Remarks: Previously Salary Range A-81, 0.475 Job FTE

SUBJECT: Personnel Transactions

DATE: October 21, 2015

Reclassifications – Title and Salary Range (continued)

Name: Cash, Robin
 From: Learning Lab Coordinator
 To: Coordinator, Learning Lab
 Department: Learning Assistance
 Range/Step: A-95, Step 5 Salary: \$5,740.33/month
 Job FTE: 1.00/12 months
 Effective: 10/22/15

Name: Tackett, Ricky
 From: Locksmith
 To: Lead Locksmith
 Department: Facilities, Planning & Management
 Range/Step: B-76, Step 6, + L15 Salary: \$6,360.46/month
 Job FTE: 1.00/12 months
 Effective: 10/22/15

Temporary Out-of-Class Assignment

Name: Madero-Fernandez, Maria
 From: Student Services Outreach Specialist
 To: Educational Advisor
 Department: TRIO Program Upward Bound
 Range/Step: A-95, Step 1 Salary: \$4,722.58/month
 Job FTE: 1.00/12 months
 Start Date: 10/7/15
 End Date: 12/11/15

Classification Description Changes

CSEA, Chapter 651 Classification Descriptions:

<u>Current Title</u>	<u>Current Salary Range</u>	<u>Recommended Title</u>	<u>Proposed Salary Change</u>
Locksmith	71	Locksmith	71
		Lead Locksmith	76
Painter	76	Painter	71
		Lead Painter	76

Resignations

Eliza Hoyos-Vences, Upward Bound Academic Specialist, Upward Bound, effective 9/16/15
 Meng Lail, Test Administration Clerk, Assessment & Matriculation, effective 9/24/15
 Jesse Lopez, Student Services Outreach Specialist, High School Outreach, effective 9/8/15

SUBJECT: Personnel Transactions

DATE: October 21, 2015

CONFIDENTIAL EMPLOYMENT

Temporary Out-of-Class Assignment

Name: Romo, Lisa
From: Human Resources Technician
To: Human Resources Analyst
Department: Human Resources
Range/Step: C-97, Step 1 + L10 Salary: \$6,768.90/month
Job FTE: 1.00/12 months
Start Date: 10/12/15
End Date: 02/29/16

ACADEMIC EMPLOYMENT

Initial Salary Placement Adjustments

Name: Bouskill, Brian
Position: Professor, Graphics Design
Department: Commercial & Entertainment Arts
Column/Step: III-9 Salary: \$95,375.00/annual
Job FTE: 1.00/10 months
Effective: 8/24/15
Remarks: Initially placed on Column I, Step 9 (FA contract implementation: Appendix A)

Name: Somers, Bernard
Position: Professor, Counseling - Veterans
Department: Counseling
Column/Step: I-5 Salary: \$81,639.27/annual
Job FTE: 1.00/11 months
Effective: 9/21/15
Remarks: Initially placed on Column I, Step 1

Initial Salary Placement Adjustments (continued)

Name: Wang, Allen
Position: Professor, Counseling – International Students Program
Department: Counseling
Column/Step: I-2 Salary: \$73,702.20/annual
Job FTE: 1.00/11 months
Effective: 9/28/15
Remarks: Initially placed on Column I, Step 1

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Banking Leaves of Absences with Pay**

<u>Faculty Name</u>	<u>Department</u>	<u>Number of LHEs</u>	<u>Semester</u>
Bro, Glenda	American Language	7	Spring 2016
Chen, Gou-Ling	Nursing	15	Fall 2016
Chen, Gou-Ling	Nursing	15	Spring 2017
Christopher, Micol	Earth Sciences & Astronomy	15	Spring 2016
Eatman, Elisabeth	Consumer Science & Design Tech.	3	Fall 2015
Frickert, Allison	History & Art History	3	Spring 2016
Johnson, Mary	Computer Information Systems	15	Spring 2016
Johnson, Mary	Computer Information Systems	15	Fall 2016
Knapp, Joshua	Psychology	3	Spring 2016
Louie, Charis	Psychology	3	Spring 2016
Lynes, Billie	Nursing	.625	Fall 2015
Revell, Timothy	Biological Sciences	3	Spring 2016
Wolf, Phillip	Physics, Engineering	3	Spring 2016

Professional Growth Increments, 2015-16

\$326/month for completing six semester units of course work

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE</u>
Esslinger, Sandra	History & Art History	8/24/15
Hernandez, Cristina	History & Art History	8/24/15

Salary Advancements for Full-time Faculty Column Crossover, 2015-16

Coursework and/or Degree earned

Name:	Archibald, Jeffrey	
Position:	Professor, Communication	
Department:	Communication	
Column/Step:	III-12	Salary: \$105,496.00/annual
Job FTE:	1.00/10 months	
Effective:	8/24/15	
Remarks:	Advancement from Column II, Step 11	

Name:	Ruh, Marc	
Position:	Professor, Kinesiology	
Department:	Kinesiology, Athletics & Dance	
Column/Step:	III-12	Salary: \$105,496.00/annual
Job FTE:	1.00/10 months	
Effective:	8/24/15	
Remarks:	Advancement from Column II, Step 11	

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Salary Advancements for Part-time Faculty Column Crossover, 2015-16**

Coursework and/or Degree earned

Name: Mateo, Sheila
 Position: Adjunct
 Department: Child Development
 Column/Step: III-2 Salary: \$81.80/hour
 Effective: 8/24/15
 Remarks: Advancement from Column I, Step 2

Name: McFarlin-Stagg, Zina
 Position: Adjunct
 Department: Adult Basic Education
 Column/Step: II-3 Salary: \$81.80/hour
 Effective: 8/24/15
 Remarks: Advancement from Column I, Step 3

Additional Assignments

<u>Provider</u>	<u>Area/Department</u>	<u>Service/Agreement</u>	<u>Dates</u>	<u>Amount</u>
Alverson, David	Instruction/Music	Concert recording for Jazz band	11/1/15– 5/30/16	\$45.81/hr. Not to exceed \$500
Koba, Dean	Instruction/Music	Performer at Faculty Jazz Concert and Mt. SAC Jazz Festival	10/10/15– 5/17/16	\$44.28/hr. Not to exceed \$1,000
Pascoe, Virginia	Instruction/ Professional & Organizational Development	FIG Project – track data and analyze student outcomes	8/24/15– 6/9/16	\$50.79/hr. Not to exceed \$500
Rexach, Carmen	Instruction/ Professional & Organizational Development	FIG Project – track data and analyze student outcomes	8/24/15– 6/9/16	\$52.58/hr. Not to exceed \$500
Selnick, Sharon	Student Services/ Student Life	One presentation for the LEAD program on Effective Communication	7/1/15– 6/30/16	\$44.28/hr. Not to exceed \$75
Shew, Roger	Instruction/Music	Performer at Faculty Jazz Concert and Mt. SAC Jazz Festival	10/10/15– 5/7/16	\$44.28/hr. Not to exceed \$1,000

SUBJECT: Personnel Transactions

DATE: October 21, 2015

MANAGEMENT EMPLOYMENT

Permanent New Hire

Name: Arevalo, Gloria
 Position: Director, Course Identification (C-ID)
 Grant Operations
 Department: Instruction
 Range/Step: M-13, Step 3
 Job FTE: 1.00/12 months
 Effective: 10/1/15

New: Yes
 Salary: \$115,512.00/annual

Promotion

Name: Bean, Ronald
 Position: Assistant Director, Academic Technology &
 Infrastructure
 Department: Information Technology
 Range/Step: M-18, Step 1 + L15
 Job FTE: 1.00/12 months
 Effective: 10/22/15
 Remarks: Previously Midrange Systems Programmer

New: No
 Salary: \$147,500.49/annual

Permanent Change to Salary Range

Name: Cerda, Manuel
 Position: Assistant Director, Financial Aid
 Department: Financial Aid
 Range/Step: M-13, Step 3 + L15
 Job FTE: 1.00/12 months
 Effective: 10/22/15
 Remarks: Previously Range M-10, Step 6 + L15

New: No
 Salary: \$125,538.44/annual

Reclassification – Title and Salary Range

Name: Vickers, Dale
 Position: Deputy Chief, Technology Officer
 Department: Information Technology
 Range/Step: M-23, Step 4 + L15
 Job FTE: 1.00/12 months
 Effective: 10/22/15
 Remarks: Previously Director, Academic Technology &
 Infrastructure, Range M-20, Step 6 + L15

New: Yes
 Salary: \$182,986.69/annual

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Temporary Change of Assignment**

Name: Mc Alpin, Kenneth
 From: Manager, Custodial Services
 To: Assistant Director, Facilities, Planning & Management
 Department: Facilities, Planning & Management
 Range/Step: M-13, Step 1 Salary: \$110,592.00/annual
 Job FTE: 1.00/12 months
 Start Date: 11/6/15
 End Date: 1/29/16

Lateral Reassignment

Name: Cantu, Monica
 Position: Director, IT Project Implementation/
 Fiscal Integration New: Yes
 Department: Information Technology
 Range/Step: M-17, Step 2 Salary: \$133,272.00/annual
 Job FTE: 1.00/12 months
 Effective: 10/22/15
 Remarks: Previously Director, Fiscal Services

TEMPORARY EMPLOYMENT**Substitute Employees**

<u>Name</u>	<u>Title</u>	<u>Rationale</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Asaasa, Fallesalofa	Administrative Specialist I	Vacancy	Financial Aid	20.03	09/15/15-12/01/15
Biller, Valerie	Administrative Specialist II	Absence	Technical Services	22.57	08/31/15-06/30/16
Bloom, Danielle	Administrative Specialist I	Absence	Continuing Educ.	20.03	09/28/15-12/31/15
Boon, Lorina	Clerical Specialist	Vacancy	Human Resources	20.03	09/08/15-11/30/15
Granados, Cristal	Clerical Specialist	Vacancy	Human Resources	20.03	08/27/15-11/30/15
Kirkland, Stafford	Custodian	Pool	Custodial Services	17.42	08/21/15-06/30/16
Navarro, Sergio	Grounds & Hort. Tech.	Absence	Grounds	19.25	08/24/15-03/31/16
Olalia, Allison	Laboratory Tech. - Arts	Absence	Fine Arts	22.13	08/17/15-10/17/15
Orozco, Cynthia	Stud. Serv. Outreach Spec.	Vacancy	Student Services	22.57	10/05/15-11/22/15
Ramirez, Brenda	Administrative Specialist III	Vacancy	Natural Sciences	22.57	09/01/15-12/30/15
Tarin, Freddie	Grounds & Hort. Tech.	Absence	Grounds	18.30	08/24/15-03/31/16
Wailase, Salote	High School Outreach Coord.	Vacancy	Student Services	28.66	09/16/15-12/22/15
Williams, Marcus	Administrative Specialist III	Absence	Student Services	22.57	09/01/15-12/31/15

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Hourly Non-Academic Employees**

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Arellano, Edward	Administrative Aide	Student Services	12.76	10/01/15-12/22/15
Bradley, Sectino	Administrative Aide	EOPS/ CARE	12.76	08/24/15-09/30/15
Brambila, Alexander	Administrative Aide	EOPS/ CARE	12.76	08/24/15-12/22/15
Campos, Roberto	Outreach Specialist	High School Outreach	12.50	10/15/15-12/31/15
Chenet, Keauntra	Account Aide III	Child Development Ctr.	12.12	10/14/15-06/30/16
Chua, Brian	Study Skills Assistant I	Learning Assistance Ctr.	10.27	08/24/15-02/11/16
Cortes, Yesenia	Instructional Aide	Child Development Ctr.	9.00	08/24/15-06/30/16
Esther, Arellano	Instructional Aide	Child Development Ctr.	9.00	08/24/15-06/30/16
Gamez, Michael	Outreach Specialist	High School Outreach	12.50	10/15/15-12/31/15
Henderson, Shenika	Account Aide III	Child Development Ctr.	12.12	10/14/15-06/30/16
Hernandez, Genesis	Office Assistant	Financial Aid	11.88	10/15/15-12/18/15
Hunt, James	Administrative Aide	High School Outreach	12.76	10/15/15-12/31/15
Ibarra, Crystal	Student Intern	ACES Program	15.00	08/30/15-12/31/15
Juarez, Kimberly	Library Aide III	Library	12.48	10/22/15-02/14/16
Liem, Cynthia	Study Skills Assistant I	Adult Basic Education	10.27	07/01/15-12/31/15
Molla, Meklit	Student Intern	Counseling	15.00	08/01/15-08/31/15
Palomares, Cecilia	Interpreter Trainee	DSP&S	18.00	08/19/15-06/30/16
Pendilla, Justin	Tutor II	Learning Assistance Ctr.	9.75	10/15/15-06/30/16
Rubio, Amanda	Interpreter Trainee	DSP&S	18.00	08/19/15-06/30/16
Tackett, Jason	Air Cond. & Heating Aide	Facilities, Planning, & Mgt.	15.09	07/01/15-06/03/16
Vidauri, Perla	Study Skills Assistant I	Learning Assistance Ctr.	10.27	08/17/15-12/13/15
Wallace, Tyler	Locksmith Aide	Maintenance	15.09	07/01/15-06/30/16
Zubieta, Lorenzo	Financial Aid Assistant	Financial Aid	12.76	07/01/15-06/30/16

