



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, June 26, 2013

6:00 p.m. Open and Adjourn to Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 North Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

CLOSED SESSION

1. **Conference with Legal Counsel – Settlement Agreement** (one case)
2. **Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957** (one position)
3. **Conference with Labor Negotiators Virginia Burley, Vice President, Instruction and Bill Scroggins, President/CEO, per California Government Code Section 54957.6.**
Faculty Association, CSEA, Chapter 262, and CSEA, Chapter 651

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified Employees

- **Barbara Leon**, Student Services Program Specialist (Student Life)
- **Evelyn Matthiesen**, Child Development Workforce Initiative Specialist (Business)
- **Diondre McBride**, Grounds Equipment Operator (Grounds)
- **Luis Navarro**, Grounds Equipment Operator (Grounds)
- **Lakshimi Rai**, Clerical Specialist (Financial Aid)
- **Sofia Rodriguez**, Clerical Assistant (Natural Sciences)
- **Sophia Salazar**, Clerical Specialist (High School Outreach)
- **Ren Smith**, Grounds Equipment Operator (Grounds)

Management Employees

- **James Czaja**, Vice President, Human Resources (Human Resources)
- **Irene Malmgren**, Vice President, Instruction (Instruction)

- **Recognition**

- Award a Certificate of Service to the following retiring staff member:
 - **Asuncion Ramos**, Clerical Specialist (Health Services), 24 years of service
- Award Certificates to the Top Loser team consisting of: **Dennis Ramos**, **Loralyn Isomura**, **Amber Sprague**, **Emily Woolery**, and **Chisa Uyeki**, (aka, The Book Ends); and two individuals, **Edwin Romero** and **Misty Kolchakian**, with the largest percentage of weight loss in the Top Loser program. The Top Loser program was a 12-week worksite wellness program sponsored by Blue Shield, in partnership with St. Jude Medical Center, in which participants learned healthy weight loss strategies and had access to professional support, all while competing for cash awards.
- Present plaque to **Elisa Marin** for her year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of May 22, 2013. (See backup packet Pages 1 through 12.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students
2. Academic Senate
3. Classified Senate
4. Faculty Association
5. CSEA 262
6. CSEA 651
7. Mt. SAC Foundation
8. Other Unrepresented Groups

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

President – Bill Scroggins, President/CEO

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

ADMINISTRATIVE SERVICES

1. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet Pages 13 through 19.)
2. Consideration of approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. (See backup packet Pages 20 through 22.)
3. Consideration of approval of the Tentative Budget for Fiscal Year 2013-14. (See backup packet Pages 23 and 24.)
4. Consideration of approval of the Annual Investment Policy Statement. (See backup packet Pages 25 through 31.)
5. Consideration of approval of Aircraft Repair Services with Nostalgia Airways, Inc. dba NAI Aircraft Services for Fiscal Year 2013-14. (See backup packet Page 32.)
6. Consideration of approval for the Annual Advertisements for Goods and Services for Fiscal Year 2013-14. (See backup packet Page 33.)
7. Consideration of approval of the sale of Miscellaneous Surplus Items for Fiscal Year 2013-14. (See backup packet Page 34.)
8. Consideration of approval of the renewal of the College's Student Accident and Athletic Insurance Coverage with Student Insurance Company for the period of July 1, 2013, through July 1, 2013. (See backup packet Pages 35 and 36.)
9. Consideration of approval of the renewal of the College's Fine Arts Insurance Coverage with Huntington T. Block Insurance Agency for the period July 1, 2013, through July 1, 2014. (See backup packet Page 37.)
10. Consideration of approval of the renewal of the College's Aviation Insurance Policy with Falcon Insurance Agency of California, Inc. for the period of July 1, 2013, through July 1, 2014. (See backup packet Pages 38 and 39.)

11. Consideration of approval of the General Liability and Property Coverage Renewal with ASCIP for the period July 1, 2013, through July 1, 2014. (See backup packet Pages 40 and 41.)
12. Consideration of approval to declassify and destroy documents which are classified as Class 3 records, per Article 2, Sections 16023 through 16028, of Title 5, California Administrative Code. (See backup packet Page 42.)
13. Consideration of approval to purchase furniture for five modular building classrooms. (See backup packet Page 43.)
14. Consideration of approval to purchase cushions and draperies for the Child Development Center. (See backup packet Page 44.)
15. Consideration of ratification of customer service training facilitated by Fred Pryor Seminars for the Information Technology (IT) staff, not to exceed \$3,000. (See backup packet Page 45.)
16. Consideration of approval of a contract with Credentials Order Processing Service Inc. for ParkingPlus, an online parking permit service. (See backup packet Pages 46 and 47.)
17. Consideration of approval of agreements to provide Professional Design and Consulting Services with PAL id Studio for the Administration Building Remodel Bursars Office Relocation project; and with Zylstra & Associates Engineering for the Row Building 17 Overhang Supports project; and the Row Buildings 18, 19B, and 20 Overhang Supports project. (See backup packet Pages 48 and 49.)
18. Consideration of approval of the following Bid:
 - Bid No. 2948 Child Development Center Classroom Observation System – HCI Systems, Inc. (Contractor). (See backup packet Page 50.)
19. Consideration of approval of the following Change Orders:
 - Bid No. 2827 Child Development Center – Doja, Inc. (Grading Contractor) – Change Order No. 5. (See backup packet Pages 51 and 52.)
 - Bid No. 2830 Child Development Center – Liberty Mutual/Safeco (General Contractor) – Change Order No. 6. (See backup packet Pages 52 and 53.)
 - Bid No. 2834 Child Development Center – Tri-Power Electric (Electrical Contractor) – Change Order No. 6. (See backup packet Pages 54 and 55.)
20. Consideration of approval of the following Contract Amendments:
 - Agricultural Sciences Complex – Hill Partnership Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 7. (See backup packet Page 56.)

- Child Development Center – PAL id Studio (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet Page 56.)
- Child Development Center – Global Geo-Engineering, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 3. (See backup packet Page 57.)
- Annual Elevator Maintenance – Schindler Elevators (Professional Design and Consulting Services Consultant) – Amendment No. 2. (See backup packet Page 57.)

21. Consideration of approval of the following Completion Notices:

- Bid No. 2897 Agricultural Sciences Building Landscape, Harry H. Joh Construction, Inc. (Contractor)
- Bid No. 2909 Street and Traffic Signal Improvements for Bonita and Temple Avenues and Bonita Avenue and Walnut Drive, PALP, INC. dba Excel Paving Company (Contractor)

22. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Lauren Greider – Nikon N6006 film camera body (F-601), (2) Nikon F90X (N90s) bodies, film, Quantaray 35-70 mm lens, Quantaray 70-210 mm lens, and an Olympic-style Epic Zoom 80 film camera, valued by donor at \$550, to be used in the Mt. SAC Photo Lab.
- Martha Riddle – Hand tools and general farm equipment, valued by donor at \$1,800 (no tools valued over \$200 each), to be used by the Agriculture Sciences Department (Farm).
- Kurzweil/Intellitools Inc. – Kurzweil 3000 Standalone Windows (PC) Software, valued by donor at \$1,395, to be used to convert/produce alternate media for students with disabilities in the DSP&S department.

HUMAN RESOURCES

23. Consideration of approval of Personnel Transactions, dated June 26, 2013. (See backup packet Pages 58 through 80.)
24. Consideration of approval of a contract for Employee Assistance Service for Education (EASE) with the Los Angeles County Office of Education. (See backup packet Page 81.)
25. Consideration of approval of a contract for legal services with Atkinson, Andelson, Loya, Rudd & Romo. (See backup packet Page 82.)

INSTRUCTION and STUDENT SERVICES

26. Consideration of approval of the Accreditation Midterm Report (provided to the Board under separate cover). (See backup packet Pages 83 and 84.)
27. Consideration of approval of the 2014-15 Academic Calendar. (See backup packet Pages 85 and 86.)

28. Consideration of approval of modified courses and degrees effective with the 2013-14 academic year. (See backup packet Pages 87 and 88.)
29. Consideration of approval for the Pep Squad students to attend the National Cheerleaders Association and National Dance Association Collegiate Cheer and Dance Camp in Henderson, NV, August 1-3, 2013. (See backup packet Page 89.)
30. Consideration of approval of the Fall Fat Tire Classic Bike Race to be held on Sunday, November 3, 2013. (See backup packet Page 90.)
31. Consideration of approval of program fees for students in the Technology and Health Division. (See backup packet Pages 91 through 95.)
32. Consideration of approval of agreements with physical exam contractors for Health Sciences faculty. (See backup packet Pages 96 and 97.)
33. Consideration of approval of agreements with various medical directors for the Paramedic, Radiologic Technology, and Respiratory Therapy programs. (See backup packet Pages 98 and 99.)
34. Consideration of activities and acceptance of funds for the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant. (See backup packet Pages 100 and 101.)
35. Consideration of approval to accept funds for the career and Technical Education (CTE) Transitions Grant. (See backup packet Page 102.)
36. Consideration of approval of contracts with Full Capacity Marketing, Inc., and eXist Designs, Inc. for the Center of Excellence's CTE Hub Grant. (See backup packet Page 103.)
37. Consideration of approval of the Child Development Center Agency Annual Report (provided to the Board under separate cover). (See backup packet Page 104.)
38. Consideration of approval of a contract with Sodexo American, LLC, Food Services for the Child Development Center. (See backup packet Page 105.)
39. Consideration of approval of vendors for the Children's Meal Program for the Child Development Center. (See backup packet Page 106.)
40. Consideration of approval of expenditure funding for the 2013-14 academic year for the Child Development Center. (See backup packet Page 107.)
41. Consideration of approval of additions and changes to the Community Services Continuing Education Division. (See backup packet Pages 108 and 109.)
42. Consideration of approval of Community Services Program offerings for the 2013-14 academic year. (See backup packet Pages 110 through 115.)

43. Consideration of approval of a contract with The Regents of the University of California on behalf of its Irvine campus for the Scholarships in Science, Technology, Engineering, and Mathematics Grant. (See backup packet Page 116.)
44. Consideration of approval of Student Services Expenditure Funding 2013-14. (See backup packet Page 117.)
45. Consideration of approval of a Memorandum of Understanding with Mt. San Antonio College Public Safety Department. (See backup packet page 118.)
46. Consideration of approval of Contract Payment Schedules for Cynosure New Media, Inc. and University of California, San Diego. (See backup packet page 119.)

ACTION ITEMS

All items listed under "Action" will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval to revise the College's Mission Statement. (See backup packet Pages 120 and 121.)
2. Consideration of approval of proposed revisions to Board Policy 4040 – Library Services. (See backup packet Pages 122 and 123.)
3. Consideration of approval of Resolution No. 12-13, Authorizing the Issuance of the 2013 General Obligation Current Interest Refunding Bonds. (See backup packet Pages 124 through 154.)
4. Consideration of approval of Resolution No. 12-14, Authorizing the Issuance of the Election of 2008 General Obligation Bonds, Series 2013A and 2013B, and Payment of the 2010 General Obligation Bond Anticipation Notes. (See backup packet Pages 155 through 205.)

CLOSED SESSION

The meeting will adjourn to Closed Session to conduct a student expulsion hearing, per Education Code Section 72122.

REPORTING OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

Future Board Meetings

July 24, 2013
August 28, 2013
September 11, 2013

Upcoming Events

July 4, 2013 **Independence Day – Campus Closed**

July 16, 2013 **Registration begins for 2013 Fall Credit and Continuing Education Classes**

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President's Office, 1100 North Grand Avenue, Walnut, CA 91789, 909.274.4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

June 26, 2013





MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 22, 2013

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:00 p.m. on Wednesday, March 27, 2013. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present. Student Trustee Marin was also present.

STAFF PRESENT

Bill Scroggins, President/CEO; Virginia Burley, Vice President, Instruction; and Mike Gregoryk, Vice President, Administrative Services. Audrey Yamagata-Noji, Vice President, Student Services, was absent.

1. PUBLIC SESSION

The public meeting reconvened at 6:40 p.m. The Pledge of Allegiance was led by Clarence (CB) Brown, Director, Marketing.

2. INTRODUCTIONS

The following newly appointed and promoted staff was introduced:

Classified

- **Zakiel Gallegos**, Construction Specialist (Facilities Planning and Management) (present)
- **Melissa Andrewin**, Construction Specialist (Facilities Planning and Management) (present)
- **Teresa Barnes**, Clerical Specialist (Facilities Planning and Management) (absent)
- **Mark Conrad**, Laboratory Technician-Business Division (Business Division) (absent)
- **Jessica Draper**, Laboratory Technician-Astronomy (Natural Sciences Division) (present)
- **Brittany Rusich**, ESL Instructional Support Assistant (ESL) (absent)
- **Heather Toyoshima**, Clerical Specialist (Arise) (present)
- **Daniel Zavala**, Financial Aid Systems Specialist (Financial Aid) (present)

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

Classified Employee (Promotion)

- **Jazmin Vargas**, Financial Aid Specialist (Financial Aid) (present)

3. RECOGNITION

- The Mt. SAC Forensics Team, led by Coaches **Jeff Archibald**, **Danny Cantrell**, and **Shae Hsieh**, captured their 8th National Title at the Phi Rho Pi National Championship Tournament on April 20 at the Warner Center Marriott in Woodland Hills. This Super-Bowl-caliber competition drew talented student speakers from over a dozen states, representing 60 community colleges. Team Mt. SAC captured the first-place Overall Sweepstakes (top award), the first-place individual Events Sweepstakes, and the third-place Debate Sweepstakes – earning more points than any other competing team. This win further entrenches Mt. SAC's standing as a dominant force in the collegiate forensics world. Mt. SAC has won eight community college national championships: 1994, 1998, 2000, 2001, 2003, 2006, 2011, and 2013. As individual competitors at the recent Phi Rho Pi tournament, all 14 Mt. SAC students won awards (six golds, three silvers, and 10 bronze). Two students achieved the best overall scores in their respective event: **Awais Spall** (gold, Impromptu) and **Conny Chege** (gold, Program Oral Interpretation), and **Barrett Tate** and **Brandon Orewyler** took the gold in the Parliamentary Debate category as the only duo to win all eight rounds of competition.
- Mt. SAC's Marketing & Communication Team, comprised of **John Lewallen**, **Linda Lundgren**, and **Jeff George**, and led by Marketing Director **Clarence Brown** (CB), won a record 11 PRO Awards at the annual statewide conference of the California Community College Public Relations Organization, held last week in Santa Ana. Of the 11 awards, five were gold—earning top distinction for the College in the categories of Best Schedule (Spring 2013) and College Catalog, Best Commencement Program, Best Photography, and Best Logo Design (Aspire). The team also won design awards for Advertising, High School Recruitment Brochure, College Brochure, and the College Folder. Over 225 entries were submitted by 40 colleges throughout California and were judged by panels of professional experts in journalism, photography, graphic design, marketing, and public relations. The latest wins bring the total of awards won over the past decade to nearly 80.
- Under the direction of Professor **Jeff Ellwood**, the award-winning Mt. SAC Jazz Band has again proved it is a force to be reckoned with as they took top honors in their division at the Reno Jazz Festival, April 2013. This makes two wins in a row for Ellwood and his Jazz Ensemble. In addition to the band's first-place win, individual musicianship awards went to three outstanding band members – **Tama Shutts** (saxophone), **Kyle Martinez** (trumpet), and **Mike Oktay** (drums).

Music Director/Professor **Bruce Rogers** introduced the Mt. SAC vocal jazz ensemble, Sincopation, who sang their way to first place in the Collegiate Vocal Jazz category at the recent Next Generation Jazz Festival. The win gives them the opportunity to perform at the world's most prestigious jazz event, the Monterey Jazz Festival, in September.

- Mt. SAC Flying Team, led by Professor **Robert Rogus**, wins coveted American Airlines Safety Award at national competition that was given out at the National SAFECON competition, held at The Ohio State University, ending May 11. The highly coveted American Airlines Safety Award is presented annually to the College or University which has an outstanding safety record and demonstrates the most innovative approach to further aviation safety. Individual awards at the national competition were earned by

Taylor Ewing (pilot) and **Samantha O'Brien** (observer) earned fifth place in Navigation, **Joshua Spolar** earned ninth place in Instrument Flight, **Evelyn Marquez** earned eleventh place in Message Drop, and **Taylor Ewing** earned twelfth place in Preflight Inspection. Voted as the Top Team Member was **Lynette Lopez**. **Taylor Ewing** placed tenth in the Top Pilot category out of over 345 competitors. Out of the 30 colleges and universities invited to SAFECON, the Mt. SAC Flying Team ranked fifteenth overall (12th in Flight Events and 16th in Academic Events). Mt. SAC earned a second place in the Top Two-Year School rankings.

- Certificates of Service were awarded to the following retiring faculty and management staff members who were in attendance. Certificates of Services will be mailed to the homes of the absent members.
 - **Jerry Allen**, Professor (Geography and Political Science), 41½ years of service (absent)
 - **Joe Ammirato**, Professor (Commercial and Entertainment Arts), 15½ years of service (present)
 - **Richard Anderson**, Professor (Air Conditioning and Welding), 20½ years of service (absent)
 - **Mary Brackenhoff**, Professor (English, Literature, and Journalism), 22 years of service (absent)
 - **Ronald Brouillette**, Professor (English, Literature, and Journalism), 24 years of service (absent)
 - **Bob Burton**, Professor (Aircraft Maintenance and Design Technology), 23½ years of service (absent)
 - **Karen Curran**, Professor (Child Development), 14½ years of service (absent)
 - **Jesse Mezquita**, Professor (Commercial and Entertainment Arts), 35½ years of service (present)
 - **Rosa Preciado**, Professor (Psychology and Education), 37½ years of service (absent)
 - **Larry Redinger**, Dean, Natural Sciences, 38 years of service (present)
 - **Ron Reel**, Professor (Communication), 25 years of service (absent)
 - **Sandy Samples**, Director, Health Services, 21 ½ years of service (present)
 - **Mike Sullivan**, Professor (English, Literature, and Journalism), 22 years of service (absent)
- The following 2013 Presidential Award winners were congratulated:
 - For Outstanding Curriculum Efforts, **Lori Walker and the STDY Discipline Committee** - The Learning Assistance STDY Discipline Committee (\$2,000 to the department)
 Honorable Mention: Mt. San Antonio College Information Competency Workshop Pilot Program (**Pauline Swartz** and **Nora Shea**)
 - For Outstanding Basic Skills Efforts, **Meghan Chen** and the **LLR Retreat Planning Team** - Library & Learning Resources Division Retreat: An Inclusive Approach to Outcomes Assessment (\$2,000 to the department)
 - For Personal Innovation, **Robert Bowen** (\$1,000 awarded to the individual)

- The 2013 Educators of Distinction were congratulated:
 - **April Tellez**, History Department (absent)
 - **Rocio Avila**, English Department (absent)
 - **Paul Sharpe**, Drug & Alcohol Counseling Department (present)
 - **Robert Augustus**, Sign Language Department (absent)
 - **Charles Merward**, Philosophy Department (present)

4. APPROVAL OF MINUTES

It was moved by Trustee Hall, seconded by Trustee Chen Haggerty, and passed to approve the minutes of the regular meeting of April 24, 2013. Student Trustee concurred.

5. REPORTING OF ACTION TAKEN IN CLOSED SESSION

- Regarding item No. 1: The Board voted unanimously to approve a settlement in the amount of \$155,486 with Rancho Pacific Electric, Inc.
- Regarding item No. 2: The Board voted unanimously to ratify the counterclaim against Angeles Contractor, Inc. in an amount greater than \$250,000.
- Regarding item No. 3: None.
- Regarding item No. 4: None.

6. PUBLIC COMMUNICATION

- None.

7. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- Ahmad Azawi, President, Associated Students
- Eric Kaljumagi, President, Academic Senate
- DeeJay Santiago, President, Classified Senate
- Jennifer Galbraith, President, Faculty Association
- Johnny Jauregui, President, CSEA 651 (no written report provided)
- Bill Lambert, Executive Director, Mt. SAC Foundation

8. BOARD COMMUNICATION

- Trustee Baca read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."
- All Board members shared the following comments:
 - They welcomed new and promoted employees Zakiel Gallegos, Melissa Andrewin, Teresa Barnes, Mark Conrad, Jessica Draper, Brittany Rusich, Heather Toyoshima, Daniel Zavala, and Jazmin Vargas.

- They congratulated the Mt. SAC Forensics Team for capturing their 8th National Title at the Phi Rho Pi National Championship Tournament on April 20.
- They congratulated Mt. SAC's Marketing & Communication Team for winning a record 11 PRO Awards at the annual statewide conference of the California Community College Public Relations Organization.
- They congratulated the award-winning Mt. SAC Jazz Band who took top honors in their division at the Reno Jazz Festival, April 2013.
- They congratulated Mt. SAC vocal jazz ensemble, Sincopation, who sang their way to first place in the Collegiate Vocal Jazz category at the recent Next Generation Jazz Festival.
- They congratulated the Mt. SAC Flying Team, who won the coveted American Airlines Safety Award that was given out at the National SAFECON competition, held at The Ohio State University, ending May 11.
- They congratulated retirees Jerry Allen, Joe Ammirato, Richard Anderson, Mary Brackenhoff, Ronald Brouillette, Bob Burton, Karen Curran, Jesse Mezquita, Rosa Preciado, Larry Redinger, Ron Reel, Sandy Samples, and Mike Sullivan.
- They congratulated the 2013 Presidential Award winners:
 - Lori Walker and the STDY Discipline Committee (for Outstanding Curriculum Efforts).
 - Pauline Swartz and Nora Shea (Mt. San Antonio College Information Competency Workshop Pilot Program) (Honorable Mention)
 - Meghan Chen and the LLR Retreat Planning Team (for Outstanding Basic Skills Efforts - Library & Learning Resources Division Retreat: An Inclusive Approach to Outcomes Assessment)
 - Robert Bowen (for Personal Innovation)
- They congratulated the 2013 Educators of Distinction: April Tellez, Rocio Avila, Paul Sharpe, Robert Augustus, and Charles Merward.
- Trustee Hall reported the following:
 - He attended the Observatory Grand Opening last Friday night.
 - He attended the Faculty/Manager Appreciation Service Awards Ceremony.
 - He called attention to the article that Student Trustee Marin wrote in *The Mountaineer*. He mentioned that she'll be attending UCI in the fall.
 - He announced that Dr. Scroggins received the Educator of the Year award at the San Gabriel Valley Civic Alliance luncheon last week.
 - He talked about how impressive Mt. SAC is in winning so many state and national championships.
- Trustee Chyr reported the following:
 - He said that he's very proud of Mt. SAC for winning so many awards and setting the bar even higher. He truly enjoys being a part of Mt. SAC.

- Trustee Chen Haggerty reported the following:
 - She attended the Hacienda-La Puente/Rowland Kiwanis annual luncheon. There were about 500 people in attendance.
 - She attended the CCLC Trustees Conference. She was impressed with Mt. SAC's Student Success Scorecard.
 - She's impressed with what the Foundation is doing for our students.
 - She was amazed at the stories that were told by the Arise students, originally not being able to speak English, and now transferring to very prestigious universities.
 - She's grateful and thankful for all the faculty staff and the work they do.
- Trustee Bader reported the following:
 - She attended the EOPS and Care celebration.
 - She attended the Science Discovery Day, 100 students (5th, 6th, and 7th graders). She took her grandson to this event.
 - She attended the Observatory Grand Opening Ceremony.
 - She attended the Faculty/Management Service Awards Ceremony.
 - She attended the Classys Service Awards Ceremony.
 - She attended the Veterans' tribute.
 - She is amazed that one college can be so special (i.e., winning so many awards).
- Trustee Baca reported the following:
 - He's amazed at all the outstanding work that's done at Mt. SAC and winning so many state and national awards.
 - He attended the Observatory Grand Opening Ceremony.
 - He attended the Kiwanis Club Chapman Awards Ceremony.
- Student Trustee Marin reported the following:
 - She thinks the Board of Trustees will be pleased with the new Associated Students Board.
 - She said that she thinks we wouldn't win so many awards if it weren't for the leadership at Mt. SAC.

9. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed new and promoted employees Zakiel Gallegos, Melissa Andrewin, Teresa Barnes, Mark Conrad, Jessica Draper, Brittany Rusich, Heather Toyoshima, Daniel Zavala, and Jazmin Vargas.
- He congratulated the Mt. SAC Forensics Team for capturing their 8th National Title at the Phi Rho Pi National Championship Tournament on April 20.

- He congratulated Mt. SAC's Marketing & Communication Team for winning a record 11 PRO Awards at the annual statewide conference of the California Community College Public Relations Organization.
- He congratulated the award-winning Mt. SAC Jazz Band who took top honors in their division at the Reno Jazz Festival, April 2013.
- He congratulated Mt. SAC vocal jazz ensemble, Sincopation, who sang their way to first place in the Collegiate Vocal Jazz category at the recent Next Generation Jazz Festival.
- He congratulated the Mt. SAC Flying Team, who won the coveted American Airlines Safety Award that was given out at the National SAFECON competition, held at The Ohio State University, ending May 11.
- He congratulated retirees Jerry Allen, Joe Ammirato, Richard Anderson, Mary Brackenhoff, Ronald Brouillette, Bob Burton, Karen Curran, Jesse Mezquita, Rosa Preciado, Larry Redinger, Ron Reel, Sandy Samples, and Mike Sullivan.
- He congratulated the 2013 Presidential Award winners:
 - Lori Walker and the STDY Discipline Committee (for Outstanding Curriculum Efforts).
 - Pauline Swartz and Nora Shea (Mt. San Antonio College Information Competency Workshop Pilot Program) (Honorable Mention)
 - Meghan Chen and the LLR Retreat Planning Team (for Outstanding Basic Skills Efforts - Library & Learning Resources Division Retreat: An Inclusive Approach to Outcomes Assessment)
 - Robert Bowen (for Personal Innovation)
- He congratulated the 2013 Educators of Distinction: April Tellez, Rocio Avila, Paul Sharpe, Robert Augustus, and Charles Merward.
- He thanked Ginny Burley for all her support as the Vice President, Instruction, and he introduced her recommended replacement, Irene Malmgren.

10. INFORMATIONAL REPORT – ROADMAP PROJECT INTERACTIVE TOOL

Dr. Terri Long, Dean of Instructional Services, introduced Anabel Perez, Counselor/Coordinator for Learning Communities and, together, gave a report on the Roadmap Project Interactive Tool. An actual demonstration of all six pathways was demonstrated live on the web. The next steps include two more student focus groups for feedback: the Bridge Program and the Associated Students. The High School Outreach staff will also provide feedback. They will also launch a marketing campaign.

This presentation is posted on the College website with these minutes.

11. INFORMATIONAL REPORT – FINANCIAL AID

Chau Dao, Director, Financial Aid, gave a report on the Mt. SAC Financial Aid Program.

This presentation is posted on the College website with these minutes.

12. INFORMATIONAL REPORT – BUDGET (MAY REVISE)

Mike Gregoryk, Vice President, Administrative Services, introduced Rosa Royce, Associate Vice President, Fiscal Services, and, together, gave a report on the Budget (May Revise).

This presentation is posted on the College website with these minutes.

13. CONSENT AGENDA

The following corrections were made to the Consent Agenda:

- On Page 35, Consent #7, under “ANALYSIS AND FISCAL IMPACT,” the amount in item #1 should read, **\$753,958** (the “7” was missing).
- On Page 56, Consent #19, under “Funding Source,” the verbiage should read, **“Stars of Excellence funds (approximately \$8,000).”**

It was moved by Trustee Hall, seconded by Trustee Bader, and passed to approve or ratify the following items, as corrected:

PRESIDENT’S OFFICE

1. Approval of an agreement with the law firm of Liebert Cassidy Whitmore to provide legal and consulting services to the College in regard to employment relations and education law, including representation in labor negotiations and in administrative and court proceedings, as requested by the College. The term of the agreement is from June 1, 2013, through May 31, 2014.

ADMINISTRATIVE SERVICES

2. Approval of the Appropriation Transfers and Budget Revisions Summary.
3. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
4. Approval to reissue stale-dated warrants, per Education Code 85270.
5. Approval of Quarterly Investment Report, ending March 31, 2013.
6. Approval of Quarterly Financial Status Report, ending March 31, 2013.
7. Approval of a contract with Tilden-Coil Constructors, Inc. to provide Lease/Leaseback construction services for the San Jose Hills Road Improvements project, the Building 12 Renovation project, and the North Campus Infrastructure Improvements project.
8. Approval of a contract with IBM to provide expert emergency services not covered under current maintenance agreement, not to exceed \$4,300.
9. This item was pulled and acted upon separately (see paragraph No. 14).
10. This item was pulled and acted upon separately (see paragraph No. 15).
11. Approval to use Proposition 30 - Education Protection Account (EPA) funds for Instructional Salaries and Benefits.
12. Approval of agreements to provide Professional Design and Consulting Services with Psomas for the Administration Building Site Improvements project, the Building 12 Modernization project, and the Facilities Plan Room Renovation and Addition project;

and with HMC Architects for the Final Project Proposal for the Technology Building.

13. Approval of the following Change Orders:
 - Bid No. 2832 Child Development Center – Continental Plumbing (Plumbing Contractor) – Change Order No. 4.
 - Bid No. 2833 Child Development Center – Comfort Conditioning Co., Inc. (Plumbing Contractor) – Change Order No. 3.
14. This item was pulled and acted upon separately (see paragraph No. 16).
15. Approval of the following Proposed Gifts and Donations to the College:
 - Kurzweil/Intellitools – Kurzweil 3000 Standalone Windows Software to be used to convert and produce alternate media for student with disabilities, valued by donor at \$1,395, to be used by the Disabled Student Programs & Services Department.

HUMAN RESOURCES

16. Approval of the Extension of Service for Classification and Compensation Study with Koff & Associates, Inc.

INSTRUCTION and STUDENT SERVICES

17. Approval of new and modified courses and certificates and a modified degree effective with the 2013-14 academic year.
18. Approval of an affiliation agreement with the Montclair Fire Department for paramedic students.
19. Approval for Track & Field students and coaching staff to attend the USA Junior National Championships in Des Moines, IA, June 19-23, 2013.
20. Approval for Child Development Center Pre-K students, parent chaperones, and CDC staff to travel by bus to Kidspac Children's Museum in Pasadena on June 14, 2013.
21. Approval for students and faculty to attend the SkillsUSA National Leadership and Skills Conference in Kansas City, MO, June 24-29, 2013.
22. Approval to accept funds and approval of purchases for the Health Careers Training Program – Health Professions Conference Grant.
23. Approval to accept funds and approval of purchases for the Enrollment Growth for Associate Degree Nursing Programs Grant.
24. Approval to accept funds and approval of purchases for the Song-Brown Registered Nurse (RN) Capitation Grant.
25. Approval of a contract with Atrium Hotel, Irvine, CA, for the CyberWatch West Grant.
26. Approval of a Center of Excellence contract with Davis Research, LLC.
27. Approval of an amendment to the contract with Dr. Thomas Bryan for health screenings and football games coverage.
28. Approval for the Communication Department to sponsor an Intramural Speech Contest on June 6, 2013.

29. Consideration of approval of advance payment to Campechano Grill for the Radiologic Technology Student Pinning Ceremony luncheon. (See backup packet Page 66.)
30. Approval of additions and changes to the Community Services Continuing Education Division.
31. Approval of a contract with The Regents of the University of California for the Arise Program (AANAPISI Grant) Student Leadership Retreat.

Student Trustee concurred.

14. CONSENT ITEM #9: RATIFICATION OF CUSTOMER SERVICE TRAINING FACILITATED BY FRED PRIOR SEMINARS FOR THE ADMINISTRATIVE SERVICES STAFF ON MAY 9, 2013, NOT TO EXCEED \$3,000

Trustee Bader said that, in the future, she would like to see these kinds of items come for approval instead of ratification.

It was moved by Trustee Bader, seconded by Trustee Hall, and passed to approve this item. Student Trustee concurred.

15. CONSENT ITEM #10: APPROVAL OF RESOLUTION NO. 12-12 – TEMPORARY INTER-FUND CASH BORROWING

Student Trustee Marin asked when the money will be replaced after the funds are moved around (Funds 71 and 75). Vice President Gregoryk said that this is only done in an emergency, and it is paid back immediately when it is received from the State.

