



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the  
Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, April 15, 2015 **Location:** Founders Hall

**Future Board Meetings:** May 27, June 24, July 8, 2015

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Faculty Association, CSEA Unit 262, Mt. SAC Foundation, and Associated Students. Detailed reports will be reflected in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the re-issuance of stale-dated warrants, as listed.
- Approved a five-year agreement with Lexipol, LLC, for law enforcement subscription materials.
- Approved a three-year agreement with Sirius Computer Solutions for VMWare maintenance.
- Approved additional on-site visits for the Hyland consulting team for the implementation of OnBase.
- Approved RFP No. 2995 – Collection Services, and award the primary contract to Continental Service Group, Inc. dba ConServe, and the secondary contract to Enterprise Recovery Systems.
- Approved the single-source purchase of Haas automation equipment from the Haas Factory Outlet.
- Approved the Final Reconciliation and Notice of Completion of a contract using the Lease/Leaseback Construction Delivery Method for Building 12 Renovation.
- Approved the Final Reconciliation and Notice of Completion of a contract using the Lease/Leaseback Construction Delivery Method for North Campus Infrastructure Improvements.
- Approved the Final Reconciliation and Notice of Completion of a contract using the Lease/Leaseback Construction Delivery Method for Campus-wide Audiovisual Improvements.
- Approved the Final Reconciliation and Notice of Completion of a contract using the Lease/Leaseback Construction Delivery Method for Campus-wide Door Hardware Improvements.
- Approved agreements to provide professional design and consulting services with Pal ID Studio for the Equity Center Modular Building, Miscellaneous Interior Improvements, and the Document Storage Modular Building; with Southland Industries for the Food Services Building and the Student Success Center; with P2S Engineering, Inc. for the Thermal Energy Storage Tank and Central Plant Expansion; with Psomas for the Equity Center Modular Building; and with DLM Engineering, Inc. for the Water Conservation Master Plan – Phase 1.
- Approved the following Bid for the Sophia B. Clarke Theater Motorized Rigging Equipment.
  - Bid No. 3012 Barbizon Lighting Company, Los Angeles, CA
- Approved the following Contract Amendment.
  - Contract Modular Buildings Site Installation – Steve Fader Architects - Amendment No. 2.

- Approved the following Proposed Gifts and Donations to the college:
  - Adam Taylor – Canon SDMKiii camera body, Canon EOS-1 film body, Canon IOD camera body, and Manfrotto monopod, valued by donor at \$5,099, to be used in the Photography Department.
  - Jesus Ramirez – Utility trailer, 1993 – 5' x 6' single-axle, valued by donor at \$1,000, to be used in the Agriculture Department.
  - Martha and John Goss – Two saddle racks that hold three saddles each, valued by donor at \$450, to be used in the Equine Unit for saddles.
  - Santos Montano – One saddle and two-tack, valued by donor at \$500, to be used for lab classes and unit activities in the Equine Unit.
- Approved Personnel Transactions.
- Approved a contract for consultation services with American Fidelity Administrative Services, LLC.
- Approved mediation training with American Arbitration Association.
- Approved program fees for students in the Technology and Health Division.
- Approved advance payment of fees for Radiologic Technology Pinning Ceremony Luncheon.
- Approved an affiliation agreement with the City of Upland/Upland Fire Department.
- Approved a Child Development Center contract amendment with the California Department of Education.
- Approved a Child Development Center field trip to Kidspace Children's Museum.
- Approved an Adult Education Consortium Planning Grant Extension and Approved activities.
- Approved additions and changes in the Continuing Education Division.
- Approved the American Readers' Theater Association Championship Tournament.
- Approved the Honors Program Annual Recognition Celebration.
- Approved a Geology Summer Field Experience Class (GEOL 29).
- Approved a new degree effective with the 2015-16 academic year.
- Approved Dorothy Rupe Caregiver Program Acceptance of Funds.
- Approved an Online Enrollment Marketing Proposal with AdTaxi Networks.
- Approved a contract to provide temporary staffing services with Robert Half International, Inc.

## ACTION ITEMS

- Approved a 2015 High School Summer School Program. *(Pulled from Consent Calendar)*
- Approved Resolution No. 14-08 – Declaring May 17-23, 2015 as Classified School Employees Week at Mt. San Antonio College
- Approved Resolution No. 14-09 – Order of Election of the Mt. San Antonio Community College District of Los Angeles County
- Approved Resolution No. 14-10 – Supporting the acquisition and operation of Los Angeles Metro Bus Line 190 by Foothill Transit
- Approved current privileges granted to the Student Trustee and reaffirmed existing Board Policy 2015 – Student Member.

## INFORMATIONAL ITEMS

- Administrative Services Vice President **Mike Gregoryk** and **Gary Nellesen**, Director, Facilities Planning & Management, gave a presentation on the college's Water Resource Conservation Program. Mt. SAC has made use of a number of water savings strategies over the past seven years with outstanding results. In 2007, work began to repair three existing water wells. Once operational, these wells produced an average of 90 acre feet of water per year. The non-potable water is used for irrigation at the soccer and baseball fields, and for irrigation and pond recharge in the wildlife sanctuary. Future water efficiency projects include the conversion of pasture irrigation systems to groundwater and/or reclaimed water. Prior to the implementation of various water use optimization strategies in 2006, Mt. SAC used an average of 598 acre feet of water per year. Since that time, water use on campus has been reduced by approximately 30%. With the potential to save another 100 acre foot per year, the college is poised to realize a 50% reduction in domestic water use in less than 10 years. Partnerships with local agencies to deliver reclaimed water to the campus, the construction of a 1 million-gallon domestic water storage reservoir, and much needed upgrades to the underground water distribution system on campus are also planned.

- **Lorraine Y. Jones**, Equal Employment Opportunity Director and Title IX Coordinator; **Marti Whitford**, Director of Student Health Services; **Carolyn Keys**, Dean of Student Life; and **Dave Wilson**, Chief of Police and Public Safety gave a presentation on “Navigating Compliance: Prevention of Sexual Misconduct.” Among the topics discussed was the Campus Sexual Violence Elimination (SaVE) Act, an amendment to the Clery Act. Added to the list of reportable crimes are domestic violence, dating violence and stalking. Effective July 1, this act mandates prevention and awareness programs. Also becoming effective in July is AB1433, the reporting of sexual and hate violence. This law requires campus security to submit each report received from a victim of a violent crime to the local law enforcement agency immediately. Compliance with the law is a condition for participation in the Cal Grant program. Also discussed was SB967, the Affirmative Consent Law, also known as “Yes Means Yes.” The college is required to adopt detailed and victim-centered policies and protocols regarding sexual assault, dating and domestic violence and stalking involving students. Common challenges in dealing with sexual misconduct include dealing with highly sensitive issues, making training accessible to all employees groups and students and helping those making complaints navigate college protocols.

## EMPLOYEE INTRODUCTIONS

### Newly Hired Staff

#### Classified

- **Amanda James**, Clerical Specialist (Counseling/High School Outreach Program)
- **Manoj Jayagoda**, Student Services Program Specialist (Disabled Student Programs and Services)
- **Irma Marin**, Secretary (Student Services)

### Recognition

The following retiring employees were awarded a Certificate of Service:

- **Patricia Boyer**, Administrative Secretary (Natural Sciences), 22 years of service
- **Charles Porter II**, Parking Officer (Public Safety), nine years of service

## TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Judy Chen Haggerty, *Esq.*, Dr. David K. Hall, Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*

Paola Mendoza, Student Trustee