Professional Expert Employees – Extended Assignments

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Abrams, Kristina	Tutorial Specialist I	Business	17.00	08/24/15-06/30/16
Adamiak, Ann	Interpreter III	DSP&S	35.00	08/24/15-06/30/16
Adamiak, Ann	Interpreter III	Humanities & Social Sci.	35.00	08/24/15-06/30/16
Arriola, Rowel	Athletic Injury Spec. II	Kinesiology, Ath. & Dance	26.00	08/24/15-06/30/16
Arteaga, Martin	Project/ Program Aide	Natural Sciences	19.76	08/24/15-12/31/15
Attrill, Christina	ECD Master Teacher I	Child Development Ctr.	13.27	08/24/15-06/30/16
Auyang, Linda	Real Time Captioner III	DSP&S	30.00	08/20/15-06/30/16
Avila, Minerva	Project Coordinator	Research & Inst. Effect.	35.00	07/01/15-06/30/16
Baeza, Veronica	Project Aide	Humanities & Social Sci.	19.76	09/01/15-06/30/16
Balatayo, Gene	Interpreter II	DSP&S	30.00	07/01/15-06/30/16
Becker, Sarah	Teaching Aide	Adult Basic Education	13.27	09/01/15-06/30/16
Benavides, Michelle	Interpreter II	DSP&S	30.00	07/01/15-06/30/16
Bognacki, David	Lecturer-Fire Tech.	Fire Technology	37.26	07/01/15-06/30/16
Brown, Christy	Project Expert/ Specialist	Health Services	25.00	09/01/15-06/30/16
Campos, Juliane	Aquatic Assistant III	Kinesiology, Ath. & Dance	12.00	08/24/15-06/30/16
Cardoza, Leslie	Athletic Injury Spec.	Kinesiology, Ath. & Dance	26.00	09/06/15-06/30/16
Carlos, Richard	Project/Program Aide	Natural Sciences	19.76	08/24/15-12/31/15
Carrillo, Elsa	Teaching Aide	Adult Basic Education	13.27	08/24/15-06/30/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Professional Expert Employees – Extended Assignments** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Carson, Tiffanie	Choreographer	Kinesiology, Ath. & Dance	20.00	09/01/15-06/30/16
Cascio, Geoffrey	Theatrical Rigger I	Technical Services	12.50	08/24/15-06/30/16
Casian, Elizabeth	Not-for-Credit Inst. II	The Writing Center	45.00	08/21/15-12/31/15
Cervantes, Elida	Technical Expert II	Nursing	45.00	08/11/15-06/30/16
Chavarria, Aaron	Choreographer	Kinesiology, Ath. & Dance	20.00	09/13/15-06/30/16
Chenet, Keauntra	Program Supervisor I	Child Development Ctr.	12.48	08/24/15-06/30/16
Christensen, Jared	Interpreter III	DSP&S	35.00	08/20/15-06/30/16
Chung, Christopher	Tutorial Specialist I	Business	17.00	08/01/15-06/30/16
Cinco, Talitha	Technical Expert II	Nursing	45.00	08/11/15-06/30/16
Cook, Christopher	Lecturer-Fire Tech.	Kinesiology, Ath. & Dance	37.26	08/17/15-06/30/16
Corral, Benjamin	Lecturer	Fire Technology	37.26	09/23/15-06/30/16
Davis-Soriano, Michelle	Real Time Captioner V	DSP&S	43.00	07/01/15-06/30/16
Dayton, Rebecca	Paramedic Specialist	Medical Services	27.00	09/10/15-06/30/16
Diaz, Alisha	Teaching Aide	Adult Basic Education	13.27	07/01/15-06/30/16
Diskin, John	Lifeguard	Continuing Education	9.00	08/29/15-06/30/16
Dominguez, Julia	Interpreter II	DSP&S	30.00	08/20/15-06/30/16
Dominick, Samuel	Lecturer-Fire Tech.	Fire Technology	37.26	09/01/15-06/30/16
Dorough, Darlene	Interpreter III	DSP&S	35.00	08/24/16-06/30/16
Dravis, Quia	Interpreter IV	DSP&S	41.00	08/20/15-06/30/16
Eiseman, Stephanie	Interpreter I	DSP&S	25.00	07/01/15-06/30/16
Evans, Sara	Technical Expert II	Nursing	45.00	08/24/15-06/30/16
Flores, Cynthia	Not-for-Credit Instr. II	The Writing Center	45.00	08/24/15-06/30/16
Foster, Marjorie	Interpreter V	DSP&S	48.00	07/01/15-06/30/16
Frias, Jason	Interpreter II	DSP&S	30.00	08/20/15-06/30/16
Fuller, Jessica	Project/Program Aide	Journalism	19.76	08/24/15-06/30/16
Gabbard, Jim	Lecturer-Fire Tech.	Fire Technology	37.26	09/28/15-06/30/16
Galvez, Ana	Interpreter I	DSP&S	25.00	07/01/15-06/30/16
Garner, Wynsha	Choreographer	Kinesiology, Ath. & Dance	20.00	09/13/15-06/30/16
Gilbreath, Fern	Interpreter IV	DSP&S	41.00	08/31/15-06/30/16
Gilchrist, Gail	Project/Program Aide	Adult Basic Education	19.76	07/01/15-06/30/16
Gonzales, Allan	Project Expert/Specialist	Health Career Res. Ctr.	25.00	08/24/15-06/30/16
Gonzales, Jordan	Aquatic Assistant III	Kinesiology, Ath. & Dance	12.00	08/24/15-06/30/16
Graf, Cara	Technical Expert I	Medical Services	35.00	09/11/15-06/30/16
Graffeo, Nichol	Project Expert/ Specialist	Health Services	25.00	09/01/15-06/30/16
Haroutunian, Todd	Lecturer-Fire Tech.	Fire Technology	37.26	09/17/15-06/30/16
Hartnett, Catherine	Project Expert/Specialist	Human Resources	25.00	09/03/15-12/31/15
Henderson, Shenika	Program Supervisor I	Child Development Ctr.	12.48	08/25/15-06/30/16
Hernandez, Priscilla	Teaching Aide	Adult Basic Education	13.27	08/24/15-06/30/16
Huber, Peggy	Real Time Captioner V	DSP&S	43.00	08/20/15-06/30/16
Jocson, Jacinta	Web Designer Spec. I	Business	16.00	09/22/15-02/19/16
Jones, Peyton	Tutorial Specialist III	Business	20.00	08/01/15-06/30/16
Kamaka, Ron	Project Coordinator	Kinesiology, Ath. & Dance	35.00	08/01/15-06/30/16
Khamlaksana, Jom	FAA Certified Lab Asst.	Aircraft Maintenance	15.00	09/21/15-06/30/16
King, Deborah	Interpreter IV	DSP&S	41.00	08/20/15-06/30/16
Kladouris, Jolene	Tutorial Specialist IV	Tutorial Services	23.22	08/24/15-06/30/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Professional Expert Employees – Extended Assignments** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Kreglow, Andrew	Paramedic Specialist	Medical Services	27.00	07/01/15-06/30/16
Kwan, Tanoko	Tutorial Specialist I	Tutorial Services	17.00	08/24/15-06/30/16
La Russo, Nathan	Lecturer-Fire Tech.	Fire Technology	37.26	08/18/15-06/30/16
LaCrue, Juliet	House Manager I	Technical Services	10.75	09/01/15-06/30/16
Lambert, Edris	Real Time Captioner III	DSP&S	30.00	08/20/15-06/30/16
Larson, Laura	Interpreter III	DSP&S	35.00	08/20/15-06/30/16
Larson, Sandon	Interpreter IV	DSP&S	41.00	08/20/15-06/30/16
Lazar, Rick	Lecturer-Fire Tech.	Fire Technology	37.26	08/18/15-06/30/16
Lazar, Ryan	Lecturer-Fire Tech.	Fire Technology	37.26	09/17/15-06/30/16
Lazar, Trevor	Lecturer-Fire Tech.	Public Safety	37.26	10/01/15-06/30/16
Llanos, Jennifer	Game Day Personnel	Kinesiology, Ath. & Dance	10.00	10/01/15-06/30/16
Loakes, Alexandra	Game Day Personnel	Kinesiology, Ath. & Dance	10.00	10/01/15-06/30/16
Lopez, Steven	House Manager II	Technical Services	12.50	09/23/15-06/30/16
Luakes, Alexandra	Sports Publicist	Kinesiology, Ath. & Dance	16.00	09/08/15-06/30/16
Macias, Paige	Project/ Program Aide	Natural Sciences	19.76	08/24/15-12/31/15
Mahler, Ryan	Interpreter II	DSP&S	30.00	08/24/15-06/30/16
Mahler, Ryan	Interpreter II	Continuing Education	30.00	09/17/15-06/30/16
Maksimuk, Nick	Lecturer-Fire Tech.	Fire Technology	37.26	08/18/15-06/30/16
Martinez, Alejandra	CDC Teacher II	Child Development Ctr.	10.25	08/24/15-06/30/16
Martinez, Alejandra	ECD Master Teacher I	Child Development Ctr.	13.27	08/24/15-06/30/16
Martinez, Elenor	Real Time Captioner V	DSP&S	43.00	09/01/15-06/30/16
Martinez, Michelle	Technical Expert II	Nursing	45.00	08/17/15-06/30/16
Maskowitz, Kelly	Interpreter V	DSP&S	48.00	08/20/15-06/30/16
McBride, Christ	Athletic Injury Spec. II	Kinesiology, Ath. & Dance	26.00	08/01/15-06/30/16
McCarty, Alicia	Technical Expert II	Nursing	45.00	08/01/15-06/30/16
McNall, Marilyn	Technical Expert II	Adult Basic Education	45.00	07/01/15-06/30/16
Medina, Daniela	Athletic Injury Spec. II	Kinesiology, Ath. & Dance	26.00	08/12/15-06/30/16
Merriam, Amy	Interpreter V	DSP&S	48.00	08/20/15-06/30/16
Miramontes, Sandra	Technical Expert II	Nursing	45.00	08/17/15-06/30/16
Mitchell, Veronica	Interpreter I	Continuing Education	25.00	09/08/15-06/30/16
Moncada, Rudy	Interpreter IV	DSP&S	41.00	08/20/15-06/30/16
Montes, David	Comp Svcs Train Spec	DSP&S	14.56	08/24/15-06/30/16
Moreno, Emmanuel	Lecturer-Fire Tech.	Fire Technology	37.26	08/17/15-06/30/16
Moreno, Yvonne	Interpreter IV	DSP&S	41.00	07/01/15-06/30/16
Morris, Jabari	Lecturer-Fire Tech.	Fire Technology	37.26	08/01/15-06/30/16
Nededum, Adaeze	Project/Program Aide	Natural Sciences	19.76	08/24/15-12/31/15
Ngyuen, Tommy	FAA Certified Lab Asst.	Aircraft Maintenance	15.00	07/23/15-06/30/16
Noble-Paraiso, Maria Karla	Technical Expert II	Medical Services	45.00	09/08/15-06/30/16
Nunez, Gabriela	CDC Teacher II	Child Development Ctr.	10.25	08/24/15-06/30/16
O'Cleary, Aiida	Technical Expert I	Nursing	35.00	08/03/15-06/30/16
O'Rourke, Timothy	Technical Expert I	Kinesiology, Ath. & Dance	35.00	09/10/15-06/30/16
Ortiz, Jose	Event Supervisor II	Kinesiology, Ath. & Dance	13.75	09/01/15-06/30/16
Osato, Marissa	Choreographer	Kinesiology, Ath. & Dance	20.00	09/01/15-06/30/16
Otsuka, Sylvia	Interpreter I	DSP&S	25.00	08/24/15-06/30/16
Owen, Kevin	Project Administrator	Technical Services	60.00	08/21/15-06/30/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Professional Expert Employees – Extended Assignments** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Padilla, E. Horacio	Interpreter IV	Humanities & Social Sci.	41.00	09/01/15-06/30/16
Padilla, E. Horacio	Interpreter IV	Continuing Education	41.00	09/08/15-06/30/16
Padilla, Lisette	CDC Associate I	Child Development Ctr.	9.00	08/24/15-06/30/16
Papa, Neil	Tutorial Specialist I	Tutorial Services	17.00	07/01/15-06/30/16
Patel, Pratik	Athletic Injury Spec. II	Kinesiology, Ath. & Dance	26.00	08/01/15-06/30/16
Patton, Zachary	Lecturer-Fire Tech.	Kinesiology, Ath. & Dance	37.26	09/01/15-06/30/16
Petersen, Craig	Program Supervisor II	Continuing Education	16.64	09/21/15-06/30/16
Petta, Dominic	Lecturer-Fire Tech.	Fire Technology	37.26	07/01/15-06/30/16
Polak, Desiree	Technical Expert I	Nursing	35.00	08/12/15-06/30/16
Pollock, Larry	Lecturer-Fire Tech.	Fire Technology	37.26	08/08/15-06/30/16
Ramirez, Benito	Lecturer-Fire Tech.	Fire Technology	37.26	07/01/15-06/30/16
Ramirez, Cindy	Tutorial Specialist I	The Writing Center	17.00	08/24/15-06/30/16
Randolph, Michaela	Lifeguard	Continuing Education	9.00	08/24/15-06/30/16
Randolph, Michaela	Aquatic Assistant III	Kinesiology, Ath. & Dance	12.00	08/24/15-06/30/16
Razo, Angelica	Technical Expert II	Nursing	45.00	08/17/15-06/30/16
Rey, Rebecca	Choreographer	Kinesiology, Ath. & Dance	20.00	09/01/15-06/30/16
Rhoads, Carrie	Interpreter III	DSP&S	35.00	07/01/15-06/30/16
Robertson, Isaiah	Lifeguard	Continuing Education	9.00	08/24/15-06/30/16
Robinette, Lloyd	Project Expert/Specialist	Architecture	25.00	08/24/15-06/30/16
Ronquillo, Edna	Technical Expert II	Medical Services	45.00	09/14/15-06/30/16
Roumeliotis, George	Project Expert/Specialist	Respiratory	25.00	08/24/15-06/30/16
Schlx, Ryan	Registered Vet. Tech.	Agricultural Sciences	12.48	09/08/15-06/30/16
Segura, Cindy	CDC Associate I	Child Development Ctr.	9.00	08/24/15-06/30/16
Simons, Amber	Interpreter V	Humanities & Social Sci.	48.00	08/24/15-06/30/16
Stump, Errol	Aquatic Assistant VII	Technical Services	16.00	07/17/15-12/31/15
Swartz, Elizabeth	Marriage & Fam. Th	Student Health Services	41.53	09/10/15-06/30/16
Tinson, Kiser	Lecturer-Fire Tech.	Fire Technology	37.26	09/09/15-06/30/16
Todd, Kaitlyn	House Manager I	Technical Services	10.75	09/24/15-06/30/16
Torres, Eric	Teaching Aide	Adult Basic Education	13.27	08/24/15-06/30/16
Truhill, Justin	Lecturer-Fire Tech.	Fire Technology	37.26	09/01/15-06/30/16
Veal, Eglá	Real Time Captioner V	DSP&S	43.00	08/24/15-06/30/16
Virdi, Masako	Tutorial Specialist IV	Tutorial Services	23.22	08/24/15-06/30/16
Wang, Jinrao	FAA Certified Lab Asst.	Aircraft Maintenance	15.00	09/10/15-12/13/15
Williams, Brandi	Interpreter V	Humanities & Social Sci.	48.00	08/24/15-06/30/16
York, Douglas	Program Supervisor II	Adult Basic Education	16.64	09/14/15-06/30/16
Yue, Peigeng	FAA Certified Lab Asst.	Aircraft Maintenance	15.00	09/28/15-06/30/16
Zimmerman, Elizabeth	Interpreter II	DSP&S	30.00	08/20/15-06/30/16
Zimmerman, Elizabeth	Interpreter II	Humanities & Social Sci.	30.00	08/24/15-06/30/16
Zinn, Cari	Athletic Injury Spec. II	Kinesiology, Ath. & Dance	26.00	09/08/15-06/30/16
Zuniga, Paubla	CDC Teacher II	Child Development Ctr.	10.25	08/24/15-06/30/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Associated Students President**

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Jimenez, Rene	Assoc. Students Pres.	Student Life	\$500*	09/01/15-06/30/16

