



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the  
Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, Nov. 12, 2014 **Location:** Founders Hall  
**Future Board Meetings:** Dec. 10, Jan. 14, 2015 and Feb. 11, 2015

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA units 262 and 651, Mt. SAC Foundation, and Associated Students. Detailed reports will be reflected in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approval hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the Quarterly Investment Report for period ending September 30, 2014.
- Approved the Quarterly Financial Status Report for period ending September 30, 2014.
- Approved the re-issuance of stale-dated warrants, as listed.
- Approved an agreement with PFM Asset Management LLC (PFMAM) and Stradling Yocca Carlson & Rauth P.C. to provide arbitrage rebate compliance services.
- Approved an agreement with General Dynamics Information Technology (GDIT) to provide 1098T forms, data management, and reporting services to meet the Taxpayer Relief Act (TRA) requirements.
- Approved the purchase of modular buildings from American Modular Systems, Inc.
- Approved the revision to the purchase of Phase I furniture for the Classroom Building Renovation – Formerly Agricultural Sciences Building 12.
- Approved the final reconciliation and Notice of Completion using the Lease/Leaseback Construction Delivery Method for the Facilities Plan Room and Emergency Operations Center.
- Approved the final reconciliation and Notice of Completion using the Lease/Leaseback Construction Delivery Method for the Agricultural Sciences Complex Corrective Measures project.
- Approved agreements to provide professional design and consulting services with Pal id Studio for the Honors Program project, and with Facility Consulting Services for Project Management Policies, Procedures, and Internal Controls.
- Approved Personnel Transactions, *as corrected*.
- Approved Retirement Benefits for District Employee No. 6877, formerly employed by Auxiliary Services Corporation.
- Approved additions and changes in Continuing Education Division.
- Approved an affiliation agreement with Covina Valley USD/Covina Education Center.
- Approved program fees for Nursing Students.
- Approved advance payment for catering agreement with In-N-Out Burger for the “Dr. Deborah Boroch Discovery Day.”
- Approved the acceptance of funds from the California Community Colleges Chancellor’s Office through Rio Hondo College.
- Approved program fees for students taking First Aid and CPR courses.
- Approved an agreement to facilitate the development of an Educational Master Plan Addendum.
- Approved participation of the Turf Team and faculty advisors in the 11<sup>th</sup> Annual Student Challenge in Denver.

- Approved participation of the Chamber Singers, Singcopation Vocal Jazz Ensemble, and two advisors in a European Competition Tour.
- Approved participation of the Intercollegiate Horse Show Team and faculty advisors in Gilbert, Ariz.
- Approved the contract renewal with Economic Modeling Specialists, Inc.
- Approved the Communication Department to host “Close to the Coast Swing” tournament.
- Approved ratification of a contract agreement with Pacific Palms Resort and authorization of associated costs.
- Approved the 2014 Student Success Scorecard.
- Approved the proposed revised Board of Trustees 2014-15 Regular Meeting Calendar, changing the May 2015 meeting from May 13 to May 27.
- Approved an Online Enrollment Marketing Proposal with AdTaxi.
- Approved a contract for legal services with Harriett Buhai Center for Family Law.
- Approved a contract with Irvine Ranch Outdoor Education Center for the Arise Program Annual Student Leadership Retreat.
- Approved a contract with Masanga Marimba for a Musical Performance during International Education Week.

### **ACTION ITEMS**

- Approved proposed revisions to the College mission statement, vision statement, and core values.

### **DISCUSSION ITEMS**

- Discussed proposed revisions to Board Policy 2330 – Quorum and voting
- Discussed proposed revisions to Board Policy 3430 – Prohibition of harassment
- Discussed proposed revisions to Board Policy 6200 – Budget preparation

### **INFORMATIONAL ITEMS**

- **Barbara McNeice-Stallard**, Director, Research and Institutional Effectiveness, gave a report on the 2014 Student Success Scorecard. Mt. SAC was compared to 18 peer colleges, including Citrus College and Chaffey College. Mt. SAC was scored on, among other things, completion, persistence, career technical education (CTE), and the earning of 30 units within six years. Based on a 2007-08 cohort, Mt. SAC’s completion rate (those students who complete a degree, certificate, or transfer) was 47.1%, while the persistence rate (those students who enrolled in one fall semester who also enrolled in the next fall semester) was 77%. In the area of CTE, 58.8% of students completed several courses classified as CTE in a single discipline and completed a degree, certificate or transferred. For those students who attempted any math or English course in their first three years and earned 30 units within six years, Mt. SAC had a 67.5% rate.
- The board received information revisions to Administrative Procedure 3410 – Nondiscrimination.
- The board received information revisions to Administrative Procedure 3430 – Prohibition of Harassment.

## **EMPLOYEE INTRODUCTIONS**

### **Newly Hired Staff**

#### **Classified**

- **Ruben Flores**, Grounds Equipment Operator (Grounds)
- **Ngoc Luu**, Student Services Program Specialist (Counseling)

### **Recognitions**

The following Classified retiree was recognized and given a Certificate of Service:

- **Michelle Williams**, Account Clerk III (Payroll), 13 years of service

For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/governance/trustees/meetings.html>

**TRUSTEES**

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Judy Chen Haggerty, *Esq.*, Dr. David K. Hall, Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*

Paola Mendoza, Student Trustee