It was moved by Student Trustee Marin, seconded by Trustee Bader, and passed to approve this item

16. CONSENT ITEM #14: APPROVAL OF THE FOLLOWING CONTRACT AMENDMENTS

- **ENVIRONMENTAL IMPACT REPORT CONSTRUCTION SUPPORT – HELIX ENVIRONMENTAL PLANNING INC. (PROFESSIONAL DESIGN AND CONSULTING SERVICES CONSULTANT) – AMENDMENT NO. 1.**
- **SAN JOSE HILLS ROAD ENTRANCE IMPROVEMENTS – RKA CONSULTING GROUP (PROFESSIONAL DESIGN AND CONSULTING SERVICES CONSULTANT) – AMENDMENT NO. 3.**
- **TEMPORARY SPACE CLASSROOMS – STEVEN FADER ARCHITECTS (PROFESSIONAL DESIGN AND CONSULTING SERVICES CONSULTANT) – AMENDMENT NO. 1.**
- **PHYSICAL EDUCATION BUILDING RENOVATION – KISHIMOTO ARCHITECTS, INC. (PROFESSIONAL DESIGN AND CONSULTING SERVICES CONSULTANT) – AMENDMENT NO. 11.**

Trustee Bader said that, regarding the Physical Education Building Renovation, she thought it was the old Gymnasium, but realized it was really the old Building 45.

It was moved by Trustee Bader, seconded by Trustee Chyr, and passed to approve this item. Student Trustee concurred.

17. ACTION ITEM #1: THREE-YEAR AGREEMENT BETWEEN CSEA, CHAPTER 651 AND THE DISTRICT FOR THE PERIOD JULY 1, 2011, THROUGH JUNE 30, 2014

It was moved by Trustee Hall and seconded by Trustee Chyr to approve this item. Motion passed. Student Trustee concurred.

18. ACTION ITEM #2: PERSONNEL TRANSACTIONS

Trustee Chyr asked why renewals don't have dollar amounts, and President Scroggins said that only initially, when hired, are dollar amounts to be Board approved.

It was moved by Trustee Bader and seconded by Trustee Chen Haggerty to approve this item. Motion passed. Student Trustee concurred.

19. ACTION ITEM #3: INSTALL MODULAR UNITS FOR TEMPORARY SPACE DURING CONSTRUCTION (BID NO. 2946)

It was moved by Trustee Hall and seconded by Trustee Chyr to approve this item. Motion passed. Student Trustee concurred.

20. ACTION ITEM #4: PURCHASE WORKERS' COMPENSATION COVERAGE

Vice President Mike Gregoryk explained that, last month, the limit was tested because they had heard that PIPS was going to go up by approximately 5%, but it didn't; it only went up 1%. So, the recommendation is to stay in the program. He commended Director Karen Saldana for all her hard work.

It was moved by Trustee Chyr and seconded by Trustee Bader to approve this item. Motion passed. Student Trustee concurred.

21. DISCUSSION ITEM #1: MT. SAC'S ACCREDITATION MIDTERM REPORT

Dr. Virginia Burley, Vice President, Instruction, and the Accreditation Liaison Office presented Mt. SAC's Accreditation Midterm Report, for first reading and discussion.

President Scroggins reminded Board members that, in January 2011, the Accrediting Commission granted Mt. SAC a six-year term of accreditation. The College is required to submit an Accreditation Midterm Report no later than October 2013. Dr. Scroggins thanked members of the Accreditation Leadership Ad Hoc Group for taking on the leadership role of compiling this report. Campus input on this final product was obtained through numerous means. Dr. Scroggins explained that the Midterm Report is a response, not only to recommendations made by the visiting team, but also an update on what we wrote about ourselves – how we could change or improve. The next visit will be in October 2016.

Board members had been provided with a draft copy of the College's Accreditation Midterm Report and asked if they would like to provide input prior to it being finalized. Dr. Scroggins said the final report will be brought back to the Board for approval at its June meeting.

This presentation is posted on the College website with these minutes.

22. DISCUSSION ITEM #2: REVISED BOARD POLICY 4040 – LIBRARY SERVICES

Revised Board Policy 4040 – Library Services was presented for first reading and discussion, and it will be brought back to the next meeting for approval.

23. ADJOURNMENT

The meeting adjourned at 9:40 p.m.

WTS:dl

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Appropriation Transfers and Budget Revisions Summary

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the fund balance to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the fund balance to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 4/29/13 - 6/3/13**

Unrestricted General Fund - 11 and 13

From:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 11,537
7000 Other Outgo	2,038
7950 Unassigned Fund Balance	605,787
Total	\$ 619,362

To:

<u>Budget Classification</u>	<u>Amount</u>
1000 Academic Salaries	\$ 502,955
2000 Classified/Other Nonacademic Salaries	18,906

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #1

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: June 26, 2013

3000	Employee Benefits	\$	84,876
5000	Other Operating Expenses/Services		7,230
6000	Capital Outlay		5,395
Total		\$	619,362

Restricted General Fund - 17

From:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	49,533
4000	Supplies/Materials		11,394
5000	Other Operating Expenses/Services		10,690
Total		\$	71,617

To:

<u>Budget Classification</u>			<u>Amount</u>
1000	Academic Salaries	\$	38,883
3000	Employee Benefits		4,629
6000	Capital Outlay		23,247
7000	Other Outgo		4,858
Total		\$	71,617

Farm Operations Fund - 34

From:

<u>Budget Classification</u>			<u>Amount</u>
7940	Assigned Fund Balance	\$	9,600
Total		\$	9,600

To:

<u>Budget Classification</u>			<u>Amount</u>
4000	Supplies/Materials	\$	7,600
5000	Other Operating Expenses/Services		2,000
Total		\$	9,600

Health Services Fund - 39

From:

<u>Budget Classification</u>			<u>Amount</u>
7920	Restricted Fund Balance	\$	2,500
Total		\$	2,500

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: June 26, 2013

To:		
<u>Budget Classification</u>		<u>Amount</u>
6000	Capital Outlay	\$ <u>2,500</u>
Total		\$ 2,500

BAN Construction Fund - 44

From:		
<u>Budget Classification</u>		<u>Amount</u>
6000	Capital Outlay	\$ <u>127,500</u>
Total		\$ 127,500

To:		
<u>Budget Classification</u>		<u>Amount</u>
5000	Other Operating Expenses/Services	\$ <u>127,500</u>
Total		\$ 127,500

Associated Students Trust Fund - 71

From:		
<u>Budget Classification</u>		<u>Amount</u>
5000	Other Operating Expenses/Services	\$ <u>865</u>
Total		\$ 865

To:		
<u>Budget Classification</u>		<u>Amount</u>
4000	Supplies/Materials	\$ <u>865</u>
Total		\$ 865

Student Representation Fee Trust Fund - 72

From:		
<u>Budget Classification</u>		<u>Amount</u>
7920	Restricted Fund Balance	\$ <u>350</u>
Total		\$ 350

To:		
<u>Budget Classification</u>		<u>Amount</u>
5000	Other Operating Expenses/Services	\$ <u>350</u>
Total		\$ 350

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: June 26, 2013

Other Trust Funds - 79

From:

<u>Budget Classification</u>		<u>Amount</u>
4000	Supplies/Materials	\$ 4,210
5000	Other Operating Expenses/Services	6,718
6000	Capital Outlay	950
7940	Assigned Fund Balance	29,518
Total		\$ 41,396

To:

<u>Budget Classification</u>		<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$ 39,668
3000	Employee Benefits	1,728
Total		\$ 41,396

BUDGET REVISIONS
For the period 4/29/13 - 6/3/13

Unrestricted General Fund - 11 and 13

Revenue:

<u>Budget Classification</u>		<u>Amount</u>
882000	Radiologic Technology Special Education Program	\$ 500
884001	Music - Choral Program	101
884007	Planetarium	552
884024	Mountaineer	660
887200	Community Services, Computer Classes	3,043
887200	Community Services, Motorcycle Safety	94
887200	Community Services, College for Kids	9,980
887200	Exercise Science Wellness Center Program	3,053
887200	Community Services, Swim Lessons Program	19,444
887200	Community Services, Flight Simulator	5,650
887730	Ceramics, Clay Fees	278
887730	Business, Color Copy/Laser Fees	180
887730	Architecture/Design, Production Fees	125
887730	Photographics, Production Fees	260
887730	Arts, Print Making Fees	36
887730	Interior Design/Fashion, Print Fees	20
887730	First Aid and CPR Fees	1,512

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: June 26, 2013

887730	Industrial Design Technology, Production Fees	\$	10
888107	Parking - Facility Rental		2,020
888500	Bursar's Office, Duplicate ID Fees - Non-Credit Students		580
888500	Flight Training Program		6,931
888500	Music - Choral Program		150
888500	Music - Instrumental Program		25
888500	Music - Choral Singers Program		150
888545	Welding Certification		200
888545	Nursing Kaplan Integrated Test Fees		400
889000	Human Resources - Fingerprinting		1,878
889000	Developmental Education Study Team		760
889000	Technology and Health Division		50
889000	Fashion Symposium		676
889000	Printing Services		23
889000	Disabled Student Programs & Services		50
889005	Aquatics Program		21,000
889005	Men's Soccer Program		450
889006	Phi Theta Kappa		85
898001	Track and Field Program		15,000
Total		\$	95,926

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	34,717
3000	Employee Benefits		2,665
4000	Supplies/Materials		16,905
5000	Other Operating Expenses/Services		37,067
6000	Capital Outlay		4,572
Total		\$	95,926

Restricted General Fund - 17

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
862300	2012-13 Disabled Student Programs & Services	\$	2,662
Total		\$	2,662

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$	1,748

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: June 26, 2013

3000	Employee Benefits	\$	<u>914</u>
Total		\$	2,662

Capital Outlay Projects Fund - 41

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
886000	2012-13 Interest	\$	<u>17,584</u>
Total		\$	17,584

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
7950	Unassigned Fund Balance	\$	<u>17,584</u>
Total		\$	17,584

Bond Construction Fund - 42

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
886000	2012-13 Interest	\$	<u>8,611</u>
Total		\$	8,611

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
7920	Restricted Fund Balance	\$	<u>8,611</u>
Total		\$	8,611

Associated Students Trust Fund - 71

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
889000	Associated Students	\$	<u>9,020</u>
Total		\$	9,020

Expenditures:

<u>Budget Classification</u>			<u>Amount</u>
7920	Restricted Fund Balance	\$	<u>9,020</u>
Total		\$	9,020

Student Representation Fee Trust Fund - 72

Revenue:

<u>Budget Classification</u>			<u>Amount</u>
886000	2012-13 Interest	\$	<u>103</u>
Total		\$	103

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: June 26, 2013

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
7920 Restricted Fund Balance	\$ <u>103</u>
Total	\$ 103

RECOMMENDATION

It is recommended that the Board of Trustees approve the appropriation transfers within the Unrestricted General Fund (\$619,362), Restricted General Fund (\$71,617), Farm Operations Fund (\$9,600), Health Services Fund (\$2,500), BAN Construction Fund (\$127,500), Associated Students Trust Fund (\$865), Student Representation Fee Trust Fund (\$350), and Other Trust Funds (\$41,396) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$95,926), Restricted General Fund (\$2,662), Capital Outlay Projects Fund (\$17,584), Bond Construction Fund (\$8,611), Associated Students Trust Fund (\$9,020), and Student Representation Fee Trust Fund (\$103) pursuant to the California Code of Regulations, Title 5, Section 58308.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Independent Contractors

BACKGROUND

Approval of Independent Contractors.

ANALYSIS AND FISCAL IMPACT

Periodically, there is a need to hire independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. Following is a list of independent contractors for Board approval:

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Axibal-Cordero, Allan	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13– 5/05/13	\$100
Borenstein, Johanna	Instruction – Music	Flutist, Teaching Demonstration	5/17/13	\$150
Buada, Rosita	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13	\$75
Capalbo, Robin	Instruction – Music	Oboist, Teaching Demonstration	5/17/13	\$150
Cervantes, Ebiet	Instruction – Music	Music Recording/ Mixing, Chamber Singers CD Recording	6/27/13– 7/08/13	\$1,000
Cofer, Corey	Student Services – Bridge Program	Speaker, Summer Bridge Speaker	7/11/13	\$650
Dufresne, Sheila	Instruction – Family & Consumer Sciences (FCS) Discipline/Industry Collaborative Grant	Increase existing by \$9,000 (from \$38,000 to \$47,000)	8/15/12– 6/30/13	\$47,000

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #2

SUBJECT: Independent Contractors**DATE:** June 26, 2013

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Gaudet, Gary	Instruction – Kinesiology	Consultant, Track & Field Meet, So. Cal. Cross Country/ Track Coaches Association	2/01/13– 6/30/13	\$500
Gregory, Steve	Instruction – Music	Performer, Vocal Jazz Concert & Rehearsal. Replaced Tyler Emerson (Board Approved January 2013)	6/07/13– 6/08/13	\$400
Jaquette, Tim	Instruction – Music	Sound and Recording Engineer, Vocal Jazz Recording	6/27/13	\$1,500
Johnson, Amy	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13– 5/05/13	\$200
Johnstone, Dave	Instruction – Music	Performer, Vocal Jazz Recording Session	6/27/13	\$400
Linge, Jared	Instruction – Art Gallery	Photo Editing, Sense and Sensibility Exhibit Catalog	6/01/13– 7/31/13	\$900
Luna, Joe dba Logic Security	Instruction – CyberWatch West Grant	Consultant, National Cyber League Network	6/27/13– 9/30/13	\$5,000
Morikawa, Nancy	Instruction – Art Gallery	Design Services, Sense and Sensibility Exhibit Catalog	6/01/13– 7/31/13	\$1,800
Nestler, Vincent	Instruction – CyberWatch West Grant	Develop and Deliver Online Security Course for Cyber Watch West Grant	6/27/13– 8/30/13	\$5,000
Olivier, Michael	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13	\$75

SUBJECT: Independent Contractors

DATE: June 26, 2013

Provider	Area/Department	Service/ Assignment	Date(s)	Amount Not to Exceed
Perkins, Justin	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13	\$75
Rao, Harish	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13	\$75
Rich, Anita	Instruction – Communication	Judge, American Readers Theater Championships	5/04/13	\$75
Suffredini, Ron	Instruction – Music	Performer, Vocal Jazz Recording Session	6/27/13	\$400

Funding Sources

Restricted General Fund – Instruction – Music, CyberWatch West Grant, Family and Consumer Sciences (FCS) Discipline/ Industry Collaborative Grant.

Unrestricted General Fund – Instruction – Communication, Music, Kinesiology, Art.

RECOMMENDATION

It is recommended that the Board of Trustees approves the list of Independent Contractors, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Tentative Budget for Fiscal Year 2013-14

BACKGROUND

In accordance with Title 5 of the California Code of Regulations, Section 58300, community college districts must adopt a tentative budget each year on or before the first day of July. Most expenditures such as salaries, fringe benefits, supplies, contracts, and services and utilities are considered to be ongoing and part of what is called the operational budget.

ANALYSIS AND FISCAL IMPACT

This year, the overall State budget outcome is anticipated to be very positive for community colleges. With the passage of Proposition 30, the Governor honored his pledge and made investments in education. The legislature has reached agreement to provide funding for community colleges. The main increases consist of a 1.57% funded cost-of-living adjustment; 1.63% for growth/restoration; \$30 million to buy down cash deferrals; \$48 million for energy efficiency projects; and \$118 million for categorical programs. It is expected that the Governor will sign the budget no later than July 1, 2013. In an attempt to provide additional information, the College projected these increases as shown in the Budget and Actuals Comparison History for the Unrestricted General Fund as a May Revise Informational 2013-14 Budget. The projected figures and details from the Chancellor's Office will be available at the end of July 2013. Official projections will be included in the Adopted Budget at that time.

It is anticipated that the College will end the 2012-13 fiscal year with an estimated positive variance of \$3,428,382 for the Unrestricted General Fund. The variance is the difference between the adopted budget and estimated actual revenues and expenditures. The main contributors to this variance are Growth Restoration; Mandated Costs Block Grant; Estimated Statewide Structural Deficit; Estimated Positive Budget Balances; and savings from vacant positions. The positive variance for the Unrestricted General Fund Revenue-Generated Accounts is estimated at \$2,495,635. This figure increased in fiscal year 2012-13 mainly as a result of the inclusion of the Auxiliary Services Trust Accounts.

The ongoing revenues for the Unrestricted General Fund include an estimated growth restoration due to the increase in FTES and course offerings in fiscal year 2012-13. The lottery funds are expected to increase, and the budget will be adjusted in July 2013 when annual attendance and rates are known. Interest revenue has been decreased as a result of low interest rates and declining cash balances.

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #3

SUBJECT: Tentative Budget for Fiscal Year 2013-14

DATE: June 26, 2013

Included in the budget are ongoing expenditure increases, which include the annual step-and-column salary progression along with the associated employer-paid benefits. The most significant budget decreases are in the unemployment insurance rate; from 1.10% to .05%, which will result in savings of \$775,405, and the net decrease of five full-time faculty positions with the corresponding backfill of \$293,310. The College has been able to reduce these positions as a result of the decreased full-time faculty obligation. The CalPERS staff is recommending a PERS rate increase from 11.417% to 11.442%. This rate increase will be presented to the CalPERS Board of Trustees on June 18, 2013. The increase will be reflected in the Adopted Budget. The total ongoing expenditures for the Unrestricted General Fund increased from the 2012-13 Adopted Budget by \$389,479.

As always, the budget is considered a dynamic planning document flexible enough to be responsive to the College's needs, yet very dependent upon uncertain, variable revenue. Included in the budget are total ongoing General Fund revenues of \$134,638,741, which includes apportionment, lottery, and other miscellaneous revenue.

The ongoing expenditures are estimated at \$144,208,945, leaving a projected ongoing budget deficit of \$9,570,204. Also budgeted are estimated one-time expenditures totaling \$3,225,271. This includes budget carryovers, categorical support, the upcoming Board of Trustees election costs, and the new resources allocation requests that will be funded with the one-time growth/restoration carryover earned in fiscal year 2012-13. In order to conserve Mt. SAC's Fund Balance, the College will not be making the annual required contribution to the OPEB Trust, and the retiree medical premiums will be paid from the OPEB Trust. This will result in a total one-time savings of \$6,437,332.

Further revisions will be made and greater detail presented for approval with the public hearing and presentation of the Adopted Budget Plan and Budget on September 11, 2013, at the Board of Trustees meeting.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees reviews and adopts the Tentative Budget (distributed as a separate document) for the 2013-14 fiscal year.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Annual Approval of Investment Policy Statement

BACKGROUND

The Investment Policy must be presented annually for Board approval and was last approved June 27, 2012.

This Investment Policy Statement complied with Government Code 16481.2, requiring community colleges to set parameters of investment of excess funds. This requirement was passed into law subsequent to the Orange County bankruptcy. It is the intent of this policy to set the parameters of the scope of investments allowed by law and then to restrict that scope by what is called an Investment Memorandum. In addition, pursuant to Government Code 53646, we also submit quarterly investment reports to the Board.

ANALYSIS AND FISCAL IMPACT

The current practice of the College is to deposit all funds directly with the County Office of the L. A. County Treasury. The law does allow colleges to invest funds where high liquidity is not required in other investments, as outlined in the code and policy statement that follows. It is our intent to adopt a conservative approach and, when modification is needed, the Memorandum can be changed by the Board of Trustees.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the following Investment Policy Statement.

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #4

SUBJECT: Annual Approval of Investment Policy Statement

DATE: June 26, 2013

INVESTMENTS

1. Objective

The primary objectives, for Mt. San Antonio Community College District's Investment activities shall be:

Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio.

Liquidity: The District's investment portfolio will remain sufficiently liquid to enable the District to meet all its operating requirements.

Return on Investment: The District's investment portfolio shall be designed with the objective of attaining a market average rate of return throughout budgetary and economic cycles, commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

2. Prudence

The District shall conduct its investment program utilizing the "Prudent Investor" standard and shall be applied in the context of managing an overall portfolio. Investments shall be made with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and like aims.

3. Delegation of Authority

Authority to manage the District's investment program is derived from the Board of Trustees. Management responsibility for the investment program is hereby delegated to the President and Vice President, Administrative Services for a one-year period. Subject to review, the Board of Trustees may renew the delegation of the authority pursuant to this section each year.

4. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the District's portfolio.

SUBJECT: Annual Approval of Investment Policy Statement

DATE: June 26, 2013

5. Acceptable Investments

Sections 53600 et. seq. of the California Government Code provide basic investment limits and guidelines for government entities. In the event an apparent discrepancy is found between this policy and the Government Code, the more restrictive parameters will take precedence.

- a. U. S. Treasury Instruments: United States Treasury notes, bonds bills or certificates of indebtedness, or those for which the full faith and credit of the United States is pledged to payment of principal and interest. There is no limitation as to the percentage of the portfolio invested in this category.
- b. Federal Agency and Instrumentality Securities: Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There is no limitation as to the percentage of the portfolio invested in this category.
- c. State of California and local debt, bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.
- d. Medium-Term Note Obligations: Medium-term corporate notes, defined as all corporate and depository institution securities with a maximum remaining maturity of five (5) years or less, issued by corporations organized and operating within the United States or depository institutions licensed by the United States or any state and operating within the United States. Medium-term notes shall be rated "A" or higher by a nationally recognized statistical-rating organization (NRSRO). No more than 30% of the portfolio can be invested in corporate obligations.
- e. Pass-through Securities: Any collateralized mortgage obligation, mortgage-backed or other pay-through bond shall be issued by an issuer having an "A" or higher rating for the issuer's debt as provided by a nationally recognized rating service and rated in a rating category of "AA" or its equivalent or better by a national recognized rating service. No more than 20% of the portfolio can be invested in this category
- f. Bankers Acceptances: Purchases of bankers' acceptances may not exceed 180 days' maturity. No more than 40% of the portfolio can be invested in bankers' acceptances. No more than 10% of the portfolio can be placed in a bankers acceptances of any single commercial bank.

SUBJECT: Annual Approval of Investment Policy Statement

DATE: June 26, 2013

- g. **Commercial Paper:** Commercial paper rated the highest ranking or of the highest letter or number rating as provided by a nationally recognized statistical-rating organization. The entity that issues the commercial paper shall meet one of two sets of criteria: (1) The corporation shall be organized and operating within the United States, shall have total assets in excess of five hundred million dollars (\$500,000,000), and shall issue debt, other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization. (2) The corporation shall be organized within the United States as a special purpose corporation, trust, or limited liability company, has program-wide credit enhancements including, but not limited to, over collateralizations, letters of credit, or surety bond; has commercial paper that is rated "A-1" or higher, or equivalent by a nationally recognized statistical-rating organization. Eligible commercial paper may not exceed 270 days' maturity nor represent more than 10% of the outstanding paper of an issuing corporation. No more than 15% of the portfolio can be invested in commercial paper, unless the dollar-weighted average of commercial paper held is less than 31 days. Given this restriction, a maximum of 25% of the portfolio can be invested in commercial paper.
- h. **Negotiable Certificates of Deposit:** Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal association or by a state-licensed branch of a foreign bank. The maximum maturity for investments in this category is one year. Purchases are limited to issuers whose short-term debt is rated A1/P1. A maximum of 30% of the District's portfolio may be invested in this category.
- i. **Repurchase Agreements:** Repurchase agreements are to be used solely as short-term investments not to exceed 30 days. The District may enter into repurchase agreements with primary government securities dealers rated "A" or better by two nationally recognized statistical rating services. Counterparties should also have (i) a short-term credit rating of at least A1/P1; (ii) minimum assets and capitalized size of \$25 billion in assets and \$350 million in capital; (iii) five (5) years of acceptable audited financial results; and (iv) a strong reputation among market participants.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities, as described in Section 770.6 (a) and (b), herein, will be acceptable collateral. All securities underlying repurchase agreements must be delivered to the District's custodian bank versus payment or be handled under a properly executed tri-party repurchase agreement. The total market value of all collateral for each repurchase agreement must equal or exceed 102 percent of the total dollar value of the money invested subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day. For any repurchase agreement with a term of more than one day, the value of the underlying securities must be reviewed on an on-going basis according to market conditions. Market value must be calculated each time there is a substitution of collateral.

SUBJECT: Annual Approval of Investment Policy Statement

DATE: June 26, 2013

The District or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to the repurchase agreement. The District shall have properly executed a PSA agreement with each counterparty with which it enters into a repurchase agreement.

- j. Money Market Funds: Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 and following). The company shall have met either of the following criteria: (A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations. (B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than 5 years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).
- k. LAIF: If the District has funds invested in the Local Agency Investment Fund (LAIF), the District shall maintain on file LAIF's current investment policy and its requirements for participation, including limitations on deposits or withdrawals. A maximum of \$40 million may be invested in the State Pool.
- l. LACPIF: If the District has funds invested in the Los Angeles County Pooled Investment Fund (LACPIF), the District shall maintain on file LACPIF's current investment policy and its requirements for participation.

6. Maturity Parameters

Maximum maturity of any single issue: five years

7. Safekeeping and Custody

All security transactions entered into by the District shall be conducted on a delivery-versus-payment basis. Securities will be held by a third party custodian designated by the President and Vice President of Administrative Services and evidenced by safekeeping receipts with a written custodial agreement. The securities will be held directly in the name of the District as beneficiary.

8. Diversification

The District will diversify its investments by security type, institution, and maturities to prevent incurring unreasonable or avoidable risks regarding specific security types, individual financial institutions or maturity segments.

SUBJECT: Annual Approval of Investment Policy Statement

DATE: June 26, 2013

9. Internal Controls

The District will establish a system of internal controls to ensure compliance with the Investment Policy of the District and the California Government Code.

10. Reporting

Although the Legislature suspended these mandates and local agencies are no longer required to submit quarterly investment reports or the investment policy on an annual basis, they encouraged local agencies to continue to submit these reports to their governing board.

- 11.** Investments shall be limited to the parameters of this Investment Policy until it is amended by an affirmative vote of a majority of the members of the Mt. San Antonio College Board of Trustees. The District Board shall issue an Investment Memorandum authorizing the administration to make investments on the District's behalf. The Memorandum shall not exceed the above parameters; however, the Memorandum may be more restrictive. The Memorandum shall remain in force until modified by the Board of Trustees.

SUBJECT: Annual Approval of Investment Policy Statement

DATE: June 26, 2013

Memorandum of Investment
(effective June 25, 1997)

Consistent with Board Policy 6320, the College President/CEO is authorized to invest as follows:

- A. County Treasury through the Los Angeles County Schools Pool.
- B. Investments required through participation in Tax Revenue Anticipation Notes (TRANS) and Certificates of Participation (COPS).
- C. Citizens Business Bank of Pomona
- D. Local Agency Investment Fund (LAIF)

Date approved by Board of Trustees:

- June 25, 1997
- May 27, 1998
- June 16, 1999
- June 28, 2000
- June 27, 2001
- June 26, 2002
- June 25, 2003
- August 25, 2004
- August 24, 2005
- May 24, 2006
- June 27, 2007
- June 25, 2008
- June 24, 2009
- June 16, 2010
- June 22, 2011
- June 27, 2012

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Annual Approval of Aircraft Repair Services – Nostalgia Airways, Inc. for 2013-14 Fiscal Year</u>	

BACKGROUND

The College’s Aviation program, located at the Brackett Airfield, manages and maintains several aircraft for student flight training purposes. These aircraft require scheduled maintenance per Federal Aviation Administration (FAA) requirements, periodic engine overhauls, and occasional off-schedule service when unexpected repairs are required. Nostalgia Airways Inc. dba NAI Aircraft Services has been identified as the single maintenance center at Brackett Airfield available to service the College’s aircraft.

ANALYSIS AND FISCAL IMPACT

At its meeting on March 28, 2007, the Board of Trustees approved the sole-source procurement of aircraft maintenance services for the College’s aircraft from Nostalgia Airways, Inc. dba NAI Aircraft Services as allowed under Public Contract Code (PCC) Section 3400(b)(3), which permits the purchase of “...a necessary item that is only available from one source.”

The College anticipates spending approximately \$120,000 for aircraft maintenance services for the 2013-14 fiscal year.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the sole-source procurement of aircraft maintenance services for the College’s aircraft from Nostalgia Airways, Inc. dba NAI Aircraft Services for the 2013-14 fiscal year.

Prepared by:	<u>Teresa Patterson</u>	Reviewed by:	<u>Rosa M. Royce/Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #5</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Annual Advertisements for Goods and Services for 2013-14 Fiscal Year

BACKGROUND

Each year, bids are prepared for goods and services that are necessary to the operation of the College. Education Code 81641 requires that the College publishes these bids in a local newspaper at least once a week for a period of two weeks.

ANALYSIS AND FISCAL IMPACT

The following is a list of goods and services for which the College may need to advertise in the 2013-14 fiscal year:

Audio/Visual Supplies and Equipment
Computers and Related Equipment
Construction Projects
Furniture
Maintenance Agreements

Maintenance Projects
Printing Class Schedules
Rental of Equipment
Supplies and Equipment

The College anticipates spending approximately \$10,000 in advertising costs for the 2013-14 fiscal year.

Funding Sources

Advertising construction projects – charged to each project.
Advertising all other goods and services – Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the advertisement of the above listed goods and services, as needed, for the 2013-14 fiscal year.

Prepared by: Teresa Patterson

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #6

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Sale of Miscellaneous Surplus Items</u>	

BACKGROUND

In an attempt to keep areas from becoming unsightly and hazardous, it is necessary to remove scrap metal, furniture, and miscellaneous salvage items that are no longer being used in instructional programs. In the past, the College has received authorization from the Board of Trustees to deal directly with recycling vendors and/or private individuals wishing to acquire these items. This request will allow the College to continue working with local recycling vendors and/or private individuals for the 2013-14 fiscal year.

ANALYSIS AND FISCAL IMPACT

Education Code 81452(a) allows the sale of personal property by an employee of the College empowered for that purpose by the Board when items do not exceed the value of \$5,000. Examples of items that would be sold during the course of the year would include scrap metal, surplus furniture, obsolete HVAC units, and obsolete computers/parts (which have only salvage value). None of these items at any given time during the course of the year would exceed the amount stated in Education Code 81452(a).

The amount of money derived from the disposal of surplus materials and equipment varies from year to year and is dependent upon the type, quantity, and intrinsic value of such items.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the Purchasing Manager to declare surplus metal and miscellaneous salvage items and further authorizes the Purchasing Manager the authority to sell scrap metal and miscellaneous salvage items for the 2013-14 fiscal year.

Prepared by: _____	Teresa Patterson	Reviewed by: _____	Rosa M. Royce/Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #7

BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE

DATE: June 26, 2013 **CONSENT**

SUBJECT: Student Accident and Athletic Insurance Coverage - Renewal

BACKGROUND

Mt. San Antonio College is authorized to purchase student accident and athletic insurance for credit students through an annual group policy (Education Code Section No. 32221). The policy covers basic as well as catastrophic insurance. The master policy contains complete details of provisions, limitations, and exclusions, and will prevail at all times.

ANALYSIS AND FISCAL IMPACT

The student accident and athletic policy period is for July 1, 2013, through July 1, 2014, and includes the following coverage limits:

<u>Student Accident Coverage – Basic Coverage</u>	
Per Accident Deductible	\$50
Per Accident Maximum	\$50,000
<u>Student Accident Coverage – Catastrophic Coverage</u>	
Per Accident Deductible	\$50,000
Per Accident Maximum	\$1,000,000
Total Student Accident Premium	\$63,972
<u>Intercollegiate Athletes Coverage – Basic Coverage</u>	
Per Accident Deductibles	\$100 Class I Athletes \$50 Class II Athletes
Per Accident Maximum	\$25,000
<u>Intercollegiate Athletes Coverage – Catastrophic Coverage</u>	
Per Accident Deductible	\$25,000
Per Accident Maximum	\$1,000,000
Total Intercollegiate Athlete Premium	\$92,891
<u>Fire Academy Coverage – Expanded Coverage</u>	
Per Accident Deductible	\$50
Per Accident Maximum	\$25,000
Total Fire Academy Premium	\$9,195

Prepared by: Karen A. Saldana Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #8

SUBJECT: Student Accident and Athletic Insurance Coverage - Renewal

DATE: June 26, 2013

Mt. SAC has used Student Insurance Company for more than 17 years and is pleased with the services they provide. The combined premium of \$166,058 represents a \$4,098 increase from the previous year, or approximately 2.5%.

Funding Sources

Student Health Services and Child Development Funds – Student Accident Premium.
Unrestricted General Fund – Intercollegiate Athlete and Fire Academy Premiums.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal of student accident and athletic insurance coverage and the payment of \$166,058 to Student Insurance Company, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Fine Arts Insurance Coverage - Renewal

BACKGROUND

Mt. San Antonio College purchases insurance coverage for its museum collection and temporarily loaned art items for exhibitions held in the Art Gallery.