*Paid on a monthly basis

Student Employees

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Adams, Katherine	Student Assistant II	Agricultural Sciences	9.75	08/24/15-02/21/16
Agreda-Chavarry, Samatha	Student Assistant IV	Child Development Ctr.	11.25	09/01/15-02/19/16
Aguero, Jesse	Student Assistant V	The Writing Center	12.50	08/24/15-02/11/16
Alayass, Khaoula	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Albertson, Catalina Rose	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Aldance, Carlos	Student Assistant IV	Tutorial Services	11.25	08/24/15-02/11/16
Aluesi, Elisnoa	Student Assistant IV	Student Services	11.25	08/24/15-12/31/15
Alvarez, Raelyn	Student Assistant IV	Child Development Ctr.	11.25	09/01/15-02/19/16
Amaya, Isabella	Student Assistant I	Child Development Ctr.	9.00	09/25/15-02/19/16
Ananda, Sri Nithya Sahadeva	Student Assistant I	Kinesiology, Ath. & Dance	9.00	09/08/15-02/21/16
Anaya, Sonia	Student Assistant III	Child Development Ctr.	10.50	08/24/15-02/19/16
Ancira, Celia	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Aneke, Eric	Student Assistant III	The Writing Center	10.50	08/24/15-02/21/16
Anguiano, Marline	Student Assistant II	DSP&S	9.75	09/01/15-02/19/16
Apolinario, Jackiemae	Student Assistant I	Business	9.00	09/01/15-02/22/16
Araujo, Xally	Student Assistant II	Counseling	9.75	09/01/15-12/31/15
Arellano, Esther	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Argan, Leandra	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Arreola, Milton	Student Assistant IV	Learning Assistance Ctr.	11.25	08/24/15-02/11/16
Arvizu, Irma	Student Assistant IV	Agricultural Sciences	11.25	08/24/15-02/21/16
Ascencio, Juan	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Aumua Uiagalelei Soliai, Nathan	Student Assistant II	Student Services	9.75	08/24/15-12/22/15
Aviña Horta, Angelica	Student Assistant I	Counseling	9.00	08/24/15-12/31/15
Bahena, Karen	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Bailey, Alan	Student Assistant III	Radio/Television	10.50	08/24/15-02/19/16
Balles, Mary	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Barajas, Alex	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Barcenas, Jesus	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Barratt, Brian	Student Assistant V	Teacher Prep. Institute	12.50	10/01/15-02/19/16
Baydoun, Nawal	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Bera, Usha	Student Assistant III	The Writing Center	10.50	08/24/15-02/21/16
Bernal, Amber	Student Assistant IV	Financial Aid	11.25	08/24/15-12/18/15
Berriozabal, Andrea	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Bishop, Alexander	Student Assistant IV	Admissions & Records	11.25	09/23/15-02/21/16
Bittle, Debora	Student Assistant III	Business	10.50	09/08/15-02/19/16
Bordallo, Ana	Student Assistant IV	Arise Program	11.25	08/24/15-02/19/16
Boylls, Georgette	Student Assistant I	Biological Sciences	9.00	09/25/15-02/21/16
Briggs, Charles	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Brow, Laura	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Brow, Laura	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Brown, Chester	Student Assistant V	Tutorial Services	12.50	08/24/15-02/15/16
Brunston, Brianna	Student Assistant III	Aspire Program	10.50	08/24/15-12/22/15
Buendia, Cindy	Student Assistant III	DSP&S	10.50	09/01/15-02/19/16
Bullock, Davion	Student Assistant I	Kinesiology, Ath. & Dance	9.00	09/01/15-12/13/15
Burleson, Travis	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Butler-Ponce, Jazzmine	Student Assistant I	Agricultural Sciences	9.00	08/24/15-02/21/16
Caballero, Jessica	Student Assistant IV	Upward Bound	11.25	08/31/15-02/19/16
Cabanillas, Karen	Student Assistant II	DSP&S	9.75	08/14/15-08/21/15
Cabanillas, Karen	Student Assistant II	DSP&S	9.75	08/24/15-02/19/16
Cabrera, Jorge	Student Assistant IV	Upward Bound	11.25	08/31/15-02/19/16
Campa, Saul	Student Assistant I	Counseling	9.00	09/01/15-12/31/15
Campos, Yessenia	Student Assistant III	Business	10.50	09/01/15-02/19/16
Cardenas, Anna	Student Assistant IV	EOPS/CARE	11.25	08/24/15-12/22/15
Cardenas, Elva	Student Assistant I	Child Development Ctr.	9.00	09/29/15-02/19/16
Cardenas, Yarazet	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Cardona, Leonard	Student Assistant V	Information Technology	12.50	08/25/15-02/13/16
Cardozo, Rudolpho	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Carey, Rebecca	Student Assistant IV	Adult Basic Education	11.25	09/14/15-02/13/16
Carpenter, Jenna	Student Assistant I	Biological Sciences	9.00	08/30/15-02/21/16
Carrillo, Alexander	Student Assistant IV	Cons. Sci. & Design Tech.	11.25	08/24/15-02/19/16
Carrillo, Cinthia	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Casian, Abigail	Student Assistant I	ESL	9.00	08/24/15-02/21/16
Castellanos, Michael	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Castellanos, Veronika	Student Assistant IV	EOPS/CARE	11.25	08/24/15-12/22/15
Ceja, Pamela	Student Assistant III	Business	10.50	08/24/15-12/11/15
Ceralde, Junnica Mae	Student Assistant IV	Arise Program	11.25	08/24/15-02/19/16
Cerda, Alice	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Cervera, Jayra	Student Assistant IV	Student Services	11.25	08/03/15-08/21/15
Cervera, Jayra	Student Assistant IV	Student Services	11.25	08/24/15-02/16/16
Chaltron, Carlos	Student Assistant IV	Learning Assistance Ctr.	11.25	08/24/15-02/11/16
Chang, Allan	Student Assistant I	Child Development Ctr.	9.00	09/01/15-02/19/16
Chapman, Travis	Student Assistant I	Biological Sciences	9.00	09/01/15-12/30/15
Charrette, Chekeg	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Chau, Tesia	Student Assistant III	Music	10.50	09/17/15-12/19/15
Chavarin, Stephanie	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Chavez, Nathan	Student Assistant I	Technical Services	9.00	08/24/15-12/31/15
Chavez, Valerie	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Chen, Julia	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Chenet, Kevin	Student Assistant III	Bridge Program	10.50	08/24/15-12/22/15
Cheng, Jonathan	Student Assistant II	Biological Sciences	9.75	09/02/15-02/21/16
Choe, Gyuhyun	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Choe, Gyuhyun	Student Assistant III	Natural Sciences	10.50	08/24/15-02/21/16
Choe, Gyuhyun	Student Assistant II	Biological Sciences	9.75	09/01/15-02/21/16
Choe, Gyuhyun	Student Assistant III	Tutorial Services	10.50	09/18/15-02/11/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Choi, Erik	Student Assistant II	Counseling	9.75	08/24/15-12/21/15
Chun, Nuri	Student Assistant I	Admissions & Records	9.00	08/24/15-02/21/16
Chung, Ky	Student Assistant II	ESL	9.75	08/24/15-02/21/16
Cisneros, Denise	Student Assistant I	ESL	9.00	08/24/15-02/21/16
Cobb, Raymond	Student Assistant III	Counseling	10.50	08/24/15-08/27/15
Cobian, Abraham	Student Assistant II	Public Safety	9.75	08/24/15-02/14/16
Contreras, Bianca	Student Assistant V	Adult Basic Education	12.50	08/24/15-02/20/16
Corcuera, Raul	Student Assistant III	Horticultural Sciences	10.50	08/23/15-02/21/16
Corona, Victoria	Student Assistant IV	Agricultural Sciences	11.25	08/24/15-02/21/16
Coronado, Leila	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Coronado-Ziadie, Kiana	Student Assistant IV	EOPS	11.25	08/21/15-12/30/15
Corpuz, John	Student Assistant II	Business	9.75	10/01/15-02/21/16
Correa, Neftali	Student Assistant IV	Information Technology	11.25	08/25/15-02/13/16
Cortes Huertas, Angela	Student Assistant I	Admissions & Records	9.00	08/24/15-02/21/16
Cortes, Edgar	Student Assistant IV	EOPS/CARE	11.25	08/24/15-12/22/15
Cortez, Danny	Student Assistant II	Public Safety	9.75	08/24/15-02/14/16
Cortez, David	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Costa, Sirena	Student Assistant V	Teacher Prep. Institute	12.50	09/01/15-02/19/16
Costales, Jeffrey	Student Assistant III	Bridge Program	10.50	08/24/15-12/22/15
Costales, Jeffrey	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Cote, Chris	Student Assistant III	Physics & Engineering	10.50	08/24/15-02/21/16
Cross, Dillou	Student Assistant III	Business	10.50	09/08/15-02/19/16
Cruz, Matthew	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Cuellar, Monique	Student Assistant I	Child Development Ctr.	9.00	08/26/15-02/19/16
Cui, Jian	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Cwiak, Daniel	Student Assistant II	Technical Services	9.75	09/01/15-12/31/15
Dale, Maria	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Dalman, Samantha	Student Assistant I	Child Development Ctr.	9.00	09/21/15-02/19/16
Dalusong, Desirea	Student Assistant III	Biological Sciences	10.50	08/24/15-02/21/16
Dashiell, Donnell	Student Assistant IV	EOPS/CARE	11.25	08/24/15-12/22/15
Dashiell, Donnell	Student Assistant V	Teacher Prep. Institute	12.50	09/01/15-02/19/16
De Anda, Laura	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
De Haro, Adrian	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/15
De La Torre, Jose	Student Assistant III	Psychiatric Technology	10.50	09/08/15-02/19/16
Del Real, Javier	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Deyan, Briana	Student Assistant II	Agricultural Sciences	9.75	08/24/15-02/21/16
Diaz, Christina	Student Assistant I	Kinesiology, Ath., & Dance	9.00	09/25/15-02/21/16
Diaz, Melissa	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Dominguez, Jasmine	Student Assistant I	Child Development Ctr.	9.00	09/21/15-02/19/16
Du, Hao	Student Assistant III	Learning Assistance Ctr.	10.50	09/01/15-02/13/16
Du, Hao	Student Assistant III	Tutorial Services	10.50	09/01/15-02/13/16
Duenas, David	Student Assistant V	The Writing Center	12.50	08/24/15-02/16/16
Duffin, Joshua	Student Assistant III	Animal Science	10.50	08/23/15-02/21/16
Dunlap, Dorian	Student Assistant II	Agricultural Sciences	9.75	08/24/15-02/21/16
Duong, Tin	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Duran, Jacqueline	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/15
Elmassian, Erin	Student Assistant III	Theater	10.50	08/24/15-08/31/15
Escobedo, Bianca	Student Assistant II	Technical Services	9.75	08/24/15-02/21/16
Escobedo, Bianca	Student Assistant III	Theater	10.50	08/27/15-12/18/15
Estrada, Jeho	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Fallon, Madison	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Farg, Sonely	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Farooqui, Salman	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11-16
Farrar, Brooke	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Ferman, Kenny	Student Assistant III	Student Services	10.50	08/24/15-02/16/16
Fernandez, Jonathan	Student Assistant III	Learning Assistance Ctr.	10.50	09/24/15-02/11/16
Fernandez, Karol	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Figueroa, Maria	Student Assistant III	Counseling	10.50	08/24/15-12/31/15
Figueroa, Mario	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Figueroa, Mario	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Finau, Sateki	Student Assistant IV	Arise Program	11.25	08/24/15-12/13/15
Fisher, Ian	Student Assistant III	Tutorial Services	10.50	09/17/15-02/11/16
Fiske, Jessica	Student Assistant III	Aeronautics	10.50	09/08/15-02/19/16
Flor, Raphael	Student Assistant IV	Student Services	11.25	09/23/15-12/22/15
Flores, Alfonso	Student Assistant III	Aeronautics	10.50	09/22/15-02/19/16
Flores, Hilda	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15
Flores, Luis	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Ford, Miranda	Student Assistant I	Music	9.00	08/24/15-12/18/15
Francis, Nathaniel	Student Assistant V	Graphic Design	12.50	10/01/15-02/19/16
Frates, Jordan	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/15
Fuentes, Jordan	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Gaeta, Fatima	Student Assistant I	Child Development Ctr.	9.00	08/25/15-02/20/16
Galatiano, Lorraine	Student Assistant III	Information Technology	10.50	07/01/15-08/23/15
Galatiano, Lorraine	Student Assistant III	Information Technology	10.50	08/25/15-02/13/16
Garavito, Christine	Student Assistant V	The Writing Center	12.50	08/24/15-02/16/16
Garay, Javier	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Garcia Castorena, Athziri	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Garcia, Aidee	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Garcia, Alexis	Student Assistant III	Tutorial Services	10.50	07/01/15-08/02/15
Garcia, Andrea	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Garcia, Raul	Student Assistant II	Public Safety	9.75	08/24/15-02/14/16
Garcia, Ricardo	Student Assistant II	DSP&S	9.75	08/24/15-02/19/16
Ghaly, Alfred	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Giannotti, Alexa	Student Assistant IV	Agricultural Sciences	11.25	08/24/15-02/21/16
Giannotti, Julia	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Gillet, Brandon	Student Assistant IV	Computer Info. Systems	11.25	09/01/15-02/19/16
Goff, Michael	Student Assistant V	Adult Basic Education	12.50	08/24/15-02/09/16
Gomez, Alexis	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Gonzalez, Frankie	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Gonzalez, Michael	Student Assistant V	EOPS/CARE	12.50	08/24/15-12/22/15

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Gonzalez, Minerva	Student Assistant III	Counseling	10.50	08/24/15-12/31/15
Gosland, Dylan	Student Assistant I	Technical Services	9.00	08/24/15-12/31/15
Gosland, Samuel	Student Assistant I	Technical Services	9.00	09/28/15-12/31/15
Grajeda, Jeffrey	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Guerra, Eduardo	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Guzman, Jasmine	Student Assistant IV	Financial Aid	11.25	08/24/15-12/18/15
Ha, Grace	Student Assistant IV	Fine Arts	11.25	08/24/15-12/13/15
Hadley, Sidonia	Student Assistant II	Counseling	9.75	09/01/15-12/31/15
Haq, Aysha	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Hasenbein, John	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Haupt, Jaune	Student Assistant III	Counseling	10.50	08/24/15-12/31/15
He, David	Student Assistant IV	Computer Info. Systems	11.25	09/04/15-02/19/16
Hernandez, Jaime	Student Assistant I	Counseling	9.00	09/01/15-12/31/15
Hernandez, Lidia	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Hernandez, Sarah	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Herrera, Clara	Student Assistant I	Child Development Ctr.	9.00	09/21/15-02/19/16
Hilario, Debbie	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Hill, Alexandria	Student Assistant III	Technical Services	10.50	08/24/15-12/31/15
Hill, Jared	Student Assistant III	Technical Services	10.50	08/24/15-02/21/16
Hillman, Michael	Student Assistant II	Natural Sciences	9.75	08/24/15-02/21/16
Hillman, Michael	Student Assistant I	Earth Sci. & Astro.	9.00	08/27/15-02/19/16
Hinrichs, Kelly	Student Assistant IV	Tutorial Services	11.25	08/24/15-02/11/16
Hornsby, Edward	Student Assistant III	Admissions & Records	10.50	08/24/15-02/21/16
Houston, Malika	Student Assistant III	Aspire Program	10.50	08/24/15-12/22/15
Houston, Terrance	Student Assistant III	Counseling	10.50	09/09/15-12/22/15
Howard, Isaac	Student Assistant II	Student Health Center	9.75	08/24/15-12/22/15
Hsu, Shao Jui	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Huang, Terry	Student Assistant IV	Admissions & Records	11.25	09/14/15-02/21/16
Hughey, Joshua	Student Assistant V	Child Development Ctr.	12.50	09/01/15-02/19/16
Hunt, Jamar	Student Assistant I	Kinesiology, Ath. & Dance	9.00	09/01/15-12/31/15
Hunt, Jamar	Student Assistant III	Aspire Program	10.50	09/14/15-12/22/15
Hurtado, Martin	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Huynh, Tin	Student Assistant IV	EOPS/CARE	11.25	08/24/15-12/22/15
Ibarra, Aimee	Student Assistant II	Admissions & Records	9.75	08/24/15-02/19/16
Iniguez, Michelle	Student Assistant II	Animal Sciences	9.75	08/24/15-02/21/16
Inouye, Andrea	Student Assistant II	Arts	9.75	08/25/15-12/18/15
Iskander, Miriam	Student Assistant II	Tutorial Services	9.75	07/01/15-08/02/15
Iskander, Miriam	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Jackson-Pie, Anthony	Student Assistant I	Natural Sciences	9.00	08/24/15-02/21/16
Jimenez, Aliza	Student Assistant III	Technical Services	10.50	09/25/15-12/31/15
Jimenez, Adriana	Student Assistant I	Welding	9.00	09/08/15-02/19/16
Jones, Lee	Student Assistant IV	EOPS/CARE	11.25	08/24/15-12/22/16
Jorge, Brenda	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Juarez IV, Johnny	Student Assistant IV	Adult Basic Education	11.25	09/25/15-02/21/16
Juarez, Jason	Student Assistant V	Technical Services	12.50	08/24/15-02/21/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Juarez, Luis	Student Assistant III	Photography	10.50	09/17/15-12/19/15
Khalil, Dalia	Student Assistant IV	Adult Basic Education	11.25	08/24/15-02/19/16
Kim, Joseph	Student Assistant III	Adult Basic Education	10.50	08/24/15-02/19/16
Kim, Joseph	Student Assistant IV	Adult Basic Education	11.25	09/25/15-02/21/16
Kimes, Jerome	Student Assistant IV	Student Services	11.25	08/24/15-02/16/16
Krishnan, Srividya	Student Assistant II	Horticultural Sciences	9.75	08/24/15-02/21/16
Krishnan, Srividya	Student Assistant III	Agricultural Sciences	10.50	09/17/15-02/19/16
Krishnan, Srividya	Student Assistant III	Continuing Education	10.50	09/28/15-02/21/16
Ku Chi, Nubia	Student Assistant I	ESL	9.00	09/01/15-02/21/16
Kwon, William	Student Assistant II	Biological Sciences	9.75	09/02/15-02/21/15
Kynard, Ryan	Student Assistant II	Animal Science	9.75	08/24/15-02/21/16
Kynard, Ryan	Student Assistant III	Agricultural Sciences	10.50	09/08/15-02/19/16
Lai, Tsz Ching Janice	Student Assistant IV	Admissions & Records	11.25	09/14/15-02/21/16
LaMarra, Melissa	Student Assistant I	Music	9.00	08/24/15-12/18/15
Lamson, Joseph	Student Assistant III	Kinesiology, Ath., & Dance	10.50	08/24/15-02/21/16
Landeros, Miguel	Student Assistant IV	Tutorial Services	11.25	08/24/15-02/11/16
Landin, April	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Lara, Alba	Student Assistant III	DSP&S	10.50	08/14/15-08/21/15
Lara, Alba	Student Assistant III	DSP&S	10.50	08/24/15-02/19/16
Lara, Victoria	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Lares, Deane	Student Assistant II	The Writing Center	9.75	08/24/15-02/21/16
Lasko, Hoby	Student Assistant III	Radio/Television	10.50	09/18/15-02/19/16
Lavaki, Mekemeke	Student Assistant IV	Student Services	11.25	08/24/15-02/19/16
Le, Yen	Student Assistant II	Technical Services	9.75	08/24/15-12/31/15
Lee, Grace	Student Assistant I	ESL	9.00	08/24/15-02/21/16
Lee, Hoe	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Lennear, Claudia	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Leon, Diana	Student Assistant I	Technical Services	9.00	08/24/15-12/31/15
Lindsey, Gregory	Student Assistant II	Biological Sciences	9.75	08/24/15-02/21/16
Liu, Jennie	Student Assistant II	Assessment Center	9.75	08/24/15-12/22/15
Livingston, Aimee	Student Assistant I	DSP&S	9.00	09/08/15-02/19/16
Lizama, Breanne	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Lopez Hernandez, Roselia	Student Assistant III	DSP&S	10.50	08/24/15-02/19/16
Lopez, Blanca	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Lopez, Jaime	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15
Lopez, Laura	Student Assistant V	Teacher Prep. Institute	12.50	09/01/15-02/16/16
Lopez, Louis	Student Assistant V	Graphic Design	12.50	09/01/15-02/19/16
Lopez, Michelle	Student Assistant II	Public Safety	9.75	08/24/15-02/14/16
Lopez, Monica	Student Assistant III	Cons. Sci. & Design Tech.	10.50	08/24/15-02/21/16
Lopez, Pheriba	Student Assistant III	The Writing Center	10.50	08/24/15-02/21/16
Lopez, Raylene	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Lorenzetti, Michael	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Lu, Alice	Student Assistant V	Tutorial Services	12.50	08/24/15-12/13/15
Luc, Khoi	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15
Lujanmonreal, Marco	Student Assistant II	Counseling	9.75	08/24/15-12/31/15

