



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday June 26, 2013 **Location:** Founders Hall

**Future Board Meetings:** July 24, August 28, September 11

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

- Regarding item No. 1: In closed session, by a vote of 5-0, a settlement in the amount of \$74,510.31 to General Consolidated Constructors, Inc. was approved.
- Regarding item No. 2: In closed session, by a vote of 5-0, Employee No. 2671 was released.
- Regarding item No. 3: None.

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA units 262 and 651, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved Appropriation Transfers and Budget Revisions Summary.
- Approved to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the Tentative Budget for Fiscal Year 2013-14.
- Approved the Annual Investment Policy Statement.
- Approved Aircraft Repair Services with Nostalgia Airways, Inc. dba NAI Aircraft Services for Fiscal Year 2013-14.
- Approved the Annual Advertisements for Goods and Services for Fiscal Year 2013-14.
- Approved the sale of Miscellaneous Surplus Items for Fiscal Year 2013-14.
- Approved the renewal of the College's Student Accident and Athletic Insurance Coverage with Student Insurance Company for the period of July 1, 2013, through July 1, 2013.
- Approved the renewal of the College's Fine Arts Insurance Coverage with Huntington T. Block Insurance Agency for the period July 1, 2013, through July 1, 2014.
- Approved the renewal of the College's Aviation Insurance Policy with Falcon Insurance Agency of California, Inc. for the period of July 1, 2013, through July 1, 2014.
- Approved the General Liability and Property Coverage Renewal with ASCIP for the period July 1, 2013, through July 1, 2014.
- Approved declassifying and destroying documents classified as Class 3 records, per Article 2, Sections 16023 through 16028, of Title 5, California Administrative Code.
- Approved the purchase of furniture for five modular building classrooms.
- Approved the purchase of cushions and draperies for the Child Development Center.
- Ratified customer service training facilitated by Fred Pryor Seminars for the Information Technology (IT) staff, not to exceed \$3,000.
- Approved agreements to provide Professional Design and Consulting Services with PAL id Studio for the Administration Building Remodel Bursars Office Relocation project; and with Zylstra & Associates Engineering for the Row Building 17 Overhang Supports project; and the Row Buildings 18, 19B, and 20 Overhang Supports project.
- Approved Bid No. 2948 - Child Development Center Classroom Observation System - HCI Systems, Inc. (Contractor).
- Approved Personnel Transactions, dated June 26, 2013.
- Approved a contract for Employee Assistance Service for Education (EASE) with the Los Angeles County Office of Education.
- Approved a contract for legal services with Atkinson, Andelson, Loya, Rudd & Romo.

- Approved the Accreditation Midterm Report (provided to the Board under separate cover).
- Approved the 2014-15 Academic Calendar.
- Approved modified courses and degrees effective with the 2013-14 academic year.
- Approved the Pep Squad students to attend the National Cheerleaders Association and National Dance Association Collegiate Cheer and Dance Camp in Henderson, NV, August 1-3, 2013.
- Approved the Fall Fat Tire Classic Bike Race to be held on Sunday, November 3, 2013.
- Approved program fees for students in the Technology and Health Division.
- Approved agreements with physical exam contractors for Health Sciences faculty.
- Approved agreements with various medical directors for the Paramedic, Radiologic Technology, and Respiratory Therapy programs.
- Approved activities and acceptance of funds for the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant.
- Approved acceptance of funds for the career and Technical Education (CTE) Transitions Grant.
- Approved contracts with Full Capacity Marketing, Inc., and eXist Designs, Inc. for the Center of Excellence's CTE Hub Grant.
- Approved the Child Development Center Agency Annual Report (provided to the Board under separate cover).
- Approved a contract with Sodexo American, LLC, Food Services for the Child Development Center.
- Approved vendors for the Children's Meal Program for the Child Development Center.
- Approved expenditure funding for the 2013-14 academic year for the Child Development Center, *as corrected*.
- Approved additions and changes to the Community Services Continuing Education Division.
- Approved Community Services Program offerings for the 2013-14 academic year.
- Approved a contract with The Regents of the University of California on behalf of its Irvine campus for the Scholarships in Science, Technology, Engineering, and Mathematics Grant.
- Approved Student Services Expenditure Funding 2013-14.
- Approved a Memorandum of Understanding with Mt. San Antonio College Public Safety Department, *as corrected*.
- Approved Contract Payment Schedules for Cynosure New Media, Inc. and University of California, San Diego.

#### ACTION ITEMS

- Approved revision to the college's mission statement
- Approved revisions to board policy 4040 – library services
- Approved Resolution No. 12-13, authorizing the issuance of the 2013 general obligation current interest refunding bonds
- Approved Resolution No. 12-14, authorizing the issuance of the election of 2008 general obligation bonds, Series 2013a and 2013b, and payment of the 2010 general obligation bond anticipation note
- Accepted the findings and recommended decision of the president to expel student No. A02448979 permanently from the college, effective immediately.

#### INFORMATIONAL REPORTS

Administrative Services **VP Mike Gregoryk** and Fiscal Services **AVP Rosa Royce** presented the college's 2013-14 tentative budget. The college recently received \$20M in cash as a result of the passage of Proposition 30 and is set to receive \$31M in July in deferral payments. The tentative budget estimates revenue will be \$134.6M while ongoing expenditures are expected to total \$144.2M, leaving the college with an ongoing structural deficit of \$9.6M. The fund balance, also known as reserves, would total \$20.6M. The adopted budget will be completed as soon as the governor signs the state budget and the chancellor's office provides necessary details.

**Rod Carter**, the District's bond representative, discussed the process for issuing the next series of Measure RR bonds and reviewed highlights of the District's recent presentation with bond/credit rating agencies such as Moody's and Standard & Poor's. He noted that the District's fiscal position was favorably received by the agencies, largely due to the college's prudent management and its track record for maintaining robust budget reserves.

## INTRODUCTIONS

### Newly Hired Staff

#### Classified

- **Barbara Leon**, Student Services Program Specialist (Student Life)
- **Evelyn Matthiesen**, Child Development Workforce Initiative Specialist (Business)
- **Diondre McBride**, Grounds Equipment Operator (Grounds)
- **Luis Navarro**, Grounds Equipment Operator (Grounds)
- **Lakshimi Rai**, Clerical Specialist (Financial Aid)
- **Sofia Rodriguez**, Clerical Assistant (Natural Sciences)
- **Sophia Salazar**, Clerical Specialist (High School Outreach)
- **Ren Smith**, Grounds Equipment Operator (Grounds)

#### Management

- **James Czaja**, Vice President, Human Resources
- **Irene Malmgren**, Vice President, Instruction

#### Recognition

The Board recognized the following retirees:

- **Virginia Burley**, Vice President, Instruction, 27 years of service
- **Asuncion Ramos**, Clerical Specialist (Health Services), 24 years of service
- The Board presented certificates to the Top Loser team consisting of: **Dennis Ramos, Loralyn Isomura, Amber Sprague, Emily Woolery**, and **Chisa Uyeki**, (aka, The Book Ends); and two individuals, **Edwin Romero** and **Misty Kolchakian**, with the largest percentage of weight loss in the Top Loser program. The Top Loser program was a 12-week worksite wellness program sponsored by Blue Shield, in partnership with St. Jude Medical Center, in which participants learned healthy weight loss strategies and had access to professional support, all while competing for cash awards.
- The trustees presented an award to Student Trustee **Elisa Marin**, commemorating her year of service as the voice of students' interests and views on board policies.

For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

#### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, Esq.  
Elisa Marin, *Student Trustee*

Dr. William Scroggins, *President & CEO*