ANALYSIS AND FISCAL IMPACT

The Art Gallery has approximately six exhibits per year, which have been covered under a program of fine arts insurance administered by Huntington T. Block Insurance Agency, Inc., and insured by Ace American Insurance Company. The fine arts policy is for the period July 1, 2013, through July 1, 2014, and includes the following coverage limits:

Property Coverage – Museum Collection and Temporary Loans

Limits of Liability: \$300,000 at the insured premises
 \$300,000 legal liability
 \$300,000 at any other location
 \$300,000 in-transit on any one conveyance
 \$300,000 earthquake
 \$300,000 in any one loss or disaster, either in case of partial or total loss, or salvage charges, or expenses, or all combined

Deductible: \$1,000 each claim for loss or damage separately occurring (applies only to owned objects)
 \$0 applies only to earthquake losses
 \$2,500 applies to outdoor sculpture

The requested premium of \$2,063 reflects a 5% increase from the previous year.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal of fine arts insurance coverage and the payment of \$2,063 to Huntington T. Block Insurance Agency, Inc., as presented.

Prepared by: Karen A. Saldana

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #9

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Aviation Insurance Policy - Renewal</u>	

BACKGROUND

Mt. San Antonio College annually purchases aviation hull and liability insurance to cover the College's liability resulting from the activities of the Aircraft Technology and Aeronautics Departments, the Mt. San Antonio College Flight Training Association, and the Mt. San Antonio College Flying Team. The College has received proposals from Falcon Insurance Agency of California, Inc. for primary and excess liability insurance in the amount of \$82,294.

ANALYSIS AND FISCAL IMPACT

The primary and excess liability policies are for the period July 1, 2013, through July 1, 2014, and include the following coverage limits:

Primary Liability and Hull Coverage

Liability Coverage:	\$1,000,000 - Combined Single-Limit of Bodily Injury and Property Damage, including Passengers. California Renter's and Trainee's Liability included. \$3,000 – Medical Coverage each Person including Crew.		
Non-Owned Liability "Gap" Coverage:	\$1,000,000 - Combined Single-Limit of Bodily Injury and Property Damage, including Passengers. This covers the gap when the Flight Team rents aircraft that does not have the \$1,000,000 of primary coverage.		
Hull Coverage:	N714GM	\$18,250	All Risk Hull with Deductible of \$2,500 All losses
	N48968	\$20,000	All Risk Hull with Deductible of \$2,500 All losses
	N94364	\$24,000	All Risk Hull with Deductible of \$2,500 All losses
	N20562	\$33,000	All Risk Hull with Deductible of \$2,500 All losses
	N49228	\$57,000	All Risk Hull with Deductible of \$2,500 All losses
	N3505R	\$107,000	All Risk Hull with Deductible of \$2,500 All losses
Use:	Non-commercial and Special Uses. Special uses are defined as the instruction, both dual and solo, of members of the Mt. San Antonio College Flight Training Association under the direct supervision of a pilot holding an FAA Flight Instructor Rating.		
Total Primary Liability and Hull		\$40,139	

Prepared by: Karen A. Saldana Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #10

SUBJECT: Aviation Insurance Policy - Renewal

DATE: June 26, 2013

Excess Liability, Non-Owned Aircraft Physical Damage and Liability

Liability Coverage:	\$10,000,000 – Excess of primary insurance for aircraft owned and/or operated by the Mt. San Antonio College Flight Training Association. \$3,000 – Medical Coverage each Person including Crew, to cover all uses of aircraft not owned by the College.
Non-Owned Aircraft Physical Damage Liability:	\$100,000 – Any One Aircraft \$1,000 – Deductible Any One Loss
Non-Owned Aircraft Liability Coverage:	\$10,000,000 – Combined Single Limit of Bodily Injury and Property Damage including Passengers.
Uses:	As respects Non-Owned Aircraft – Incidental rental of aircraft while participating in intercollegiate events when the Mt. San Antonio College Flying Team has to use aircraft other than their own.
Total Excess Liability, Non-Owned	\$34,155

Primary Liability – 1972 Gulfstream G-II, N218SE

Hull:	Not applicable
Liability:	\$5,000,000 – Combined Single Limit of Bodily Injury and Property Damage excluding Passenger Liability
Use:	Training Aid – Ground Only (No Flight). In motion and not in motion.
Total Primary Liability	\$8,000

The combined premium of \$82,294 represents a less than 1% increase in insurance premium from last year.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal of aviation liability insurance and payment of \$82,294 to Falcon Insurance Agency of California, Inc., as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>General Liability and Property Coverage - Renewal</u>	

BACKGROUND

The College purchases general liability and property coverage from the Alliance of Schools for Cooperative Insurance Programs (ASCIP), a state-wide joint powers agency comprised of school districts and other community colleges. The College has been satisfied with the services received from ASCIP and is seeking approval to renew the program.

ANALYSIS AND FISCAL IMPACT

Pursuant to Education Code Section 72506, the Board of Trustees shall procure insurance to insure against all of the following:

1. The liability of the District for damages resulting in death, injury to person, or damage or loss of property; and
2. The personal liability of the members of the Board and of the officers and employees of the District for damages resulting in death, injury to a person, or damage or loss of property caused by the negligent act or omission of the member, officer, or employee when acting within the scope of his or her office or employment.

The ASCIP insurance program will renew for the period July 1, 2013, through July 1, 2014, and will include general, excess, and automobile liability coverage with a self-insured retention (SIR) of \$25,000; property coverage with a \$10,000 deductible; and crime, auto physical damage, and storage tank liability coverage for a combined premium of \$824,821. The combined premium of \$824,821 represents an increase in the premium of 4.5%. The memorandum of coverage contains complete details of provisions, limitations, and exclusions.

Additionally, the Board adopted Resolution No. 07-10 in June 2008 to establish a trust account to provide payment for claims relating to property and liability losses incurred within the self-insured retention of \$25,000. A third-party administrator, Corvel, is responsible for making payments, setting reserve limits for losses, and providing the College with a quarterly report. According to the most recent report, the College has incurred a total of nine losses in fiscal years 2010-11, 2011-12, and 2012-13 that will exceed the self-insured retention.

Prepared by:	<u>Karen A. Saldana</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #11</u>

SUBJECT: General Liability and Property Coverage - Renewal

DATE: June 26, 2013

Therefore, in order to ensure that there are adequate reserves available in the trust fund to pay existing and future year losses, it is recommended that the Board authorizes an additional payment to ASCIP of \$174,559 to be transferred to the Mt. SAC trust account.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal of combined liability and property insurance coverage, and trust fund reimbursement of \$999,380 to the Alliance of Schools for Cooperative Insurance Program (ASCIP), as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT Declassification and Destruction of Records

BACKGROUND

Approval of the Board of Trustees is requested to destroy the following documents which are classified as Class 3 records:

- All Requisitions, Contracts, Purchase Orders, Bids, and supporting documentation prior to fiscal year 2010-11, except for capital property documents classified as Class 1 records;
- Accounts Payable Payment Packages and related documents prior to fiscal year 2010-11;
- Journal Vouchers prior to fiscal year 2010-11;
- Accounts Receivable Documents prior to fiscal year 2010-11;
- Appropriation Transfers prior to fiscal year 2010-11;
- Deposits, Bank Reconciliations, and Canceled Checks prior to fiscal year 2010-11;
- District Invoices prior to fiscal year 2010-11;
- Budget Revisions prior to fiscal year 2010-11;
- Payroll Timesheets prior to fiscal year 2010-11;
- Official Payments Credit Card Reports prior to fiscal year 2010-11;
- HR Employment Applications and Recruitment Files prior to fiscal year 2010-11;
- Federal and State Categorical Programs and Grants – Financial and Program Records for programs ending prior to fiscal year 2010-11; and
- Financial Aid Financial Records prior to fiscal year 2009-10.

ANALYSIS AND FISCAL IMPACT

These records have been retained for the legal period of time as per Article 2, Sections 16023 through 16028, of Title 5, of the California Administrative Code, and according to Mt. SAC's Board Policy 3310 – Records Retention and Destruction. There is no further need to retain these records for use by the District.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees grants authorization to destroy the documents listed above.

Prepared by: Teresa Patterson

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #12

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Purchase of Furniture for Modular Buildings

BACKGROUND

At the May 22, 2013, Board of Trustees meeting, the Board approved the installation and renovation of five modular buildings to provide space to accommodate growth as well as temporary space during construction. These buildings will provide ten new student instructional classrooms with a capacity of up to 30 students per classroom. Therefore, it is necessary to purchase tables, chairs, and tablet armchairs for these additional classrooms.

Specifications for the instructional classroom furniture were based on the campus instructional standards established from the Design Technology Building.

ANALYSIS AND FISCAL IMPACT

Cost proposals were submitted by the selected manufacturer and dealer for the purchase and installation of the classroom furniture. During the analysis process, the building end users determined that the specified products meet both the functional requirements and budget. The pricing summary is as follows:

VENDOR	AMOUNT
Allsteel – Classrooms (CMAS Contract No. 4-09-71-0087A)	\$73,747.74
Corporate Business Interiors (CBI) – Installation (includes applicable prevailing wage rates)	\$21,396.30
TOTAL	\$95,144.04

The manufacturer and dealer listed above have successfully provided quality products and services to the College in the past, and the CMAS pricing offered includes a substantial discount at 65%-67% off the manufacturer's list price.

Funding Source

Measure RR Bond Anticipation Note.

RECOMMENDATION

It is recommended that the Board of Trustees approves the purchase of furniture from the above listed manufacturers for five modular building classrooms, as presented.

Prepared by: Teresa Patterson Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins Agenda Item: Consent #13

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Purchase of Cushions and Draperies for the Child Development Center</u>	

BACKGROUND

One of the furniture requirements for the new Child Development Center is to create a residential, home-like atmosphere in the children’s gathering area with soft seating components. This requirement is one of the critical elements from The Desired Results Development Profile-Preschool rating; a system based on guidelines and specifications of the California Department of Education, Child Development Division.

In addition, the State mandate is to create a separate space for a child to be alone for downtime, if needed. Buildings B and C each have bay window niches that would be ideal to meet this requirement. The draperies would allow for additional privacy in the niches, or they can be used on different occasions for playtime. The purchase of cushions is also being requested to achieve a more comfortable, home-like feel.

ANALYSIS AND FISCAL IMPACT

Being that this is an educational environment with heightened safety requirements, a traditional residential drapery manufacturer and installer cannot meet these requirements. The College’s furniture consultant, PAL id studio, contacted three different furniture dealers in an attempt to find one that could provide a commercial product, which would appear more residential in design. After contacting these dealers, it was determined that Corporate Business Interiors (CBI), located in Irvine, CA was the only dealer who meets this requirement. CBI provided cost estimates in the amount of \$16,344.50 for the draperies and \$5,017.28 for the cushions. A 50% deposit will be required prior to commencing fabrication, which is an industry standard for these types of furnishings.

Funding Sources

Measure R Bond funds and Measure RR Bond Anticipation Note.

RECOMMENDATION

It is recommended that the Board of Trustees approves the purchase of draperies and cushions from Corporate Business Interiors for the Child Development Center, as presented.

Prepared by: _____	Teresa Patterson	Reviewed by: _____	Rosa M. Royce/Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #14

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Fred Pryor Seminars Customer Service Training

BACKGROUND

The Management, Supervisory, and Fiscal Services staff in the Administrative Services Division at Mt. San Antonio College participated in an on-campus training session facilitated by Fred Pryor Seminars entitled "How to Deliver Exceptional Customer Service" on May 9, 2013. The training was excellent, and the Information Technology (IT) Management Team would like to offer the training session for the department's classified and hourly staff members.

ANALYSIS AND FISCAL IMPACT

The cost for the training session is \$3,000 including materials. Approximately 50 IT classified and hourly staff will participate in the training. The training session will be scheduled in August 2013.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves customer service training for the IT staff, facilitated by Fred Pryor Seminars.

Prepared by: Victor A. Belinski

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #15

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Contract with Credentials Order Processing Services Inc. to Provide Online Student Parking Permits</u>	

BACKGROUND

Credentials Order Processing Services Inc. currently processes Mt. SAC’s student requests for transcripts. They also offer a solution, ParkingPlus, which automates the application, payment, production, and mailing of student and event parking permits. More than 40 California community colleges utilize Credentials for their parking permit processing.

The Bursar’s Office issues more than 60,000 student parking permits per year. If Mt. SAC contracts with Credentials, staff time can be redirected toward other office needs. For students and visitors attending campus events, ParkingPlus would facilitate the simple and efficient ordering and payment of parking permits.

Mt. SAC allows students to park in a student lot without a parking permit for the first two weeks of every major term and the first week of an intersession. Currently, students have the option of purchasing a parking permit online or in-person at the Bursar’s Office. The majority of parking permits are purchased in-person at the Bursar’s Office, usually right before the end of the two-week grace period. Through ParkingPlus, students will be able to order parking permits through links within the student portal. A temporary permit will be emailed to the student for use until the actual permit arrives in the mail in about five days. Students and visitors will have instant access to the temporary permit without needing to come to the campus or wait in line.

In addition to student parking permits, the College also issues one-day event parking permits. Currently, departments that are holding events must direct their attendees to the yellow parking kiosks, located in several parking lots, to pay the \$3 fee for a one-day parking permit, or they must park in metered stalls.

ANALYSIS AND FISCAL IMPACT

Credentials will provide secure online permit order processing which includes online screens customized with Mt. SAC colors, logos, and language that accurately reflects the parking policies and procedures of the College. The parking permit includes a holographic prismatic tab security feature that prevents the permit from being duplicated. The final permit design will be approved by the College’s Parking Office.

Credentials ensures that only fully authenticated users (students) may access the system, and are only offered permits for which they are eligible. The system is able to distinguish the lower permit fee amount assessed to Board of Governor Waiver-eligible students. Visitors can purchase the one-day permits from links placed on the public Mt. SAC website, where the event information is available.

Prepared by:	<u>Mark DiMaggio</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #16</u>

SUBJECT: Contract with Credentials Order Processing Services Inc. to Provide Online Student Parking Permits

DATE: June 26, 2013

This automated service will improve the control of the parking permit inventory and provide better validation of the parking fee revenues collected. Credentials will provide an online, searchable database for use by campus police for identifying and confirming valid parking permits. Search parameters will include vehicle license plate number, permit number, student name, student ID, and order number. Staff in the Bursar's Office will also be able to review the database and inform students of the status of their permits. The website will provide administrative functionality to perform actions such as deactivating permits (lost/stolen), reissuing replacement permits, and re-sending communications to the student.

ParkingPlus will be available on a 24/7 basis to accept online transactions and provide access to customer service transaction data. Live customer service operators are available via a toll-free number from 5:00 a.m. to 5:00 p.m. PST, Monday through Thursday, and 5:00 a.m. to 3:00 p.m. on Friday.

ParkingPlus services will be provided to students and visitors at the following permit processing fees/rates:

- \$3.50 for auto and motorcycle permits during major terms
- \$3.00 for Board of Governor Waiver permits, all terms
- \$3.00 for auto and motorcycle permits during intersessions
- \$1.00 for single-use one-day permit sent via email

A walkup kiosk will be available on campus for students who may not have access to the internet. Students who prefer to pay for their permit with cash can do so at the Bursar's Office. As this is an optional service fee, students may continue to purchase and receive their permit in-person at the Bursar's Office at no charge. The College will incur a cost of \$0.65 per permit for those sold in-person or reissued at the Bursar's Office.

Credentials does not charge any startup fees or ongoing programming fees. They provide all system training and customer service free of charge. There are no termination fees. Credentials will retain the permit processing fee and will absorb all credit card handling fees. The initial term of the contract is one year with the option to renew for four additional one-year periods.

Funding Source

Restricted General Fund – Parking.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract with Credentials Order Processing Inc. for ParkingPlus for one year with the option to renew for four additional one-year periods, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	CONSENT
SUBJECT: <u>Professional Design and Consulting Services</u>	

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contracts are presented for approval:

#1	Consultant:	PAL id studio	
	Project:	Administration Building Remodel Bursar's Office Relocation	
Item	Description:	Amount	
	Provide interior design services for the furniture space planning and coordination for the Bursar's Office Relocation project in the Administration Building.	\$4,680.00	
	Reimbursable expenses:	\$234.00	
	Contract Amount, hourly not to exceed:		\$4,914.00

#2	Consultant:	Zylstra & Associates Engineering	
	Project:	Row Building 17 Overhang Supports	
Item	Description:	Amount	
	Provide professional seismic analysis, foundation support design, field inspections, and administration support for the Row Building 17 overhang project.	\$2,800.00	
	Contract Amount, hourly not to exceed:		\$2,800.00

#3	Consultant:	Zylstra & Associates Engineering	
	Project:	Row Buildings 18, 19B and 20 Overhang Supports	
Item	Description:	Amount	
	Provide professional seismic analysis, foundation support design, field inspections, and administration support for the Row Buildings 18, 19B, and 20 overhang projects.	\$5,200.00	
	Contract Amount, hourly not to exceed:		\$5,200.00

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #17

SUBJECT: Professional Design and Consulting Services

DATE: June 26, 2013

Funding Source

Measure RR Bond Anticipation Note.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contracts, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	CONSENT
SUBJECT: <u>Child Development Center Classroom Observation System</u> <u>(Bid No. 2948)</u>	

BACKGROUND

This project is to provide equipment and installation of a stand-alone Closed Circuit Television Observation System (CCTV Observation System) for the new Child Development Center, which is scheduled to open in Fall 2013.

The work will include the purchase, installation, and programming of a complete system including cameras, power supplies, servers, microphones, etc. in order to achieve a complete and functional video management system. Cameras will be installed at various locations and will be recorded on a Network Video Management System server, which will reside in a secure location in the Child Development Center Observation Classroom. This project will also include training for Mt. SAC staff in the operation, adjustment, servicing, and repair of the system.

ANALYSIS AND FISCAL IMPACT

Six contractors were invited to participate in the bid process. Four contractors attended the mandatory job walk, with two bids received and publicly opened on June 13, 2013. The lowest responsible and responsive bidder is HCI Systems, Inc., located in Ontario, CA. A summary of bids is as follows:

<u>Company</u>	<u>Bid Amount</u>
HCI Systems, Inc., Ontario, CA	\$204,161
GA Technical Services, Inc., Rancho Cucamonga, CA	\$206,100

Funding Source

Measure RR Bond Anticipation Note.

RECOMMENDATION

It is recommended that the Board of Trustees approves Bid No. 2948 – Child Development Center Classroom Observation System and awards the project to HCI Systems, Inc., as presented.

Prepared by: <u>Teresa Patterson</u>	Reviewed by: <u>Rosa M. Royce/Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #18</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Child Development Center (Change Orders)

BACKGROUND

Child Development Center (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2827	Contractor:	Doja, Inc. (Grading Contractor)	CO No.	5
Item	Change and Justification:		Amount	Time	
1	Add wall-mounted Omega fencing along retaining wall south of Building B as to resolve a fall hazard adjacent to the pedestrian walkway. <i>Architect/Engineer requirement-safety modification.</i>		\$4,729.83	0 days	
2	Install accessible concrete ramp at the southwest corner of the site; this ramp work was not included in the original scope of work. <i>Owner-directed change-design modification.</i>		\$12,899.42	0 days	
	Total		\$17,629.25	0 days	
	Original Contract Amount			\$1,626,000.00	
	Net Change by Previous Change Orders			\$174,082.20	
	Net Sum Prior to This Change Order			\$1,800,082.20	
	Amount of Change Order No. 5			\$17,629.25	
	New Contract Sum			\$1,817,711.45	
Percentage of Change to Contract, to Date				11.79%	

The following Change Orders have previously been approved by the Board of Trustees:

Child Development Center	Date	Amount	%	Bid No. 2827 Doja Inc. (Grading Contractor)
Contract Amount		\$1,626,000.00		
C. O. No. 1	March 2011	\$82,717.50	5.09%	Site retaining wall and water proofing.

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #19

SUBJECT: Child Development Center (Change Orders)**DATE:** June 26, 2013

Child Development Center	Date	Amount	%	Bid No. 2827 Doja Inc. (Grading Contractor)
Contract Amount		\$1,626,000.00		
C. O. No. 2	July 2011	\$9,015.00	5.64%	Provide 2,000-gallon water truck for campus-wide water shut down; Perform over excavation at fire utility buildings.
C. O. No. 3	August 2012	\$41,132.70	8.17%	Provide additional concrete and enlarge the existing footings to reinforce the existing retaining wall; Install slab on grade and concrete equipment pad for Unit Substation.
C. O. No. 4	January 2013	\$41,217.00	10.71%	Add wall-mounted Omega fencing along west retaining wall; Remove additional footing, reinforcing steel couplings, masonry wall work, and temporary shoring per the revised footing and wall details.

Bid No.	2830	Contractor:	Liberty Mutual/Safeco (General Contractor)	CO No.	6
Item	Change and Justification:		Amount	Time	
1	Provide Quartet aluminum tackable strip in the demonstration rooms in Buildings C and D; the product specification was not identified on the original drawings. <i>Architect/Engineer requirement-additional details required.</i>		\$9,154.39	0 days	
2	Install 18' x 18' fire-rated access panels for access to the mechanical equipment; this work is necessary to provide an alternate access to the mechanical equipment. This work will be back-charged to the mechanical contractor. <i>Architect/Engineer requirement-additional details required.</i>		\$710.85	0 days	
3	Remove and re-install drywall to provide access to add 120-volt power to the hand dryers in restrooms; power to the hand dryers was not identified on the original drawings. <i>Architect/Engineer requirement-additional details required.</i>		\$446.03	0 days	
	Total		\$10,311.27	0 days	
	Original Contract Amount			\$4,355,000.00	
	Net Change by Previous Change Orders			\$199,696.48	
	Net Sum Prior to This Change Order			\$4,554,696.48	
	Amount of Change Order No. 6			\$10,311.27	
	New Contract Sum			\$4,565,007.75	
Percentage of Change to Contract, to Date				4.82%	

SUBJECT: Child Development Center (Change Orders)

DATE: June 26, 2013

The following Change Orders have previously been approved by the Board of Trustees:

Child Development Center	Date	Amount	%	Bid No. 2830 Liberty Mutual/Safeco (General Contractor)
Contract Amount		\$4,355,000.00		
C. O. No. 1	July 2012	\$34,545.10	0.79%	Takeover agreement.
C. O. No. 2	December 2012	\$44,135.00	1.81%	Additional door and gate hardware; Credit for use of alternate type of gypsum board; Install backing and Z-bar flashing at base of roof "monitor" clerestories at all four buildings; Add motorized roller shades at clerestories in all four buildings.
C. O. No. 3	January 2013	\$41,054.67	2.75%	Wrap exposed beams and rafters in one clerestory area in all four buildings, to cover exposed rafter support hardware and conceal conduits and junction boxes.
C. O. No. 4	February 2013	\$73,409.21	4.43%	Repair curbs at sill plates; Provide backer strips at all exterior curbs; Demolish existing concrete slab and re-pour concrete to correct elevation; Provide a concrete pad for the water heater in Building B; Fill in concrete curbs throughout all four buildings; Chip concrete curb at Buildings B and C; Cut back the concrete curb to accommodate the door frames; Provide uni-strut type mounting bracket.
C. O. No. 5	March 2013	\$6,552.50	4.59%	Revise dimensions for 18 window openings; Additional temporary fencing with screen netting.

SUBJECT: Child Development Center (Change Orders)**DATE:** June 26, 2013

Bid No.	2834	Contractor:	Tri-Power Electric (Electrical Contractor)	CO No.	6
Item	Change and Justification:			Amount	Time
1	Relocate incoming 5" conduit to the substation high voltage switch location and provide conduit from the substation distribution board to the location of the future traffic signal transformer. This work is necessary to coordinate with the existing substation. <i>Owner-directed change-design modification.</i>			\$2,758.17	0 days
2	Provide 120-volt power to Building Automation System panels in all four buildings. Add conduit and pull additional wire to provide a direct connection to the exhaust fans for individual control. <i>Architect/Engineer requirements-additional details required.</i>			\$21,713.59	0 days
3	Add fiber connectivity between the buildings for the future classroom observation cameras bid package. <i>Owner-directed change-design modification.</i>			\$11,025.49	0 days
	Total			\$35,497.25	0 days
	Original Contract Amount			\$1,856,500.00	
	Net Change by Previous Change Orders			\$147,776.83	
	Net Sum Prior to This Change Order			\$2,004,276.83	
	Amount of Change Order No. 6			\$35,497.25	
	New Contract Sum			\$2,039,774.08	
Percentage of Change to Contract, to Date					9.87%

The following Change Orders have previously been approved by the Board of Trustees:

Child Development Center	Date	Amount	%	Bid No. 2834 Tri-Power Electric (Electrical Contractor)
Contract Amount		\$1,856,500.00		
C. O. No. 1	August 2010	\$44,500.00	2.40%	Provide temporary construction power for the project and future projects in the vicinity.
C. O. No. 2	July 2011	\$6,120.36	2.73%	Additional temporary power poles throughout the site; Replace damaged light signal pull box.
C. O. No. 3	February 2012	\$20,296.57	3.82%	Perform all electrical changes as per Addendum 4; Install a new electrical vault to relocate conduits from the substation away from walk ways.

SUBJECT: Child Development Center (Change Orders)

DATE: June 26, 2013

Child Development Center	Date	Amount	%	Bid No. 2834 Tri-Power Electric (Electrical Contractor)
Contract Amount		\$1,856,500.00		
C. O. No. 4	December 2012	\$33,092.54	5.60%	Provide all electrical connections and wiring for mechanical shades, Provide additional junction boxes and conduit for faculty work stations at Buildings A and D to address upgraded Campus Standards; Provide junction boxes and conduit for staff work stations at Building A to address upgraded Campus Standards.
C. O. No. 5	February 2013	\$43,767.36	7.96%	Purchase new copper electrical feeders; Add relays to allow for operation of restroom fans by occupancy sensors; Install junction boxes, conduit, wiring, and motor-rated disconnect switches for variable volume air distribution units; Provide junction boxes and conduit in finished walls for hand dryer electrical power in two restrooms.

Funding Source

Measure RR Bond Anticipation Note.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Change Orders, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contract amendments are presented for approval:

#1	Consultant:	Hill Partnership, Inc.	No.	7
	Project:	Agricultural Sciences Complex		
Item	Description:	Amount		
	Professional architectural and engineering services to resolve mechanical system defects and noise mitigation including design coordination for architectural, mechanical, electrical, and structural engineering services. Obtain DSA approval; provide assistance with bid processes and construction administration services for the project. Fixed fee:	\$166,272.00		
	Total	\$166,272.00		
	Original Contract Amount	\$100,000.00		
	Net Change by Previous Amendments	\$122,161.00		
	Net Sum Prior to This Amendment	\$222,161.00		
	Amount of Amendment No. 7	\$166,272.00		
	New Contract Sum	\$388,433.00		

#2	Consultant:	PAL id studio	No.	1
	Project:	Child Development Center		
Item	Description:	Amount		
	Additional professional interior design services to coordinate the revised furniture contracts and deliveries. Fixed fee:	\$9,890.00		
	Total	\$9,890.00		
	Original Contract Amount	\$77,220.00		
	Net Change by Previous Amendments	\$0.00		
	Net Sum Prior to This Amendment	\$77,220.00		
	Amount of Amendment No. 1	\$9,890.00		
	New Contract Sum	\$87,110.00		

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #20

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

DATE: June 26, 2013

#3	Consultant:	Global Geo-Engineering, Inc.	No.	3
	Project:	Child Development Center		
Item	Description:		Amount	
	Provide professional geo-engineering services to complete the remaining geotechnical and material testing. Fixed fee:		\$4,002.00	
	Total		\$4,002.00	
	Original Contract Amount		\$36,138.00	
	Net Change by Previous Amendments		\$14,670.00	
	Net Sum Prior to This Amendment		\$50,808.00	
	Amount of Amendment No. 3		\$4,002.00	
	New Contract Sum		\$54,810.00	

#4	Consultant:	Schindler Elevators	No.	2
	Project:	Annual Elevator Maintenance		
Item	Description:		Amount	
	Maintenance services for the remaining two years of the existing five-year annual elevator maintenance contract. Schindler has agreed to complete enhanced preventative maintenance schedules to improve elevator reliability. Annual cost breakdown for the next two years is \$37,000 per year. Fixed fee:		\$74,000.00	
	Total		\$74,000.00	
	Original Contract Amount		\$87,516.00	
	Net Change by Previous Amendments		\$5,950.00	
	Net Sum Prior to This Amendment		\$93,466.00	
	Amount of Amendment No. 2		\$74,000.00	
	New Contract Sum		\$167,466.00	

Funding Sources

Nos. 1-3 – Measure RR Bond Anticipation Note.