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Luzuriaga, Rodrigo	Student Assistant III	Information Technology	10.50	08/06/15-02/13/16
Macias, Rhianna	Student Assistant III	The Writing Center	10.50	08/24/15-02/21/16
Maciel, Arthur	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Mack, Kwa'Vaughn	Student Assistant I	ESL	9.00	08/24/15-02/21/16
Madero, Sally	Student Assistant III	High School Outreach	10.50	08/24/15-02/21/16
Mahan, Megan	Student Assistant III	DSP&S	10.50	08/24/15-02/19/16
Manahan, Justinne	Student Assistant V	Learning Assistance Ctr.	12.50	08/24/15-02/11/16
Manahan, Justinne	Student Assistant I	Biological Sciences	9.00	09/01/15-02/21/16
Manalang, Geoffrey	Student Assistant I	Natural Sciences	9.00	08/24/15-02/21/16
Mansour, Emil	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Mares, Karla	Student Assistant I	Theater	9.00	08/24/15-12/18/15
Mares, Octavio	Student Assistant III	Horticultural Sciences	10.50	08/24/15-02/21/16
Mares, Octavio	Student Assistant III	Agricultural Sciences	10.50	09/30/15-02/19/16
Marinelli, Ana-Lia	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Marker, Lori	Student Assistant II	Animal Science	9.75	08/24/15-02/21/16
Marroquin, Meliza	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Martin, Chelsy	Student Assistant I	Agricultural Sciences	9.00	08/24/15-02/21/16
Martinez Martinez, Marco	Student Assistant I	ESL	9.00	08/24/15-02/21/16
Martinez, Brian	Student Assistant I	Bursar's Office	9.00	08/11/15-08/21/15
Martinez, Brian	Student Assistant I	Bursar's Office	9.00	08/24/15-12/31/15
Martinez, Crystal	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Martinez, Elaine	Student Assistant II	DSP&S	9.75	08/24/15-02/19/16
Martinez, Fabian	Student Assistant IV	EOPS/CARE	11.25	09/14/15-12/22/15
Martinez, Julian	Student Assistant III	Admissions & Records	10.50	08/24/15-02/21/16
Martinez, Mario	Student Assistant III	Adult Basic Education	10.50	08/24/15-02/19/16
Martinez, Sylvia	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Martinez-Luna, David	Student Assistant III	Bridge Program	10.50	08/24/15-12/22/15
Matavao, Ruth	Student Assistant IV	Arise Program	11.25	08/24/15-02/19/16
Mayaki, Kayla	Student Assistant III	High School Outreach	10.50	09/15/15-12/31/15
Mayfield, Crystal	Student Assistant V	Electr. & Comp. Tech.	12.50	09/01/15-02/19/16
McHaskell, Danielle	Student Assistant III	Learning Assistance Ctr.	10.50	08/17/15-02/11/16
McHaskell, Danielle	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
McLaughlin, Sean	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/16
Medina, Danielle	Student Assistant II	DSP&S	9.75	09/15/15-02/19/16
Medina, Robert	Student Assistant III	Technical Services	10.50	08/24/15-12/31/15
Melendez, Hailey	Student Assistant IV	Tutorial Services	11.25	09/01/15-02/11/16
Melesio, Jennifer	Student Assistant III	Animal Science	10.50	08/24/15-02/21/16
Mendes, Leandra	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Mendoza, Elizabeth	Student Assistant III	Horticultural Sciences	10.50	08/24/15-02/21/16
Merthan, Amne	Student Assistant IV	Admissions & Records	11.25	09/14/16-02/21/16
Millard, Kimberly	Student Assistant IV	Learning Assistance Ctr.	11.25	08/24/15-02/11/16
Miller, Garrett	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Miller, Hannah	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Miller, Paige	Student Assistant I	Animation	9.00	08/24/15-02/19/16
Miller, Paige	Student Assistant III	Animation	10.50	08/24/15-02/19/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Miner, Ashley	Student Assistant I	Music	9.00	09/17/15-12/19/15
Miranda, Jaime	Student Assistant V	Agricultural Sciences	12.50	08/24/15-02/21/16
Misheva, Yoana	Student Assistant I	Admissions & Records	9.00	08/24/15-02/21/16
Mohamed, Darren	Student Assistant I	Tutorial Services	9.00	08/24/15-02/11/16
Mojica, Jovany	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/15
Mojica, Jovany	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Molina, Jacqueline	Student Assistant I	Child Development Ctr.	9.00	09/21/15-02/19/16
Moline, Jordan	Student Assistant IV	The Writing Center	11.25	08/24/15-02/11/16
Moncrief, Chris	Student Assistant III	Agricultural Sciences	10.50	10/05/15-02/19/16
Monges, Vincent	Student Assistant I	Humanities & Social Sci.	9.00	09/01/15-02/19/16
Montano, Santos	Student Assistant V	Animal Science	12.50	08/24/15-02/21/16
Montes, Daisy	Student Assistant II	Assessment Center	9.75	08/24/15-12/22/15
Montiel-Flores, Jose	Student Assistant III	Psychiatric Technology	10.50	09/01/15-02/19/16
Moore, Mariko	Student Assistant II	Adult Basic Education	9.75	08/24/15-12/31/15
Moore, Mark	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Morales, Lucky	Student Assistant III	Financial Aid	10.50	09/02/15-12/18/15
Morales, Mallel	Student Assistant II	Public Safety	9.75	08/24/15-02/14/16
Moreno, David	Student Assistant V	Nutrition/Foods	12.50	08/24/15-02/16/16
Moreno, Hannah	Student Assistant V	Health Career Res. Ctr.	12.50	08/24/15-12/12/15
Morkos, Christina	Student Assistant IV	Tutorial Services	11.25	08/24/15-02/11/16
Moron, Yendiz	Student Assistant V	Instruction-Title V	12.50	08/24/15-02/21/16
Morrison, Jared	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Muehlen, Brian	Student Assistant IV	Horticultural Sciences	11.25	07/01/15-08/23/15
Muehlen, Brian	Student Assistant IV	Horticultural Sciences	11.25	08/24/15-02/21/16
Munguia, Emilie	Student Assistant II	The Writing Center	9.75	08/24/15-02/21/16
Munoz, Carlos	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Munoz, Crystal	Student Assistant III	Adult Basic Education	10.50	08/24/15-02/19/16
Munoz, Crystal	Student Assistant IV	Adult Basic Education	11.25	09/25/15-02/21/16
Muñoz, Miguel	Student Assistant III	Admissions & Records	10.50	08/24/15-02/21/16
Muteti, Allan	Student Assistant V	Business	12.50	09/08/15-02/21/16
Myers, Andrea	Student Assistant III	Admissions & Records	10.50	08/24/15-02/21/16
Nadua, Dexter	Student Assistant V	Graphic Design	12.50	09/28/15-02/19/16
Nakata, David	Student Assistant IV	Fine Arts	11.25	09/01/15-12/18/15
Nakatasui, Mark	Student Assistant III	Agricultural Sciences	10.50	08/24/15-02/21/15
Nassan, Nawar	Student Assistant I	ESL	9.00	09/01/15-02/21/16
Navarrete, Adolfo	Student Assistant I	Technical Services	9.00	08/24/15-12/31/15
Navarro, Jose	Student Assistant II	Biological Sciences	9.75	09/01/15-02/21/16
Nazaroff, Jonathon	Student Assistant V	The Writing Center	12.50	08/24/15-02/21/16
Nelson, Kelly	Student Assistant V	Graphic Design	12.50	09/01/15-02/19/16
Nenadovic, Gordon	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Nesr, Robert	Student Assistant II	Animation	9.75	08/24/15-02/19/16
Nevarez, Jaime	Student Assistant IV	Computer Info. Systems	11.25	09/01/15-02/19/16
Ng, Stefanie	Student Assistant IV	Upward Bound	11.25	08/25/15-02/19/16
Ngo, Kiet	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Ngo, Kiet	Student Assistant IV	EOPS/ CARE	11.25	08/24/15-12/22/15

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Nguyen, Anne	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Nguyen, Joelle Bao- Ngoc	Student Assistant III	Admissions & Records	10.50	08/24/15-02/21/16
Nguyen, Kenny	Student Assistant II	Tutorial Services	9.79	08/24/15-02/11/16
Nguyen, Tam	Student Assistant III	Learning Assistance Ctr.	10.50	09/24/15-02/11/16
Nguyen, Thanh	Student Assistant III	DSP&S	10.50	08/14/15-08/21/15
Nguyen, Thi	Student Assistant I	Admissions & Records	9.00	08/24/15-02/21/16
Nguyen, Thuc	Student Assistant I	Admissions & Records	9.00	08/24/15-02/21/16
Nilson, Justin	Student Assistant V	Air Cond. & Welding	12.50	08/24/15-02/21/16
NLN, Ayesha	Student Assistant II	Tutorial Services	9.75	09/02/15-02/11/16
Norman, Christopher	Student Assistant III	Radio/Television	10.50	08/24/15-02/19/16
Nunez-Hernandez, William	Student Assistant III	DSP&S	10.50	08/14/15-08/21/15
Ocampo, Robert	Student Assistant III	Financial Aid	10.50	09/04/15-12/18/15
Ochoa, Melissa	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Ochoa, Orlando	Student Assistant IV	Animal Science	11.25	08/24/15-02/21/16
Ochoa-Rojas, Isamar	Student Assistant II	DSP&S	9.75	08/24/15-02/19/16
Ochotorena, Martin	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Ola, Jeremiah	Student Assistant IV	Arise Program	11.25	08/24/15-02/19/16
Ola, Jeremiah	Student Assistant IV	Student Services	11.25	08/24/15-12/31/15
Ordunez, Soledad	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Orihuela, Mariafe	Student Assistant III	DSP&S	10.50	08/24/15-02/19/16
Orozco, Monico	Student Assistant V	Graphic Design	12.50	09/01/15-02/19/16
Orozco, Samantha	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Oscorio, Karen	Student Assistant III	High School Outreach	10.50	08/24/15-02/21/16
Osimowicz, Emma	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Otico, Divine	Student Assistant IV	Counseling	11.25	08/24/15-12/22/15
Paez, Julian	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Palmer, Michael	Student Assistant IV	Tutorial Services	11.25	08/24/15-02/11/16
Pan, Chi	Student Assistant IV	Admissions & Records	11.25	09/14/15-02/21/16
Paniagua, Maricarmen	Student Assistant I	Tutorial Services	9.00	09/08/15-02/11/16
Panteja, Eric	Student Assistant V	Learning Assistance Ctr.	12.50	08/24/15-02/11/16
Pantoja, Eric	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Park, Erin	Student Assistant III	DSP&S	10.50	09/01/15-02/19/16
Partida, Perla	Student Assistant III	Bridge Program	10.50	08/24/15-12/22/15
Pavon, Fabian	Student Assistant III	Bridge Program	10.50	08/24/15-12/22/15
Pedraza, Moses	Student Assistant II	Technical Services	9.75	09/01/15-12/31/15
Pena, Kelly	Student Assistant III	Bridge Program	10.50	08/24/15-12/22/15
Pepe Rodriguez, Enio	Student Assistant I	Admissions & Records	9.00	08/24/15-02/21/16
Peralta, Mark	Student Assistant I	Child Development Ctr.	9.00	09/10/15-02/19/16
Perez, Herminio	Student Assistant V	Teacher Prep. Institute	12.50	09/08/15-02/19/16
Perez, Josary	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Perez, Joseph	Student Assistant II	ESL	9.75	08/24/15-02/21/16
Perez, Kimberly	Student Assistant II	Interior Design	9.75	09/08/15-02/19/16
Peterson, Ashley	Student Assistant IV	EOPS	11.25	09/16/15-12/22/15
Pham, Charlene	Student Assistant II	Learning Assistance Ctr.	9.75	09/15/15-02/11/16
Pham, Hung	Student Assistant IV	Upward Bound	11.25	08/24/15-02/19/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Phan, Nicole	Student Assistant IV	Kinesiology, Ath., & Dance	11.25	09/01/15-02/21/16
Phillips, Donna	Student Assistant III	The Writing Center	10.50	08/24/15-02/21/16
Phyo, Wai	Student Assistant III	DSP&S	10.50	08/24/15-02/19/16
Piercy, MaryLinda	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Pineda, Alexander	Student Assistant III	DSP&S	10.50	08/14/15-08/21/15
Poehlman, Joseph	Student Assistant III	Photography	10.50	08/24/15-02/19/16
Poleo, Alvin	Student Assistant III	Kinesiology, Ath. & Dance	10.50	08/24/15-12/22/15
Poleo, Anuanu	Student Assistant IV	Arise Program	11.25	08/24/15-02/19/16
PoolPuong, Nevin	Student Assistant II	Technical Services	9.75	09/01/15-12/31/15
Porras, Victoria	Student Assistant IV	Horticultural Sciences	11.25	08/23/15-02/21/16
Potts, Tyler	Student Assistant I	Kinesiology, Ath.,& Dance	9.00	09/04/15-02/21/16
Pouchoulen, Aidan	Student Assistant I	Study Abroad	9.00	09/01/15-02/19/16
Prater, Raquel	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Prim, Sandra	Student Assistant II	Counseling	9.75	09/01/15-12/31/15
Prince, Natasha	Student Assistant I	Child Development Ctr.	9.00	08/26/15-02/19/16
Pringle, Kristen	Student Assistant IV	The Writing Center	11.25	08/24/15-02/11/16
Prohoroff, Michael	Student Assistant I	Welding	9.00	09/08/15-02/19/16
Puentes-Martinez, Julio	Student Assistant I	Technical Services	9.00	08/24/15-02/19/16
Quezada, Melissa	Student Assistant I	Child Development Ctr.	9.00	08/27/15-02/19/16
Quineones, Juan	Student Assistant I	Earth Sci. & Astro.	9.00	09/08/15-02/21/16
Quinones, Christian	Student Assistant III	DSP&S	10.50	08/24/15-02/19/16
Quintero, Bryan	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Quintero, Bryan	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Quintero, Bryan	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Quintero, Gabriella	Student Assistant I	ESL	9.00	08/24/15-02/21/16
Quiocho, Leau	Student Assistant III	Financial Aid	10.50	08/24/15-12/18/15
Raigoza, Dalya	Student Assistant I	Counseling	9.00	08/24/15-12/31/15
Raines, Aaron	Student Assistant III	Tutorial Services	10.50	08/24/15-12/13/15
Ramirez, Abraham	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Ramirez, Jorge	Student Assistant III	Counseling	10.50	08/24/15-12/31/15
Ramirez, Laura	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Ramirez, Rocio	Student Assistant II	DSP&S	9.75	08/24/15-02/19/16
Rante, Marianne	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Rante, Marianne	Student Assistant V	Teacher Prep. Institute	12.50	09/21/15-02/19/16
Ravel, Michelle	Student Assistant I	Natural Sciences	9.00	08/24/15-02/21/16
Reeff, Nolan	Student Assistant III	Drafting	10.50	08/24/15-02/19/16
Rettig, Oswaldo	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Rettig, Paul	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Reyes, Maribel	Student Assistant I	Agricultural Sciences	9.00	08/24/15-02/21/16
Reyna, Marvin	Student Assistant III	Learning Assistance Ctr.	10.50	08/25/15-02/11/16
Reyna, Marvin	Student Assistant III	Tutorial Services	10.50	08/25/15-02/11/16
Ricarte, Felix	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Ricarte, Felix	Student Assistant IV	Student Services	11.25	08/05/15-08/21/15
Richmond, London	Student Assistant IV	Financial Aid	11.25	08/24/15-12/18/15
Risnoveanv, Daniella	Student Assistant V	Child Development Ctr.	10.50	08/24/15-02/12/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Rivas, Cindy	Student Assistant IV	The Writing Center	11.25	08/24/15-02/11/16
Rivera, Lysania	Student Assistant I	Child Development Ctr.	9.00	08/25/15-02/19/16
Rocha, Rayceana	Student Assistant II	Admissions & Records	9.75	08/24/15-02/21/16
Rodriguez, Alysia	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Rodriguez, Astrid	Student Assistant V	Technical Services	12.50	08/24/15-02/21/16
Rodriguez, Astrid	Student Assistant III	Theater	10.50	08/24/15-12/18/15
Rodriguez, Carolina	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Rodriguez, Christa	Student Assistant I	Technical Services	9.00	08/24/15-12/31/15
Rodriguez, Emilia	Student Assistant IV	Bridge Program	11.25	08/24/15-12/22/15
Rodriguez, Emilia	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Rodriguez, Juan	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Rodriguez, Marco	Student Assistant IV	Fine Arts	11.25	09/01/15-12/18/15
Rodriguez, Sabrina	Student Assistant III	Aspire Program	10.50	08/24/15-12/22/15
Roeske, Alison	Student Assistant V	The Writing Center	12.50	08/24/15-02/16/16
Rojero, Cynthia	Student Assistant V	Natural Sciences	12.50	08/24/15-02/21/16
Roldan, Nadele	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Romero, Alexandria	Student Assistant V	Learning Assistance Ctr.	12.50	08/24/15-02/11/16
Romero, Alexandria	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Rose, Lashawn	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Ruiz, Briana	Student Assistant IV	Natural Sciences	11.25	08/24/15-02/21/16
Ruiz, Sean	Student Assistant V	Electr. & Comp. Tech.	12.50	09/14/15-02/19/16
Ruiz, Sigifredo	Student Assistant IV	The Writing Center	11.25	08/24/15-02/16/16
Ruiz, Vanessa	Student Assistant I	Child Development Ctr.	9.00	09/21/16-02/19/16
Russo, Todd	Student Assistant III	Kinesiology, Ath. & Dance	10.50	09/01/15-12/13/15
Salazar, Theresa	Student Assistant II	Horticultural Sciences	9.75	08/23/15-02/21/16
Sanchez, Cinty	Student Assistant III	Humanities & Social Sci.	10.50	08/24/15-02/19/16
Sanchez, Joe	Student Assistant III	Mental Health	10.50	09/01/15-02/19/16
Sanchez, Karla	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15
Sanchez, Mayra	Student Assistant I	Child Development Ctr.	9.00	09/25/15-02/19/16
Sandoval, Maria	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Sandoval, Maria	Student Assistant I	ESL	9.00	08/24/15-02/21/15
Sandoval, Mayra	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Santana, Ana	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Santana, Salvador	Student Assistant I	Technical Services	9.00	09/24/15-12/31/15
Santangelo, Angela	Student Assistant I	Horticultural Sciences	9.00	09/01/15-02/21/16
Sauceda, Jessica	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Schneider, Eric	Student Assistant IV	Learning Assistance Ctr.	11.25	08/24/15-02/11/16
Scott, Lindsey	Student Assistant I	Agricultural Sciences	9.00	08/24/15-02/21/15
Segovia, Emmilio	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Shamsi, Ali	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15
Shamsi, Wajeeha	Student Assistant IV	EOPS	11.25	08/24/15-12/22/15
Shayegh, Mitra	Student Assistant III	Tutorial Services	10.50	08/24/15-12/13/15
Shen, Dylan	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Shiau, Min	Student Assistant V	Business	12.50	09/08/15-02/21/16
Sifuentes, Sergio	Student Assistant V	Teacher Prep. Institute	12.50	09/15/15-02/19/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Sigala, Jose	Student Assistant I	Music	9.00	08/24/15-12/18/15
Smith, Deondre	Student Assistant II	CalWORKs	9.75	08/24/15-12/22/15
Smith, Elizabeth	Student Assistant I	The Writing Center	9.00	08/24/15-02/21/16
Sohail, Mohammad	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Sommers, Rhys	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Stegner, Lisa	Student Assistant V	The Writing Center	12.50	08/24/15-02/11/16
Stolpp, Natalie	Student Assistant III	Respiratory	10.50	08/24/15-02/21/16
Stoppler, Kaitlyn	Student Assistant III	High School Outreach	10.50	10/15/15-12/31/15
Summers, Andrew	Student Assistant V	Electr. & Comp. Tech.	12.50	09/01/15-02/19/16
Ta'amilo, Sapule	Student Assistant I	Counseling	9.00	07/01/15-08/23/15
Tadrous, Monica	Student Assistant III	Learning Assistance Ctr.	10.50	09/16/15-02/11/16
Te, Vinthai	Student Assistant III	Physics & Engineering	10.50	08/24/15-02/22/16
Than, Kim	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Thomas, Thomas	Student Assistant III	Natural Sciences	10.50	08/24/15-02/21/16
Thomas, Thomas	Student Assistant III	Learning Assistance Ctr.	10.50	09/16/15-02/11/16
Torres, Alejandro	Student Assistant IV	Financial Aid	11.25	07/07/15-08/21/15
Torres, Alejandro	Student Assistant IV	Financial Aid	11.25	08/24/15-12/18/15
Tran, Charles	Student Assistant III	Tutorial Services	10.50	08/17/15-02/11/16
Tran, Charles	Student Assistant III	Learning Assistance Ctr.	10.50	08/24/15-02/11/16
Tran, Peter	Student Assistant II	Biological Sciences	9.75	09/01/15-02/21/16
Tran, Vu	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Trejo, Marilyn	Student Assistant III	Counseling	10.50	08/24/15-12/31/15
Trujillo Negrete, Adriana	Student Assistant III	Career & Transfer Svcs.	10.50	08/24/15-02/19/16
Tu, Jimmy	Student Assistant IV	Computer Info. Systems	11.25	09/01/15-02/19/16
Tuia, Harvest	Student Assistant II	CalWORKs	9.75	08/24/15-12/22/15
Uribe-Pitts, Andrea	Student Assistant III	Child Development Ctr.	10.50	08/24/15-02/19/16
Valdez, Aaron	Student Assistant V	Natural Sciences	12.50	08/24/15-02/21/16
Valladares, Victor	Student Assistant V	Natural Sciences	12.50	08/24/15-02/21/16
Valle, Roxanne	Student Assistant V	Radio/Television	12.50	09/01/15-02/19/16
Valle-Lara, Jesus	Student Assistant II	Chemistry	9.75	07/01/15-08/21/15
Van Gerpen, Andre	Student Assistant II	Technical Services	9.75	09/01/15-12/31/15
Van Pert, Steven	Student Assistant I	Theater	9.00	08/24/15-12/18/15
Varela, Michael	Student Assistant II	Counseling	9.75	08/24/15-12/31/15
Varela, Michael	Student Assistant IV	Student Services	11.25	09/08/15-12/31/15
Vasquez, Judith	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Vasquez, Mireya	Student Assistant I	Child Development Ctr.	9.00	09/21/15-02/19/16
Vera Comparan, Rafael	Student Assistant IV	Counseling	11.25	08/24/15-12/22/15
Vides, Christina	Student Assistant I	Earth Sci. & Astro.	9.00	09/14/15-02/21/16
Villa Roman, Julie	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Villa, Max	Student Assistant III	Tutorial Services	10.50	09/14/15-02/11/16
Villanueva, Lorenzo	Student Assistant V	Horticultural Sciences	12.50	08/24/15-02/21/16
Villegas, Amanda	Student Assistant I	Technology and Health	9.00	08/24/15-12/13/15
Villescas, Anisa	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Villescas, Anisa	Student Assistant I	Child Development Ctr.	9.00	09/28/15-02/19/16
Viste, Xavier	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16