No. 4 – Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Contract Amendments, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT Personnel Transactions

CLASSIFIED EMPLOYMENT

Permanent New Hire

Name: Homsj, Jamil
 Position: Custodian New: No
 Department: Custodial Services
 Range/Step: B-34, Step 1 Salary: \$2,943.61/month
 Job FTE: 1.00/12 months
 Effective: 6/27/13

Promotion

Name: Lam, Samson
 Position: Lead Electrician New: No
 Department: Facilities Planning and Management
 Range/Step: B-76, Step 6 + L3 Salary: \$6,417.15/month
 Job FTE: 1.00/12 months
 Effective: 6/27/13
 Remarks: Previous Position Electrician

Changes of Assignment

Name: Byaleero, Frederick
 Position: Learning Laboratory Assistant I
 Department: Learning Assistance
 Range/Step: A-62, Step 6 Salary: \$4,149.49/month
 Job FTE: 1.00/12 months
 Effective: 7/1/13
 Remarks: Change from 0.475 Job FTE

Name: Kelly, Sean
 Position: Carpenter
 Department: Arts Division
 Range/Step: B-71, Step 6 Salary: \$5,426.68/month
 Job FTE: 1.00/12 months
 Effective: 7/1/13
 Remarks: Change from 11 months

Prepared by: Human Resources Staff

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #23

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Changes of Assignment (continued)

Name: Lopez, Leticia
 Position: Receptionist/Clerical Assistant
 Department: Humanities and Social Sciences
 Range/Step: A-59, Step 4 Salary: \$3,546.62/month
 Job FTE: 1.00/12 months
 Effective: 7/1/13
 Remarks: Change from 0.475 Job FTE

Name: Yin, Laura
 Position: Library Technician I
 Department: Library and Learning Resources
 Range/Step: A-52, Step 6 Salary: \$4,951.08/month
 Job FTE: 1.00/10 months
 Effective: 7/1/13
 Remarks: Change from 0.475 Job FTE

Temporary Out-of-Class Assignments

Name: Bean, Ronald
 From: Mid-Range Systems Programmer
 To: Database Administrator
 Department: Information Technology
 Range/Step: A-140, Step 4 Salary: \$8,546.00/month
 Effective: 7/1/13
 End Date: 12/31/13

Name: Childs, Pamela
 From: Senior Buyer
 To: Purchasing Specialist
 Department: Purchasing
 Range/Step: A-95, Step 6 + L1 Salary: \$5,734.45/month
 Effective: 7/1/13
 End Date: 12/31/13

Name: Demitria, Laura
 From: Clerical Specialist
 To: Facilities Specialist
 Department: Facilities Planning and Management
 Range/Step: A-81, Step 6 Salary: \$4,867.06/month
 Effective: 7/1/13
 End Date: 12/31/13

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Temporary Out-of-Class Assignments (continued)

Name: Fenton, Sally
From: Secretary
To: Administrative Secretary
Department: Instruction Office
Range/Step: A-88, Step 6 Salary: \$5,218.16/month
Effective: 7/1/13
End Date: 12/31/13

Name: Haro, Melissa
From: Account Clerk I
To: Facilities Specialist
Department: Facilities Planning and Management
Range/Step: A-81, Step 1 Salary: \$3,813.47/month
Effective: 7/1/13
End Date: 12/31/13

Name: Heflin, Brian
From: Alternate Media Technician
To: Senior Systems Analyst/Programmer
Department: Information Technology
Range/Step: A-124, Step 1 Salary: \$5,849.77/month
Effective: 7/1/13
End Date: 12/31/13

Name: Hilario-Alvarado, Catherine
From: Secretary
To: Administrative Secretary
Department: Counseling
Range/Step: A-88, Step 6 Salary: \$5,218.16/month
Effective: 7/1/13
End Date: 12/31/13

Name: Killiany, Kathy
From: Coordinator, Health Careers Resource Center
To: Coordinator, Special Projects
Department: Technology & Health Division
Range/Step: A-118, Step 6 Salary: \$7,033.28/month
Effective: 7/1/13
End Date: 12/31/13

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Temporary Out-of-Class Assignments (continued)

Name: Lam, Samson
 From: Electrician
 To: Lead Electrician
 Department: Facilities Planning and Management
 Range/Step: B-76, Step 6 + L3 Salary: \$6,417.15/month
 Effective: 5/22/13
 End Date: 6/26/13

Name: Lamoree, Daniel
 From: Educational Research Assessment Analyst
 To: Senior Systems Analyst/Programmer
 Department: Research and Institutional Effectiveness
 Range/Step: A-124, Step 2 Salary: \$6,142.27/month
 Effective: 6/1/13
 End Date: 6/30/13

Name: Lamoree, Daniel
 From: Educational Research Assessment Analyst
 To: Senior Systems Analyst/Programmer
 Department: Research and Institutional Effectiveness
 Range/Step: A-124, Step 2 Salary: \$6,142.27/month
 Effective: 7/1/13
 End Date: 12/31/13

Name: Lawsiripaiboon, Anisa
 From: Caseworker
 To: Project/Program Specialist
 Department: CalWORKs
 Range/Step: A-79, Step 4 Salary: \$4,327.59/month
 Effective: 7/1/13
 End Date: 12/31/13

Name: Loadjaja, Evie
 From: Account Clerk II
 To: Account Clerk III
 Department: CalWORKs
 Range/Step: A-88, Step 6 Salary: \$5,218.16/month
 Effective: 7/1/13
 End Date: 12/31/13

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Temporary Out-of-Class Assignments (continued)

Name: Lundgren, Linda
From: Graphics Technician
To: Graphics Designer
Department: Marketing and Public Affairs
Range/Step: A-98, Step 4 Salary: \$5,228.21/month
Effective: 7/1/13
End Date: 12/31/13

Name: Magdaleno, Jose Raul
From: Senior Help Desk Technician
To: Data Communications Technician
Department: Information Technology
Range/Step: A-107, Step 5 Salary: \$6,003.91/month
Effective: 7/1/13
End Date: 12/31/13

Name: Martinez, Julia
From: Clerical Assistant
To: Clerical Specialist
Department: Adult Basic Education
Range/Step: A-69, Step 1 Salary: \$1,607.52/month
Effective: 7/1/13
End Date: 12/31/13

Name: MacDonald, Gregory
From: Graphics Technician
To: Graphics Designer
Department: Marketing and Public Affairs
Range/Step: A-98, Step 4 Salary: \$5,228.21/month
Effective: 7/1/13
End Date: 12/31/13

Name: Rodriguez, Caitlin
From: Secretary
To: Administrative Secretary
Department: Facilities Planning and Management
Range/Step: A-88, Step 4 Salary: \$4,733.03/month
Effective: 7/1/13
End Date: 12/31/13

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Temporary Out-of-Class Assignments (continued)

Name: Stevens, Carole
 From: Secretary
 To: Administrative Secretary
 Department: DSP&S
 Range/Step: A-88, Step 6 + L1 Salary: \$5,348.61/month
 Effective: 7/1/13
 End Date: 12/31/13

Name: Titus, Ronald
 From: Budget & Accounting Technician
 To: Payroll Coordinator
 Department: Payroll
 Range/Step: A-105, Step + L3 Salary: \$6,487.40/month
 Effective: 7/1/13
 End Date: 12/31/13

Name: Ulloa, Gabriela
 From: Student Program Specialist
 To: Project/Program Coordinator
 Department: CalWORKs
 Range/Step: A-95, Step 5 Salary: \$5,328.17/month
 Effective: 7/1/13
 End Date: 12/31/13

Temporary Changes of Assignment

Name: Nunez, Alma
 Position: Office Assistant
 Department: Financial Aid
 Range/Step: A-45, Step 3 Salary: \$1,763.09/month
 Effective: 7/1/13
 End Date: 12/31/13
 Remarks: Change in Job FTE from 0.475 to 0.600

Name: Quinlan, Beth
 Position: Risk Management Specialist
 Department: Administrative Services
 Range/Step: A-88, Step 2 Salary: \$4,292.99/month
 Effective: 7/1/13
 End Date: 12/31/13
 Remarks: Change in Job FTE from 0.75 to 1.00

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Placement on 39-Month Re-employment

Deborah Gonzales-Guerra, Refuse & Recyclable Collector, Grounds, effective 5/25/13

Resignation

Brian Crichlow, PE/Athletic Technician I, Kinesiology, Athletics and Dance, effective 8/25/13

CONFIDENTIAL EMPLOYMENT

Temporary Out-of-Class Assignment

Name: Nelson, Carol
From: Secretary
To: Executive Assistant
Department: President's Office
Range/Step: C-73, Step 3 Salary: \$5,270.33/month
Effective: 7/1/13
End Date: 12/31/13

ACADEMIC EMPLOYMENT

New Hires

Name: Burdett, John New: No
Position: Professor, Music and Band Director
Department: Music
Column/Step I-1 Salary: \$55,417.00/annual
Job FTE: 1.00/10 months
Effective: 8/26/13

Name: Crichlow, Brian New: No
Position: Professor, Kinesiology and Head Coach, Women's Basketball
Department: Kinesiology, Athletics and Dance
Column/Step I-9 Salary: \$80,550.00/annual
Job FTE: 1.00/10 months
Effective: 8/26/13

Name: Gilbert, Cheryl New: No
Position: Professor, Psychiatric Technician
Department: Mental Health
Column/Step I-1 Salary: \$55,417.00/annual
Job FTE: 1.00/10 months
Effective: 8/26/13

SUBJECT: Personnel Transactions

DATE: June 26, 2013

New Hires (continued)

Name: Jaeggi, Scott New: No
 Position: Professor, Emergency Medical Technologies
 Department: Medical Services
 Column/Step: I-1 Salary: \$67,767.07/annual
 Job FTE: 1.00/12 months
 Effective: 8/26/13

Name: Perez, Jason New: No
 Position: Professor, Photography
 Department: Commercial and Entertainment Arts
 Column/Step: I-1 Salary: \$55,417.00/annual
 Job FTE: 1.00/10 months
 Effective: 8/26/13

Contract Renewal

Name: Felix, Diana
 Position: Counselor/Coordinator
 Department: Student Support Services
 Column/Step: II-5 Salary: \$80,197.46/annual
 Job FTE: 1.00/11 months
 Effective: Contract effective from 7/1/13 – 6/30/14

Initial Salary Placement Adjustment

Name: Roche, William
 Position: Professor, Computer Information Systems
 Department: Computer Information Systems
 Column/Step: I-9 Salary: \$80,550.00/annual
 Job FTE: 1.00/10 months
 Effective: 8/27/12
 Remarks: Initially placed at Column I, Step 5

Resignation

Kelly Ford, Professor, Kinesiology/Women's Softball Coach, Kinesiology, Athletics and Dance effective 6/21/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Service Increments - 2013-14**

\$318/month for faculty upon completion of 5 years or more at top step of any column

NAME	DEPARTMENT	EFFECTIVE
Anderson-Perry, Carolyn	Nursing	8/26/13
Boryta, Mark	Earth Sciences, and Astronomy	8/26/13
Calzada, Silver	Counseling	7/1/13
Degtyareva, Anna	Computer Information Systems	8/26/13
Enke, Gary	English, Literature and Journalism	8/26/13
Heard, Lance	Public Services	8/26/13
Lawlor, Elizabeth	Biological Sciences	8/26/13
Lopez, Audra	Agricultural Sciences	7/1/13
Mageean, Michael	English, Literature and Journalism	8/26/13
Mason, Martin	Physics, Engineering	8/26/13
Mbuthi, Stanley	Counseling	7/1/13
McLaughlin, David	Radiologic Technology	7/1/13
Meggelin, Nancy	Mental Health	8/26/13
Orr, Jondea	Nursing	8/26/13
Pedersen, Kirk	Fine Arts	8/26/13
Perez-Garcia, Julie	Counseling	7/1/13
Quintana-Mullane, Kimberly	English, Literature and Journalism	8/26/13
Uyeno, Gary	Agricultural Sciences	7/1/13
Walker, Lori	Learning Assistance	8/26/13
Ward, Elizabeth	Kinesiology, Athletics and Dance	8/26/13
Wilson, Keith	Commercial Art	8/26/13

Professional Growth Increments - 2013-14

\$318/month for faculty after serving three or more years at the Initial Service Increment and after competing six semester units of course work

NAME	DEPARTMENT	EFFECTIVE
Fiorito, Arleen	Nursing	8/26/13
Kaljumagi, Eric	Learning Assistance	8/26/13
Sun, Christine	Mathematics	8/26/13

25-Year Service Increments - 2013-14

\$318/month for faculty upon completion of 25 years of service

NAME	DEPARTMENT	EFFECTIVE
Cannon, Holly	English, Literature & Journalism	8/26/13
Farve, Debra	English, Literature & Journalism	8/26/13
Galbraith, Jennifer	Mathematics	8/26/13
Hernandez, Alina	Counseling	7/1/13
King, Nancy	Counseling	7/1/13

SUBJECT: Personnel Transactions

DATE: June 26, 2013

25-Year Service Increments - 2013-14 (continued)

\$318/month for faculty upon completion of 25 years of service

NAME	DEPARTMENT	EFFECTIVE
Rudd, Terry	Mental Health	8/26/13
Russell, Paul	Library and Learning Resources	8/26/13
Wilson, Randy	Counseling	7/1/13

Salary Advancements for Full-time Faculty Column Crossover - 2013-14

Coursework and/or Degree earned

Name: Burman, Ema
 Position: Professor, Learning Assistance
 Department: Learning Assistance
 Column/Step: III-12 Salary: \$97,920.00/annual
 Job FTE: 1.00/10 months
 Effective: 8/26/13
 Remarks: Advancement from Column II, Step 11

Name: Sanchez, Hector
 Position: Counselor-EOPS
 Department: EOPS
 Column/Step: III-10 Salary: \$102,109.80/annual
 Job FTE: 1.00/11 months
 Effective: 7/1/13
 Remarks: Advancement from Column II, Step 9

Salary Advancement for Part-time Faculty Column Crossover, 2013-14

Coursework and/or Degree earned

Name: Gomez-Lecaro, Maria Elena
 Position: Adjunct
 Department: Learning Assistance
 Salary/Range: III-3 Salary: \$78.59/hour
 Effective: 8/26/13
 Remarks: Advancement from Column II, Step 3

Summer 2013

Credit Hourly Instructors/Substitutes

NAME	NAME	NAME
Aasi, Fazal K	Alexander, Carolyn Parker	Alvarado, Noel M
Albertson, Toni Ann	Al-Malood, Fawaz	Alvarez, Hansel O

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Summer 2013****Credit Hourly Instructors/Substitutes** (continued)

NAME

Anderson, Lida L
 Andrews, Barry Lynn
 Aquino, Lloyd David
 Arterburn, Pamela J
 Bark, Andrew J
 Bartz, Virginia Jo Ann
 Bayle, M Dolores
 Benner Davis, Cherie A
 Birca, Alina
 Blyzka, John V
 Boehner-Staylor, Maya
 Borella, Frances Teresa
 Bowen, Melinda Sibyl
 Buechler, Michael Richard
 Butler, Thomas William
 Buzby, Linda M
 Byce, Joann M
 Cahow, Matthew J
 Cahueque, David Anthony
 Cammayo, Christina Gloria
 Campbell, Faye Daines
 Cantrell, Daniel J
 Carroll, Don R
 Castello Jr, Anthony Ernest
 Cerda, Jessica
 Cevallos-Castaneda, Susana
 Chan, Linda Anne
 Chang, Chih-Ping
 Chang, Derek Kong
 Chau, Eric L
 Chavez Jr, Raul Sierra
 Chavez, Dolores
 Chevalier, Angelis
 Chevalier, Jason Jerome
 Cienik, Margaret A
 Cushing, William P
 Damansouz, Firouzeh
 Darke, Tammy
 Davis, Maria

NAME

Degtyareva, Anna S
 Deines, Craig Brian
 Dennis, Maria
 DePaola, Gina Maria
 Diem, Andrea Grace
 Donegan, Rebecca Nicole
 Dorough III, George Dixon
 Dougherty, Michelle E
 Dowdle, Michael Anthony
 Durfield, Timothy Richard
 Eastman, Ralph Mason
 Edwards, William F
 Enke, Gary David
 Erbe, Cynthia Ann
 Erickson, Eric Luther
 Espy, Sheila Y
 Esquivel, Edgar I
 Esslinger, Sandra Lotte
 Estes Jr, Edwin W
 Estrada, Maria Elena
 Ezzell, Sun
 Fang, Lisa
 Faradineh, Rahim Alavi
 Fell, Devon Rachelle
 Fiorito, Arleen Martha
 Fisher, Damany Morris
 Flores, Oscar E
 Fuller, Maria Luisa
 Galbraith, Jennifer Lyn
 Gallarde, Marlene K
 Garcia, Armando Atticus
 Garcia, Daniel James
 Garcia, John Glenn
 Garland, Jeffery Buddy
 Giles, Naomi Ruth
 Goff, Michael Eugene
 Golden, Dafna Kohn
 Gomez, Francisco Javier
 Gonzales, Barbara La Nelle

NAME

Gonzalez, Gail M
 Green, Michael G
 Griffith, Hugh Michael
 Habayeb, Olga N
 Haines, Michael S
 Hall, Martha Lynn-Carol
 Hallsted, Christopher
 Hamby, Bobbi Page
 Haney, Randy G
 Harirchi, Madjid
 Harper, Michael Wyatt
 Harrington, Maria Angela
 Heinicke, David Ross
 Henry, Darryl
 Hernandez, Corie M
 Hight, Deana Marie
 Hight, Lynette W
 Hoekstra, Thomas Richard
 Holland, Daniel Patrick
 Hoover, Karelyn G
 Howell, Luisa Jacinta
 Hsieh, Mei-Ling
 Huang, Shui-Lien
 Hughey, Douglas J
 Humaciu, Matthew Frank
 Hunt, Ryan R
 Hunter-Buffington, Carri
 Hutchinson, James
 Jackson, Christopher David
 Jagodka, Ralph Frank
 Jaimes, Franciella Marie
 Jannati, Elmira
 Jastrab Jr, Robert Joseph
 Johnson, Kent James
 Joneja, Kamal Preet
 Jones, William David
 Kaljumagi, Eric Arvo
 Kelly, Donna R
 Khan, M Zahir

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Summer 2013

Credit Hourly Instructors/Substitutes (continued)

NAME	NAME	NAME
Kim, Myong-Sook	Medina, David J	Ramos Bernal, Natasha
Kirchgraber, Albert G	Meggelin, Nancy Ann	Ramos, Christopher
Klawitter, Kenneth Edward	Merward III, Charles Joseph	Ray, Jamie M
Kojima, Tetsuro	Monugian, Annette Balcom	Reinhart, Lieselott A
Kolchakian, Misty R	Moore, Barbara J	Revell, Timothy Kirk
Lahey, Michael John	Munro, Matthew Jackson	Reyes, Eloise Mejia
Lahr-Dolgovin, Roberta	Musallet, Omar A	Reyes, Mary-Ellen
Lam, Albert	Myers-Mc Kenzie, Laurel	Richardson Jr, Lanny Ray
Lancaster, Stephen M	Nafzgar, Sara Ann	Rickard, Malcolm J
Landeros, Darlene Michelle	Nahabedian, Steven	Rieben, Michael J
Landeros, Teresa Alonso	Nakamatsu, Stacie Y	Ritz, Karol Elizabeth
Lane, David C	Nakamura, Amy Bates	Rivas, Hector E
Laub, Kathleen Ann	Nemeth, Stanley Harvey	Rivera, David
Lawton, Judith M	Ngo, Michael Smith	Roberts, Rhonda K
Lefler, Patricia S	Nitta, Akira	Robinson, Carolyn Freeman
Leung, Sing Lit	Nixon, Bruce James	Robles, Donice Kaye
Lloyd, Anthony Frazier	Olds, Jennifer L	Rodriguez, Carmen B
Lobb, Elizabeth A	Oropeza, Raymond A	Rowley, Dianne L
Long, Gary William	Orr, Jondea	Ruh, Marc Thomas
Loyd, Rene C	Palos, Lelaine Janet	Russell, Paul
Lukenbill, Casey Maureen	Pappas SR, Gus T	Sampat, Michelle S K
Ma, Jannie Thuan	Park, Jinsun	Sanchez, Andrew Avecilla
Mageean, Michael Joseph	Parker, Stacy S	Sanchez, Hector
Magrann, Tracey Marie	Pascoe, Virginia Ann	Sanchez, Juan Carlos
Mallard, Julie Ann	Pawlak, Mark Walter	Saul, Julie Marie
Maloney, Clark Terence	Peng, Grace C	Schnurbusch, Karen
Mason, Clair S	Perez Gonzalez, Jose	Shannon, Cynthia Jean
Masoomian, Rasool	Perez, Anabel	Sholars, Joan Dianne
Mateo, Sheila Marie	Perez, Christopher Gene	Silva, Lawrence Matthew
Mather, Nicholas S	Petry, Petra	Smith, Daniel Edwin
Mattoon, Mark D	Phillips, Kimberly M	Soares, Darrow P
Mattoon, Michelle Heather	Powell, Chara N	Spitzer, Jessica H
Maynard Sr, Phillip Donald	Prehn, Richard Wayne	Stier, Gregory Wade
Mbuthi, Stanley Wariba	Purcell Jr, Robert T	Stokes, Nona Hopson
Mc Farland, Thomas	Quach, Christina Sueran	Stone, James R
Mc Faul, Jason Derek	Quintana-Mullane, Kimberly	Stuard, Bob Alan
Mc Geough, Daniel Joseph	Rahman, Mustafizur	Summers, Melody Luan
Mc Gruder, Charles	Ramal, Randy	Takashima, Timothy Lee
McGuthry, Katheryn	Ramey, Martin Allan	Tamayo, Jimmy

SUBJECT: Personnel Transactions

DATE: June 26, 2013

Summer 2013

Credit Hourly Instructors/Substitutes (continued)

NAME

Tan, Daisy Carmen
Tanner, William T
Tarman, Shana Levette
Tellez, April M
Thay, Cecelia
Thomas, James David
Todd, Douglas Richard
Todd, Janet L
Ton, Chan-Phuong Nu
Torres, Andrea R
Tram, Vui K
Tran, Frank Van

NAME

Tran, Niki Aikhahn
Trejo, Lyssette C
Trujillo, Tamara C
Trull, Stephen Tyler
Turcios, Ana Silvia
Uiagalelei, Iona Tavesi
Vargas, Albert Thomas
Vartapetian, Irina
Villarreal Salgado, Guillermo
Walker, Lori Ann
Ward, Elizabeth Jo
Weinkauff, Christine Marie

NAME

Wessinger, Nancy Louise
Whalen, Margaret F
Wheeler, Daniel Lyn
Wiesner, Mary-Rose
Williams, Deborah Ann
Wolde-Yohannes, Samuel
Wong, Francis S
Wright, Carola Ziegler
Zamora, Victor Y
Zeidel, Scott Wayne

Summer 2013

Non Credit Hourly Instructors/Substitutes

NAME

Azpeitia, Maria Elena
Baker, Nathalie Willemze
Barreto, Norma Carvalho
Barry, Angela
Beightol, Donna Marie
Beizai, Robin F
Belblidia, Abdelillah
Bhowmick, Nivedita
Bowman, Deanna Dawn
Bowman, Deborah Lynn
Brink, Janna Kathryn
Chang, Susan Y
Chui, Pamela H
Conte, Kelly Okura
Cooke IV, David G
Cridland, Patricia Lea
Cueva, Monica L
Danson, Erin Jennifer
Dapello Jr, Alfred
De Franco, Xinhua Li
Devi, Maya P

NAME

Edwards, Augusta Jo Ann
Evans, Douglas Mc Call
Ewing, Lynn A
Fang, Elizabeth Eagleton
Fehr, Jody M
Fitch, Christopher M
Foisia, L.E. Hom
Fowler, Mina
Friedman, Karena
Gilbertson, Cathy Sue
Gomez-Angel, Mary Ann
Gyurindak, Katalin
Hannon, Laura Ann
Hayes, Mihaela
Henry, Pamela L
Im, Anne Kwang B
James, Darrell
James, Elvira
Kao, Brenda
Ketterling, Jeremy Raymond
Kim, Grace Unkyong

NAME

Kletzien, Kristi Pederson
Kolta, Shirley G
Krueger, Jason A
Laffey, Mary
Ledezma, Erica Yolanda
Lundblade, Shirley Mae
Martinez, Marlise Anna
Memmott, Fiona Mary
Middleton, Michael Joseph
Miho, Yoshiko Dana
Natividad, Rene E
Nguyen, Mai Vuquynh
Ortega, Sonia E
Osea, Mark Edward
Paphatsarang, Bounyou
Ponce, Heather R
Poortenga, Debra Sue
Prasad, Gayatri K
Rafter, John Michael
Reeder, Christopher M
Rodriguez, Guillermina

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Summer 2013****Non Credit Hourly Instructors/Substitutes**

NAME	NAME	NAME
Rohrenbacher, Jennifer J	Szok, Kenneth Francis	Walden, Carl Eugene
Romano, John A	Tamburro, Melody Lynn	Warner, Benjamin L
Romero, Vienessa Michelle	Taylor, Star Tennille	White, Shelby Lynn
Ryan, Rebecca A	Toloui, Mitra	Williams, Stephen Odeal
Silva, Sandra Jane	Trimble, Jill Ann	Willis, Geneie Louise
Smith, Heather J	Tucker, Raymond Michael	Yanuarua, Christina M
Story, Alicia Michele	Vandepas, Deborah J	
Stump, Celeste S	Velarde, Margaret G	

Additional Assignments

Provider	Area/Department	Service/Agreement	Dates	Amount
Barone, Samuel	Adult Basic Education	High School Curriculum	7/1/13– 6/30/14	Not to exceed \$41.09/hr.
Bowman, Deanna	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$42.52/hr.
Campos, Raquel	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$44.01/hr.
Capraro, John	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$44.01/hr.
Chang, Susan	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$41.09/hr.
Chaplot, Surekha	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$47.14/hr.
Daugherty, Sue	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$44.01/hr.
De Vries, Judy	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$44.01/hr.
Gomez-Angel, Mary Ann	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$41.09/hr.
Hardman, Douglas	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$47.14/hr.
Ketterling, Jeremy	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$42.52/hr.
Krueger, Jason	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$41.09/hr.
Ledezma, Erica	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$44.01/hr.
Lyons, Kellee	Adult Basic Education	Curriculum & SLO's	7/1/13– 6/30/14	Not to exceed \$44.01/hr.

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Temporary Out-of-Class Assignments** (continued)

Name: Whitford, Marguerite
From: Registered Nurse Practitioner
To: Interim Director, Student Health Services
Department: Student Health Services
Range/Step: M-15, Step 1 **Salary:** \$9,326.92/month
Effective: 7/1/13
End Date: 9/30/13

Temporary Change in Assignment

Name: Judd, Matthew
From: Associate Dean, Natural Sciences
To: Interim Dean, Natural Sciences
Department: Natural Sciences
Range/Step: M-21, Step 4 **Salary:** \$12,251.25/month
Job FTE: 1.00/12 months
Effective: 8/9/13
End Date: 6/30/14

TEMPORARY EMPLOYMENT**Substitute Employees**

NAME	TITLE	RATIONALE	DEPARTMENT	PAY RATE	HIRE DATE
Avila, Jacob	Custodian	Absence	Custodial Svcs.	16.98	05/20/13-06/30/13
Biller, Valerie	Secretary	Absence	Technical Svcs.	22.00	06/17/13-06/21/13
Duran, Christopher	Electrician	Vacancy	Maintenance	24.57	05/13/13-06/30/13
Galutira, Emmanuel	Custodian	Vacancy	Custodial Svcs.	16.98	05/20/13-06/30/13
Galutira, Emmanuel	Custodian	Absence	Custodial Svcs.	16.98	07/01/13-06/30/14
Harriston, Sonya	Custodian	Absence	Custodial Svcs.	16.98	07/01/13-06/30/14
Holt, Sharelle	Custodian	Vacancy	Custodial Svcs.	16.98	05/06/13-06/30/13
Perez, Noah	Grounds Equip. Oper.	Absence	Grounds	17.84	05/23/13-06/30/13
Tharpe, Rickie	Custodian	Absence	Custodial Svcs.	16.98	07/01/13-06/30/14
Wang, Xiwen	Secretary	Vacancy	Public Safety	22.00	05/13/13-06/30/13
Westerlink, Roy	Custodian	Absence	Custodial Svcs.	16.98	05/06/13-06/30/13

Hourly Non-Academic Employees

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Arevalo, Alexander	Study Skills Assistant II	Adult Basic Education	11.32	06/27/13-06/30/13
Arevalo, Alexander	Study Skills Assistant II	Adult Basic Education	11.32	07/01/13-08/23/13
Avendano, Brian	Tutor IV	ACES	11.75	06/01/13-06/30/13
Avendano, Brian	Tutor IV	ACES	11.75	07/01/13-08/31/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Hourly Non-Academic Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Benavides, Valeria	Model	Fine Arts	21.00	07/01/13-06/30/14
Bermudez, Loraine	Secretarial Aide	Adult Basic Education	11.88	07/01/13-08/31/13
Cabrera, Jorge	Tutor IV	Upward Bound	11.75	06/01/13-06/30/13
Cabrera, Jorge	Tutor IV	Upward Bound	11.75	07/01/13-08/31/13
Cofer, Danielle	Study Skills Assistant II	The Writing Center	11.32	07/01/13-08/04/13
Del Real, Javier	Study Skills Assistant II	Tutorial Services	11.32	07/01/13-02/16/14
DeStefano, Michael	Study Skills Assistant III	The Writing Center	12.48	07/01/13-08/04/13
Duzik, Allison	Activity Aide	Continuing Education	8.00	06/01/13-06/30/13
Duzik, Allison	Activity Aide	Continuing Education	8.00	07/01/13-08/15/13
Garavito, Christine	Study Skills Assistant II	The Writing Center	11.32	07/01/13-08/04/13
Garcia, Mary	Administrative Aide	CalWORKs	12.76	07/01/13-12/20/13
Garcia, Norberta	Tutor IV	Upward Bound	11.75	06/11/13-06/30/13
Garcia, Norberta	Tutor IV	Upward Bound	11.75	07/01/13-08/31/13
Gonzales, Angela	Secretarial Aide	Adult Basic Education	11.88	05/20/13-06/30/13
Harmon, Lorenzo	Financial Aid Assistant	Financial Aid	12.76	06/24/13-06/30/13
Harmon, Lorenzo	Financial Aid Assistant	Financial Aid	12.76	07/01/13-10/31/13
Heredia, Jessica	Instructional Aide	Child Development Ctr.	8.00	07/01/13-08/23/13
Hinostroza, Brian	Tutor II	Tutorial Services	9.25	07/01/13-02/16/14
Juarez-Rivera, Kaylee	Tutor IV	Upward Bound	11.75	06/01/13-06/30/13
Juarez-Rivera, Kaylee	Tutor IV	Upward Bound	11.75	07/01/13-08/31/13
Kladouris, Jolene	Study Skills Assistant III	Tutorial Services	12.48	07/01/13-08/01/13
Li, QianQi	Study Skills Assistant II	Learning Assistance Ctr.	11.32	07/01/13-12/20/13
Lu, Anthony	Study Skills Assistant II	Tutorial Services	11.32	07/01/13-06/30/14
McGurty, Garrett	Instructional Aide	Child Development Ctr.	8.00	05/01/13-06/30/13
Melendez, Hailey	Study Skills Assistant II	The Writing Center	11.32	07/01/13-08/04/13
Mendez, Yvonne	Administrative Aide	CalWORKs	12.76	07/01/13-12/30/13
Mercado, Diane	Activity Aide	Continuing Education	8.00	06/01/13-06/30/13
Mercado, Diane	Activity Aide	Continuing Education	8.00	07/01/13-08/15/13
Moore, Peggy	Model	Fine Arts	21.00	07/01/13-06/30/14
Pham, Tuan	Study Skills Assistant III	Tutorial Services	12.48	07/01/13-02/14/14
Ramey, Anthony	Model	Fine Arts	21.00	07/01/13-06/30/14
Rojas, Raul	Tutor IV	Upward Bound	11.75	06/01/13-06/30/13
Rojas, Raul	Tutor IV	Upward Bound	11.75	07/01/13-08/31/13
Silvestre, Sarah	Study Skills Assistant III	Tutorial Services	12.48	07/01/13-08/01/13
Sit, Ngai	Tutor IV	ACES	11.75	07/01/13-08/30/13
Soto, Sylvia	Administrative Aide	CalWORKs	12.76	07/01/13-12/30/13
Srlevitch, Philip	Cashier III	Bursar's Office	10.00	07/01/13-12/31/13
Staggs, Denise	Instructional Aide	Child Development Ctr.	8.00	07/01/13-02/21/14
Torres, Eric	Study Skills Assistant II	Adult Basic Education	11.32	07/01/13-08/23/13
Torres, Julia	Instructional Aide	Child Development Ctr.	8.00	05/30/13-06/30/13
Torres, Julia	Instructional Aide	Child Development Ctr.	8.00	07/01/13-08/23/13
Valdes, Lillian	Instructional Aide	Child Development Ctr.	8.00	07/01/13-08/23/13
Valencia, Susana	Secretarial Aide	Adult Basic Education	11.88	07/01/13-08/31/13
Voong, Jaime	Study Skills Assistant II	Adult Basic Education	11.32	07/01/13-08/23/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Hourly Non-Academic Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Wailase, Salote	Student Center Assistant	Arise	12.00	08/26/13-12/31/13
Zaragoza-Rodriguez, Salvador	Tutor IV	Upward Bound	11.75	06/01/13-06/30/13
Zaragoza-Rodriguez, Salvador	Tutor IV	Upward Bound	11.75	07/01/13-08/31/13

Professional Expert Employees – New Assignments

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Bennett, Makisha	Event Supervisor II	Technical Services	13.75	07/01/13-06/30/14
Bjork, Sharon-Rose	Not-For-Credit Instructor II	AANAPISI/ Arise	45.00	07/01/13-08/02/13
Bui, Huu	Project Expert/Specialist	EOPS	25.00	07/01/13-08/30/13
Castro, Candice	Teaching Aide	Adult Basic Education	13.27	07/01/13-08/23/13
Castro, Candice	Teaching Aide	Adult Basic Education	13.27	07/01/13-08/23/13
De Leon-Ramos, Melly	ECD Master Teacher I	Child Development Ctr.	13.27	07/01/13-08/23/13
Dorough, Darlene	Interpreter IV	Human Resources	38.00	09/01/13-06/30/14
Flannery, Kelly	Project Expert/Specialist	Grants Office	25.00	07/01/13-06/30/14
Fuentes, Alejandro	Event Supervisor II	Technical Services	13.75	07/01/13-06/30/14
Lacson, Ron	Tutorial Specialist I	The Writing Center	17.00	07/01/13-08/04/13
Lara, Sharon	Tutorial Specialist I	The Writing Center	17.00	07/01/13-08/04/13
Leon-Silva, Yesenia	Event Supervisor II	Technical Services	13.75	07/01/13-06/30/14
Mages, Daniel	Event Supervisor I	Technical Services	11.75	07/01/13-06/30/14
McIntosh, David	Program Supervisor II	Fine Arts	16.64	07/01/13-06/30/14
Miranda, Raul	Sound Engineer II	Technical Services	20.00	07/02/13-06/30/14
Montiel, Ricardo	Sound Engineer I	Technical Services	14.50	07/01/13-06/30/14
Moore, Kristen	Project Coordinator	Business	35.00	07/01/13-06/30/14
Moore, Kristen	Project Expert/Specialist	Technology & Health	25.00	07/01/13-06/30/14
Ortiz, Jose	Event Supervisor I	Technical Services	11.75	07/01/13-06/30/14
Palais, David	Project Manager	Information Technology	55.00	07/08/13-06/27/14
Reed, Kathy	Project Expert/Specialist	Adult Basic Education	25.00	07/01/13-07/31/13
Silva-Barrios, Azael	Event Supervisor I	Technical Services	11.75	07/01/13-06/30/14
Stuard, Wendy	Project Expert/Specialist	Upward Bound	25.00	07/01/13-08/01/13
Walters, Nate	Theatrical Rigger II	Technical Services	16.50	07/03/13-06/27/14
Beber, Nathon	Lecturer-Fire Technology	Fire Technology	37.26	06/03/13-06/30/13
Castro, Candice	Teaching Aide	Adult Basic Education	13.27	05/27/13-06/30/13
Cruz, Christian	Technical Expert I	Kinesiology & Athletics	35.00	04/25/13-06/30/13
Davis, Gerald	Lecturer-Fire Technology	Fire Technology	37.26	05/01/13-06/28/13
Dorough, Darlene	Interpreter IV	Human Resources	38.00	09/01/12-06/30/13
Gilbreath, Fern	Interpreter IV	Continuing Education	38.00	05/11/13-06/30/13
Gilbreath, Fern	Interpreter IV	Student Life	38.00	05/18/13-05/19/13
Henry, Dawn	Video Jib Operator	Technical Services	60.00	05/19/13-06/30/13
Mahler, Ryan	Interpreter I	Student Life	18.00	05/18/13-05/18/13
Mahler, Ryan	Interpreter I	Humanities & Social Sci.	18.00	05/20/13-06/30/13
Mahler, Ryan	Interpreter I	Financial Aid	18.00	06/08/13-06/08/13
Marino, Carlos	Lecturer-Fire Technology	Fire Technology	37.26	05/28/13-06/30/13
Montiel, Ricardo	Sound Engineer I	Technical Services	14.50	06/01/13-06/30/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Professional Expert Employees – New Assignments** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Ortiz, Leonard	Project Expert/Specialist	Facilities Plng. & Mgmt.	25.00	05/01/13-06/30/13
Padilla, Horacio	Interpreter IV	Continuing Education	38.00	05/11/13-06/30/13
Pavey, Matthew	Sound Engineer II	Technical Services	20.00	05/18/13-06/30/13
Rasmussen, Steven	Interpreter IV	Human Resources	38.00	05/24/13-06/30/13
Reed, Kathy	Project Expert/Specialist	Adult Basic Education	25.00	05/30/13-06/30/13
Stuard, Wendy	Project Expert/Specialist	Upward Bound	25.00	06/17/13-06/30/13
Vasquez, Sheila	Teaching Aide	ESL	13.27	04/30/13-06/30/13
Wolff, Alex	Technical Expert I	Kinesiology & Athletics	35.00	04/17/13-06/30/13