SUBJECT: Personnel Transactions**DATE:** October 21, 2015**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Vossburg, Mercedes	Student Assistant IV	The Writing Center	11.25	08/24/15-02/16/16
Voytek, Timothy	Student Assistant I	Theater	9.00	08/24/15-12/18/15
Wallace, Dewayne	Student Assistant IV	Student Services	11.25	08/24/15-12/22/15
Walper, Sydney	Student Assistant V	Natural Sciences	12.50	08/24/15-02/21/16
Wangsadipura, Amy	Student Assistant V	Learning Assistance Ctr.	12.50	08/24/15-02/11/16
Wangsadipura, Amy	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Wangsadipura, Amy	Student Assistant V	Tutorial Services	12.50	08/24/15-02/11/16
Wdlde, Dagachew	Student Assistant II	Tutorial Services	9.75	07/01/15-08/02/15
Weng, Douglas	Student Assistant II	Tutorial Services	9.75	08/24/15-02/11/16
Wigfall, Keishma	Student Assistant III	Counseling	10.50	08/24/15-12/31/15
Williams, Courtney	Student Assistant V	Animal Science	12.50	08/24/15-02/21/16
Wilson, Ariana	Student Assistant III	Student Services	10.50	08/24/15-12/22/15
Wilson, Deborah	Student Assistant I	Child Development Ctr.	9.00	08/24/15-02/19/16
Wolde, Dagnachen	Student Assistant III	Tutorial Services	10.50	08/24/15-02/11/16
Wong, Melanie	Student Assistant III	Business	10.50	09/03/15-02/22/16
Woolvett, Mackenzie	Student Assistant IV	Agricultural Sciences	11.25	08/23/15-02/21/16
Woolvett, Mackenzie	Student Assistant III	Agricultural Sciences	10.50	09/08/15-02/19/16
Wu, Hannah,	Student Assistant III	DSP&S	10.50	08/14/15-08/21/15
Wu, Jeffrey	Student Assistant I	Child Development Ctr.	9.00	09/21/15-02/19/16
Yeh, Selina	Student Assistant III	Respiratory	10.50	08/24/15-02/21/16
Yeung, Chun Him	Student Assistant II	Tutorial Services	9.75	09/16/15-02/11/16
Yip, Darren	Student Assistant II	Interior Design	9.75	09/14/15-02/19/16
Zapata, Alexander	Student Assistant IV	Adult Basic Education	11.25	07/01/15-07/31/15

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Appointment of Official Designee and Alternate to the Mt. SAC Adult Education Regional Consortium</u>	

BACKGROUND

Mt. San Antonio College is continuing as a member of the Mt. SAC Regional Adult Education Consortium per AB 104, Section 39, Article 9, Section 84900. According to this Assembly Bill, membership in the consortium enables member institutions to receive consortium funds from the Adult Education Block Grant (AEBG).

AB 104 specifies that only officials designated by each member’s Governing Board can represent the institution on the consortium. It is recommended that the following Mt. SAC representatives be officially designated as the College’s point of contact and alternate:

- Designated Mt. SAC point of contact:
Madelyn Arballo, Dean, School of Continuing Education
- Designated Mt. SAC alternate:
Liza Becker, Associate Dean, Continuing Education Division Programs and Services

ANALYSIS AND FISCAL IMPACT

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Mt. SAC Regional Consortium designated contact and alternate, as presented.

Prepared by: <u>Madelyn A. Arballo</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #17</u>

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Continuing Education Division Additions</u>	

BACKGROUND

The Continuing Education Division presents a wide variety of programs and courses each semester. Note: Community Services materials fees are paid directly to the instructor.

ANALYSIS AND FISCAL IMPACT

1. Workforce Training

Agency (Description of Services)	Expenses	Fee
<u>Contract #1516-004</u> Metropolitan Water District of Southern California – Apprenticeship Program 33752 Newport Road Winchester, California 92596 January 4–August 25, 2016 Welding Instruction Machining Instruction	Supplies - \$6,000 Miscellaneous - \$1,000 Instructor: Easley, Ben 96 hours at \$70/hour Not to exceed \$6,720 Instructor: Littman, Dan 15 hours @ \$70/hour Not to exceed \$1,050 Instructor: Garcia, Daniel 96 hours at \$83.46/hour Not to exceed \$8,013	\$45,720

Prepared by: Madelyn A. Arballo Reviewed by: Irene M. Malmgren
 Recommended by: Bill Scroggins Agenda Item: Consent #18

SUBJECT: Continuing Education Division Additions**DATE:** October 21, 20152. Contract Education Development Programs

Agency (Description of Services)	Expenses
<p>Contract Education Fall Conference October 22-23, 2015</p> <p>Contract Training Edge – Greg Surtman 27240 Lynde Drive Olmsted Township, Ohio 44138</p> <p>Envision Education – Wendy Deras 9774 Crescent Center Drive, Suite 506 Rancho Cucamonga, California 91730</p> <p>Lean Solutions – Angel De Sevilla 716 Bradshawe Street Montebello, California 90640</p> <p>Anderson Business Coaching – Ray Anderson 31333 Mesa Drive Redlands, California 92373</p> <p>Developing Leaders, Inc. - Ron Hurst 17090 Elaine Court Fontana, California 92336</p>	<p>Travel and related expenses, Not to Exceed \$5,750</p> <p>Fee for Service - \$2,000</p> <p>Fee for Service - \$1,200</p> <p>Fee for Service – \$1,200</p> <p>Fee for Service - \$1,200</p>
<p>Applied Learning Science – Tom Cohenno 2249 Queensbery Road Pasadena, California 91104</p> <p>Consulting Services October 22–December 31, 2015</p>	<p>Consulting, travel, and related expenses Not to Exceed \$15,000</p>
<p>Adult Education Regional Fall Summit – Keynote Speaker Coach V-LLC (Viliami Tuivai) 2400 Dinwiddie Way Elk Grove, California 95758</p> <p>October 30, 2015</p>	<p>Fee for Service - \$2,000</p>

SUBJECT: Continuing Education Division Additions

DATE: October 21, 2015

Funding Sources

Adult Regional Fall Summit – Restricted Funds.

Workforce Development – Restricted Funds.

Contract Education Development Programs – Restricted Funds (TAP Grant).

RECOMMENDATION

It is recommended that the Board of Trustees approves the Continuing Education Division additions, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Contracts for the Mt. SAC Regional Adult Education Fall Summit</u>	

BACKGROUND

Mt. San Antonio College is the fiscal agent for a regional consortium with local unified school districts, called the Mt. SAC Adult Education Regional Consortium. Per Assembly Bill 86 (AB 86), the consortium has been engaged in collaborative planning to improve educational opportunities for adult learners in our region. Activities have been funded with AB 86 grant funds, which were accepted by the Board of Trustees in March 2014 and extended through December 31, 2015.

The consortium will be hosting a one-day conference at Pacific Palms Hotel & Conference Center on October 30, 2015, with emphasis on faculty work collaboratively conducted by nine member districts and the five program areas of adult education/noncredit specified in AB 86. State and regional developments will also be presented.

ANALYSIS AND FISCAL IMPACT

Authorization is requested to enter into a contract with Pacific Palms Hotel & Conference Center for facilities and equipment rental, audiovisual needs, and catering, not to exceed \$20,000.

Authorization is also requested to enter into a contract with Viliami Tuivai of Coach V-LLC to deliver a keynote presentation, not to exceed \$2,000.

Funding Source

New Contracts - AB86 Grant Restricted funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contracts with Pacific Palms Hotel & Conference Center and Viliami Tuivai, as presented.

Prepared by: _____	Madelyn A. Arballo	Reviewed by: _____	Irene M. Malmgren
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #19

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Technical Assistance Provider for Contract Education Grant Renewal:
Acceptance of Funds and Approval of Purchases

BACKGROUND

Mt. San Antonio College has received notification of funding for a grant renewal titled "Technical Assistance Provider for Contract Education." The purpose of the grant is to provide guidance, professional development, and technical assistance to California community colleges at the local, regional, and statewide level in order to expand, improve, and promote contract education (CE) for California community colleges, employers, and incumbent workers.

ANALYSIS AND FISCAL IMPACT

The grant award totals \$237,525. The grant period is July 1, 2015, through June 30, 2016.

The funding agency has approved the expenditure of grant funds to support the following: a project director, faculty, hourly, and student personnel; employee benefits; travel and professional development for grant personnel; participant support costs; instructional supplies and materials; printing/marketing; consultant services; contracted services; facilities and catering; indirect costs; and other grant-related expenses.

As part of the grant activities, project staff will conduct periodic professional development, CE conferences and other meetings. Authorization is requested for facilities rental, the purchase of food and/or catering services, and advance payment or deposit fees. Additionally, authorization is requested to utilize honorariums in order to effectively coordinate meetings and conferences and to conduct statewide surveys of CE.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Community Colleges Chancellor's Office.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the Technical Assistance Provider for Contract Education Grant funds and approves the purchases, as presented.

Prepared by: Madelyn A. Arballo

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #20

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Affiliation Agreement with River Community Covina and River Community Wellness Center</u>	

BACKGROUND

Students enrolled in the Psychiatric Technician Program require use of clinical facilities for training. Riverside Community Covina and River Community Wellness Center, located in Covina, California, have agreed to accept Psychiatric Technician students and will provide our students with excellent training opportunities.

ANALYSIS AND FISCAL IMPACT

The new affiliation agreement between Mt. SAC and River Community Covina/River Community Wellness Center is the standard Mt. SAC agreement. No changes or amendments have been made.

The agreement shall be effective October 22, 2015, through June 30, 2020.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the affiliation agreement with River Community Covina/River Community Wellness Center, as presented.

Prepared by: <u>Jemma Blake-Judd</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #21</u>

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT:	<u>Contract Approval for Information and Communications Technologies/ Digital Media Report: Economic Modeling Specialists, Inc.</u>	

BACKGROUND

The Centers of Excellence (COE) for Labor Market Research is funded by the California Community Colleges Chancellor’s Office, Division of Workforce and Economic Development, to conduct workforce research in Los Angeles and Orange Counties. In partnership with business and industry, the COE researches, analyzes, and presents regional labor market information to community colleges.

ANALYSIS AND FISCAL IMPACT

The COE requests authorization to contract with Economic Modeling Specialists, Inc. (EMSI) to produce a labor market report on Information and Communications Technologies/Digital Media (ICT/DM) occupations throughout California. EMSI will also produce a Career Pathways report, which seeks to validate the occupations that will be used in estimating workforce demand in the Computer and Wireless Retail/Customer Service Pathway, an entry-level branded career pathway developed by the Doing What Matters ICT/DM Sector Team for the California Community Colleges. The cost of this report will not exceed \$4,667.

There will be no cost to the District.

Funding Source

Center of Excellence Grant Fund (\$4,667).

RECOMMENDATION

It is recommended that the Board of Trustees approves the COE’s contract with EMSI for the ICT/DM report, as presented.

Prepared by: <u>Jennifer Galbraith/Lori Sanchez</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #22</u>

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 21, 2015</u>	CONSENT
SUBJECT: <u>Faculty Inquiry Group Project: Contract Agreement with Thieme Medical Publishers, Inc.</u>	

BACKGROUND

The Faculty Professional Development Committee has reviewed and is supporting a Faculty Inquiry Group project titled “The Use of Online vs. Print Dissectors in Developing Project Plans and Prosection Skills in Anatomy 40 Students.” Anatomy 40 students have been using a published dissector to plan their work at each lab meeting and for guidance in performing the dissection. The dissector, as all other human anatomy dissectors, is written for medical students who are using the anatomical specimens only for their own benefit. Prosection differs in that the students are dissecting not only for their own benefit but for future use by many other students. Authorization is sought to enter into an agreement with Thieme Medical Publishers, Inc. for the Thieme MyCourse/Dissector license.

ANALYSIS AND FISCAL IMPACT

The cost of the Thieme MyCourse/Dissector license agreement for the first year is not to exceed \$ 1,170.

The agreement shall be effective August 1, 2015, through July 31, 2016.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the contract agreement with Thieme Medical Publishers, Inc., as presented.

Prepared by: Stacey Gutierrez Reviewed by: Irene M. Malmgren
Recommended by: Bill Scroggins Agenda Item: Consent #23

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Chamber Singers Performance Tour in Canada

BACKGROUND

The Mt. San Antonio College Chamber Singers request authorization to perform in Canada, specifically in a concert in Montreal and a concert in Quebec City. The Chamber Singers will have the opportunity to perform as part of the services at the St. Andrew and St. Paul Church (Montreal) and at the Notre-Dame-de-Quebec Cathedral (Quebec City). A choral workshop presentation at the McGill University in Montreal will also be arranged for the Chamber Singers during the tour, along with a one or two master classes locally. The proposed travel dates are May 9-16, 2016. The 38 student members of the Chamber Singers will be accompanied by music director Bruce Rogers.

ANALYSIS AND FISCAL IMPACT

The total estimated cost is \$1,400 per person. Each student will contribute approximately \$730. The remaining costs will be covered by District funds.

Funding Source

Student Contribution (\$27,740).
Unrestricted General Fund (\$26,860).

RECOMMENDATION

It is recommended that the Board of Trustees approves faculty member Bruce Rogers and the Chamber Singers Performance Tour in Canada, as presented.

Prepared by: Sue Long

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #24

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Modified Course Effective with the 2016-17 Academic Year

BACKGROUND

The following course has been modified to meet Title 5 requirements and to provide additional general education:

Modified Courses
MUS 15H

Course Title
Rock Music History and Appreciation - Honors

ANALYSIS AND FISCAL IMPACT

The modified course was developed and approved by the respective department committee and approved by the Curriculum and Instruction Council and the Academic Senate.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the above curriculum change effective with the 2016-17 academic year, as presented.

Prepared by: Joumana McGowan

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #25

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Asian American and Native American Pacific Islander-Serving
Institutions Grant: Acceptance of Funds and Approval of Purchases

BACKGROUND

Mt. San Antonio College received notification of an augmentation to an Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI) grant titled "Arise," funded by the U.S. Department of Education. The purpose of the project is to provide a networked link of services and activities to improve the academic achievement and personal development of Asian American and Native American Pacific Islander students. The five main components of the project are: instructional support, counseling intervention, student development, professional development, and research and evaluation. The project's activities are aimed at addressing the AANAPISI Program's competitive preference priorities of increasing the number and proportion of high-need students who persist in and complete postsecondary education and enabling data-based decision-making.

ANALYSIS AND FISCAL IMPACT

This grant award notification is for an augmentation of \$49,531.25 to the fifth-year funding of a five-year award. The total fifth-year funding is now \$449,531.25. The total grant award is \$2,256,876.25.

The performance period for this grant is October 1, 2011, through September 30, 2016. The budget period for the fifth-year grant award is October 1, 2014, through September 30, 2015.

The funding agency has approved the expenditure of grant funds to support the following: faculty, classified, management, and student personnel; employee benefits; travel and professional development for grant personnel; student travel; instructional and non-instructional supplies, materials, and equipment; food supplies and/or catering; contracted services; printing/marketing; promotional items; and other grant-related costs.

As part of the grant activities, project staff will implement a student leadership retreat, which will provide an intensive summer experience. The program will be a three-day residential program focusing on leadership and its intersection with cultural identity, self-motivation, goal setting, communication, and other relevant topics. Authorization is requested to spend up to \$15,000 in total cost to implement the retreat (hotel, catering, audiovisual, lodging, etc.), as approved by the funding agency.

Prepared by: Adrienne J. Price

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #26

SUBJECT: Asian American and Native American Pacific Islander-Serving Institutions
Grant: Acceptance of Funds and Approval of Purchases

DATE: October 21, 2015

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

U.S. Department of Education.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the AANAPISI grant funds and approves the purchases, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Child Development Training Consortium Grant: Acceptance of Funds

BACKGROUND

Mt. San Antonio College received an award notification for a sub-grant titled "Child Development Training Consortium," funded by the California Department of Education and passed through Yosemite Community College District. The purpose of the project is to address critical shortages in the number of licensed childcare center workers in California. The primary objective of the grant is to offer classes that meet the needs of the California Department of Education Child Development Division (CDD) and employees in CDD-funded programs. The College is eligible to generate up to 400 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit.

ANALYSIS AND FISCAL IMPACT

This sub-grant award totals \$10,000. The performance period for the sub-grant is September 1, 2015, through June 30, 2016.

The funding agency has approved the expenditure of grant funds to support the following: personnel, employee benefits, supplies, postage, and direct student aid.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Department of Education through Yosemite Community College District.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the acceptance of the Child Development Training Consortium grant funds, as presented.

Prepared by: Adrienne J. Price

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #27

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE: <u>October 21, 2015</u>	CONSENT
SUBJECT: <u>Course Identification Grant: Approval of Contract Amendment</u>	

BACKGROUND

Mt. San Antonio College has a grant titled Course Identification (C-ID) Program, funded by the California Community Colleges Chancellor’s Office. The purpose of the grant is to continue to provide for a course identification numbering system to maximize the effective and efficient transfer of students within and among California’s higher education segments and expand activities to include curriculum that supports a variety of new initiatives including the Associate Degrees for Transfer program, transfer-level Career Technical Education (CTE) curriculum, lateral transfer among California community colleges (including basic skills), and continual review of the top 20 transfer majors. As part of the grant activities, authorization is requested to amend an existing contract with the Academic Senate for California Community Colleges (ASCCC).

ANALYSIS AND FISCAL IMPACT

The College will amend an existing subcontract with ASCCC to oversee the curriculum-related responsibilities of the C-ID Program and collaborate on the transition of C-ID operations to the College. This amendment increases the contract amount by \$24,849, for a new total of \$114,849. This amendment allows for the expansion of C-ID curriculum activities into the CTE disciplines. The contract commenced on July 1, 2015, and will terminate on October 31, 2015.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Community Colleges Chancellor’s Office.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract amendment, as presented.

Prepared by: <u>Adrienne J. Price</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #28</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Improving Undergraduate STEM Education - Pathways into Geoscience
Grant: Acceptance of Funds and Approval of Contract

BACKGROUND

Mt. San Antonio College received an award notification for an Improving Undergraduate STEM Education (IUSE) Pathways into Geoscience grant titled "GP EXTRA: Field-based Professional Development for Environmental-STEM (ESTEM) Undergraduates," funded by the National Science Foundation. The purpose of the project is to engage a diverse cohort of ESTEM undergraduates at community colleges and four-year colleges and universities in hands-on, career-applicable experiences that will launch students into the geoscience workforce. As part of the grant activities, authorization is requested to enter into a contract with Carleton College.

ANALYSIS AND FISCAL IMPACT

This grant award totals \$143,986. The performance period for the grant is September 15, 2015, through August 31, 2018.

The funding agency has approved the expenditure of grant funds to support the following: faculty and student personnel, fringe benefits, employee and student travel, participant support costs (i.e., course fees, food, lodging, and transportation); instructional and non-instructional materials and supplies; subcontracts; and indirect costs.

The College will subcontract no more than \$70,819 to Carleton College to evaluate the implementation of a skills-based environmental science field course and its influence on students' plans to pursue environmental science degrees and careers. Carleton College will also administer the grant's website and webinar dissemination of results. The contract will commence on September 15, 2015, and will terminate on August 31, 2018.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

National Science Foundation.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the acceptance of the IUSE: Pathways to Geoscience Grant funds and approves the contract, as presented.

Prepared by: Adrienne J. Price

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #29

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE: <u>October 21, 2015</u>	CONSENT
SUBJECT: <u>Upward Bound Grant: Acceptance of Funds and Approval of Purchases</u>	

BACKGROUND

Mt. San Antonio College received notification of continued funding for a grant titled “Upward Bound,” funded by the U.S. Department of Education. The purpose of the grant is to provide low-income and potential first-generation college students with instruction, services, and activities that will enable them to stay in school, graduate from high school, and successfully enter and graduate from postsecondary education. This goal will be achieved through the delivery of several key services including academic counseling, academic support through tutoring and guided study groups, basic skills development, financial aid and scholarship assistance, assessment and intervention activities, financial literacy activities, enrollment assistance, personal counseling, peer advising, professional mentoring, field trips, career planning, cultural enrichment activities, family support activities, and leadership development. The project serves two high schools: La Puente High School (Hacienda La Puente Unified School District) and Ganesha High School (Pomona Unified School District).

ANALYSIS AND FISCAL IMPACT

This grant award notification is for the fourth year of funding (\$292,005) of a projected five-year award. Continued grant funding is contingent upon annual performance reviews. The total grant award is projected to be \$1,444,753.

The performance period for this grant is September 1, 2012, through August 31, 2017. The budget period for the fourth-year grant award is September 1, 2015, through August 31, 2016.

The funding agency has approved the expenditure of grant funds to support the following: counseling, classified, and student personnel; employee benefits; travel and professional development for grant personnel; student travel; instructional and non-instructional supplies and materials; computers, software, and other technology; food supplies and/or catering; student support (e.g., book purchases, transfer college/university application fees); contractual services; printing/marketing; promotional items; and other grant-related costs.

As part of the grant activities, project staff will conduct program orientations, recognition ceremonies, university campus tours, cultural field trips, and other events. Authorization is requested to purchase food and/or catering services for these meetings, not to exceed \$2,500 per event.

Prepared by: <u>Adrienne J. Price</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #30</u>

SUBJECT: Upward Bound Grant: Acceptance of Funds and Approval of Purchases

DATE: October 21, 2015

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

U.S. Department of Education.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the acceptance of the Upward Bound grant funds and approves the purchases, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	CONSENT
SUBJECT	<u>Honors Program Expenditure Funding for Academic Year 2015-16</u>	

BACKGROUND

The Honors Program requests Board authorization for the expenditure of Honors Program funds including funds to be spent for the department, the annual Honors Recognition Celebration, personnel retreats, activities, special events, celebrations, special programs, conferences, banquets, prizes, and direct support to students.

ANALYSIS AND FISCAL IMPACT

The Honors Program is requesting authorization for the expenditure of funds from July 1, 2015, through June 30, 2016.

Additional authorization is requested to expend funds for specific items such as catering, advance payments, deposits, promotional items, special supplies, recognition items, food, non-alcoholic beverages, apparel, medals, pins, trophies, out-of-state travel, and contracted services with vendors including silk screening and embroidery services.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the expenditures of the Honors Program funds for costs associated with various special events for the 2015-16 academic year, as presented.

Prepared by: <u>Maryann Tolano-Leveque</u>	Reviewed by: <u>Irene M. Malmgren</u>
Recommended by <u>Bill Scroggins</u>	Agenda Item: <u>Consent #31</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Resolution No. 15-04 – Approval to Compensate Trustee Rosanne Bader
for Her Absence from the Special Meeting of the Board of Trustees on
September 16, 2015

BACKGROUND

California Education Code Section 72024(d) states, “A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.”

ANALYSIS AND FISCAL IMPACT

Trustee Bader was out of the country on a vacation that was planned well in advance of the scheduling of the special meeting on September 16, 2015; therefore, missed said meeting. Trustee Rosanne Bader has never missed a board meeting since her election some 12 years ago.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees adopts Resolution No. 15-04 – Approval to Compensate Trustee Rosanne Bader for Her Absence from the Special Meeting of the Board of Trustees on September 16, 2015.

SUBJECT: Resolution No. 15-04 – Approval to Compensate Trustee Rosanne Bader
for Her Absence from the Special Meeting of the Board of Trustees on
September 16, 2015

DATE: October 21, 2015

**RESOLUTION NO. 15-04
MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
APPROVAL TO COMPENSATE TRUSTEE ROSANNE BADER FOR HER ABSENCE
FROM THE SPECIAL MEETING OF THE BOARD OF TRUSTEES ON
SEPTEMBER 16, 2015**

The following resolution is adopted by the Governing Board of the Mt. San Antonio Community College District:

WHEREAS, Trustee Rosanne Bader was absent from the special meeting of the Board of Trustees on September 16, 2015, due to a pre-planned vacation out of the country;

WHEREAS, California Education Code Section 72024(d) states, “A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.”

WHEREAS, Trustee Rosanne Bader has never missed a meeting of the Board of Trustees since her election some 12 years ago;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees authorizes to compensate Trustee Rosanne Bader even though she was not present at the special meeting of the Board of Trustees on September 16, 2015.

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the Mt. San Antonio Community College District on the 21st day of October 2015 by a vote of:

AYES:
NOES:
ABSENT:

I, William T. Scroggins, Clerk/Secretary of the Governing Board of the Mt. San Antonio Community College District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regularly called and conducted meeting held on said date.

William T. Scroggins
College President/CEO and
Secretary, Governing Board
Mt. San Antonio Community College District

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

CONSENT

SUBJECT: Honors Ambassadors Club Fund-raisers for Scholarships

BACKGROUND

Education Code 51521 requires that all organizations that conduct fund-raising to benefit students require prior approval from the District's governing board. The Associated Student Body Accounting Manual, published by the Fiscal Crisis & Management Assistance Team (FCMAT), states that scholarships paid from student body fund-raisers rather than from outside donations are normally not allowed because they do not benefit a group of students. The Board of Trustees may approve student clubs fund-raisers specifically to raise scholarships funds. The funds will be disbursed in accordance with the established selection criteria for all scholarships.

ANALYSIS AND FISCAL IMPACT

The Honors Ambassadors Club is requesting authorization to participate in various fund-raisers to raise funds to be used for scholarships that are awarded during the annual Mt. SAC Scholarship Awards Ceremony held in May of each academic year. The Scholarship awarded per individual student will not exceed \$500.

Funding Source

Honors Ambassadors Student Club Fund-raisers.

RECOMMENDATION

It is recommended that the Board of Trustees approves the fund-raisers to raise funds for scholarships for the Honors Ambassadors Club, as presented.

Prepared by: Maryann Tolano-Leveque

Reviewed by: Audrey Yamagata-Noji

Recommended by: Bill Scroggins

Agenda Item: Consent #33

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	PUBLIC HEARING AND ACTION
SUBJECT:	<u>Resolution No. 15-02 – Thermal Energy System and Chiller Cooling</u> <u>Tower Projects (Projects); Adopt Final Mitigated Negative Declaration</u> <u>for Projects and Approve Mitigation Monitoring and Reporting Program;</u> <u>Make Findings Under Government Code Sections 4217.10 et seq.; and</u> <u>Award Projects to Tilden-Coil Constructors, Inc.</u>	

BACKGROUND

The College’s Central Plant provides heating and cooling to the campus by pumping hot and cold water to campus buildings through an underground infrastructure. The Central Plant Chilled Water Thermal Energy Storage (TES) Tank project will construct an underground chilled water thermal energy storage tank (2.0-million-gallon capacity) beneath Parking Lot H, with the surface of Lot H to be restored for student and staff parking. The Chiller Cooling Tower (CCT) Project at the Central Plant will include an 820-ton chiller, a 500-ton chiller, and a new 1,700-gallons-per-minute cooling tower that will provide additional cooled water capacity for current and future building projects. These two systems will allow the College to save electricity and costs by using the chiller and cooling equipment during periods when electrical rates are lower and by constructing a connection to the future Athletics Complex.

The Projects were originally identified in the 2012 Mt. San Antonio College Facility Master Plan, dated February 18, 2013. However, project design and site plans were not available for the Projects at that time. Therefore, a draft Mitigated Negative Declaration (MND) has been prepared for the Projects, properly noticed as required by law, and circulated for a 21-day public review comments period. The draft MND has addressed all significant impacts and found they can be mitigated. The Board may receive comments at the public hearing concerning the Draft MND and will need to consider such comments, if any, before finding in Resolution No. 15-02 that no new significant environmental effects have been identified, and certifying the final MND.

The Projects will be procured under Government Code §§ 4217.10 *et seq.*, more specifically Government Code §4217.12(a), which authorizes a public agency, such as the College, after holding a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, to enter into energy services contracts if the public entity’s governing board finds that its anticipated cost to the College for the energy conservation facilities (as defined in Government Code §4217.11) will be less than its anticipated marginal cost to the College of thermal, electrical, or other energy that would have been consumed in the absence of such purchases and, if a facility ground lease is proposed, that the fair rental value of the real property occupied by the energy conservation facilities will also be offset by the energy savings.

Prepared by:	<u>Gary L. Nellesen/Teresa Patterson</u>	Reviewed by:	<u>Rosa M. Royce/Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Action #2</u>

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects (Projects); Adopt Final Mitigated Negative Declaration for Projects and Approve Mitigation Monitoring and Reporting Program; Make Findings Under Government Code Sections 4217.10 et seq.; and Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

The Projects are exempt from the zoning and land use controls of the City of Walnut, under Government Code § 53091(e), which provides that the zoning ordinances of a city shall not apply to the location or construction of facilities for the production, generation, storage, treatment, or transmission of water, or for the production or generation of electrical energy.

ANALYSIS AND FISCAL IMPACT

The College has sought proposals for the design, construction, and installation of the TES Tank, meeting technical criteria through a Request for Qualifications and Request for Proposals (RFQ/RFP) process issued in May 2015. The RFQ/RFP was legally advertised, and 20 contractors were invited to submit proposals. A mandatory pre-proposal conference was held on May 18, 2015, in which 11 contractors attended. The College received two proposals by the deadline of June 4, 2015, from Tilden-Coil Constructors, Inc. of Riverside, CA, and SSC Construction, Inc. of Corona, CA.

Proposals were evaluated by the five-member evaluation committee based on financial benefits under Government Code § 4217.16, technical strengths, implementation approach, and the qualifications and experience of each contractor. Proposals were scored using a common evaluation matrix for each of these categories.

Based on the evaluation results, both contractors were invited for interviews with the committee. Based on the final analysis, the evaluation committee was unanimous in recommending award of the Project to Tilden-Coil Constructors, Inc., located in Riverside, CA, as best meeting the College's needs and providing the lowest cost for construction of the TES Tank.

The College planned to enter into a lease-leaseback contract with Tilden-Coil Constructors, Inc. for the Central Plant Chiller Cooling Tower (CCT) upgrade project. The College has decided it is in its best interest to not implement a lease-leaseback contract and include the CCT Project in the award of the TES Tank project to Tilden-Coil Constructors, Inc., under Government Code § 4217.16. CCT Project and TES Tank Project when completed will be an integrated closed-loop water storage and transportation system that will result in significant electrical energy and cost savings to the College. The College has evaluated the energy savings from the Projects. The cost of the energy conservation measures to the College that will be provided by the Projects will be less than the anticipated marginal cost to the College of thermal, electrical, or other energy that would have been consumed in the absence of the energy conservation measures to be provided by the Projects. The costs associated with procurement of these Projects are as follows:

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects (Projects); Adopt Final Mitigated Negative Declaration for Projects and Approve Mitigation Monitoring and Reporting Program; Make Findings Under Government Code Sections 4217.10 et seq.; and Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

Total Construction Costs for TES Tank (includes a \$50,000 allowance for unforeseen soil or underground conditions)	\$5,274,656
Total Construction Costs for Central Plant Upgrades (includes a \$740,000 allowance for enhanced and unquantifiable scope)	\$6,358,584
Total Construction Costs for TES Tank and Central Plant Upgrades	\$11,633,240

Funding Sources

Measure RR (Series A) Bond funds.
 Proposition 39 Energy funds.
 Proposition 39 Grant funds.

RECOMMENDATION

It is recommended that the Board of Trustees (1) open a public hearing and receive comments on the following: (i) the Project and the Final Mitigated Negative Declaration and (ii) the findings to be made under Government Code §§ 4217.10 *et seq.*; (2) close the public hearing; (3) move the item forward for approval and adoption of the attached Resolution No. 15-02 at the October 21, 2015, regular meeting of the Board of Trustees; and (4) authorize the College to negotiate, prepare, and enter into a Design-Build Agreement for the design, procurement, installation, and construction of the Projects with Tilden-Coil Constructors, Inc.