Student Employees

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Aceves, Brooke	Student Assistant I	Counseling	8.00	07/13/13-08/23/13
Al-Beitawi, Yasmeeen	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13
Alcantar, Alexander	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Allen, Marrassa	Student Assistant I	Counseling	8.00	07/13/13-08/23/13
Alvarado, Samantha	Student Assistant II	Technical Services	8.75	07/01/13-08/25/13
Alvarez, Rebecca	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Anaya, Sonia	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Angulo, Luis	Student Assistant I	Continuing Education	8.00	06/01/13-06/30/13
Angulo, Luis	Student Assistant I	Continuing Education	8.00	07/01/13-08/15/13
Angulo, Nancy	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Ascencio, Juan	Student Assistant I	Agricultural Sciences	8.00	05/18/13-06/30/13
Attrill, Christina	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Azabache, Brianna	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/28/13
Baltazar, Jesse	Student Assistant II	EOPS/CARE	8.75	05/01/13-06/28/13
Barrios Dircio, Ernesto	Student Assistant II	Bridge Program	8.75	05/01/13-06/30/13
Bastidas, Stefany	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Baylosis, Sunshine	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Berdin, Leandra	Student Assistant V	EOPS	12.50	05/01/13-06/30/13
Berriozabal, Fernando	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Blaza, Michael	Student Assistant IV	Arise Program	11.25	07/01/13-08/23/13
Bougard, Demetri	Student Assistant IV	ACES	11.25	07/01/13-08/23/13
Boutros, Nicole	Student Assistant II	EOPS/CARE	8.75	05/01/13-06/28/13
Brambila, Alexander	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/30/13
Breland, Kelsey	Student Assistant IV	Teacher Prep. Institute	11.25	05/08/13-06/30/13
Cardenas, Anna	Student Assistant II	EOPS/CARE/CalWORKs	8.75	05/01/13-06/28/13
Cardenas, Jose	Student Assistant II	EOPS/CARE	8.75	05/01/13-06/28/13
Carrillo, Virginia	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Castellanos, Justin	Student Assistant I	Kinesiology & Athletics	8.00	05/25/13-06/14/13
Catingub, Nolan	Student Assistant V	Technical Services	12.50	07/01/13-08/25/13
Chang, Jamie	Student Assistant II	Technical Services	8.75	07/01/13-08/25/13
Charrette, Chelsea	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Chenet, Keauntra	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Chou, Joseph	Student Assistant III	Financial Aid	10.00	06/17/13-06/30/13
Chou, Joseph	Student Assistant III	Financial Aid	10.00	07/01/13-08/23/13
Cordova, Jennifer	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Cortes, Yesenia	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Covarrubias, Christian	Student Assistant I	Technical Services	8.00	05/07/13-06/30/13
Covarrubias, Christian	Student Assistant I	Technical Services	8.00	07/01/13-08/25/13
Dashiell, Donnell	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/30/13
De Haro, Adrian	Student Assistant I	Agricultural Sciences	8.00	05/22/13-06/30/13
Diaz, Joe	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Doyle, Katelyn	Student Assistant III	Kinesiology & Athletics	10.00	03/01/13-06/15/13
Drylie, Katelyn	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Duenas, Cristal	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Enciso, Paola	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Esqueda, Angelica	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Estrada, Emisabel	Student Assistant I	DSP&S	8.00	05/10/13-06/14/13
Estrada, Karla	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Farrar, Stephen	Student Assistant III	Financial Aid	10.00	06/17/13-06/30/13
Farrar, Stephen	Student Assistant III	Financial Aid	10.00	07/01/13-08/23/13
Flores, Diana	Student Assistant V	Arise	12.50	07/01/13-08/25/13
Flores, Iliana	Student Assistant II	Counseling	8.75	07/13/13-08/23/13
Gaeta, Fatima	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Galindo, Julie Anne	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Galis, Katherine	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Garcia, Aaron	Student Assistant III	Information Technology	10.00	07/01/13-08/23/13
Garcia, Alham	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/28/13
Garrido, Olivia	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13
George, David	Student Assistant I	Agricultural Sciences	8.00	05/20/13-06/30/13
Gonzalez, Angela	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Gonzalez, Cindy	Student Assistant I	Child Development Ctr.	8.00	05/09/13-06/30/13
Guzman, Marcela	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Haro, Victor	Student Assistant I	Technical Services	8.00	07/01/13-08/25/13
Hernandez, Alma	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Hosbach, Shelly	Student Assistant I	Child Development Ctr.	8.00	05/08/13-06/14/13
Huang, Christy	Student Assistant I	Child Development Ctr.	8.00	05/20/13-06/30/13
Huang, Christy	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Huynh, Tin	Student Assistant II	EOPS/CARE	8.75	05/01/13-06/28/13
Hyatt, Amber	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Jimenez, Itsel	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13
Jones, Dominic	Student Assistant I	Kinesiology & Athletics	8.00	02/25/13-06/30/13
Juarez, Yesenia	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Karr, Danyelle	Student Assistant I	Technical Services	8.00	05/03/13-06/30/13
Keller, Michaela	Student Assistant I	Agricultural Sciences	8.00	04/01/13-06/30/13
Lam, James	Student Assistant III	EOPS/CARE/CalWORKs	10.00	05/01/13-06/28/13
Le, Yen	Student Assistant II	Technical Services	8.75	07/01/13-08/25/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Leal, Amanda	Student Assistant I	Technical Services	8.00	06/03/13-06/30/13
Liang, Kevin	Student Assistant I	Counseling	8.00	07/13/13-08/23/13
Liu, Fay	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Liuzzi, Helen	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Lizarraras, Karen	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Logo, Lauryn	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Lopez, Jasmin	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Lopez, Lorena	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Lopez, Monique	Student Assistant III	Financial Aid	10.00	06/17/13-06/30/13
Lopez, Monique	Student Assistant III	Financial Aid	10.00	07/01/13-08/23/13
Lujan, Marina	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Mahony, Maire	Student Assistant I	DSP&S	8.00	05/10/13-06/14/13
Martinez, Crystal	Student Assistant II	Counseling	8.75	07/13/13-08/23/13
Martinez, Irene	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Martinez, Jeffrey	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Martinez, Santana	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Matthews, Kathleen	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Melendez, Hailey	Student Assistant II	The Writing Center	8.75	07/01/13-08/04/13
Mendez, Pedro	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Mendoza, Nancy	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Merrick, Lanny	Student Assistant III	Agricultural Sciences	10.00	05/24/13-06/30/13
Millard, Kimberly	Student Assistant IV	Learning Assistance Ctr.	11.25	07/01/13-08/22/13
Molina, Ashley	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Monter-Hernandez, Ibragi	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Morcillo, Daisy	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Moreira, Lucy	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Mustafa, Jawariyah	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Nepomuceno, Chloekae	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Ngo, Chau	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/30/13
Noboa, Christian	Student Assistant V	Medical Services	12.50	05/16/13-06/30/13
Noriega, Jessica	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Nunez, Gabriela	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Obert, Kelly	Student Assistant III	Career & Transfer Svcs.	10.00	05/07/13-06/30/13
Olalia, Allison	Student Assistant III	Continuing Education	10.00	06/01/13-06/30/13
Olalia, Allison	Student Assistant III	Continuing Education	10.00	07/01/13-08/15/13
Orantes, Erik	Student Assistant IV	Technical Services	11.25	05/01/13-06/30/13
Orday, Lorena	Student Assistant I	Counseling	8.00	07/13/13-08/23/13
Ortiz, Christian	Student Assistant I	Kinesiology & Athletics	8.00	04/01/13-06/30/13
Ortiz, David	Student Assistant V	Counseling	12.50	07/13/13-08/23/13
Ortiz, Karina	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13
Palma, Ami	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Partida, Leticia	Student Assistant IV	Learning Assistance Ctr.	11.25	07/01/13-08/22/13
Pasillas, Marissa	Student Assistant V	Medical Services	12.50	05/01/13-06/30/13
Pasillas, Marissa	Student Assistant V	Medical Services	12.50	07/01/13-08/23/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Perea, Casey	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Perez-Ezquite, Mitzie	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Pineda, Christina	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Pineda, Christina	Student Assistant II	Continuing Education	8.75	06/17/13-06/30/13
Pineda, Christina	Student Assistant II	Continuing Education	8.75	07/01/13-08/25/13
Pineda, Marlyn	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13
Plancarte, Jessica	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Ponce, Yesenia	Student Assistant I	Child Development Ctr.	8.00	05/10/13-06/30/13
Ponce, Yesenia	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Powers, Randy	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/28/13
Pueyo, Geraldine	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Quinteros, Monica	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Quinteros, Monica	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Quiroz, Vanessa	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Ramirez, Jorge	Student Assistant II	Counseling	8.75	07/13/13-08/23/13
Redinger, Haley	Student Assistant III	Chemistry	10.00	02/25/13-06/30/13
Reyes, David	Student Assistant III	Financial Aid	10.00	06/17/13-06/30/13
Reyes, David	Student Assistant III	Financial Aid	10.00	07/01/13-08/23/13
Reyes, Raechel	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Reyes, Teresa	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/30/13
Rieke, Maricela	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Rivera, Rebecca	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Roberts, Mark	Student Assistant I	Agricultural Sciences	8.00	04/30/13-06/30/13
Rodriguez Gonzalez, Karina	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Rodriguez, Berenice	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Rodriguez, Paulina	Student Assistant III	Counseling	10.00	07/03/13-08/23/13
Rodriguez-Hernandez, Nancy	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Romero, Alexandria	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Rosado, Jacklyn	Student Assistant V	Technical Services	12.50	07/01/13-08/25/13
Rosas, Laura	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Ruiz, Edna	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Salgado, Lillian	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Scanlan, John	Student Assistant III	Arise	10.00	07/01/13-08/25/13
Schiewe, Nicole	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Schlickemeyer, Courtney	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Segura, Cindy	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Serrano, Jael	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Shamsi, Wajeeha	Student Assistant II	EOPS/CARE/CalWORKs	8.75	05/01/13-06/28/13
Silva-Lopez, Ricardo	Student Assistant IV	ACES	11.25	07/01/13-08/25/13
Soliz, Stephanie	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Steen, Sarah	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Stopani, Karen	Student Assistant I	Counseling	8.00	07/13/13-08/23/13
Sumaran, Liliann	Student Assistant II	Child Development Ctr.	8.75	07/01/13-08/23/13
Taira, Bryan	Student Assistant I	Technical Services	8.00	07/01/13-08/25/13

SUBJECT: Personnel Transactions**DATE:** June 26, 2013**Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Tan, Katy	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Tawney, James	Student Assistant V	Medical Services	12.50	03/26/13-06/30/13
Thomas, Oliana	Student Assistant I	DSP&S	8.00	05/13/13-06/14/13
Thompson, Marvin	Student Assistant II	Admissions and Records	8.75	04/08/13-06/30/13
Tran, Karen	Student Assistant V	Learning Assistance Ctr.	12.50	07/01/13-08/22/13
Tran, Mailinh	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Tsao, Jennifer	Student Assistant II	Technical Services	8.75	07/01/13-08/25/13
Uribe-Pitts, Andrea	Student Assistant III	Child Development Ctr.	10.00	07/01/13-08/23/13
Valencia, Juana	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13
Vargas, Francisco	Student Assistant III	EOPS/CARE	10.00	05/01/13-06/30/13
Vargas, Stacey	Student Assistant IV	Learning Assistance Ctr.	11.25	07/01/13-08/22/13
Vasquez, Christina	Student Assistant II	Natural Sciences	8.75	06/24/13-06/30/13
Vasquez, Christina	Student Assistant II	Natural Sciences	8.75	07/01/13-08/25/13
Villa, Gilbert	Student Assistant III	Counseling	10.00	06/10/13-06/30/13
Wailase, Salote	Student Assistant V	Arise	12.50	07/01/13-08/25/13
Williams, Marcus	Student Assistant V	Student Services	12.50	06/17/13-06/28/13
Williams, Marcus	Student Assistant V	Student Services	12.50	07/01/13-08/23/13
Wong, Kelvin	Student Assistant I	DSP&S	8.00	05/08/13-06/14/13
Zavala, Ryan	Student Assistant II	Technical Services	8.75	07/01/13-08/25/13
Zermeno, Luisana	Student Assistant I	DSP&S	8.00	05/29/13-06/14/13
Zuniga, Paubla	Student Assistant I	Child Development Ctr.	8.00	07/01/13-08/23/13

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Contract for Employee Assistance Service for Education with the Los Angeles County Office of Education</u>	

BACKGROUND

Mt. San Antonio College currently offers an employee assistance program (EAP) which is available to assist employees in addressing personal issues which often impact their ability to effectively function in the workplace. On March 28, 2012, Mt. San Antonio College entered into an agreement with the Los Angeles County Office of Education, which has provided a joint powers agreement with a number of school districts since 1982.

The Employee Assistance Service for Education (EASE) is a cost-conscious employee assistance program that provides confidential professional counseling and consultation services to employees in need. The purpose of this item is to request that the Board approves the continuation of the joint powers agreement currently in place with the Los Angeles County Office of Education.

ANALYSIS AND FISCAL IMPACT

The cost of participation in the EASE program is currently \$10.20 per year per employee. Multiplying this rate by an estimate of the average number of benefit-eligible employees (1,000) equates to \$10,200 per year.

Funding Source

Unrestricted General Fund

RECOMMENDATION

It is recommended that the Board of Trustees approves the continuation of the EASE contract agreement with the Los Angeles County Office of Education.

Recommended by:	<u>Bill Scroggins</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
		Agenda Item:	<u>Consent #24</u>

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Contract for Legal Services with Atkinson, Andelson, Loya, Rudd & Romo</u>	

BACKGROUND

The Human Resources Department requires the services of a firm that specializes in employment relation matters and school law matters, including representation in negotiations and in administrative and court proceedings. The offices of Atkinson, Andelson, Loya, Rudd & Romo provide such services.

ANALYSIS AND FISCAL IMPACT

Under Government Code Section 53060, the Board of Trustees is authorized to contract with any persons who furnish special services and advice in legal matters as long as such persons are trained, experienced, and competent. Atkinson, Andelson, Loya, Rudd & Romo has represented numerous California community college districts over the years, with particular emphasis on employment relation matters and school law matters.

The intent is to use the services of Atkinson, Andelson, Loya, Rudd & Romo on an as-needed basis as determined by the Vice President, Human Resources. The scope of work is to provide legal counsel to the College. The term of this agreement is from July 1, 2013, through June 30, 2015. The proposed hourly rate for attorney time is as follows:

<u>Position</u>	<u>July 1, 2013-June 30, 2014</u>	<u>July 1, 2014-June 30, 2015</u>
Senior Partners	\$275	\$285
Partners/Senior Counsel	\$265	\$275
Senior Associates	\$250	\$260
Associates	\$230	\$240
Paralegals/Legal Assistants	\$135	\$145

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves a contract for legal services with Atkinson, Andelson, Loya, Rudd & Romo.

Recommended by: Bill Scroggins Reviewed by: Michael D. Gregoryk
 Agenda Item: Consent #25

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Accreditation Midterm Report

BACKGROUND

Every six years, community colleges are evaluated through accreditation standards outlined by the Accrediting Commission for Community and Junior Colleges (ACCJC). ACCJC is one of three commissions under the Western Association of Schools and Colleges (WASC). In Fall 2010, Mt. SAC received a visiting team of peers who evaluated the College's self-study report and its operations and made recommendations to ACCJC. Early in 2011, Mt. SAC received a letter from ACCJC indicating the College achieved full accreditation, the highest award possible.

Because the College received full accreditation, the next requirement in the six-year process is to provide a Midterm Report no later than October 15, 2013. This Midterm Report was prepared in collaboration with the Accreditation Leadership Ad Hoc Group consisting of:

- Virginia Burley, Vice President, Instruction and Accreditation Liaison Officer
- Eric Kaljumagi, President, Academic Senate
- Juan (Johnny) Jauregui, President, CSEA 651
- Laura Martinez, President, CSEA 262
- Jennifer Galbraith, President, Faculty Association
- Barbara McNeice-Stallard, Director, Research and Institutional Effectiveness and Administrative Accreditation Coordinator
- Lianne Greenlee, Project Administrator, Coordination of WASC Related Data Collection and Reporting

The Leadership Group convened in 2012 to spearhead the completion of the Midterm Report. Group members acted as liaisons with College constituencies to gather Midterm Report information and evidence. This effort began in Spring 2012, when the Leadership Group met to review and revise a form requesting campus-wide updates on the three recommendations and six planning agendas identified from the Mt. SAC 2010 Self-Study and the ACCJC Team's Evaluation Report.

In Fall 2012, the request for narrative progress updates was sent to all managers and chairs of groups/committees identified as key contributors in the data collection process. In October 2012, the Leadership Group met to review the College Midterm Report timeline and completion progress. In early 2013, the Leadership Group participated in the creation and facilitation of campus-wide accreditation presentations (faculty and classified) to increase

Prepared by: Barbara McNeice-Stallard

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #26

SUBJECT: Accreditation Midterm Report

DATE: June 26, 2013

employee awareness and understanding of ongoing accreditation processes as well as to encourage continual engagement of all constituencies in the Midterm Report development.

Throughout the Midterm Report development, the Leadership Group validated data and evidence collected, gave input on narrative drafts, and communicated progress to the employees of the College. In April 2013, the campus community was given the opportunity to provide its input. President's Cabinet and the President's Advisory Council reviewed the Midterm Report draft and provided input in April and May 2013. In May 2013, the Group finalized the Midterm Report and submitted it to the Board of Trustees for its review. Board approval of the final copy is being sought at this Board meeting.

Information about this Midterm Report can be found on the Web at:
<http://www.mtsac.edu/administration/accreditation/2013midterm.html>

ANALYSIS AND FISCAL IMPACT

Not applicable.

Funding Source

Not applicable.

RECOMMEDATION

It is recommended that the Board of Trustees approves the College's Midterm Accreditation Report.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: 2014-15 Academic Calendar

BACKGROUND

The proposed academic calendar for 2014-15 has been reviewed by the Faculty Association, per the collective bargaining agreement, and reviewed and approved by President's Cabinet.

ANALYSIS AND FISCAL IMPACT

1. The Fall 2014 semester is scheduled from August 25-December 14, 2014, and the Spring 2015 semester is scheduled from February 23-June 14, 2014. Flex/Staff Development days are August 23, 2014, and February 21, 2015; and are considered part of the academic year for faculty.
2. The Winter intersession will run from January 5-February 15, 2015. Summer intersession 2015 will run from June 22-August 2, 2015.
3. The calendar recommendation for 2014-15 meets all legal requirements including mandated holidays and minimum days of instruction.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the proposed calendar for 2014-15, with the understanding that any additional holidays are subject to the negotiations process.

Prepared by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #27

SUBJECT: 2014-15 Academic Calendar**DATE:** June 26, 2013

**Mt. San Antonio College
ACADEMIC CALENDAR 2014-15**

Fall Semester - 2014

<u>Date</u>	<u>Day</u>	<u>Description</u>
August 22	Friday	Flex/Staff Development Day
August 25	Monday	Fall Semester Begins
September 1	Monday	Holiday – Labor Day
November 10 or 11	Monday or Tuesday	Holiday – Veterans Day
November 27	Thursday	Holiday – Thanksgiving Day
December 8–14	Monday–Sunday	Final Examinations
December 14	Sunday	Fall Semester Ends

December 25	Thursday	Holiday – Christmas
January 1	Thursday	Holiday – New Year's Day

Winter Intersession - 2015

<u>Date</u>	<u>Day</u>	<u>Description</u>
January 5	Monday	Winter Intersession Begins
January 19	Monday	Holiday – Martin Luther King, Jr. Day
February 6, 12, or 13	Friday, Thursday, or Friday	Holiday – Lincoln Day
February 15	Sunday	Winter Intersession Ends

February 16	Monday	Holiday – Washington Day
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Spring Semester - 2015

<u>Date</u>	<u>Day</u>	<u>Description</u>
February 20	Friday	Flex/Staff Development Day
February 23	Monday	Spring Semester Begins
March 30	Monday	Tentative Holiday - Cesar Chavez Day
May 25	Monday	Holiday – Memorial Day
June 8–14	Monday–Sunday	Final Examinations
June 12	Friday	Commencement
June 14	Sunday	Spring Semester Ends

Summer Intersession - 2015

<u>Date</u>	<u>Day</u>	<u>Description</u>
June 22	Monday	Summer Intersession Begins
July 3	Friday	Holiday – Independence Day
August 2	Sunday	Summer Intersession Ends

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Modified Courses and Modified Degrees Effective with the 2013-14
Academic Year

BACKGROUND

The following courses and degrees have been created or modified to meet transfer needs, to reflect changes within disciplines, to provide additional general education options, to meet industry requirements, or to respond to advisory committee recommendations.

Modified Courses

Course Title

AERO 202	Aircraft and Engines
AHIS 3	History of Women and Gender in Art
AHIS 3H	History of Women and Gender in Art - Honors
AHIS 10	A History of Greek and Roman Art and Architecture
AHIS 99	Special Projects in Art History
AIRM 66A	Aircraft Airframe Maintenance Structures
AIRT 251	Air Traffic Control Team Skills
ANAT 10B	Introductory Human Physiology
CHLD 5	Principles and Practices in Child Development Programs
CHLD 10	Child Growth and Lifespan Development
CHLD 10H	Child Growth and Lifespan Development - Honors
EDT 26	Civil Engineering Technology and CAD
EDT 89	Engineering Design Technology Work Experience
JOUR 100	Introduction to Mass Media
JOUR 101	Beginning Newswriting
JOUR 106	Online Media Laboratory
JOUR 111	Writing Broadcast and Web News
KIN 24	Applied Kinesiology
NURS 2	Pharmacology
POLI 2	Comparative Politics
R-TV 97A	Radio/Entertainment Industry Seminar
R-TV 97B	Radio/Entertainment Industry Work Experience
SIGN 201	Introduction to Deaf Studies

Modified Degrees

Commercial Flight Associate in Science
Aviation Science Associate in Sciences

Prepared by: Terri Long

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #28

SUBJECT: Modified Courses and Modified Degrees Effective with the 2013-14
Academic Year

DATE: June 26, 2013

ANALYSIS AND FISCAL IMPACT

Modified courses as well as the modified degrees were developed and approved by their respective College departments and divisions. Documentation has been reviewed by the Educational Design Committee and approved by the Curriculum and Instruction Council, and the Academic Senate, when appropriate.

Each course and program offered at Mt. San Antonio College has varying costs. Every effort is made to offer courses and programs in a cost-effective manner through prudent enrollment management.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the above curriculum additions and changes, effective with the 2013-14 academic year.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Pep Squad Training Camp in Henderson, Nevada

BACKGROUND

The Pep Squad requests authorization to attend the National Cheerleaders Association and the National Dance Association Collegiate Cheer and Dance Camp in Henderson, NV. The travel dates are August 1-3, 2013. This opportunity would allow for our student athletes to have greater exposure to NCAA recruiting and potential scholarships, and nationally recognized level of competition. Students will be accompanied by faculty members Rhonda Roberts, John Roberts, and Stephanie Bradshaw-Greene.

ANALYSIS AND FISCAL IMPACT

All costs will be covered through fund-raising activities.

Funding Source

No cost to the District.

RECOMMENDATION

It is recommended that the Board of Trustees approves this activity for the Pep Squad, as presented.

Prepared by: Joseph E. Jennum III

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #29

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	CONSENT
SUBJECT: <u>Fall Fat Tire Classic Bike Race</u>	

BACKGROUND

Authorization is requested to host Mt. SAC's 21st Fall Fat Tire Classic Bike Race on Sunday, November 3, 2013. The purpose of this event is to bring awareness and support from the community for vocational training programs that are available at Mt. SAC and in our local community. This race is a fund-raiser for the Skills USA College Club on campus. This year, we are sharing the event with SC Velo, a non-profit cycling club. SC Velo is a 501(c)3 organization that specializes in bringing cycling events to local communities. SC Velo will assist with running the event. Over the past 21 years, this event has earned over \$150,000 for the betterment of education and facilitating a more favorable learning environment for the skilled trades areas.

ANALYSIS AND FISCAL IMPACT

The cost of the event is funded by participants. Mt. SAC will receive a donation to the Skills USA Club from SC Velo. There is no residual cost to the District.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board approves the activities at the Fall Fat Tire Classic event, as presented.

Prepared by: Sarah G. Daum Reviewed by: Virginia R. Burley
Recommended by: Bill Scroggins Agenda Item: Consent #30

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	CONSENT
SUBJECT: <u>Program Fees for Students in the Technology and Health Division</u>	

BACKGROUND

Students in various programs incur charges associated with their course of study. The following are being submitted to the Board of Trustees for review:

Program	Explanation	Cost
Air Conditioning and Refrigeration	Students take an examination at the completion of the program, the Environmental Protection Agency 608 Test. Successful completion is required by industry to handle and manipulate refrigerants. The cost of the exam includes study material for the students. The examination is computer-based and is proctored by program staff. The cost of the examination includes an unlimited number of retakes.	\$25.00
Air Conditioning and Refrigeration	Students take competency examinations at the end of specific courses to indicate their employment readiness in four subject areas: electrical, air distribution, heating, and refrigeration. Offering competency examinations is a requirement for maintaining the program's accreditation through HVAC (Heating, Ventilation, and Air Conditioning) Excellence and PAHRA (Partnership for Air-Conditioning, Heating, and Refrigeration) Accreditation. Students will not be eligible to retest.	\$35.00 per Competency Exam (four total)

Prepared by: Sarah G. Daum Reviewed by: Virginia R. Burley
 Recommended by: Bill Scroggins Agenda Item: Consent #31

SUBJECT: Program Fees for Students in the Technology and Health Division

DATE: June 26, 2013

Program	Explanation	Cost
Aviation Maintenance	<p>Students are eligible to take two FAA Certification Examinations after successfully completing the program: Airframe Oral and Practical Examination and Powerplant Oral and Practical Examination. The cost of each exam includes materials, supplies, and the cost of the certified examiner.</p> <p>For each examination (or retake) the \$410.00 fee includes \$400.00 in examiner costs and \$10.00 in consumable supplies and materials.</p>	\$410.00
Basic Fire Academy	<p>Students who attend the 14-week Basic Fire Academy participate in a wide range of training activities including daily physical fitness training, State Fire Marshal certification classes, and arduous firefighter manipulative training exercises. Student fees are required to purchase the following equipment:</p> <ul style="list-style-type: none"> • Training certificates and awards; • binders, handbooks, and textbooks; • physical fitness training gear; • uniforms and patches; • helmet and accessories; and • firefighter safety equipment <p>All equipment purchased by students in the Basic Fire Academy is retained by the student at the conclusion of the Academy.</p> <p>Returning academy students will pay a fee of \$648.00.</p>	<p>Not to exceed \$1,602.00 for new students</p> <p>Not to exceed \$648.00 for returning students</p>

SUBJECT: Program Fees for Students in the Technology and Health Division

DATE: June 26, 2013

Program	Explanation	Cost
EMT and Paramedic	<p>Students who attend the EMT program or the Paramedic program are required to participate in a variety of preparation activities including training in CPR, Advanced Cardiac Life Support, and Pediatric Advanced Life Support. Students are required to purchase training certificates. Additionally, students in the Paramedic program also are required to purchase uniforms and patches. All supplies purchased by the student are retained by the student at the conclusion of the program.</p> <p>Students completing the paramedic program are required to take and pass a national registry practical examination prior to certification. The cost of the exam includes materials and supplies, exam proctors, and simulators.</p>	<p>\$10.00 EMT Students</p> <p>\$120.00 Paramedic Students</p> <p>\$195.00 National Registry Practical Exam</p> <p>\$25.00 Retest fee for National Registry Skills Station Exams</p>
Nursing	<p>Students are required to participate in the Kaplan and LWW's Integrated Testing Deluxe Program.</p> <p>The cost of the program includes the following:</p> <ul style="list-style-type: none"> • Integrated testing; • Admission test; • Transition test; • Secure, end-of-course tests (N1A, 1B, N2, N3, N4, N5, N6, N7, N8, N9, N10); • Predictive Exit test; • Online Remediation Resources; • Kaplan Basics Book; • Individual Student reports; • Aggregate Reports for Faculty and Administrators; 	<p>\$450.00 total cost for first semester students (\$112.50 per semester)</p> <p>\$450.00 total cost for second semester students (\$112.50 per semester)</p> <p>\$375.00 total cost for third semester students (\$125.00 per semester)</p>

SUBJECT: Program Fees for Students in the Technology and Health Division

DATE: June 26, 2013

Program	Explanation	Cost
Nursing (continued)	<ul style="list-style-type: none"> • NCLEX-RN Exam Review; • 21 hours of instruction; • Kaplan Decision Tree; • Diagnostic Exam; • Readiness Test; • Online Question Trainer; • Online Question Bank; • Online Study Center; and • Kaplan Course Book <p>Kaplan exams predict the success rate of students on the National Council Licensure Examination required for Registered Nurse licensure and provide guidance to the student and the program on student preparation.</p> <p>There is no additional cost to retake exams.</p>	\$350.00 total cost for fourth semester students (\$175.00 per semester)
Respiratory Therapy	<p>Students are required to take and pass three examinations prior to completing the program. These examinations verify student achievement and preparation for the National and State licensure examinations that are required for employment in the field. The program's accrediting agency, the Commission on the Accreditation of Respiratory Care Programs, strongly encourages programs to require these examinations.</p> <p>The cost of retaking each exam is \$40.00.</p>	\$125.00
Welding	<p>Students are eligible to take a Welding Certification Test after completing the program. This certification is recognized by industry and is required by most employers. The cost of the exam includes materials and supplies and proctors for preparation of examination materials and oversight during test completion.</p> <p>The cost of retaking the exam is \$100.00.</p>	\$100.00

SUBJECT: Program Fees for Students in the Technology and Health Division

DATE: June 26, 2013

ANALYSIS AND FISCAL IMPACT

The estimated fees for students for the 2013-14 academic year are detailed above. They represent the actual cost charged by vendors. Fiscal Services will validate the actual fee amount prior to charging students.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves program fees, as detailed above.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Contractors to Perform Physical Exams for Health Sciences Faculty

BACKGROUND

Faculty members who supervise students enrolled in the clinical internship portion of a health career program are required to have a yearly physical examination. The requirement for faculty physical examinations is included in the College-approved affiliation agreements with hospitals that provide internship opportunities.