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects (Projects); Adopt Final Mitigated Negative Declaration for Projects and Approve Mitigation Monitoring and Reporting Program; Make Findings Under Government Code Sections 4217.10 et seq.; and Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

RESOLUTION NO. 15-02

MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT Thermal Energy System and Chiller Cooling Tower Projects

WHEREAS, Government Code Sections 4217.10 *et seq.*, more specifically Section 4217.12(a), authorizes a public agency, such as the Mt. San Antonio Community College District (College), after holding a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, to enter into energy services contracts if the public entity's governing board finds that its anticipated cost to the College from the energy conservation facilities (as defined in Government Code Section 4217.11) will be less than its anticipated marginal cost to the College of thermal, electrical, or other energy that would have been consumed in the absence of such purchases; and

WHEREAS, the College wishes to reduce its energy costs and improve the quality and reliability of the campus cooling systems and electrical service by contracting to produce and implement certain new and upgraded energy systems including related equipment and materials; and

WHEREAS, under the proposed energy services contracts with the College, Tilden-Coil Constructors, Inc., in accordance with 4217.10 *et seq.*, will install a Chilled Water Thermal Energy Storage (TES) Tank System beneath Parking Lot H and restore the surface, and will perform the work of the Central Plant Expansion to include an 820-ton chiller, a 500-ton chiller, and a new 1,700-gallons-per-minute (gpm) cooling tower to provide additional cooled water capacity that would result in net energy savings to the College (the Projects"); and

WHEREAS, P2S Engineering, Inc. provided a comprehensive energy analysis (CEA) and recommended an energy plan to implement certain energy conservation measures ("ECMs") in the form of a chilled water thermal energy storage tank system and a cooling tower expansion, as identified in the CEA; and

WHEREAS, the College desires to enter into a design-build agreement for the design, procurement, installation, construction, and commissioning of the Projects with Tilden Coil Constructors, Inc. of Riverside, California (Energy Contract) for the not-to-exceed amount of \$11,633,240, which includes all allowances; and

WHEREAS, on October 2, 2015, the College published a notice in the *Inland Valley Daily Bulletin* and the *San Gabriel Valley Tribune* of a public hearing at which the College would consider the Energy Contract and make findings as required under Government Code Section 4217.16; and

WHEREAS, the cost to the College for thermal electrical and other energy from the Energy Contract will be less than the anticipated marginal cost to the College of thermal, electrical, or other energy that would have been consumed by the College in the absence of the Energy Contract; and

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects (Projects); Adopt Final Mitigated Negative Declaration for Projects and Approve Mitigation Monitoring and Reporting Program; Make Findings Under Government Code Sections 4217.10 et seq.; and Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

WHEREAS, the College is the lead agency for purposes of environmental review of the Projects under the California Environmental Quality Act (CEQA), pursuant to Public Resources Code § 21000 et seq., and the State “Guidelines for Implementation of the California Environmental Quality Act”; and

WHEREAS, the Projects could, without mitigation, have resulted in a potential impact to certain areas of environmental concern, and the College has prepared mitigation measures (the “Mitigation Measure”) to address and mitigate all potential environmental impacts to a “less than significant” level, which is a part of the Environmental Record reviewed and considered by the Board; and

WHEREAS, the College has incorporated the Mitigation Measures described in the initial study and draft Mitigated Negative Declaration for the Projects as conditions of approval by the Board; and

WHEREAS, with the exception of the potential impacts stated above, there are no other potentially significant environmental impacts resulting from the Projects; and

WHEREAS, a final Mitigated Negative Declaration (final MND) has been prepared for the Projects based upon the draft MND; and

WHEREAS, the College submitted a Notice of Intent to prepare a Mitigated Negative Declaration to the Los Angeles County Clerk; placed a legal notice concerning the Projects in the *Inland Valley Bulletin* and the *San Gabriel Valley Tribune* for publication on October 6, 2015 (the Legal Notice); posted an Intent to Adopt a Mitigated Negative Declaration at the College offices of Facilities Planning & Management Division and on the College website; and forwarded the draft Mitigated Negative Declaration with appendices and supporting information sources and Notice of Intent to the South Coast Air Quality District Management District, the College library, and the Walnut Public Library.

WHEREAS, the draft Mitigated Negative Declaration with appendices and supporting information sources were duly noticed for public review and comment from September 10, 2015, to October 2, 2015, as provided by law; and

WHEREAS, the College has responded to all substantive comments, if any, regarding the draft Mitigated Negative Declaration, all of which are part of the Environmental Record before the Board for the Projects; and

WHEREAS, a hearing concerning the College’s intent to adopt a Final MND was duly noticed and held on October 21, 2015, at which time any interested parties were afforded an opportunity to be heard in addition to the public review and comment period referenced above as part of the Environmental Record; and

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects (Projects); Adopt Final Mitigated Negative Declaration for Projects and Approve Mitigation Monitoring and Reporting Program; Make Findings Under Government Code Sections 4217.10 et seq.; and Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

WHEREAS, the Board has considered, prior to adoption of the final MND, the Environmental Record in support of the final MND; and

WHEREAS, as part of the process for complying with the environmental review of the Projects as described above, there are no feasible alternative to the Projects, and

WHEREAS, as part of the process for the Board to review evidence and make the findings described above, the Board has been presented with and reviewed the agenda report prepared by College staff for the Projects (Agenda Report); and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Mt. San Antonio Community College District (Board) hereby finds, determines, declares, and resolves as follows:

Section 1. Recitals. The Board hereby finds and determines that all the above recitals are true and correct.

Section 2. Notice of Public Hearing. This resolution is adopted following a public hearing at a regularly scheduled meeting of the Board of Trustees for which a minimum of two weeks public notice has been duly given pursuant to Government Code § 4217.12(a).

Section 3. Adoption of Final Mitigated Negative Declaration.

3.1 The Board finds that the final Mitigated Negative Declaration reflects the independent judgment of the College as the lead agency for the Projects.

3.2 The Board further finds that it has independently reviewed and considered the Environmental Record including the Initial Study, the proposed Mitigated Negative Declaration, as a final Mitigated Negative Declaration, and the Mitigation Measures prior to adopting the final Mitigated Negative Declaration. On the basis of the Environmental Record as the whole record before the Board including the Initial Study and any comments received, the Board finds, in its independent judgment and analysis, that there is no substantial evidence the Projects will have a significant effect on the environment.

3.3 The Board further finds that the Mitigation Measures described in the Final Mitigated Negative Declaration have been incorporated into the Projects and adopts a Mitigated Negative Declaration, as the final Mitigated Negative Declaration, which documents are a part of the Environmental Record before the Board for the Projects.

3.4 The Board approves and adopts the findings set forth herein, the Final MND, and the Mitigation Measures based on the Environmental Record. The Board further finds the Mitigation Measures are specifically identified, and the College intends to implement and enforce a site-specific Mitigation Monitoring Program for the Projects.

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling Tower Projects (Projects); Adopt Final Mitigated Negative Declaration for Projects and Approve Mitigation Monitoring and Reporting Program; Make Findings Under Government Code Sections 4217.10 et seq.; and Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

3.5 College staff is authorized and directed to cause a Notice of Determination concerning the adoption of the Final Mitigated Negative Declaration for the Projects to be filed in the office of the Los Angeles County, in accordance with CEQA and State CEQA Guidelines.

Section 4. Government Code §§ 4217.10 et seq. Cost Benefit and Findings.

4.1 Based upon the Agenda Report, the facts developed at the public hearing, the Energy Contract and the administrative record as a whole, pursuant to Government Code §4217.12(a)(1), the Board hereby finds that the anticipated cost to the College for the energy conservation measures under the Energy Contract will be less than the anticipated marginal costs to the College of thermal, electrical, or other energy that would have been consumed by the College in the absence of such purchases under the Energy Contract.

4.2 The Board finds the College is not entering into a facility ground lease for the Projects, and the findings otherwise required in Government Code §4217.12(a)(2) are inapplicable.

4.3 Based upon the Agenda Report, the facts developed at the public hearing, the Energy Contract, and the administrative record as a whole, it is in the best interest of the College to enter into the Energy Contract.

Section 5. Authority to Take All Actions Necessary. The College President or his designee is authorized to do all things that are necessary to give effect to and comply with the terms and intent of this Resolution including, but not limited to, the finalization and execution of the Energy Contract with Tilden-Coil Constructors, Inc. of Riverside, California, and notification of this Resolution to applicable public entities. The College President may designate and delegate to other College executive management personnel, as deemed necessary, tasks associated with the negotiating, drafting, and/or preparing the Energy Contract and any related documents.

Section 6. Effect. This Resolution shall take effect immediately upon its passage.

PASSED and ADOPTED this 21st day of October 2015, by the Board of Trustees of the Mt. San Antonio Community College District of the County of Los Angeles, State of California, by the following vote:

AYES:
NOES:
ABSENT:

SUBJECT: Resolution No. 15-02 – Thermal Energy System and Chiller Cooling
Tower Projects (Projects); Adopt Final Mitigated Negative Declaration
for Projects and Approve Mitigation Monitoring and Reporting Program;
Make Findings Under Government Code Sections 4217.10 et seq.; and
Award Projects to Tilden-Coil Constructors, Inc.

DATE: October 21, 2015

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Trustees of the Mt. San Antonio Community College District.

William T. Scroggins
College President/CEO and
Secretary of the Board of Trustees
Mt. San Antonio Community College District

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	ACTION
SUBJECT:	<u>Year Two of Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for 2014-17</u>	

BACKGROUND

The collaborative bargaining sessions between CSEA, Chapter 651 and the Mt. San Antonio Community College District (District) for year two of three began on February 11, 2015. The parties met for 16 sessions from February 11, 2015, through July 23, 2015. CSEA, Chapter 651 brought the tentative agreements before its membership and achieved ratification.

ANALYSIS AND FISCAL IMPACT

On September 2, 2015, the District and CSEA, Chapter 651 reached a Tentative Agreement on Salaries, resulting in 3.73% (includes COLA) on the salary schedule, retroactive to July 1, 2015. The Tentative Agreement also increases longevity pay from 3.5% to 5% for 10, 20, 25, and 30 years of service, resulting in longevity pay of 5% for all longevity categories (15 years of service was already at 5%).

A Tentative Agreement was also reached on Health and Welfare, resulting in an annual District contribution of \$12,508.29, retroactive to July 1, 2015.

The District has analyzed the financial impact of these agreements on the current and subsequent fiscal years and is confident in the District’s ability to maintain fiscal solvency. Evidence of this analysis can be viewed on the accompanying projection.

The attached pages prove a summary of the items tentatively agreed upon by both parties.

Funding Sources

Unrestricted and Restricted General Funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Year Two of Three Negotiated Agreement between the Mt. San Antonio Community College District and CSEA, Chapter 651 for the period July 1, 2014, through June 30, 2017.

Recommended by:	<u>Bill Scroggins</u>	Reviewed by:	<u>James P. Czaja</u>
		Agenda Item:	<u>Action #3</u>

SUBJECT: Year Two of Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for 2014-17

DATE: October 21, 2015

SUMMARY OF AGREEMENTS
Mt. San Antonio Community College District and CSEA, Chapter 651

The Mt. San Antonio Community College District and CSEA, Chapter 651 reached a Tentative Agreement for year two of the three-year contract in effect from July 1, 2014, through June 30, 2017, if approved by the Board of Trustees. Highlights of the issues agreed upon are as follows:

Article V: Rights of the Association

R. Release Time for Executive Board

Increased release time from one (1) hour per month to three (3) hours per month for Executive Board meetings. If meeting times change, managers will be informed with at least five (5) work days' notice. Upon request of the Vice President of Human Resources, CSEA will verify a member's attendance.

S. Release Time for District Board of Trustees Meetings

Added language to allow three (3) hours of release time or compensatory time for one (1) Executive Board Member per month to attend and report at the monthly Board of Trustees meeting.

Article VII: Salaries & VIII: Health and Welfare Benefits

Article	Analysis	Amount
VII: Salaries		
A. Unit members will be paid in accordance with Appendices B and C. 2015-16 Contract Year: 3.73% (includes COLA) on the salary schedule 2016-17 Contract Year: Determined through re-openers	3.73% ongoing	\$253,027
F. Longevity: Increased longevity from 3.5% to 5% for years 10, 20, 25, and 30. after 10 years after 15 years after 20 years after 25 years after 30 years	5% in all categories an additional 5% above base salary an additional 5% above base salary	\$90,304

SUBJECT: Year Two of Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for 2014-17

DATE: October 21, 2015

Article	Analysis	Amount
VIII: Health and Welfare Benefits		
B. <u>District Contributions</u>		
2014-15 Contract Year: \$12,027.20	Ongoing increase	
2015-16 Contract Year: \$12,508.29		
2016-17 Contract Year: To be negotiated through re-openers		\$45,406
C. <u>Opting Out</u>		
Increase opt-out amount from \$7,300 to \$7,973 per year.	Ongoing increase	\$2,692
Total of Article VII & VIII		\$391,429

Article IX: Hours of Work and Related Matters

A. Workweek

Removed language regarding substitute and short-term employees to comply with Education Code Section 88035.

C. Meal Periods

Clarified language regarding meal periods being no longer than one (1) hour and no less than one-half (1/2) hour. Unit members working more than a six- (6-) hour workday shall have an uninterrupted meal period at the midpoint of the workday. Unit members who work six (6) hours or less during a workday may observe a meal period with mutual agreement with their manager.

M. Summer Schedule and Summer Schedule Leave

Added language to clarify the impacts, effects, and working conditions of the summer schedule, which extends for an eight- (8-) week period during the summer.

Article X: Leaves of Absence and Related Matters

M. Scheduled Holidays

1. Fourth of July - added language to clarify when a holiday is to be observed if the holiday falls on a Saturday, Sunday, or a Friday during the Summer Schedule when the campus is closed.

SUBJECT: Year Two of Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for 2014-17

DATE: October 21, 2015

2. Calendar Coordination - added language regarding meeting each fall semester to exchange information and discuss issues related to both the Academic and Work Calendars.
3. Winter Intersession - added language regarding mutually designating job classifications that are essential to the preparation for the beginning of the winter intersession that may be called in to work on that holiday and be compensated, as specified in Article X.O.
4. Holiday Work Assignments - added language regarding observing a holiday when it is not the historical holiday.

Appendix A Holidays for CSEA 651

Holiday	2014-15	2015-16	2016-17
Independence Day	Friday, July 4 ¹	Friday July 3 ²	To be Negotiated
Labor Day	Monday, September 1	Monday, September 7	
Veteran's Day	Tuesday, November 11	Wednesday, November 11	
Thanksgiving Day	Thursday, November 27	Thursday, November 26	
Day After Thanksgiving	Friday, November 28	Friday, November 27	
Winter Recess	Tuesday, December 23	Wednesday, December 23	
Winter Recess	Wednesday, December 24	Thursday, December 24	
Winter Recess	Thursday, December 25	Friday, December 25	
Winter Recess	Friday, December 26	Monday, December 28	
Winter Recess	Monday, December 29	Tuesday, December 29	
Winter Recess	Tuesday, December 30	Wednesday, December 30	
Winter Recess	Wednesday, December 31	Thursday, December 31	
New Year's Day	Thursday, January 1	Friday, January 1	
Martin Luther King Day	Monday, January 19	Monday, January 18	
Lincoln's Birthday	Friday, February 13	Friday, February 12	
Washington's Birthday	Monday, February 16	Monday, February 15	
Cesar Chavez Day	Monday, March 30	Thursday, March 31	
Memorial Day	Monday, May 25	Monday, May 30	
Floating Holiday	07.01.14–06.30.15 Two	07.01.15–06.03.16 Two	
Total	20	20	

¹Independence Day observed Thursday, July 3, per 2014 4/10 Summer Work Schedule MOU.

²Independence Day observed as a floating holiday, per contract language in Article X.M.

Appendix D (New)

Summer Schedule Floating Holiday Conversion Chart

Floating Holidays taken during the Summer Schedule are worth ten (10) hours each. If a Floating Holiday is not used in its entirety, its value reduces back to eight (8) hours. The chart below

SUBJECT: Year Two of Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for 2014-17

DATE: October 21, 2015

describes the conversion of the eight- (8-) hour Floating Holidays into ten- (10-) hour Floating Holidays and back into eight- (8-) hour-per-day values.

Prior to Summer Balance (in hours)		Start of Summer Balance (in hours)		End of Summer Balance (in hours)		After Summer Balance (in hours)
16	Basis changes from 8 hours to 10 hours	20		20	Basis changes from 10 hours to 8 hours	16
15		19		19		15
14		18		18		14
13		17		17		13
12		16		16		12
11		15		15		11
10		14		14		10
9		13		13		9
				12		8
				11		8
8		10		10		8
7		9		9		7
6		8		8		6
5		7		7		5
4		6		6		4
3		5		5		3
2	4		4	2		
1	3		3	1		
			2	0		
			1	0		
0	0		0	0		

Example #1: Prior to the start of the Summer Schedule, a unit member has a Floating Holiday balance of 5 hours. When converted from an eight- (8-) hour-per-day basis to a ten (10) hour per basis, the 3 hours that were subtracted from the 8-hour Floating Holiday are subtracted from the 10-hour Floating Holiday, leaving a new remaining balance of 7 hours to be used during the Summer Schedule.

Reg. FH #1	Reg. FH #2		4/10 FH #1	4/10 FH #2
8	8	→	0	10
-8	-3	→	0	-3
0	5	→	0	7
Prior to Summer Balance			Start of Summer Balance	

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Example #2: After the start of the new fiscal year (July 1), a unit member uses 13 Floating Holiday hours during the Summer Schedule. The initial 10 hours are applied to the first 10-hour Floating Holiday, completely exhausting it. The remaining 3 hours are applied to the second Floating Holiday which, when converted back to an eight- (8-) hour-per-day basis, will leave a balance of 5 hours.