ANALYSIS AND FISCAL IMPACT

Faculty with clinical assignments will be offered the option of having their physical completed at Walnut Medical Group or Mt. San Antonio College's Health Services. An open purchase order (not to exceed \$4,000 for fiscal year 2013-14) will be created for Walnut Medical Group, and funds will be transferred for services rendered at Mt. SAC's Health Services. A budget of \$4,000 has been established to pay for faculty physicals. Rates for physical examinations and related tests for the 2013-14 academic year are as follows:

<u>Service</u>	<u>Walnut Medical Group</u>	<u>Mt. SAC Health Services</u>
Routine Physical	\$25	\$35
Office Visit		\$10
PPD Mantoux TB Test	\$15	\$10
Two-Step TB Test		\$14 additional
MMR (measles, mumps, rubella)	Not stocked	\$55
Mumps Titer	\$40	\$14
Rubella Titer	\$40	\$ 8
Rubeola Titer (measles)	\$40	\$ 8
Hepatitis B Vaccine	Not stocked	\$38 per dose
Hepatitis B Surface Antibody	\$30	\$10
Varicella Vaccine	Not stocked	Not available
Varicella Titer	\$40	\$ 9
Tetanus Vaccine	\$40	\$25
Tdap (Tetanus, Diptheria, and Pertussis) Vaccine	Not stocked	\$38
CBC	\$20	\$ 6
Vision/Audio screening tests	Included with physical	Included with physical
Chest X-Ray	\$30 - 1 view; \$50 - 2 views	Referrals available
Drug Testing	\$40	\$15

Prepared by: Sarah G. Daum

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #32

SUBJECT: Contractors to Perform Physical Exams for Health Science Faculty

DATE: June 26, 2013

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves Walnut Medical Group and Mt. SAC's Health Services to administer physicals to the Technology & Health clinical instructors.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Medical Directors for Health Programs</u>	

BACKGROUND

The governing bodies for the Paramedic, Radiologic Technology, and Respiratory Therapy programs require that these programs have an active medical director, per the Los Angeles County Department of Health (Paramedic), The Joint Review Committee on Education in Radiologic Technology (Radiologic Technology), and The Commission on Accreditation for Respiratory Care (Respiratory Therapy).

ANALYSIS AND FISCAL IMPACT

Each fiscal year the medical directors for the Paramedic, Radiologic Technology, and Respiratory Therapy programs enter into a signed agreement. Services provided by the medical directors include:

Paramedic Program

- Working in coordination with the Program Director of the Paramedic Program;
- keeping abreast of progress in the field of pre-hospital emergency care;
- making sure students are exposed to appropriate experiences in emergency medical technology;
- approving all course content;
- approving the content of all written and skills examinations;
- approving the provision for students' clinical experiences at each affiliate hospital and field provider;
- being available for clinical on-site visits;
- attending advisory committee and department meetings;
- giving lectures; and
- giving an address at graduation ceremonies.

Radiologic Technology Program

- Providing direction for the program by acting as a consultant to the faculty;
- participating in curriculum development;
- assisting with new hospital agreements;
- meeting with administrators if support is needed for the program; and
- providing consultation when significant problems occur.

Prepared by: <u>Sarah G. Daum</u>	Reviewed by: <u>Virginia R. Burley</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #33</u>

SUBJECT: Medical Directors for Health Programs

DATE: June 26, 2013

Respiratory Therapy Program

- Assessing the quality and appropriateness of medical content of the educational program;
- acting as liaison and advocate of the program among staff physicians, administrators, and allied health care personnel;
- assuring adequacy of instruction in medicine-related subjects with regard to quantity and quality;
- assuring sufficient physician input in affiliated hospitals;
- participating in program curriculum design, evaluation, and revision;
- encouraging and participating in continuing education and evaluation of program faculty; and
- giving lectures to students.

These agreements will be effective July 1, 2013, through June 30, 2014.

The following amounts have been budgeted to pay the medical directors for their services:

Dr. Nedra Vincent, Paramedic Program – \$5,000
Dr. Frank Turner, Radiologic Technology Program – \$1,000
Dr. Earl Young, Respiratory Therapy – \$7,500

Payment of half of the budgeted amount will be made twice per year. The first payment will be for the period of July 1, 2013, through December 31, 2013. The second payment will be for the period of January 1, 2014, through June 30, 2014.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreements for these medical directors, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Activities and Acceptance of Funds: Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant</u>	

BACKGROUND

Mt. San Antonio College developed a local plan and submitted an application to the California Community College Chancellor’s Office for funding through a federal grant provided by the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV). An allocation of \$871,143 for the 2013-14 academic year will fund activities that will lead to program improvement for Career and Technical Education (CTE) programs.

The key aspects of the Act are to:

- provide quality career technical education to students – including special populations – to enter the workforce or continue their education;
- provide technology and equipment upgrades to maintain program currency;
- strengthen the general education content in CTE courses;
- improve the persistence and completion rates of non-traditional and economically disadvantaged students in career technical education programs; and
- provide outreach to secondary, proprietary, industry, and community partners.

ANALYSIS AND FISCAL IMPACT

Mt. San Antonio College proposes to perform the following activities in order to meet the purpose of the grant:

- Strengthen the technical skills of students participating in CTE programs through the integration of general education with career and technical education;
- link CTE programs at the secondary and postsecondary levels;
- provide students with strong experience and understanding of all aspects of an industry through work-based learning;
- develop, improve, or expand the use of technology in CTE programs to maintain currency;
- provide professional development to CTE faculty, counselors, and administrators;
- develop and implement evaluations of CTE programs;
- provide activities to support special populations and economically disadvantaged students in CTE programs including marketing and outreach materials; and
- promote industry partnerships and functional CTE advisory committees which may require facilities, marketing and advertising, and catering and other food items, not to exceed \$7,500 annually.

Prepared by: <u>Joumana McGowan</u>	Reviewed by: <u>Virginia R. Burley</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #34</u>

SUBJECT: Activities and Acceptance of Funds: Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant

DATE: June 26, 2013

Activities planned for the 2013-14 academic year are coordinated through the Instruction Office. The budget includes funding for:

- curriculum development and improved instructional delivery;
- new equipment and technology purchases;
- student support structures and student services;
- professional development;
- partnership development;
- accountability, assessment and evaluation; and
- administration (5%).

Funding Source

Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the grant funds when awarded and approves the activities, as defined above.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>CTE Transitions Grant: Acceptance of Funds</u>	

BACKGROUND

Mt. San Antonio College has submitted a local plan for acceptance of Career and Technical Education (CTE) Transitions funds through the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) to the California Community College Chancellor’s Office. An allocation of \$44,025 for the 2013-14 academic year will fund articulation with secondary programs and continue outreach with partnering districts and Regional Occupational Programs (ROP).

CTE Transitions funding is provided to assist campuses with Tech Prep-related work after the elimination of these funds at the Federal level. The Tech Prep Consortium was formed in 1992 with a business education focus and is comprised of ten unified school districts, three ROPs, and Mt. San Antonio College. The College’s articulation with secondary programs has grown to include 28 agencies and 53 schools.

ANALYSIS AND FISCAL IMPACT

Mt. San Antonio College will meet the following grant objectives with these funds:

- Validate current and develop new articulation agreements by conducting articulation workshops;
- provide workshop refreshments, not to exceed \$500;
- participate in Statewide Career Pathways initiative by utilizing Articulation Templates;
- continue to provide articulation resources via web page;
- continue outreach efforts, such as campus visits, to promote the College and articulation; and
- funds may be expended to transport students to campus for outreach activities and articulation exams, not to exceed \$2,000.

There will be no impact to the Unrestricted General Fund.

Funding Source

CTE Transitions Funding as set aside from the State Carl D. Perkins allocation.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the CTE Transitions Grant funds when awarded and approves the activities, as defined above.

Prepared by: <u>Joumana McGowan</u>	Reviewed by: <u>Virginia R. Burley</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #35</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Contracts With Full Capacity Marketing, Inc. and eXist Designs, Inc.

BACKGROUND

The Center of Excellence's Career and Technical Education (CTE) Hub is funded by SB70. The CTE Hub creates career exploration tools based on the research findings of the four Centers of Excellence (COE) and other resources. All documents and videos created are posted at www.path2careers.net for educators and students to access.

Full Capacity Marketing, Inc. (FCM) created the Path2Careers website at the beginning of the grant and continues to maintain it. FCM also provides graphic design and marketing services. eXist Designs, Inc. creates the CTE Hub's career exploration videos.

ANALYSIS AND FISCAL IMPACT

The COE requests authorization to contract with:

- Full Capacity Marketing, Inc. for website maintenance and marketing services. The effective dates of the agreement are July 1, 2013, through June 30, 2014. The cost will not exceed \$10,000.
- eXist Designs, Inc., for the creation of new career exploration videos. The effective dates of the agreement are July 1, 2013, through June 30, 2014. The cost will not exceed \$50,000.

There will be no cost to the District.

Funding Source

Center of Excellence's CTE Hub Grant.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contracts with Full Capacity Marketing, Inc., and eXist Designs, Inc., as presented.

Prepared by: Joumana McGowan/Audrey Reille

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #36

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	CONSENT
SUBJECT: <u>Child Development Center Agency Annual Report</u>	

BACKGROUND

The Mt. San Antonio College Child Development Center (CDC) received two contracts for the 2012-13 fiscal year from the California Department of Education, Child Development Division. These contracts, CCTR-2117 and CSPP-2222, require the submission of an Agency Annual Report to the State of California. This report is also required to be presented to the Board of Trustees.

ANALYSIS AND FISCAL IMPACT

The Annual Report is a required component of the State contract requirements.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the CDC's Agency Annual Report for the California Department of Education, Child Development Division. (Report provided under separate cover.)

Prepared by: Tamika Addison/Joumana McGowan Reviewed by: Virginia R. Burley
Recommended by: Bill Scroggins Agenda Item: Consent #37

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Contract Approval – Child Development Center Agreement with Sodexo American, LLC, Food Services

BACKGROUND

The Child Development Center (CDC) provides meals for all children enrolled on a daily basis as a required mandate of receiving State funding. The CDC participates in the Federal Child and Adult Care Food Program (CACFP) which funds these meals. The CDC currently does not have the facilities necessary to prepare meals according to CACFP guidelines and regulations. Therefore, the CDC requests authorization to enter into an agreement with Sodexo American, LLC, Food Services, to provide appropriate meals and required staffing for the children's program.

ANALYSIS AND FISCAL IMPACT

Sodexo American, LLC, Food Services will prepare and deliver all CDC children's meals for the period of July 1, 2013, through December 30, 2013. Funds for these meals are provided by the federal CACFP on a cost reimbursement basis (approximately \$85,000 annually), with no cost to the District.

Funding Source

Federal Child and Adult Care Food Program.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract with Sodexo American, LLC, Food Services to provide meals for the children enrolled in the CDC, as presented.

Prepared by: Tamika Addison/Joumana McGowan

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #38

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Child Development Center Vendor Approvals – Children’s Meal Program

BACKGROUND

The Child Development Center (CDC) provides meals on a daily basis for all children enrolled as a required mandate of receiving State funding. The CDC participates in the Federal Child and Adult Care Food Program (CACFP) which funds these meals. The Child Development Center currently does not have the facilities necessary to prepare meals according to CACFP guidelines and regulations. Therefore, the CDC purchases appropriate items from Costco, Stater Brothers, and Smart & Final for the children’s meal program.

ANALYSIS AND FISCAL IMPACT

Purchases from Costco, Stater Brothers, and Smart & Final will be used to provide CDC children’s meals from July 1, 2013, through June 30, 2014. Funds for these meals are provided through the federal CACFP on a cost reimbursement basis (approximately \$85,000 annually), with no cost to the District.

Funding Source

Federal Child and Adult Care Food Program.

RECOMMENDATION

It is recommended that the Board of Trustees approves the CDC’s use of Costco, Stater Brothers, and Smart & Final as approved vendors for the children’s meal program, as presented.

Prepared by: Tamika Addison/Joumana McGowan

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #39

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Child Development Center Expenditure Funding for the 2013-14
Academic Year

BACKGROUND

The Child Development Center (CDC) hosts several events and meetings throughout the year including, but not limited to, the annual Open House/Back to School Night, New Center Grand Opening, Celebrate Literacy Month events, the Preschool Graduation ceremony, staff training/meetings, advisory board meetings, and parent education workshops. Approval is requested for the purchase of specific items related to these activities: special supplies, food and beverages, and miscellaneous items.

ANALYSIS AND FISCAL IMPACT

The CDC events relate to professional staff development training, planning sessions, and student/parent participation, all of which are essential and required elements of the program for the 2013-14 academic year, July 1, 2013, through June 30, 2014. The amount of these expenditures should not exceed \$3,500.

All expenditures related to the special events and meetings are provided with existing CDC budgets. There is no cost to the District.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the expenditures of the CDC funds for costs associated with various special events/meetings for the 2013-14 academic year, as presented.

Prepared by: Tamika Addison/Joumana McGowan

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #40

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Continuing Education Division Additions and Changes

BACKGROUND

The Continuing Education Division presents a wide variety of programs and courses each semester. Material fees are paid directly to the instructor.

ANALYSIS AND FISCAL IMPACT

1. Adult Basic Education

Course Title/Program	Presenter	Remuneration
CPR	Malone, Kristine	14 hours @ \$45/hour Not to exceed \$700
	Baca, Michael	12 hours @ \$45/hour Not to exceed \$600

2. Adult Basic Education Changes

Course Title/Program	From	To
High School Summer School:		
• Village Academy HS – Coordinator, Camacho, Lorena	\$4,000	\$5,000
• Charter Oak HS – Coordinator, Stephanik, Jeffrey – change contract end date	7/12/13	7/18/13
• Covina Valley Unified School District - change of dates	7/17/13- 7/19/13	6/17/13- 7/19/13

3. Community Services: Additional Classes

Class Title/Program	Presenter	Remuneration	Fee
LA City Welder Certification for Shielded Metal Arc Welding (SMAW) or Flux-Cored Arc Welding (FCAW)	Eisley, Ben	40%	\$152 Material Fee: \$100

4. Community Services - Program Changes

Course Title/Program	From	To
Intermediate Incident Command System I-300 (Additional Instructors)	Staff	Adams, Timothy Russell, Patrick
Cardio Dance	Hurter, Michelle - 40%	50%
Body Contouring	Brunzell, Brook - 40%	50%

Prepared by: Donna Burns

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #41

SUBJECT: Continuing Education Division Additions and Changes

DATE: June 26, 2013

5. Curriculum Additions

The following new Education for Older Adults course has been approved through the curriculum process.

Course ID	Title
OAD BHTH1	Brain Health 1

6. Approval of New Contracts

Agency (Description of Services)	Amount	Expenses	Details
<u>Contract #1214-001</u> Pomona Unified School District 1460 E. Holt Avenue, Suite 170 Pomona CA 91767 Early Childhood Education Classes (2) July 1, 2013–June 3, 2014	\$17,000	\$8,400	Instructors-Staff 118 hours Not to exceed \$8,400

7. Contract Renewals

Contract	Amount
Community Services Fee Program – Student Insurance Fee-Based Classes (excluding Motorcycle Safety) Policy coverage: July 4, 2013–July 5, 2014 <u>Providing Agency</u> Student Insurance 11661 San Vicente Blvd., Suite 200 Los Angeles CA 90049-0033 <u>Broker</u> Maksin Management Corporation P.O. Box 2648 Camden NJ 08101-2648 <u>Underwritten by</u> National Union Fire Insurance Company of Pittsburgh PA	\$1,650

Funding Sources

Adult Basic Education - CPR - Restricted Funds.
 Adult Basic Education - High School Program, Non-restricted Funds.
 Community Services - Student Registration Fees.
 New Contracts - Contracting Agency.
 Contract Renewals - Student Registration Fees.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Continuing Education additions and changes, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Community Services Program Offerings for the 2013-14 Academic Year

BACKGROUND

The Continuing Education Division presents a wide variety of programs and courses each semester. Proposed community services offerings for the 2013-14 academic year are listed below. Additions and/or changes will be submitted as needed throughout the year. The fees shown below are per each scheduled offering and are for instruction only unless a material fee is specifically indicated. Material fees are paid directly to the instructor. Note: An asterisk (*) denotes a new class.

ANALYSIS AND FISCAL IMPACT

<i>Course Title/Program</i>	<i>Presenter</i>	<i>Remuneration</i>	<i>Fee</i>
CAREER AND PROFESSIONAL DEVELOPMENT			
FAA Computerized Testing Service (CATS)	Various	No Pay	\$150
FAA Computerized Testing Service (CATS for Aircraft Owners & Pilots Association Members)	Various	No Pay	\$140
Flight Simulator – Basic (IGAT)	Various	Hourly	\$50/hr.
Flight Simulator – Advanced (ATC-810)	Various	Hourly	\$60/hr.
Precision Flight Controls G1000	Various	Hourly	\$70/hr.
Garmin G1000 Avionics Suite – Operation and Functional Use	Darwin, Katherine	40%	\$175
Air Traffic Control Radar Simulation Program	Bannon, Kevin Brown, Robert Decker, James Hroblak, Jeremy Patel, Zoem	40%	\$140
Bookkeeping Preparation	Jean's Complete Bookkeeping & Tax Service, Inc. (Grabowski, Jean)	50%	\$696
Pass the Real Estate Sales Exam on the First Try!	Mansfield, William	40%	\$99 Material Fee: \$25
Real Estate Appraisal – a New Career, a New Home Business	Mansfield, William	40%	\$49
Cash in With a Successful Home-Based Business	Krusemark, LeeAnne	40%	\$51 Material Fee: \$20

Prepared by: Donna Burns

Reviewed by: Virginia R. Burley

Recommended by: Bill Scroggins

Agenda Item: Consent #42

SUBJECT: Community Services Program Offerings for the 2013-14 Academic Year

DATE: June 26, 2013

Course Title/Program	Presenter	Remuneration	Fee
Make Money with a Home-Based Typing/Word Processing Business	Krusemark, LeeAnne	40%	\$27 Material Fee: \$10
Make Extra Income: Auto Wholesale Business from Home	Trust Auto Sales (Williams, Ronald Wayne)	40%	\$89 Material Fee: \$20
Principles of Computed Tomography (CT) and Exam Review	McLaughlin, David L.	40%	\$299
Project Management Basics I	Fong, Chi Kwan	40%	\$125
Project Management Basics II	Fong, Chi Kwan	40%	\$125
Construction Management Basics	Fong, Chi Kwan	40%	\$125
Environmental Sustainability & LEED	Fong, Chi Kwan	40%	\$115
Phlebotomy Technician I/Externship	Harinath, Geetha Salcedo, Rita Chitjian, Janice	\$50/hr. \$45/hr. \$45/hr.	\$1,600
Makeup Artistry Certification	Simon, Carolyn	50%	\$347
Threading A to Z	Mikhael, Sameira	40%	\$90
Become A Notary Public	Notary Public Seminars, Inc. (Christensen, Carrie)	40% + 50% of proctor fees	\$101 Material Fee: \$30
Renew Your Notary Commission	Notary Public Seminars, Inc. (Christensen, Carrie)	40%	\$52 Material Fee: \$30
Water Technology Program: Water Distribution I	Sira, Jesus	50%	\$177 Material Fee: \$20
Water Distribution II	Sira, Jesus	50%	\$177 Material Fee: \$20
Water Distribution Exam Review	Sira, Jesus	40%	\$77 Material Fee: \$20
Introduction to Water Systems	Ariza, Ernest	50%	\$177 Material Fee: \$20
Water Treatment	Ariza, Ernest	50%	\$177 Material Fee: \$20
Math for Water Operators	Ariza, Ernest	50%	\$177 Material Fee: \$20
T1-T2 Water Treatment Operator Exam Review	Ariza, Ernest	40%	\$77 Material Fee: \$20
Cross-Connection Control – Certified Tester	Higham, Thomas	50%	\$177 Material Fee: \$20
Cross-Connection Control Certified Specialist	Higham, Thomas	50%	\$177 Material Fee: \$20

SUBJECT: Community Services Program Offerings for the 2013-14 Academic Year**DATE:** June 26, 2013

Course Title/Program	Presenter	Remuneration	Fee
Fire Technology Program: <i>Intermediate Incident Command System</i> I-300	Adams, Timothy Lazer, Edward Russell, Patrick	50%	\$90
Management 1 – Management/Supervision for Company Officer			\$197
Fire Command 1A			\$197
Fire Command 1B			\$197
Firefighter Agility Test	Ward, Elizabeth	40%	\$25
Ladder Orientation and Terminology	Various	Hourly or No Pay	\$24
Medical Insurance Billing Specialist Preparation:			
Medical Insurance Billing Principles	Capili, Joselito	40%	\$183
Coding: ICD 9-CM	Capili, Joselito	40%	\$183
Medical Insurance Computerized Billing	Capili, Joselito	40%	\$183
Collection of Unsecured Assets	Capili, Joselito	40%	\$124
Computerized Insurance Billing	Capili, Joselito	40%	\$183
Legal Issues and Risk Management	Jobal Enterprises (Villanueva, Bal)	40%	\$98
Medical Terminology	Jobal Enterprises (Villanueva, Bal)	40%	\$183
LA City Welder Certification for Shielded Metal Arc Welding (SMAW) or Flex-Cored Arc Welding (FCAW)	Eisley, Ben	40%	\$152 Material Fee: 100
Community Health Programs: BLS Healthcare Provider	Primary/Assistant Instructors:	Single	\$65
BLS Healthcare Provider Renewal	Baca, Michael	Instructor	\$45
Heartsaver CPR AED – Adult & Pediatric	Burkholder, Barry	40%	\$50
Heartsaver First Aid CPR – Adult & Pediatric	Coppolecchia, Sonya		
Advanced Cardiac Life Support	Davis, Rita	10 students or more:	\$65
Advanced Cardiac Life Support Renewal	English, Wendi	Primary	\$180
Pediatric Advanced Life Support	Gagnon, Cathy	Instructor -	\$125
Pediatric Advanced Life Support Renewal	Gergis, Nasr	35%	
BLS Instructor Course	Gonzalez, Gail	and	\$180
	Malone, Kristine	Assistant	\$125
	Trinidad, Larry	Instructor -	
	Trumble, Jennifer	15%	\$250
	Wellins, Katie		
	Wellins, Patrick		
	Rudd, Terry	50% if one instructor; 25% if two	
Woodworking	Shreve, Robin	50%	\$127

SUBJECT: Community Services Program Offerings for the 2013-14 Academic Year

DATE: June 26, 2013

<i>Course Title/Program</i>	<i>Presenter</i>	<i>Remuneration</i>	<i>Fee</i>
CHILDREN AND TEENS			
Group Violin Program	Hymel, Margy	50%	\$92 Winter & Summer \$182 Spring & Fall
Homework Club	Pena, Kathleen Rivera, Edith Janet	\$30/hour	\$120
Commercial Acting for Kids	June Chandler, Inc.	40%	\$81
Ice Skating Program	Center Ice Arena	60%	\$57 \$82/pair
Children's Tennis Program	Instructor: Marshall, Andre Coordinator: Schreuders, Grace	45% 5% of each registration	\$72 Spring & Fall \$45 Winter & Summer

DRIVER EDUCATION			
Traffic Violator School	Hernandez, Rudolph Syrja, Randal	50% 50%	\$37
California Motorcycle Training	Arroyo's Motorcycle Training (Contractor costs include instructor payment, motorcycles, fuel, and motorcycle maintenance)	68%	Age 21 and over - \$250 Under age 21 - \$150
ONLINE LEARNING			
Online Learning Courses	Education To Go, Inc.	Education to Go will pay Mt. SAC \$65-\$85/student	\$99-\$120
Online Career Training Programs	Education To Go, Inc.	Education to Go will pay Mt. SAC \$100- \$500/student	\$495-\$5,595
Electronic Health Records Systems Technologist	Boston Reed College	Boston Reed will pay Mt. SAC \$500/student	\$3,600
*Commercial Food Equipment Repair Technician	TechU24/7	TechU24/7 will pay Mt. SAC \$345/student	\$1,495
PERSONAL ENRICHMENT			
Quilting	Stringfellow, Susan	40%	\$50
Acting for Film and Television	June Chandler, Inc.	40%	\$129
Color Analysis with an Emphasis on Makeup Application	Simon, Carolyn	50%	\$42
Salsa Dancing	Ramirez, Rudy	40%	\$57
Belly Dancing	Smith, Catharae	40%	\$52
Seven Simple Secrets to Financial Freedom	Krusemark, LeeAnne	40%	\$51

SUBJECT: Community Services Program Offerings for the 2013-14 Academic Year**DATE:** June 26, 2013

Course Title/Program	Presenter	Remuneration	Fee
How to Avoid Foreclosure	Marshall Reddick Realty, Inc.	40%	\$49 Single \$79 Couple
Maximize Profit in your IRA, 401k, or 403b	Marshall Reddick Realty, Inc.	40%	\$49 Single \$79 Couple
Profiting with Foreclosures	Marshall Reddick Realty, Inc.	40%	\$49 Single \$79 Couple
*How to Analyze a Real Estate Investment	Marshall Reddick Realty, Inc.	40%	\$49 Single \$79 Couple
Turn \$60K Salary into \$1 Million	Marshall Reddick Realty, Inc.	40%	\$49 Single \$79 Couple
Retirement Planning Today	Yoon, Edward	40%	\$61
Master Your Investments and Retirement	O'Connell, Jalon	40%	\$41
Investment Bootcamp	O'Connell, Jalon	40%	\$41
Mexican Folklorico	Hurtado, Isidro	40%	\$32
SPORTS AND FITNESS			
Exercise Science/Wellness Center Exercise Session Cards: Body Contouring Cardio Dance	Brunzell, Brook Hurter, Michele	50% 50%	\$45 \$45
Exercise Science/Wellness Center Testing: V02 Maximum Test Hydrostatic Weighing 3-Site Skin Fold Measurement V02 Maximum & Hydrostatic Weighing Resting Metabolic Rate (RMR) V02 Maximum, Hydrostatic Weighing and Resting Metabolic Rate Baseline Fitness Assessment	Staff	Hourly	\$65 \$30 \$15 \$85 \$35 \$115 \$65
Cardio Circuit Training	Staff	Hourly	\$20-\$45
Cardio Dance	Hurter, Michele	50%	\$35
Body contouring	Brunzell, Brook	50%	\$35
Zumba	Chavira, Debra	50%	\$35
Adult Tennis Program	Coordinator: Schreuders, Grace Instructors: Schreuders, Grace Saravia, Ervin City of West Covina (their site only)	5% Primary Instructor 45% or 43% with Assistant Instructor 12% 15% of fees after expenses	\$72-\$94 Spring & Fall \$42 Winter & Summer
Conditioning for Sports (Various)	Various Instructors	No Pay	\$46
Filipino Martial Arts	delCastillo, Steve	40%	\$65
Kick Boxing	delCastillo, Steve	40%	\$65
Brazilian Jiu-Jitsu	Maldonado, Saul	40%	\$65

SUBJECT: Community Services Program Offerings for the 2013-14 Academic Year

DATE: June 26, 2013

Course Title/Program	Presenter	Remuneration	Fee
Jeet Kune Do	Rivas, Mike	40%	\$65
SWIM PROGRAMS			
Master Swim	Boehle, Louis	50%	\$120
Open Fitness Swim	Boehle, Louis Lepp, Jodi Rieben, Mike Iwata, David	\$21/hr.	\$110
Swim Session Cards		No Pay	\$20-\$60

Funding Source

All presenters are paid based either on a percentage of student registration fees or other identified specific dollar amount.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Community Services programs for the 2013-14 academic year, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	CONSENT
SUBJECT: <u>Scholarships in Science, Technology, Engineering, and Mathematics</u> <u>Grant: Contract with The Regents of the University of California</u>	

BACKGROUND

Mt. San Antonio College has a grant titled “Scholarships in Science, Technology, Engineering, and Mathematics,” funded by the National Science Foundation. The purpose of the grant is to provide scholarships for academically talented but financially needy students, enabling them to enter the workforce following the completion of an associate degree and/or to successfully transfer to a baccalaureate degree-granting institution in science, technology, engineering, and mathematics disciplines.

As part of the grant activities, authorization is requested to enter into a contract with The Regents of the University of California, on behalf of its Irvine campus.

ANALYSIS AND FISCAL IMPACT

The College will subcontract \$8,000 to The Regents of the University of California, on behalf of its Irvine campus, to oversee Mt. SAC student summer research projects. The contract will commence on June 27, 2013, and will terminate on August 31, 2013.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

National Science Foundation.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract, as defined above.

Prepared by: Adrienne J. Price Reviewed by: Virginia R. Burley
Recommended by: Bill Scroggins Agenda Item: Consent #43

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Student Services Expenditure Funding for 2013-14

BACKGROUND

Student Services programs and departments sponsor and lead many special events and activities throughout the year. Approval is needed to expend funds for specific items related to the completion of these efforts: promotional items, special supplies, recognition items, food, non-alcoholic beverages, and uniform items. Specific departments and programs include: ACES, Admissions, AANAPISI Program, Aspire Program, Assessment, Bridge, Career and Transfer Services, Counseling, DSP&S, EOP&S/CARE/CalWORKs, Financial Aid, Health Center, International Students, Matriculation, Outreach, Upward Bound, Student Life Office, Student Services Vice President's Office, Veteran's, and other programs that are related to Student Services.

ANALYSIS AND FISCAL IMPACT

Student Services is requesting approval, in concert with established guidelines and limitations, for the expenditure of funds for the purpose of various special events, related costs, including contracts with vendors and conference sites to be held throughout the 2013-14 academic year. These events relate to professional meetings, training, staff development, partnership efforts, advisory committees, parent meetings, and student recognition events.

Funding Source

All expenditures related to these particular events and meetings will come from existing Student Services budgets from both general funds and categorical funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the expenditure of Student Services funds for costs associated with various special events for the 2013-14 academic year.

Prepared by: Audrey Yamagata-Noji

Recommended by: Bill Scroggins

Agenda Item: Consent #44

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	CONSENT
SUBJECT:	<u>Memorandum of Understanding with Mt. San Antonio College Public Safety Department</u>	

BACKGROUND

Student Health Services was awarded a three year Garrett Lee Smith Suicide Prevention Grant by the Substance Abuse and Mental Health Services Administration in 2011. A requirement of this grant is to establish Memoranda of Understanding with internal and external providers to improve educational and intervention services for our college community.

The Mt. SAC Public Safety Department is designated as the Law Enforcement Agency with the duty and responsibility for the investigation of all criminal incidents and responding to all emergencies that occur at the College. Student Health Services proposes to collaborate with the Mt. SAC Public Safety Department to provide ongoing services for the protection of public peace and individual life, safety, and management of medical and mental health emergencies as well as participate on the Suicide Prevention Grant Advisory Board. As well, Student Health Services will provide educational programs for the Public Safety Department to enhance skills related to the management of crises, specifically suicidal individuals.

ANALYSIS AND FISCAL IMPACT

The Memorandum of Understanding will remain in effect until terminated by either party with a 30-day written notice.

There is no fiscal impact on the College budget, Student Health Services, or the suicide prevention grant.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Memorandum of Understanding with Mt. San Antonio College Public Safety Department.

Prepared by: <u>Carolyn Keys/Sandra Samples</u>	Reviewed by: <u>Audrey Yamagata-Noji</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #45</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

CONSENT

SUBJECT: Contract Payment Schedules for Cynosure New Media, Inc. and the
University of California, San Diego

BACKGROUND

At the April 24, 2013, Board of Trustees meeting, the Board approved a contract with Cynosure New Media, Inc. to produce an online orientation and an online probation workshop, for an amount not to exceed \$76,000, as well as a contract with the University of California, San Diego to host the Upward Bound Summer Academy, for an amount not to exceed \$20,000.

ANALYSIS AND FISCAL IMPACT

Cynosure New Media, Inc. requires that payment be made in four equal installments based on the completion of development phases as follows: 25% deposit due upon execution of the contract; 25% due upon delivery of draft storyboards; 25% due upon completion of rich media production; and 25% due upon final delivery of approved program.

The University of California, San Diego requires that full payment be made by June 30, 2013.

Funding Sources

Unrestricted General Fund (Cynosure).

U. S. Department of Education, Upward Bound Grant (University of California, San Diego).

RECOMMENDATION

It is recommended that the Board of Trustees approves the progress payment schedules to Cynosure New Media, Inc. and to the University of California, San Diego, as presented.

Prepared by: Thomas G. Mauch

Reviewed by: Audrey Yamagata-Noji

Recommended by: Bill Scroggins

Agenda Item: Consent #46

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>June 26, 2013</u>	ACTION
SUBJECT: <u>Revised College Mission Statement</u>	

BACKGROUND

The College Mission Statement is a philosophical statement that guides our purpose and focus. The President's Advisory Council is charged with reviewing the College's Mission Statement on a regular basis.

ANALYSIS AND FISCAL IMPACT

The College's Mission Statement expresses our purpose, as established by the legislature and further defined by the Board of Governors and the College Board of Trustees. Everything we do should relate to and support this guiding statement.

The original College Mission Statement, listed below, was approved by the Board of Trustees in August 1997:

To provide accessible and affordable quality learning opportunities in response to the needs and interests of individuals and organizations.

To provide quality transfer, career, and lifelong learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.

To advance the state and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.

In March 2004, following several months of review and discussion, the President's Advisory Council determined that the College Mission Statement did not need to be revised.

In April 2008, again after several months of review, the President's Advisory Council recommended that the Board approve a revised Mission Statement. The Council concluded that the College should have a Mission Statement that was concise and that people could easily remember. While there was no criticism of the former statement, the Council focused on a single sentence, and approved the following Mission Statement:

The mission of Mt. San Antonio College is to welcome all students and to support them in achieving their personal, educational, and career goals in an environment of academic excellence.

SUBJECT: Revised College Mission Statement

DATE: June 26, 2013

In a recent review by the President's Advisory Council, it was recommended that the College's Mission Statement be revised to read:

The mission of Mt. San Antonio College is to support students in achieving their educational goals in an environment of academic excellence.

The intent is to post the College's Mission Statement on its website as well as install framed versions in every major office on campus. While an exact cost is not yet determined, it is expected to be nominal.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the revised College Mission Statement.

SUBJECT: Proposed Revisions to Board Policy 4040 – Library Services

DATE: June 26, 2013

Chapter 4 – Academic Affairs

BP 4040 Library Services

Reference:

Education Code Section 78100, **Civil Code 1798.90**

The College shall have library services that are an integral part of the educational program **and will comply with the requirements of the Reader Privacy Act. The Library shall support student learning by providing access to information competency instruction, comprehensive collections, current educational technology, and diverse learning spaces.**

Adopted: May 26, 2004

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>June 26, 2013</u>	ACTION
SUBJECT:	<u>Resolution No. 12-13 - Authorization to Issue the 2013 General Obligation Current Interest Refunding Bonds</u>	

BACKGROUND

On November 6, 2001, voters in the District approved the issuance of general obligation bonds in the maximum principal amount of \$221 million for various purposes set forth on the ballot. The Board approved the issuance of the first Series "A" of General Obligation Bonds in the amount of \$40 million on May 2, 2002; Series "B" of General Obligation Bonds in the amount of \$75 million on February 18, 2004; Series "C" of General Obligation Bonds in the amount of \$79.9 million on September 29, 2006; and Series "D" of General Obligation Bonds in the amount of \$26 million on July 23, 2008.

The District has previously issued two series of refunding bonds. On September 22, 2005, the District issued \$75.7 million General Obligation Refunding Bonds to refund portions of Series "A" and "B." On June 21, 2012, the District issued \$29.9 million General Obligation Refunding Bonds to refund portions of the 2005 Refunding Bonds.

The District is in a position to refinance portions of the callable Series "C" Bonds, portions of the outstanding 2005 Refunding Bonds, and 2012 Refunding Bonds through the issuance of General Obligation Current Interest Refunding Bonds in an aggregate principal amount not-to-exceed \$140 million. All benefits from the refunding will be delivered to the taxpayers.

ANALYSIS AND FISCAL IMPACT

Due to lower interest rates, the District has an opportunity to refinance portions of its existing General Obligation Bonds to accomplish the following objectives:

1. Provide a net savings to the taxpayers by reducing the interest rate.
2. The net savings will accrue to the taxpayers and, if rates permit, will reduce the tax rate below \$25 per \$100,000 for fiscal year 2013-14 through fiscal year 2016-17.

Therefore, the Board may now proceed with the issuance and sale of the General Obligation Current Interest Refunding Bonds (the "Refunding Bonds") not to exceed \$140 million. The following resolution authorizes the issuance of the Refunding Bonds in one or more series of federally taxable and federally tax-exempt bonds. The resolution specifies the basic terms, parameters, and forms of the Bonds and approves the forms of Purchase Contract, Escrow Agreement, and Preliminary Official Statement. The resolution states the maximum

Prepared by: _____	Rosa M. Royce	Reviewed by: _____	Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Action #3

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underwriting discount (0.50%) with respect to the Refunding Bonds and authorizes the Refunding Bonds to be sold at a negotiated sale to RBC Capital Markets, LLC, and E. J. De La Rosa & Co. (the "Underwriters").

The proceeds from the sale of the Refunding Bonds, in an amount sufficient to redeem the outstanding Refunded Bonds, will be deposited in an escrow fund. The monies in the escrow fund will be used to refund the Series "C" Bonds on or about September 1, 2016, and to pay the debt service to maturity on each of the 2005 Refunding Bonds, and the 2012 Refunding Bonds. As a result of the deposit and application of funds, the Refunded Bonds will be defeased and the obligation of Los Angeles County to levy *ad valorem* taxes for payment of the Refunded Bonds will cease.

Funding Source

All necessary legal, financial, and contingent costs will be paid from the proceeds of the Refunding Bonds as authorized in accordance with the provisions of the California Government Code.

RECOMMENDATION

It is recommended that the Board of Trustees approves Mt. San Antonio College's Resolution No. 12-13, authorizing the issuance of the 2013 General Obligation Current Interest Refunding Bonds.

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MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 12-13

**RESOLUTION AUTHORIZING THE ISSUANCE OF MT. SAN ANTONIO
COMMUNITY COLLEGE DISTRICT (LOS ANGELES COUNTY,
CALIFORNIA) 2013 GENERAL OBLIGATION REFUNDING BONDS**

WHEREAS, a duly called election was held in the Mt. San Antonio Community College District (hereinafter referred to as the "District"), on November 6, 2001, and thereafter canvassed pursuant to law; and

WHEREAS, at such election, there was submitted to and approved by the requisite vote of 55% or more of the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for the various purposes set forth in the ballot submitted to the voters, in the maximum amount of \$221,000,000, payable from the levy of an *ad valorem* tax against the taxable property in the District (the "2001 Authorization"); and

WHEREAS, pursuant to the 2001 Authorization, the District has previously caused the issuance of (i) \$40,000,000 of its General Obligation Bonds, 2001 Election, Series A (the "2001 Bonds"); (ii) \$75,000,000 of its General Obligation Bonds, 2001 Election, 2004 Series B (the "2004 Bonds") and \$79,996,202.75 of its General Obligation Bonds, 2001 Election, 2006 Series C (the "2006 Bonds");

WHEREAS, to refund portions of the then-outstanding 2001 Bonds and 2004 Bonds, the District, on September 22, 2005, issued general obligation refunding bonds pursuant to Section 53550 *et seq.* of the California Government Code (the "Act") in an aggregate principal amount of \$75,745,842.80 and styled as "Mt. San Antonio Community College District, County of Los Angeles, California, General Obligation Refunding Bonds, 2001 Election, 2005 Series A" (the "2005 Bonds"); and

WHEREAS, to refund a portion of the then-outstanding 2005 Bonds, the District, on June 21, 2012, issued general obligation refunding bonds pursuant to the Act in an aggregate principal amount of \$29,850,000 and styled as "Mt. San Antonio Community College District, Los Angeles County, California, 2012 General Obligation Refunding Bonds (Federally Taxable)" (the "2012 Bonds," and together with the 2005 Bonds and the 2006 Bonds, the "Prior Bonds");

WHEREAS, pursuant to Act, the District is authorized to issue general obligation refunding bonds (the "Refunding Bonds") to refund all or a portion of the remaining outstanding Prior Bonds;

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WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of general obligation bonds of the District, and the indebtedness of the District, including this proposed issue of Refunding Bonds, is within all limits prescribed by law; and

WHEREAS, this Board desires to appoint professionals related to the issuance of the Refunding Bonds.

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED BY THE BOARD OF TRUSTEES OF THE MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AS FOLLOWS:

SECTION 1. Purpose. To refund all or a portion of the outstanding principal amount of the Prior Bonds, and to pay all necessary legal, financial, and contingent costs in connection therewith, the Board hereby authorizes the issuance of the Refunding Bonds pursuant to the Act, in one or more series of federally taxable or tax-exempt bonds, to be styled as the "Mt. San Antonio Community College District (Los Angeles County, California) 2013 General Obligation Refunding Bonds," in an aggregate principal amount not-to-exceed \$140,000,000, with appropriate series designation if more than one series of Refunding Bonds is issued. Additional costs authorized to be paid from the proceeds of the Refunding Bonds are all of the authorized costs of issuance set forth in Section 53550(e) and (f) and Section 53587 of the Government Code.

SECTION 2. Paying Agent. The Board hereby appoints the Paying Agent (defined herein) identified in Section 5 hereof. The Board hereby approves the payment of reasonable fees and expenses of the Paying Agent as they shall become due and payable. The fees and expenses of the Paying which are not paid as a cost of issuance of the Refunding Bonds may be paid in each year from *ad valorem* taxes levied and collected for the payment thereof, insofar as permitted by law, including specifically by Section 15232 of the Education Code.

SECTION 3. Terms and Conditions of Sale. To best access the capital markets, the Refunding Bonds are hereby authorized to be sold at a negotiated sale upon the direction of the President/CEO of the District or the Vice President, Administrative Services of the District, or such other officer or official of the District that the President/CEO or the Vice President, Administrative Services may designate (collectively, the "Authorized Officers"). The Refunding Bonds shall be sold pursuant to the terms and conditions set forth in the Purchase Contract, as described below.

SECTION 4. Approval of Purchase Contract. The form of contact for purchase and sale of the Refunding Bonds (the "Purchase Contract") by and between the District and the Underwriters (as defined herein), substantially in the form on file with the Secretary of the Board, is hereby approved and the Authorized Officers, each alone, are hereby authorized to execute and deliver the Purchase Contract, with such changes therein, deletions therefrom

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and modifications thereto as the Authorized Officer executing the same may approve, such approval to be conclusively evidenced by his or her execution and delivery thereof, provided, however, that the maximum interest rates of the Refunding Bonds shall not exceed the maximum rate permitted by law, and the underwriting discount, exclusive of original issue discount and the reasonable expenses of the Underwriters, shall not exceed 0.50% of the aggregate principal amount of the Refunding Bonds issued, excluding therefrom original issue discount thereon. The Authorized Officers, each alone, are further authorized to determine the principal amount of the Refunding Bonds to be specified in the Purchase Contract for sale by the District up to \$140,000,000 and to enter into and execute the Purchase Contract with the Underwriters, if the conditions set forth in this Resolution are satisfied.

SECTION 5. Certain Definitions. As used in this Resolution, the terms set forth below shall have the meanings ascribed to them (unless otherwise set forth in the Purchase Contract):

(a) **“Act”** means Sections 53550 *et seq.* of the California Government Code.

(b) **“Authorizing Documents”** means the authorizing resolution(s), indenture, agreement or other legal document(s) pursuant to which the Prior Bonds were authorized and issued.

(c) **“Bond Insurer”** means any insurance company which issues a municipal bond insurance policy insuring the payment of principal of and interest on the Refunding Bonds.

(d) **“Beneficial Owner”** means, when used with reference to book-entry Bonds registered pursuant to Section 6 hereof, the person who is considered the beneficial owner of such Bonds pursuant to the arrangements for book entry determination of ownership applicable to the Depository.

(e) **“Bond Payment Date”** means, unless otherwise provided by the Purchase Contract, February 1 and August 1 of each year commencing February 1, 2014 with respect to the interest on the Refunding Bonds, and August 1 of each year commencing August 1, 2014 with respect to the principal payments on the Refunding Bonds.

(f) **Bond Register”** means all books and records held by the Paying Agent necessary for the registration, exchange and transfer of the Refunding Bonds.

(g) **“Continuing Disclosure Certificate”** means that certain Continuing Disclosure Certificate executed by the District pursuant to paragraph (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, dated as of the date of issuance of the Refunding Bonds, as amended from time to time in accordance with the provisions thereof.

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(h) **“Code”** means the Internal Revenue Code of 1986, as the same may be amended from time to time. Reference to a particular section of the Code shall be deemed to be a reference to any successor to any such section.

(i) **“Date of Delivery”** means the date of initial issuance and delivery of the Refunding Bonds, or such other date as shall appear in the Purchase Contract or Official Statement.

(j) **“Depository”** means the entity acting as securities depository pursuant to Section 6(c) hereof.

(k) **“DTC”** means The Depository Trust Company, 55 Water Street, New York, New York 10041, Tel: (212) 855-1000 or Fax: (212) 855-7320, a limited purpose trust company organized under the laws of the State of New York, in its capacity as the initial Depository for the Refunding Bonds.

(l) **“Escrow Agent”** means U.S. Bank National Association, or any other successor thereto, in its capacity as escrow agent for the Refunded Bonds.

(m) **“Escrow Agreement”** means the Escrow Agreement relating to deposit and investment of funds to defease the Refunded Bonds, by and between the District and the Escrow Agent.

(n) **“Federal Securities”** means securities as permitted, in accordance with the Authorizing Documents pursuant to which the Refunded Bonds were issued, to be deposited with the Escrow Agent for the purpose of defeasing the Refunded Bonds.

(o) **“Information Services”** means Financial Information, Inc.’s “Financial Daily Called Bond Service; Standard & Poor’s J.J. Kenny Information Services’ Called Bond Service; or Mergent Inc.’s Called Bond Department.

(p) **“Nominee”** means the nominee of the Depository, which may be the Depository, as determined from time to time pursuant to Section 6(c) hereof.

(q) **“Official Statement”** means the Official Statement for the Refunding Bonds, as described in Section 17 hereof.

(r) **“Outstanding”** means, when used with reference to the Refunding Bonds, as of any date, Bonds theretofore issued or thereupon being issued under this Resolution except:

(i) Refunding Bonds canceled at or prior to such date;

(ii) Refunding Bonds in lieu of or in substitution for which other Refunding Bonds shall have been delivered pursuant to Section 8 hereof; or

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(iii) Refunding Bonds for the payment or redemption of which funds or Government Obligations in the necessary amount shall have been set aside (whether on or prior to the maturity or redemption date of such Refunding Bonds), in accordance with Section 19 of this Resolution

(s) **“Owners”** or **“Registered Owner”** means the registered owner of a Bond as set forth on the registration books maintained by the Paying Agent pursuant to Section 6 hereof.

(t) **“Participants”** means those broker-dealers, banks and other financial institutions from time to time for which the Depository holds book-entry certificates as securities depository.

(u) **“Paying Agent”** means, initially, the Treasurer, and thereafter any successor financial institution, acting as paying agent, verification agent, transfer agent, bond registrar for the Refunding Bonds. The Treasurer is authorized to contract with any third party to perform the services of Paying Agent hereunder.

(v) **“Record Date”** means the close of business on the fifteenth day of the month preceding each Bond Payment Date.

(w) **“Securities Depository”** means The Depository Trust Company, 55 Water Street, New York, New York 10041, Tel: (212) 855-1000 or Fax: (212) 855-7320 with Cede & Co. as its nominee.

(x) **“Term Bonds”** means those Refunding Bonds for which mandatory sinking fund redemption dates have been established in the Purchase Contract.

(y) **“Transfer Amount”** means, with respect to Outstanding Refunding Bonds, the principal amount thereof.

(z) **“Treasurer”** means the Treasurer and Tax Collector of Los Angeles County.

SECTION 6. Terms of the Refunding Bonds.

(a) Denomination, Interest, Dated Dates. The Refunding Bonds shall be issued as fully registered bonds registered as to both principal and interest, in the denominations of \$5,000 or any integral multiple thereof. The Refunding Bonds will be initially registered to “Cede & Co.,” the Nominee of DTC.

Each Refunding Bond shall be dated the Date of Delivery, and shall bear interest at the rates set forth in the Purchase Contract from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to that Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is

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authenticated on or before the first Record Date, in which event it shall bear interest from the Date of Delivery. Interest on the Refunding Bonds shall be payable on the respective Bond Payment Dates and shall be computed on the basis of a 360-day year of twelve 30-day months.

No Refunding Bond shall mature later than the final maturity date of the Refunded Bonds.

(b) **Redemption.**

(i) **Optional Redemption.** The Refunding Bonds shall be subject to optional redemption prior to maturity as provided in the Purchase Contract.

(ii) **Mandatory Redemption.** Any Refunding Bonds issued as Term Bonds shall be subject to mandatory sinking fund redemption as provided in the Purchase Contract.

(iii) **Selection of Refunding Bonds for Redemption.** Whenever provision is made in this Resolution for the optional redemption of Bonds and less than all Outstanding Refunding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District, shall select Refunding Bonds for redemption as so directed and if not directed, in inverse order of maturity. Within a maturity, the Paying Agent shall select Refunding Bonds for redemption by lot in such manner as the Paying Agent shall determine; provided, however, that the portion of any Refunding Bond to be redeemed in part shall be in the principal amount of \$5,000 or any integral multiple thereof.

The Purchase Contract may provide that (i) in the event that any portion of Bonds subject to mandatory sinking fund redemption are optionally redeemed prior to maturity, the remaining mandatory sinking fund payments with respect to such Bonds shall be reduced proportionately, in integral multiples of \$5,000 principal amount, in respect of the portion of such Bonds optionally redeemed, and (ii) within a maturity, Bonds shall be selected for redemption on a "Pro Rata Pass-Through Distribution of Principal" basis in accordance with DTC procedures, provided further that, such redemption is made in accordance with the operational arrangements of DTC then in effect.

(iv) **Notice of Redemption.** When redemption is authorized or required pursuant to Section 6(b)(i) hereof, the Paying Agent, upon written instruction from the District, shall give notice (a "Redemption Notice") of the redemption of the Refunding Bonds. Such Redemption Notice shall specify: the Refunding Bonds or designated portions thereof (in the case of redemption of the Refunding Bonds in part but not in whole) which are to be redeemed; the date of redemption; the place or places where the redemption will be made, including the name and address of the Paying Agent; the redemption price; the CUSIP numbers (if any) assigned to the Refunding Bonds to be redeemed, the Refunding Bond numbers of the Refunding Bonds to be redeemed in whole or in part and, in the case of any Refunding Bond to be redeemed in part only, the principal amount of such Refunding Bond to

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be redeemed; and the original issue date, interest rate and stated maturity date of each Refunding Bond to be redeemed in whole or in part. Such Redemption Notice shall further state that on the specified date there shall become due and payable upon each Refunding Bond or portion thereof being redeemed at the redemption price thereof, together with the interest accrued to the redemption date thereon, and that from and after such date, interest with respect thereto shall cease to accrue.

The Paying Agent shall take the following actions with respect to such Redemption Notice:

(A) At least 20 but not more than 60 days prior to the redemption date, such Redemption Notice shall be given to the respective Owners of Refunding Bonds designated for redemption by registered or certified mail, postage prepaid, at their addresses appearing on the Bond Register.

(B) At least 20 but not more than 60 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, (ii) telephonically confirmed facsimile transmission, or (iii) overnight delivery service to each of the Securities Depository.

(C) At least 20 but not more than 60 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, or (ii) overnight delivery service to one of the Information Services.

A certificate of the Paying Agent or the District that a Redemption Notice has been given as provided herein shall be conclusive as against all parties. Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given shall affect the sufficiency of the proceedings for the redemption of the affected Bonds. Each check issued or other transfer of funds made by the Paying Agent for the purpose of redeeming Bonds shall bear or include the CUSIP number identifying, by issue and maturity, the Refunding Bonds being redeemed with the proceeds of such check or other transfer.

With respect to any Redemption Notice given in connection with the optional redemption of Refunding Bonds (or portions thereof) pursuant to Section 6(b)(i) hereof, unless upon the giving of such notice such Refunding Bonds shall be deemed to have been defeased pursuant to Section 19 hereof, such notice shall state that such redemption shall be conditional upon the receipt by an independent escrow agent selected by the District on or prior to the date fixed for such redemption of the moneys necessary and sufficient to pay the principal of, and premium, if any, and interest on, such Refunding Bonds to be redeemed, and that if such moneys shall not have been so received said notice shall be of no force and effect, such Refunding Bonds shall not be subject to redemption on such date and such Refunding Bonds shall not be required to be redeemed on such date. In the event that such Redemption Notice contains such a condition and such moneys are not so received, the

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redemption shall not be made and the Paying Agent shall within a reasonable time thereafter give notice (but in no event later than the date initially set for redemption), to the persons to whom and in the manner in which the notice of redemption was given, that such moneys were not so received. In addition, the District shall have the right to rescind any Redemption Notice, by written notice to the Paying Agent, on or prior to the date fixed for such redemption. The Paying Agent shall distribute a notice of the rescission of such notice in the same manner as such notice was originally provided.

(v) Partial Redemption of Refunding Bonds. Upon the surrender of any Refunding Bond redeemed in part only, the District shall execute and the Paying Agent shall authenticate and deliver to the Owner thereof a new Refunding Bond or Refunding Bonds of like tenor and maturity and of authorized denominations equal in Transfer Amounts to the unredeemed portion of the Refunding Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

(vi) Effect of Notice of Redemption. Notice having been given as aforesaid, and the moneys for the redemption (including the interest accrued to the applicable date of redemption) having been set aside as provided in Section 19 hereof, the Refunding Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Refunding Bonds to be redeemed as provided in Section 6(b)(i) hereof, together with interest accrued to such redemption date, shall be held by an independent escrow agent selected by the District so as to be available therefor on such redemption date, and if notice of redemption thereof shall have been given as aforesaid, then from and after such redemption date, interest with respect to the Refunding Bonds to be redeemed shall cease to accrue and become payable. All money held for the redemption of Refunding Bonds shall be held in trust for the account of the Owners of the Refunding Bonds so to be redeemed.

All Refunding Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of this Section 6 shall be cancelled upon surrender thereof and be delivered to or upon the order of the District. All or any portion of a Refunding Bond purchased by the District shall be cancelled by the Paying Agent.

(vii) Refunding Bonds No Longer Outstanding. When any Refunding Bonds (or portions thereof), which have been duly called for redemption prior to maturity under the provisions of this Resolution, or with respect to which instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient moneys shall be held irrevocably in trust for the payment of the redemption price of such Refunding Bonds or portions thereof, and, accrued interest

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thereon to the date fixed for redemption, all as provided in this Resolution, then such Refunding Bonds shall no longer be deemed Outstanding and shall be surrendered to the Paying Agent for cancellation.

(c) Book-Entry System.

(i) Election of Book-Entry System. The Refunding Bonds shall initially be delivered in the form of a separate single fully-registered bond (which may be typewritten) for each maturity date of such Refunding Bonds in an authorized denomination. The ownership of each such Refunding Bond shall be registered in the Bond Register maintained by the Paying Agent in the name of the Nominee, as nominee of the Depository and ownership of the Refunding Bonds, or any portion thereof may not thereafter be transferred except as provided in Section 6(c)(i)(4).

With respect to book-entry Refunding Bonds, the District and the Paying Agent shall have no responsibility or obligation to any Participant or to any person on behalf of which such a Participant holds an interest in such book-entry Refunding Bonds. Without limiting the immediately preceding sentence, the District and the Paying Agent shall have no responsibility or obligation with respect to: (i) the accuracy of the records of the Depository, the Nominee, or any Participant with respect to any ownership interest in book-entry Refunding Bonds; (ii) the delivery to any Participant or any other person, other than an Owner as shown in the Bond Register, of any notice with respect to book-entry Refunding Bonds, including any notice of redemption; (iii) the selection by the Depository and its Participants of the beneficial interests in book-entry Refunding Bonds to be prepaid in the event the District redeems book-entry Refunding Bonds in part; (iv) or the payment by the Depository or any Participant or any other person, of any amount with respect to principal, premium, if any, or interest on book-entry Refunding Bonds. The District and the Paying Agent may treat and consider the person in whose name each Refunding Bond is registered in the Bond Register as the absolute Owner of such the Refunding Bond for the purpose of payment of principal of and premium and interest on and to such Refunding Bond, for the purpose of giving notices of redemption and other matters with respect to such Refunding Bond, for the purpose of registering transfers with respect to such Refunding Bond, and for all other purposes whatsoever. The Paying Agent shall pay all principal of and premium, if any, and interest on book-entry Refunding Bonds only to or upon the order of the respective Owner, as shown in the Bond Register, or his respective attorney duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of principal of, and premium, if any, and interest on book-entry Refunding Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Bond Register, shall receive a certificate evidencing the obligation to make payments of principal of, and premium, if any, and interest on book-entry Refunding Bonds. Upon delivery by the Depository to the Owner and the Paying Agent, of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee, and subject to the provisions herein with respect to the Record Date, the word "Nominee" in this Resolution shall refer to such nominee of the Depository.

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1. Delivery of Letter of Representations. In order to qualify the Refunding Bonds for the Depository's book-entry system, the District and the Paying Agent shall execute and deliver to the Depository a Letter of Representations. The execution and delivery of a Letter of Representations shall not in any way impose upon the District or the Paying Agent any obligation whatsoever with respect to persons having interests in such book-entry Refunding Bonds other than the Owners, as shown on the Bond Register. By executing a Letter of Representations, the Paying Agent shall agree to take all action necessary at all times so that the District will be in compliance with all representations of the District in such Letter of Representations. In addition to the execution and delivery of a Letter of Representations, the District and the Paying Agent shall take such other actions, not inconsistent with this Resolution, as are reasonably necessary to qualify the Refunding Bonds for the Depository's book-entry program.

2. Selection of Depository. In the event (i) the Depository determines not to continue to act as securities depository for book-entry Refunding Bonds, or (ii) the District determines that continuation of the book-entry system is not in the best interest of the Beneficial Owners of the Refunding Bonds or the District, then the District will discontinue the book-entry system with the Depository. If the District determines to replace the Depository with another qualified securities depository, the District shall prepare or direct the preparation of a new single, separate, fully registered bond for each maturity date of such book-entry Refunding Bond, registered in the name of such successor or substitute qualified securities depository or its Nominee as provided in subsection (4) hereof. If the District fails to identify another qualified securities depository to replace the Depository, then such Refunding Bonds shall no longer be restricted to being registered in such Bond Register in the name of the Nominee, but shall be registered in whatever name or names the Owners transferring or exchanging such Refunding Bonds shall designate, in accordance with the provisions of this Section 6(c).

3. Payments and Notices to Depository. Notwithstanding any other provision of this Resolution to the contrary, so long as all Outstanding Refunding Bonds are held in book-entry form and registered in the name of the Nominee, all payments by the District or Paying Agent with respect to principal of and premium, if any, or interest on the Refunding Bonds and all notices with respect to such Refunding Bonds, including notices of redemption, shall be made and given, respectively to the Nominee, as provided in the Letter of Representations or as otherwise required or instructed by the Depository and agreed to by the Paying Agent notwithstanding any inconsistent provisions herein.

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4. Transfer of Refunding Bonds to Substitute Depository.

(A) The Refunding Bonds shall be initially issued as described in the Official Statement. Registered ownership of such Refunding Bonds, or any portions thereof, may not thereafter be transferred except:

(1) to any successor of DTC or its Nominee, or of any substitute depository designated pursuant to Section 6(c)(i)(4)(A)(2) ("Substitute Depository"); provided that any successor of DTC or Substitute Depository shall be qualified under any applicable laws to provide the service proposed to be provided by it;

(2) to any Substitute Depository, upon (a) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (b) a determination by the District that DTC (or its successor) is no longer able to carry out its functions as depository; provided that any such Substitute Depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(3) to any person as provided below, upon (a) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (b) a determination by the District that DTC or its successor (or Substitute Depository or its successor) is no longer able to carry out its functions as depository.

(B) In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(1) or (2), upon receipt of all Outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent designating the Substitute Depository, a single new Refunding Bond, which the District shall prepare or cause to be prepared, shall be executed and delivered for each maturity of Refunding Bonds then Outstanding, registered in the name of such successor or such Substitute Depository or their Nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(3), upon receipt of all Outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, new Refunding Bonds, which the District shall prepare or cause to be prepared, shall be executed and delivered in such denominations and registered in the names of such persons as are requested in such written request of the District, provided that the Paying Agent shall not be required to deliver such new Refunding Bonds within a period of less than sixty (60) days from the date of receipt of such written request from the District.

(C) In the case of a partial redemption or advance refunding of any Refunding Bonds evidencing a portion of the principal maturing in a particular year, DTC or its successor (or any Substitute Depository or its successor) shall make an appropriate notation on such Refunding Bonds indicating the date and amounts of such reduction in principal, in form acceptable to the Paying Agent, all in accordance with the

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Letter of Representations. The Paying Agent shall not be liable for such Depository's failure to make such notations or errors in making such notations.

(D) The District and the Paying Agent shall be entitled to treat the person in whose name any Refunding Bond is registered as the Owner thereof for all purposes of this Resolution and any applicable laws, notwithstanding any notice to the contrary received by the Paying Agent or the District; and the District and the Paying Agent shall not have responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any Beneficial Owners of the Refunding Bonds. Neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to any such Beneficial Owners or to any other party, including DTC or its successor (or Substitute Depository or its successor), except to the Owner of any Refunding Bonds, and the Paying Agent may rely conclusively on its records as to the identity of the Owners of the Refunding Bonds.

SECTION 7. Execution of Refunding Bonds. The Refunding Bonds shall be signed by the President of the Board, or such other member of the Board authorized to sign on behalf of the President by resolution thereof, by his or her manual or facsimile signature and countersigned by the manual or facsimile signature of the Secretary of or to the Board, all in their official capacities. No Refunding Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Refunding Bond is signed by the Paying Agent as authenticating agent. Authentication by the Paying Agent shall be conclusive evidence that the Refunding Bond so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

SECTION 8. Paying Agent; Transfer and Exchange. So long as any of the Refunding Bonds remain Outstanding, the District will cause the Paying Agent to maintain and keep at its designated office the Bond Register as provided in this Section. Subject to the provisions of Section 9 below, the person in whose name a Refunding Bond is registered on the Bond Register shall be regarded as the absolute Owner of that Refunding Bond for all purposes of this Resolution. Payment of or on account of the principal of and premium, if any, and interest on any Refunding Bond shall be made only to or upon the order of the Owner; neither the District nor the Paying Agent shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the District's liability upon the Refunding Bonds, including interest, to the extent of the amount or amounts so paid.

Any Refunding Bond may be exchanged for Refunding Bonds of like series, tenor, maturity and Transfer Amount upon presentation and surrender at the designated office of the Paying Agent, together with a request for exchange signed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Refunding Bond may be transferred on the Bond Register only upon presentation and surrender of the Refunding Bond at the designated office of the Paying Agent together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to

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the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new Refunding Bond or Refunding Bonds of like tenor and of any authorized denomination or denominations requested by the Owner equal to the Transfer Amount of the Refunding Bond surrendered and bearing or accruing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the District are required in connection with an exchange or transfer, the Paying Agent shall undertake the exchange or transfer of Refunding Bonds only after the new Refunding Bonds are signed by the authorized officers of the District. In all cases of exchanged or transferred Refunding Bonds, the District shall sign and the Paying Agent shall authenticate and deliver Refunding Bonds in accordance with the provisions of this Resolution. All fees and costs of transfer shall be paid by the requesting party. Those charges may be required to be paid before the procedure is begun for the exchange or transfer. All Refunding Bonds issued upon any exchange or transfer shall be valid obligations of the District, evidencing the same debt, and entitled to the same security and benefit under this Resolution as the Refunding Bonds surrendered upon that exchange or transfer.

Any Refunding Bond surrendered to the Paying Agent for payment, retirement, exchange, replacement or transfer shall be cancelled by the Paying Agent. The District may at any time deliver to the Paying Agent for cancellation any previously authenticated and delivered Refunding Bonds that the District may have acquired in any manner whatsoever, and those Refunding Bonds shall be promptly cancelled by the Paying Agent. Written reports of the surrender and cancellation of Refunding Bonds shall be made to the District by the Paying Agent as requested by the District. The cancelled Refunding Bonds shall be retained for three years, then returned to the District or destroyed by the Paying Agent as directed by the District.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Refunding Bonds during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of Refunding Bonds to be redeemed and ending with the close of business on the Bond Payment Date or any day on which the applicable notice of redemption is given or (b) to transfer any Refunding Bonds which have been selected or called for redemption in whole or in part.

SECTION 9. Payment. Payment of interest on any Refunding Bond on any Bond Payment Date shall be made to the person appearing on the registration books of the Paying Agent as the Owner thereof as of the Record Date immediately pre such Bond Payment Date, such interest to be paid by check mailed to such Owner on the Bond Payment Date at his address as it appears on such registration books or at such other address as he may have filed with the Paying Agent for that purpose on or before the Record Date. The Owner in an aggregate principal amount of \$1,000,000 or more may request in writing to the Paying Agent that such Owner be paid interest by wire transfer to the bank and account number on

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file with the Paying Agent as of the Record Date. The principal, and redemption price, if any, payable on the Refunding Bonds shall be payable upon maturity or redemption upon surrender at the designated office of the Paying Agent. The interest, principal and premiums, if any, on the Refunding Bonds shall be payable in lawful money of the United States of America. The Paying Agent is hereby authorized to pay the Refunding Bonds when duly presented for payment at maturity, and to cancel all Refunding Bonds upon payment thereof. The Refunding Bonds are general obligations of the District, payable without limit as to rate or amount solely from the levy of *ad valorem* property taxes upon all property subject to taxation within the District. No part of any fund of the County is pledged or obligated to the payment of the Refunding Bonds.