4/10 FH #1	4/10 FH #2		Reg. FH #1	Reg. FH #2
10	10	→	0	8
-10	-3	→	0	-3
0	7	→	0	5
End of Summer Balance			After Summer Balance	

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

ACTION

SUBJECT: Proposed Revisions to Board Policy 2730 – Health Benefits

BACKGROUND

Policies and procedures related to Health Benefits have been updated to include current practice.

ANALYSIS AND FISCAL IMPACT

After careful review and deliberation, and utilizing the College’s shared governance process, revisions to Board Policy (BP) 2730 have been suggested.

The proposed language has been reviewed by the President’s Cabinet and the President’s Advisory Council.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves proposed revisions to Board Policy 2730 – Health Benefits.

SUBJECT: Proposed Revisions to Board Policy 2730 – Health Benefits

DATE: October 21, 2015

Chapter 2 – Board of Trustees

BP 2730 Health Benefits

References:

Government Code Section ~~53205~~22750, et seq., PEMHCA

Current Board of Trustee Members

A program of health and welfare benefits including dental, vision, and life insurance, with premiums paid by the College, shall be provided to members of the Board of Trustees while serving in office.

Retired and Former Board of Trustee Members

Former Board of Trustee members are not eligible to participate in College health insurance programs, even on a self-pay basis, unless they retire from Board service and qualify as an annuitant under Government Code Section 22760, subdivision (c), by:

~~In accordance with Government Code Section 53205, the above benefits shall be continued for each member of the Board of Trustees, including one dependent of record at time of termination of service:~~

(1) Having an effective retirement date within 120 days of separation from Board Service; and ~~Board member who took office prior to December 31, 1995, and who has a minimum of five years of Board service. The Board member and dependent must have been participant in an approved College plan at the time of termination.~~

(2) Receiving a retirement allowance from a retirement system provided by the College. ~~Board members taking office after January 1, 1996, shall contribute four percent of their gross monthly salary toward the College's retiree medical benefit program. Board members shall have College-paid health and welfare benefits continued for the member only; must render a minimum of ten years of service to the College prior to termination of service from the College; and must be a participant in an approved College medical plan at the time of termination of service.~~

Approved: March 24, 2004

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 21, 2015</u>	ACTION
SUBJECT:	<u>Approval of Habitat Restrictive Covenant for the West Parcel Solar Project</u> <u>[PLACEHOLDER]</u>	

BACKGROUND

On December 11, 2013, the Board of Trustees approved the Mt. San Antonio College Facility Master Plan 2012 (2012 Master Plan) that included the West Parcel Solar Project and certified the 2012 Master Plan Environmental Impact Report (EIR). In order to construct the West Parcel Solar Project, the College is required to obtain a Section 404 Nationwide Permit from the U.S. Army Corps of Engineers (USACE), with the U.S. Fish and Wildlife Service’s (USFWS) consent, and a Streambed Alteration Agreement from the California Department of Fish and Wildlife (CDFW) (collectively, the “permitting agencies”). The College applied for the permit and agreement on February 25, 2015, and has been collaborating with the permitting agencies to fulfil their requirements ever since.

As part of the 2012 Master Plan EIR and the applications for the permit and the agreement, the College will be mitigating the habitat removed from the West Parcel through a combination of preservation and creation of new habitat. The amount of preserved and created habitat will be twice the amount removed. This mitigation will occur in areas of the West Parcel outside the solar site and in an expanded area of the Wildlife Sanctuary.

As a condition to issuance of the permit and the agreement for the West Parcel Solar Project, the permitting agencies are requiring the College to execute and record in the Official Records of Los Angeles County a restrictive covenant that will require the College to preserve and maintain the new habitat area in perpetuity through a referenced habitat mitigation and management plan, which will detail the specifics of the habitat installation, maintenance, management, and funding requirements. Although the habitat mitigation and management plan is still being developed, the permitting agencies are requiring the Board of Trustees’ approval of the form of the restrictive covenant to minimize processing time on the permit and agreement. The proposed restrictive covenant also bestows enforcement rights to the USFWS and CDFW, as required by them. The restrictive covenant would not become effective until both the permit and agreement are issued and the West Parcel Solar Project is completed. The proposed restrictive covenant is attached hereto.

Prepared by: <u>Teresa Patterson/Gary L. Nellesen</u>	Reviewed by: <u>Rosa M. Royce/Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Action #5</u>

SUBJECT: Approval of Habitat Restrictive Covenant for the West Parcel Solar Project
[PLACEHOLDER]

DATE: October 21, 2015

ANALYSIS AND FISCAL IMPACT

Due to time constraints in meeting the Board's submittal deadline, a recommendation and summary will be presented to the Board of Trustees at its regular meeting on October 21, 2015.

Funding Source

To be determined.

RECOMMENDATION

A recommendation will be presented to the Board of Trustees at its regular meeting on October 21, 2015.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

ACTION

SUBJECT: Business and Computer Technology Center (New Construction) and
Learning Language Center Building Expansion (Bid Nos. 3030-3050)
[PLACEHOLDER]

BACKGROUND

This project is for the construction of a new Business and Computer Technology (BCT) building and a lobby addition to the Language Center. The 108,000-square-foot BCT project will house the Business Division classrooms, laboratories, administrative offices, and a Language Lab with associated classrooms. The lobby addition is an alteration to the west side of the Language Center facility and will provide a new entrance to the facility. The project will include significant site work including the conversion of a portion of Walnut Avenue to a pedestrian throughway.

ANALYSIS AND FISCAL IMPACT

Due to time constraints in meeting the Board submittal deadline, a recommendation and summary will be presented to the Board of Trustees at its regular meeting on October 21, 2015.

Funding Source

Measure RR (Series A and C) Bond funds.

RECOMMENDATION

A recommendation will be presented to the Board of Trustees at its regular meeting on October 21, 2015.

Prepared by: Teresa Patterson/Gary L. Nellesen

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Action #6

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

DISCUSSION

SUBJECT: Proposed Revisions to Board Policy 3550 - Drug-Free Environment and Drug Prevention Program

BACKGROUND

Board Policy 3550 – Drug-Free Environment and Drug Prevention Program. This policy has proposed revisions, as presented.

ANALYSIS AND FISCAL IMPACT

After careful review and deliberation and utilizing the College’s shared governance process, revisions to Board Policy 3550 have been recommended.

The proposed language has been reviewed by President’s Cabinet, President’s Advisory Council, the Academic Mutual Agreement Council, Academic Senate, and Student Preparation and Success Council.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees receives the revisions to Board Policy 3550 – Drug-Free Environment and Drug Prevention Program for first reading and discussion.

Prepared by: Thomas Mauch

Reviewed by: Audrey Yamagata-Noji

Recommended by: Bill Scroggins

Agenda Item: Discussion #1

SUBJECT: Proposed Revisions to Board Policy 3550 – Drug-Free Environment and Drug Prevention Program

DATE: October 21, 2015

Chapter 3 – General Institution

BP 3550 Drug-Free Environment and Drug Prevention Program

References: Drug-Free Schools and Communities Act, 20 U.S.C. Section 1145g and 34 C.F.R. Section 86.1 et seq.; Drug-Free Workplace Act of 1988, 41 U.S.C. Section 702, **California Health and Safety Code, Section 11350, 11362.79; Board Policies 7360, 7365, 3560, 5500, and 5520.**

~~The College shall be free from all illegal drugs and from the unlawful possession, use or distribution of illegal drugs and alcohol by students and employees.~~

The unlawful **manufacturing**, distribution, dispensing, possession, or use of alcohol or any controlled substance **illicit drugs (including medical marijuana)** is prohibited on College property, in any facility operated by the College, during College-sponsored field trips, activities, or workshops, and in any College-owned vehicle. **is prohibited and subject to sanctions, as described below. (Exception: Board Policy 3560, Alcoholic Beverages)**

The manufacture, distribution, dispensing, possession, or use of alcoholic beverages is limited to certain approved events and locations covered by Mt. San Antonio College Board Policy 3560 – Alcoholic Beverages, and Administrative Procedure 3560 – Alcoholic Beverages.

All **District** employees **and students** are required to comply with this policy, as a condition of their employment and continued employment. Any student or **Employees** who violates this policy will be subject to disciplinary action **sanctions**, which may include referral to an appropriate rehabilitation program, suspension, demotion, ~~expulsion~~ or dismissal. Any employee convicted under a criminal drug and/or alcohol statute for conduct in the workplace must report this conviction within five days to the College President/CEO.

Mt. San Antonio College students must, as a condition of enrollment, abide by the terms of the Standards of Conduct (Board Policy 5500 – Standards of Conduct), which includes restrictions on controlled substances, alcoholic beverages, and other intoxicants. Violation of the Standards of Conduct may result in disciplinary action up to and including suspension or expulsion from Mt. San Antonio College and referral for prosecution where laws have been broken. Students that need assistance dealing with drug and alcohol issues are encouraged to utilize the resources available at the Student Health Center and the Student Life Center.

The College President/CEO shall ~~establish administrative procedures as~~ assure that the College distributes annually **distributes** to each student the information required by the

SUBJECT: Proposed Revisions to Board Policy 3550 – Drug-Free Environment and Drug Prevention Program

DATE: October 21, 2015

Drug-Free Schools and Communities Act Amendments of 1989 and **the California Health and Safety Code Section 11362.79**, complies with other requirements of the Act.

Approved: April 28, 2004

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 21, 2015</u>	DISCUSSION
SUBJECT: <u>Proposed Revisions to Board Policy 7340 – Leaves</u>	

BACKGROUND

Modifications have been proposed for Board Policy 7340 – Leaves.

ANALYSIS AND FISCAL IMPACT

After careful review and deliberation and utilizing the College’s shared governance process, revisions to Board Policy 7340 – Leaves have been suggested.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees receives for first reading and discussion proposed revisions to Board Policy 7340 – Leaves.

Recommended by: Bill Scroggins Reviewed by: James P. Czaja
Agenda Item: Discussion #2

SUBJECT: Proposed Revisions to Board Policy 7340 – Leaves

DATE: October 21, 2015

Chapter 7 – Human Resources

BP 7340 Leaves

References: Education Code Sections 87763 et seq., 88190 et seq., **California Labor Code Sections 245-249: Healthy Workplace Healthy Family Act of 2014 (AB 1522)**, and cites below:

The College President/CEO shall establish procedures for employee leaves as authorized by law and by any collective bargaining agreements entered into by the College. Such leaves shall include, but are not limited to:

- illness leaves (**sick leave**) for all classes of permanent employees;
- **sick leave for temporary employees not represented by a collective bargaining unit who work for 30 or more days within a year from the commencement of employment (California Labor Code Sections 245-249)**;
- vacation leave for members of the classified service, administrators, supervisors, and managers;
- leave for service as an elected official of a community college district public employee organization or of any statewide or national employee organization with which the local organization is affiliated (Education Code Sections 87768.5 and 88210);
- leave of absence to serve as an elected member of the legislature (Education Code Section 87701);
- pregnancy leave (Education Code Sections 87766 and 88193, and Government Code Section 12945);
- use of illness leave for personal necessity (Education Code Sections 87784 and 88207);
- industrial accident leave;
- bereavement leave;
- jury service or appearance as a witness in court (Education Code Sections 87036 and 87037);
- military service (Education Code Section 87700); and
- sabbatical leaves for permanent faculty.

SUBJECT: Proposed Revisions to Board Policy 7340 – Leaves

DATE: October 21, 2015

Administrators and managers shall not accumulate beyond 48 days of ~~paid leave~~ or 384 hours of ~~paid~~ **vacation** leave. Employees shall be permitted to take vacation in a timely manner to avoid accumulation of excess vacation.

In addition to these policies and collective bargaining agreements, the Board of Trustees retains the power to grant leaves with or without pay for other purposes or for other periods of time.

Approved: August 25, 2004

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 21, 2015

INFORMATION

SUBJECT: Revisions to Administrative Procedure 3510 – Workplace Violence
Prevention

BACKGROUND

Mt. San Antonio College (Mt. SAC) is updating the College's Administrative Procedures and has made the following changes to Administrative Procedure 3510 – Workplace Violence Prevention.

ANALYSIS AND FISCAL IMPACT

The goal is to continue to review and update Mt. SAC procedures to ensure the needs of the College and its programs are being met.

Administrative Procedure 3510 has gone through the governance process of the College and was approved by President's Advisory Council and President's Cabinet.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees receives as information revisions to Administrative Procedure 3510 – Workplace Violence Prevention.

Prepared by: David Wilson

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Information #1

SUBJECT: Revisions to Administrative Procedure 3510 – Workplace Violence Prevention

DATE: October 21, 2015

Chapter 3 - General Institution

AP 3510 Workplace Violence PlanPrevention

References: Cal/OSHA; Labor Code Sections 6300 et seq.; Title 8 Section 3203; Code of Civil Procedure Section 527.8; Penal Code Sections 273.6, 626.9, 626.10, and 12021

Mt. San Antonio College is committed to providing a safe work environment that is free of violence and the threat of violence. Violence or the threat of violence against or by any employee of the College or any other person is unacceptable. Should a non-employee on College property demonstrate or threaten violent behavior, he/she may be subject to criminal prosecution or other legal action. Should an employee, during working hours, demonstrate or threaten violent behavior he/she may be subject to disciplinary action, including dismissal.

Reporting Violent Acts and/or Threats of Violence

The top priority in this process is effectively handling critical workplace incidents related to actual or potential violence.

The following actions are considered violent acts:

- striking, punching, slapping, or assaulting another person;
- fighting or challenging another person to fight;
- grabbing, pinching, or touching another person in an unwanted way, whether sexually or otherwise;
- engaging in dangerous, threatening, or unwanted horseplay;
- possession, use, or threat of use, of a firearm, ~~knife~~, explosive, or other dangerous object including, but not limited to, any facsimile firearm ~~knife~~, or explosive on College property including parking lots, other exterior premises, College vehicles, or while engaged in activities for the College in other locations, unless such possession or use is a requirement of the job **or course of instruction**;
- threatening harm or harming another person, or any other action or conduct that implies the threat of bodily harm **including harm to oneself**; and/or
- bringing or possessing any dagger, ice pick, or knife having a fixed blade longer than 2½ inches upon the grounds. ~~unless the person is authorized to possess such a weapon in the course of his or her employment, has been authorized by a College employee to have the knife, or is a duly appointed peace officer who is engaged in the performance of his or her duties.~~

SUBJECT: Revisions to Administrative Procedure 3510 – Workplace Violence Prevention

DATE: October 21, 2015

Nothing in this section is intended to prevent staff and/or students from bringing kitchen utensils to be utilized in a course of instruction or for food preparation.

Violent acts which are life threatening or emergencies should be reported by calling 911 or the Mt. SAC Public Safety Department.

Any employee who is the victim of any violent, threatening, or harassing conduct, any witness to such conduct, or anyone receiving a report of such conduct, whether the perpetrator is a College employee or a non-employee, shall immediately report the incident to his/her supervisor or other appropriate person.

No one, acting in good faith, who initiates a complaint or reports an incident under this policy, will be subject to retaliation or harassment.

Any employee reported to be a perpetrator will be provided both due process and representation before disciplinary action is taken.

In the event the College fears for the safety of the perpetrator or the safety of others at the scene of the violent act, Mt. SAC Public Safety staff members or local law enforcement personnel will be called.

~~Violent acts which are life threatening or emergencies should be reported by calling 911 or the Mt. SAC Public Safety Department.~~

Restraining Orders

In the event an employee obtains a restraining order against another person, the employee shall report this information to his/her supervisor and to the Mt. SAC Public Safety Department, to assure a safe workplace. Reasonable adjustment will be made to accommodate a restraining order. A description of the individual (photograph, if available) against whom the restraining order is filed should be provided to the Mt. SAC Public Safety Department, if possible. If the restraining order is to be enforced on the College campus, then it must be on file at the Walnut Sheriff's Station.

Investigation

Each known threat or act of violence will be investigated as soon as reasonably possible after the conduct in question has been reported and/or observed. As appropriate, the investigation will be conducted by the Mt. SAC Public Safety Department and, if necessary, the Los Angeles County Sheriff's Office or other College personnel.

Revised: August 26, 2015

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE:	<u>October 21, 2015</u> INFORMATION
SUBJECT:	<u>Administrative Procedure 7351 – Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit (NEW)</u>

BACKGROUND

Mt. San Antonio College (Mt. SAC) is updating the College’s Administrative Procedures and proposes the creation of Administrative Procedure 7351 – Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit.

ANALYSIS AND FISCAL IMPACT

The goal is to continue to review, update, and create Mt. SAC procedures to ensure the needs of the College and its programs are being met.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees reviews for informational purposes the addition of Administrative Procedure 7351 – Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit.

Recommended by: Bill Scroggins Reviewed by: James P. Czaja
Agenda Item: Information #2

SUBJECT: Administrative Procedure 7351 – Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit (NEW)

DATE: October 21, 2015

Chapter 7 – Human Resources

AP 7351 Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit (NEW)

References: Education Code Sections 87763 et seq., 88190 et seq., California Labor Code Sections 245-249: Healthy Workplace Healthy Family Act of 2014 (AB 1522)

In accordance with California Labor Code Sections 245-249, also known as AB 1522: Healthy Workplace Healthy Family Act of 2014, temporary employees not represented by a collective bargaining unit (including those classified by the College as short-term employees, student workers, professional experts, fee-based instructors, and substitute employees) earn sick leave as described below:

- One hour of sick leave is earned for every thirty (30) hours worked, on a prorated basis.
- The maximum sick leave balance that can be earned and carried over from pay period to pay period is forty-eight (48) hours.
- Sick leave balances are reported on the pay warrant issued by the District.
- Sick leave must be earned before it is used.
- Sick leave must be used in quarter-hour increments.
- Sick leave is not paid out to employees upon separation.

Approved: August 26, 2015