SECTION 10. Form of Refunding Bonds. The Refunding Bonds shall be in substantially the form included in Exhibit A hereto, allowing those officials executing the Refunding Bonds to make the insertions and deletions necessary to conform the Refunding Bonds to this Resolution, the Purchase Contract and the Official Statement.

SECTION 11. Delivery of Refunding Bonds. The proper officials of the District shall cause the Refunding Bonds to be prepared and, following their sale, shall have the Refunding Bonds signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Refunding Bonds, to the Underwriters upon payment of the purchase price therefor.

SECTION 12. Deposit of Proceeds of Refunding Bonds; Escrow Agreement. An amount of proceeds from the sale of the Refunding Bonds necessary to purchase Federal Securities, or to otherwise refund the Refunded Bonds, shall be transferred to the Escrow Agent for deposit in the "Mt. San Antonio Community College District, 2013 General Obligation Refunding Bonds Escrow Fund" (the "Escrow Fund") (with appropriate series designation if the Refunding Bonds are sold in more than one series) established under the Escrow Agreement, which amount, if uninvested, shall be sufficient, or if invested, together with an amount or amounts of cash held uninvested therein, shall be sufficient to refund the Refunded Bonds all as set forth in a certificate of an Authorized Officer. Premium or proceeds received from the sale of the Refunding Bonds desired to pay all or a portion of the costs of issuing the Refunding Bonds are hereby authorized to be deposited in the fund of the District held by a fiscal agent selected thereby and shall be kept separate and distinct from all other District funds, and those proceeds shall be used solely for the purpose of paying costs of issuance of the Refunding Bonds.

Any accrued interest received by the District from the sale of the Refunding Bonds shall be kept separate and apart in the fund hereby created and established and to be designated as the "Mt. San Antonio Community College District, 2013 General Obligation Refunding Bonds Debt Service Fund" (the "Debt Service Fund") for the Refunding Bonds and used only for payments of principal of and interest on the Refunding Bonds and for no other purpose. The Debt Service Fund shall be held by the County, and may contain subaccounts to the extent the Refunding Bonds are sold in more than one series. Any excess proceeds of

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the Refunding Bonds not needed for the authorized purposes set forth herein for which the Refunding Bonds are being issued shall be transferred to the Debt Service Fund and applied to the payment of the principal of and interest on the Refunding Bonds. If, after payment in full of the Refunding Bonds, there remain excess proceeds, any such excess amounts shall be transferred to the general fund of the District.

The moneys in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Refunding Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Refunding Bonds. DTC will thereupon make payments of principal and interest on the Refunding Bonds to the DTC Participants who will thereupon make payments of principal and interest to the Beneficial Owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid, or provision for such payment has been made, shall be transferred to the general fund of the District.

Except as required below to satisfy the requirements of Section 148(f) of the Code, interest earned on the investment of monies held in the Debt Service Fund shall be retained in the Debt Service Fund and used to pay principal and interest on the Refunding Bonds when due.

SECTION 13. Rebate Fund.

(a) General. With respect to Refunding Bonds sold as federally tax-exempt bonds, there shall be created and established a special fund designated the "Mt. San Antonio Community College District 2013 General Obligation Refunding Bonds Rebate Fund" (the "Rebate Fund"). All amounts at any time on deposit in the Rebate Fund shall be held in trust, to the extent required to satisfy the requirement to make rebate payments to the United States (the "Rebate Requirement") pursuant to Section 148 of the Code, as the same may be amended from time to time, and the Treasury Regulations promulgated thereunder (the "Rebate Regulations"). Such amounts shall be free and clear of any lien hereunder and shall be governed by this Section and Section 14 of this Resolution and by the Tax Certificate concerning certain matters pertaining to the use and investment of proceeds of the Refunding Bonds, to be executed and delivered to the District on the date of issuance of the Refunding Bonds, including any and all exhibits attached thereto (the "Tax Certificate").

(b) Deposits.

(i) Within forty-five (45) days of the end of each fifth Bond Year (as such term is defined in the Tax Certificate) (1) the District shall calculate or cause to be calculated with respect to the Refunding Bonds the amount that would be considered the "rebate amount" within the meaning of Section 1.148-3 of the Rebate Regulations, using as the "computation date" for this purpose the end of such five Bond Years, and (2) the District shall deposit to the Rebate Fund from deposits from the District or from amounts available therefor on deposit in

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the other funds established hereunder, if and to the extent required, amounts sufficient to cause the balance in the Rebate Fund to be equal to the "rebate amount" so calculated.

(ii) The District shall not be required to deposit any amount to the Rebate Fund in accordance with the preceding sentence if the amount on deposit in the Rebate Fund prior to the deposit required to be made under this subsection (b) equals or exceeds the "rebate amount" calculated in accordance with the preceding sentence. Such excess may be withdrawn from the Rebate Fund to the extent permitted under subsection (g) of this Section.

(iii) The District shall not be required to calculate the "rebate amount" and the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b), with respect to all or a portion of the proceeds of the Refunding Bonds (including amounts treated as the proceeds of the Refunding Bonds) (1) to the extent such proceeds satisfy the expenditure requirements of Section 148(f)(4)(B) or Section 148 (f)(4)(C) of the Code or Section 1.148-7(d) of the Treasury Regulations or the small issuer exception of Section 148(f)(4)(D) of the Code, whichever is applicable, and otherwise qualify for the exception of the Rebate Requirement pursuant to whichever of said sections is applicable, or (2) to the extent such proceeds are subject to an election by the District under Section 148(f)(4)(C)(vii) of the Code to pay a one and one-half percent (1½%) penalty in lieu of arbitrage rebate in the event any of the percentage expenditure requirements of Section 148(f)(4)(C) are not satisfied, or (3) to the extent such proceeds qualify for the exception to arbitrage rebate under Section 148(f)(4)(A)(ii) of the Code for amounts in a "bona fide debt service fund." In such event, and with respect to such amounts, the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b).

(c) Withdrawal Following Payment of Refunding Bonds. Any funds remaining in the Rebate Fund after redemption of all the Refunding Bonds and any amounts described in paragraph (ii) of subsection (d) of this Section, including accrued interest, shall be transferred to the General Fund of the District.

(d) Withdrawal for Payment of Rebate. Subject to the exceptions contained in subsection (b) of this Section to the requirement to calculate the "rebate amount" and make deposits to the Rebate Fund, the District shall pay to the United States, from amounts on deposit in the Rebate Fund,

(i) not later than sixty (60) days after the end of (a) the fifth (5th) Bond Year, and (b) each fifth (5th) Bond Year thereafter, an amount that, together with all previous rebate payments, is equal to at least 90% of the "rebate amount" calculated as of the end of such Bond Year in accordance with Section 1.148-3 of the Rebate Regulations; and

(ii) not later than sixty (60) days after the payment of all Refunding Bonds, an amount equal to one hundred percent (100%) of the "rebate amount" calculated as of the date of such payment (and any income attributable to the "rebate amount" determined to be due and payable) in accordance with Section 1.148-3 of the Rebate Regulations.

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(e) Rebate Payments. Each payment required to be made pursuant to subsection (d) of this Section shall be made to the Internal Revenue Service Center, Ogden, Utah 84201, on or before the date on which such payment is due, and shall be accompanied by Internal Revenue Service Form 8038-T, such form to be prepared or caused to be prepared by or on behalf of the District.

(f) Deficiencies in the Rebate Fund. In the event that, prior to the time of any payment required to be made from the Rebate Fund, the amount in the Rebate Fund is not sufficient to make such payment when such payment is due, the District shall calculate the amount of such deficiency and deposit an amount equal to such deficiency into the Rebate Fund prior to the time such payment is due.

(g) Withdrawals of Excess Amount. In the event that immediately following the calculation required by subsection (b) of this Section, but prior to any deposit made under said subsection, the amount on deposit in the Rebate Fund exceeds the "rebate amount" calculated in accordance with said subsection, upon written instructions from the District, the District may withdraw the excess from the Rebate Fund and credit such excess to the Debt Service Fund.

(h) Record Retention. The District shall retain records of all determinations made hereunder until three years after the retirement of the Refunding Bonds.

(i) Survival of Defeasance. Notwithstanding anything in this Resolution to the contrary, the Rebate Requirement shall survive the payment in full or defeasance of the Refunding Bonds.

SECTION 14. Security for the Refunding Bonds. There shall be levied on all the taxable property in the District, in addition to all other taxes, a continuing direct ad valorem tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, which moneys when collected will be placed in the Debt Service Fund of the District and used for the payment of the principal of and interest on the Refunding Bonds when and as the same fall due, and for no other purpose. The District covenants to cause the County to take all actions necessary to levy such ad valorem tax in accordance with this Section 14 and Section 53559 of the Act.

SECTION 15. Arbitrage Covenant. The District will restrict the use of the proceeds of the Refunding Bonds in such manner and to such extent, if any, as may be necessary, so that the Refunding Bonds will not constitute arbitrage bonds under Section 148 of the Code and the applicable regulations prescribed under that Section or any predecessor section.

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SECTION 16. Legislative Determinations. The Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Refunding Bonds in order to make them legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Refunding Bonds have been performed and have been met, in regular and due form as required by law; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Refunding Bonds. Furthermore, the Board finds and determines pursuant to Section 53552 of the Act that the prudent management of the fiscal affairs of the District requires that it issue the Refunding Bonds without submitting the question of the issuance of the Refunding Bonds to a vote of the qualified electors of the District.

SECTION 17. Official Statement. The Preliminary Official Statement relating to the Refunding Bonds, substantially in the form on file with the Secretary of the Board is hereby approved and the Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deliver such Preliminary Official Statement to the Underwriters to be used in connection with the offering and sale of the Refunding Bonds. The Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deem the Preliminary Official Statement "final" pursuant to 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, prior to its distribution and to execute and deliver to the Underwriters a final Official Statement, substantially in the form of the Preliminary Official Statement, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve. The Underwriters are hereby authorized to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Refunding Bonds and is directed to deliver copies of any final Official Statement to the purchasers of the Refunding Bonds. Execution of the Official Statement shall conclusively evidence the District's approval of the Official Statement.

SECTION 18. Insurance. In the event the District purchases bond insurance for the Refunding Bonds, and to the extent that the Bond Insurer makes payment of the principal of or interest on the Refunding Bonds, it shall become the Owner of such Refunding Bonds with the right to payment of principal or interest on the Refunding Bonds, and shall be fully subrogated to all of the Owners' rights, including the Owners' rights to payment thereof. To evidence such subrogation (i) in the case of subrogation as to claims that were past due interest components, the Paying Agent shall note the Bond Insurer's rights as subrogee on the registration books for the Refunding Bonds maintained by the Paying Agent upon receipt of a copy of the cancelled check issued by the Bond Insurer for the payment of such interest to the Owners of the Refunding Bonds, and (ii) in the case of subrogation as to claims for past due principal, the Paying Agent shall note the Bond Insurer as subrogee on the registration books for the Refunding Bonds maintained by the Paying Agent upon surrender of the Refunding Bonds by the Owners thereof to the Bond Insurer or the insurance trustee for the Bond Insurer.

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SECTION 19. Defeasance. All or any portion of the Outstanding maturities of the Refunding Bonds may be defeased prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with an independent escrow agent selected by the District an amount of cash which, together with amounts transferred from the Debt Service Fund, is sufficient to pay and discharge all Refunding Bonds Outstanding and designated for defeasance (including all principal thereof, interest thereon and prepayment premiums, if any) at or before their maturity date; or

(b) Government Obligations: by irrevocably depositing with an independent escrow agent selected by the District noncallable Government Obligations, together with amounts transferred from the Debt Service Fund and any other cash, if required, in such amount as will, in the opinion of an independent certified public accountant, be fully sufficient to pay and discharge all Refunding Bonds Outstanding and designated for defeasance (including all principal thereof, interest thereon and prepayment premiums, if any) at or before their maturity date;

then, notwithstanding that any of such Refunding Bonds shall not have been surrendered for payment, all obligations of the District with respect to all such designated Outstanding Refunding Bonds shall cease and terminate, except only the obligation of the independent escrow agent selected by the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) of this Section, to the Owners of such designated Refunding Bonds not so surrendered and paid all sums due with respect thereto.

For purposes of this Section, "Government Obligations" shall mean:

Direct and general obligations of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips), or "prerefunded" municipal obligations rated in the highest rating category by Moody's Investors Service or Standard & Poor's. In the case of direct and general obligations of the United States of America, Government Obligations shall include evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances where (a) a bank or trust company acts as custodian and holds the underlying United States obligations; (b) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (c) the underlying United States obligations are held in a special account, segregated from the custodian's general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that such obligations are rated or assessed at least as high as direct and general obligations of the United States of America by either S&P or Moody's.

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SECTION 20. Other Actions, Determinations and Approvals.

(a) Officers of the Board, District officials and staff are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Refunding Bonds and otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

(b) The Board hereby finds and determines that both the total net interest cost to maturity on the Refunding Bonds plus the principal amount of the Refunding Bonds will be less than the total net interest cost to maturity on the Refunded Bonds plus the principal amount of the Refunded Bonds.

(c) The Board anticipates that the Refunded Bonds will be redeemed on the first optional redemption date of such Refunded Bonds following the issuance of the Refunding Bonds.

(d) The Board hereby appoints U.S. Bank National Association Escrow Agent for the Refunding Bonds and approves the Escrow Agreement, substantially in the form on file with the Secretary of the Board. The Authorized Officers, each alone, are hereby authorized to execute the Escrow Agreement with such changes as they shall approve, such approval to be conclusively evidenced by either individual's execution and delivery thereof.

(e) The Board hereby appoints RBC Capital Markets, LLC and E.J. De La Rosa & Co., Inc., as the Underwriters, and Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, as Bond Counsel and Disclosure Counsel, with respect to the issuance of the Refunding Bonds.

(f) The provisions of this Resolution as they relate to the terms of the Refunding Bonds may be amended by the Purchase Contract and the Official Statement; if the Purchase Contract so provides, the Refunding Bonds may be issued as crossover refunding bonds pursuant to Section 53558(b) of the Government Code.

SECTION 21. Resolution to Treasurer-Tax Collector. The Clerk of this Board is hereby directed to provide a certified copy of this Resolution to the Treasurer immediately following its adoption.

SECTION 22. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate executed by the District and dated the Date of Delivery, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Any Bond Holder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with

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its obligations under this Section. Noncompliance with this Section shall not result in acceleration of the Refunding Bonds.

SECTION 23. Recitals. All the recitals in this Resolution above are true and correct and this Board so finds, determines and represents.

SECTION 24. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED, ADOPTED AND APPROVED this 26th day of June 2013, by the following vote:

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSTAIN: MEMBERS _____

ABSENT: MEMBERS _____

Dr. Manuel Baca
President, Board of Trustees
Mt. San Antonio Community College District

Attest:

William T. Scroggins
College President & CEO and
Secretary of Board of Trustees
Mt. San Antonio Community College District

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SECRETARY'S CERTIFICATE

I, William T. Scroggins, Secretary of the Board of Trustees of the Mt. San Antonio Community College District, Los Angeles County, California, hereby certify as follows:

The foregoing is a full, true and correct copy of a Resolution duly adopted at a regular meeting of the Board of Trustees of said District duly and regularly and legally held at the regular meeting place thereof on June 26, 2013, of which meeting all of the members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: June 26, 2013

William T. Scroggins
College President & CEO and
Secretary of the Board of Trustees
Mt. San Antonio Community
College District

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(Form of Refunding Bond)

REGISTERED
NO.

REGISTERED
\$

MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
(LOS ANGELES COUNTY, CALIFORNIA)
2013 GENERAL OBLIGATION REFUNDING BONDS

INTEREST RATE: MATURITY DATE: DATED AS OF: CUSIP
____% per annum August 1, ____ _____, 2013 _____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The Mt. San Antonio Community College District (the "District") in Los Angeles County, California, for value received, promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon until the Principal Amount is paid or provided for at the Interest Rate stated above, on February 1 and August 1 of each year (the "Bond Payment Dates"), commencing February 1, 2014. This bond will bear interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to the Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before January 15, 2014, in which event it shall bear interest from the Date of Delivery. Interest on this bond shall be computed on the basis of a 360-day year of twelve 30-day months. Principal and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered (the "Registered Owner") on the Register maintained by U.S. Bank National Association, as agent of the Treasurer-Tax Collector of Los Angeles County, as Paying Agent. Principal is payable upon presentation and surrender of this bond at the designated office of the Paying Agent. Interest is payable by check mailed by the Paying Agent on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and at the address appearing on the bond register maintained by the Paying Agent at the close of business on the 15th day of the calendar month next preceding that Bond Payment Date (the "Record Date"). The Owner of Refunding Bonds in the aggregate principal amount of \$1,000,000 or more may request in writing to the Paying Agent that the Owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date.

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This bond is one of an authorization of bonds issued by the District pursuant to California Government Code Section 53550 *et seq.* (the "Act") for the purpose of refunding certain of the District's outstanding (i) General Obligation Bonds, 2001 Election, 2006 Series C, (ii) General Obligation Refunding Bonds, 2001 Election, 2005 Series A, and (iii) 2012 General Obligation Refunding Bonds, as well as to pay all necessary legal, financial, and contingent costs in connection therewith. The bonds are being issued under authority of and pursuant to the Act, the laws of the State of California, and the resolution of the Board of Trustees of the District adopted on June 26, 2013 (the "Bond Resolution"). This bond and the issue of which this bond is one are general obligation bonds of the District payable as to both Principal and interest solely from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

The bonds of this issue comprise \$_____ Principal amount of Current Interest Bonds, of which this bond is a part (each a "Refunding Bond").

This bond is exchangeable and transferable for bonds of like tenor, maturity and Transfer Amount (as defined in the Bond Resolution) and in authorized denominations at the designated office of the Paying Agent by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any bond during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any bond which has been selected or called for redemption in whole or in part.

The Refunding Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Refunding Bonds maturing on or after August 1, 20__ are subject to redemption on or after August 1, 20__ or on any date thereafter at the option of the District as a whole or in part at a redemption price equal to the principal amount of the Refunding Bonds called for redemption, plus interest accrued thereon to the date fixed for redemption, without premium.

The Refunding Bonds maturing on August 1, 20__ are subject to mandatory sinking fund redemption from moneys in the Debt Service Fund on August 1 of each year on and after August 1, 20__, at a redemption price equal to the principal amount thereof, together with

SUBJECT: Resolution No.12-13 - Authorization to Issue the 2013 General Obligation
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accrued interest to the date fixed for redemption, without premium. The principal amounts represented by such Refunding Bonds to be so redeemed and the dates therefore and the final payment date is as indicated in the following table:

<u>Redemption Dates</u>	<u>Principal Amounts</u>
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TOTAL	\$
-------	----

The principal amount to be redeemed in each year shown above will be reduced proportionately or as otherwise directed by the District, in integral multiples of \$5,000, by any portion of the Refunding Term Bond optionally redeemed prior to the mandatory sinking fund redemption date.

If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot by the Paying Agent in such manner as the Paying Agent in its discretion may determine; provided, however, that the portion of any bond to be redeemed shall be in the principal amount of \$5,000 or some multiple thereof. If less than all of the bonds stated to mature on different dates shall be called for redemption, the particular bonds or portions thereof to be redeemed shall be called by the Paying Agent as directed by the District or, if not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the bonds; and that due provision has been made for levying and collecting *ad valorem*

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property taxes on all of the taxable property within the District in an amount sufficient to pay Principal and interest when due.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

[REMAINDER OF PAGE LEFT BLANK]

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IN WITNESS WHEREOF, the Mt. San Antonio Community College District, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signatures of the President of the Board of Trustees of the District, and to be countersigned by the manual or facsimile signature of the Secretary of the Board of Trustees, all as of the date stated above.

MT. SAN ANTONIO COMMUNITY COLLEGE
DISTRICT

By: _____
Dr. Manuel Baca
President, Board of Trustees

COUNTERSIGNED:

William T. Scroggins
Secretary, Board of Trustees

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____, 2013.

U.S. BANK NATIONAL ASSOCIATION, as agent of
the Treasurer-Tax Collector of Los Angeles County,
Paying Agent

By: _____
Authorized Officer

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ASSIGNMENT

For value received, the undersigned sells, assigns, and transfers to (print or typewrite name, address, and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____

Unless this bond is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any bond issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

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LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

By: _____
William T. Scroggins
Secretary of Board of Trustees

(Form of Legal Opinion)

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: June 26, 2013

ACTION

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

BACKGROUND

At the November 4, 2008, Election, voters in the District approved the issuance of General Obligation Bonds in the maximum amount of \$353 million (the "Measure RR") for various purposes set forth on the ballot.

Due to the decline in the economy, which resulted in decreased property valuations, the District was not able to issue new bonds. In order to continue with scheduled construction projects, the District issued \$65 million in General Obligation Bond Anticipation Notes (the "2010 Notes") on May 12, 2010. These notes will mature on May 1, 2015.

ANALYSIS AND FISCAL IMPACT

As a result of the improvement in assessed valuations, the Board may now proceed with the issuance and sale of its first series (Series 2013A) and second series (Series 2013B) of General Obligation Bonds under Measure RR in an aggregate amount not-to-exceed \$230 million. The Series 2013A Bonds are being authorized for sale as federally tax-exempt bonds for the purpose of financing projects approved by Measure RR and to pay a portion of the District's outstanding 2010 Notes. The Series 2013B Bonds are being authorized for sale as federally taxable bonds for the purpose of paying a portion of the 2010 Notes.

The following resolution authorizes the issuance of the bonds, specifies the basic terms, parameters, and forms of the bonds, and approves the form of Purchase Contract, Escrow Agreement, and form of Preliminary Official Statement. The resolution states the maximum underwriter's discount (0.50%) with respect to the bonds and authorizes the bonds to be sold at a negotiated sale to RBC Capital Markets, LLC, and E. J. De La Rosa & Co. (the "Underwriters"). The resolution authorizes the issuance of current interest bonds, capital appreciation bonds, and convertible capital appreciation bonds.

A portion of the proceeds from the sale of the bonds, in an amount sufficient to pay the 2010 Notes, will be deposited in an escrow fund. The monies in the escrow fund will be used to pay the full debt service due on the 2010 Notes at maturity. As a result of the deposit and application of funds, the 2010 Notes will be defeased, and the obligation of the District to pay the 2010 Notes will terminate.

Prepared by: Rosa M. Royce

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Action #4

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
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Funding Source

All necessary legal, financial, and contingent costs associated to the payment of the 2010 Notes through their maturity, and the issuance of the Series 2013A and 2013 B Bonds will be paid from the proceeds of the General Obligation Bonds, as authorized in accordance with the provisions of the California Government Code.

RECOMMENDATION

It is recommended that the Board of Trustees approves Mt. San Antonio College's Resolution No. 12-14 - Authorizing the Issuance of the Election of 2008 General Obligation Bonds Series 2013A and 2013B and Payment of the 2010 General Obligation Bond Anticipation Notes.

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

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MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 12-14

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AUTHORIZING THE ISSUANCE OF MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT (LOS ANGELES COUNTY, CALIFORNIA) ELECTION OF 2008 GENERAL OBLIGATION BONDS, SERIES 2013A AND SERIES 2013B, AND ACTIONS RELATED THERETO

WHEREAS, a duly called election (the "Election") was held in the Mt. San Antonio Community College District, Los Angeles County, State of California (hereinafter referred to as the "District"), on November 4, 2008, at which the following proposition (the "Bond Measure") was submitted to the qualified electors of the District:

"Classroom Repair, Education Improvement, Public Safety/Job Training Measure. To maintain academic excellence for students/nurses/firefighters by upgrading classrooms/laboratories/fire alarms, repairing roofs/plumbing, removing lead paint/asbestos, retrofitting buildings for earthquake safety/handicap accessibility, increasing energy efficiency, expanding job training, shall Mt. San Antonio Community College District repair, acquire, construct, equip buildings/sites/facilities by issuing \$353,000,000 of bonds at legal rates, with annual audits, citizens' oversight, no money for administrators' salaries, and no tax rate increase."

WHEREAS, at the Election, the Bond Measure received the affirmative vote of the requisite fifty-five percent of the voters of the District voting on the proposition (the "Authorization"), as certified by the Registrar of Voters of the Los Angeles County (the "County") in the official canvassing of votes;

WHEREAS, pursuant to Chapter 1 of Title 1, Division 1, Part 10, of the Education Code of the State of California, entitled "Bonds of School Districts and Community College Districts" (the "Notes Act"), and in particular pursuant to the authority set forth in Section 15150 of the Notes Act, the governing board of a school district may, by resolution, upon such terms and conditions as it shall prescribe, issue notes, on a negotiated or competitive-bid basis and maturing within a period not-to-exceed five years, in anticipation of the sale of general obligation bonds authorized at the time such notes are issued;

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WHEREAS, pursuant to the Notes Act the proceeds from the sale of such notes shall be used only for authorized purposes of the anticipated general obligation bonds or to repay outstanding notes authorized thereby;

WHEREAS, on May 12, 2010, the District issued the first series of such notes, in the aggregate principal amount of \$65,000,000 (the "2010 Notes"), in anticipation of proceeds from the sale of Bonds under the Authorization;

WHEREAS, at this time this Board of Trustees (the "Board") has determined that it is necessary and desirable to authorize the first issuance of bonds under the Authorization in an aggregate principal amount not-to-exceed \$230,000,000, and to be styled as "Mt. San Antonio Community College District (Los Angeles, County, California) Election of 2008 General Obligation Bonds, Series 2013A" (the "Bonds") for the purpose of (i) providing funds for the payment of Notes at their maturity date, and (ii) for purposes set forth in the ballot submitted to the voters at the Election;

WHEREAS, pursuant to Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California (the "Bonds Act"), the Bonds are authorized to be issued by the District;

WHEREAS, this Board desires to authorize the issuance of the Bonds in one or more series of taxable or tax-exempt bonds, and further as any combination of Current Interest Bonds, Capital Appreciation Bonds, or Convertible Capital Appreciation Bonds (all as further defined herein);

WHEREAS, the 2010 Notes were authorized pursuant to Resolution No. 09-09 (the "Prior Resolution") of the Board of Trustees (the "Board") of the District adopted on March 24, 2010;

WHEREAS, the Prior Resolution concurrently authorized the issuance of the Bonds in the aggregate principal amount of \$65,000,000;

WHEREAS, the Board desires to rescind the provisions of the Prior Resolution governing the sale and issuance of the Bonds by the adoption of this Resolution;

WHEREAS, this Board desires to appoint certain professionals to provide services related to the issuance of the Bonds; and

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of general obligation bonds of the District, and the indebtedness of the District, including this proposed issue of Bonds, is within all limits prescribed by law;

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NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED BY THE BOARD OF TRUSTEES OF THE MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AS FOLLOWS:

SECTION 1 Authorization for Issuance of the Bonds. To provide funds for the payment of the Notes through their maturity date and raise money for the purposes authorized by the voters of the District at the Election, and to pay all necessary legal, financial, engineering and contingent costs in connection therewith, the Board hereby authorizes the issuance of the Bonds pursuant to the Bonds Act, in one or more series of taxable or tax-exempt bonds, with appropriate designation if more than one series is issued, and as any combination of Current Interest, Capital Appreciation and Convertible Capital Appreciation Bonds, as set forth in the fully executed Bond Purchase Contract (as defined herein). The Board further orders such Bonds to be sold such that the Bonds shall be dated as of a date to be determined by an Authorized Officer (defined herein), shall be payable upon such terms and provisions as shall be set forth in the Bonds, and shall be in an aggregate principal amount not-to-exceed \$230,000,000.

SECTION 2 Paying Agent. This Board does hereby appoint the Paying Agent identified in Section 5 hereof. This Board hereby approves the payment of the reasonable fees and expenses of the Paying Agent as they shall become due and payable. The fees and expenses of the Paying which are not paid as a cost of issuance of the Bonds may be paid in each year from ad valorem taxes levied and collected for the payment thereof, insofar as permitted by law, including specifically by Section 15232 of the Education Code.

SECTION 3 Terms and Conditions of Sale. The Bonds shall be sold upon the direction of the President/CEO or the Vice President, Administrative Services of the District, or such other officers or employees of the District as the President/CEO or the Vice President, Administrative Services may designate (collectively, the "Authorized Officers"). The Board hereby authorizes the sale of the Bonds at a negotiated sale, which is determined to provide more flexibility in the timing of the sale, an ability to implement the sale in a shorter time period, an increased ability to structure the Bonds to fit the needs of particular purchasers, and a greater opportunity for the Underwriters (as defined herein) to pre-market the Bonds to potential purchasers prior to the sale, all of which will contribute to the District's goal of achieving the lowest overall cost of funds. The Bonds shall be sold pursuant to the terms and conditions set forth in the Purchase Contract, as described below.

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SECTION 4 **Approval of Purchase Contract.** The form of contract for purchase of the Bonds (the "Purchase Contract") by and between the District and the Underwriters (as defined herein), for the purchase and sale of the Bonds, substantially in the form on file with the Secretary to the Board, is hereby approved and the Authorized Officers, each alone, are hereby authorized to execute and deliver the Purchase Contract, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same may approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that the maximum interest rate on the Bonds shall not exceed the maximum rate permitted by law and the underwriting discount thereon, excluding original issue discount and the reasonable expenses of the Underwriters, shall not exceed 0.50% of the aggregate principal amount of Bonds issued. The Authorized Officers, each alone, are further authorized to determine the principal amount of the Bonds to be specified in the Purchase Contract for sale by the District up to \$230,000,000 and to enter into and execute the Purchase Contract with the Underwriters, if the conditions set forth in this Resolution are satisfied. The Board estimates that the costs associated with the issuance of the Bonds, including compensation to the Underwriters (but excluding fees of the Bond Insurer, if any), will equal approximately 0.75% of the principal amount of the Bonds.

SECTION 5 **Certain Definitions.** As used in this Resolution, the terms set forth below shall have the meanings ascribed to them (unless otherwise set forth in the Purchase Contract):

(a) **"Accreted Interest"** means, with respect to Capital Appreciation Bonds and Convertible Capital Appreciation Bonds prior to the Conversion Date, the Accreted Value thereof minus the Denominational Amount thereof as of the date of calculation.

(b) **"Accretion Rate"** means, unless otherwise provided by the Purchase Contract, that rate which, when applied to the Principal Amount of a Capital Appreciation Bond or a Convertible Capital Appreciation Bond prior to the Conversion Date, and compounded semiannually on each February 1 and August 1, (commencing on August 1, 2013), produces the Maturity Value on the maturity date (with respect to Capital Appreciation Bonds) and the Conversion Value on the Conversion Date (with respect to Convertible Capital Appreciation Bonds).

(c) **"Accreted Value"** means, as of the date of calculation, with respect to Capital Appreciation Bonds and Convertible Capital Appreciation Bonds prior to the Conversion Date, the Denominational Amount thereof plus Accreted Interest thereon to such date of calculation, compounded semiannually on each February 1 and August 1, commencing on August 1, 2013 (unless otherwise provided in the Purchase Contract) at the stated Accretion

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Rate to maturity thereof, assuming in any such semiannual period that such Accreted Value increases in equal daily amounts on the basis of a 360-day year of 12, 30-day months.

(d) **“Beneficial Owner”** means, when used with reference to book-entry Bonds registered pursuant to Section 6 hereof, the person who is considered the beneficial owner of such Bonds pursuant to the arrangements for book entry determination of ownership applicable to the Depository.

(e) **“Bond Insurer”** means any insurance company which issues a municipal bond insurance policy insuring the payment of Principal, Conversion Value and Maturity Value of and interest on the Bonds.

(f) **“Bond Payment Date”** means, as applicable (and unless otherwise provided by the Purchase Contract), (i) with respect to the Current Interest Bonds, February 1 and August 1 of each year commencing February 1, 2014 with respect to interest thereon, and the stated maturity dates thereof with respect to the Principal payments on the Current Interest Bonds, (ii) with respect to interest on the Convertible Capital Appreciation Bonds, February 1 and August 1 of each year, commencing on the first February 1 or August 1 following the respective Conversion Dates thereof, and the stated maturity dates thereof with respect to the Conversion Value of the Convertible Capital Appreciation Bonds, and (iii) with respect to the Capital Appreciation Bonds, the stated maturity dates thereof.

(g) **“Bond Register”** means all books and records held by the Paying Agent necessary for the registration, exchange and transfer of the Bonds.

(h) **“Capital Appreciation Bonds”** means the Bonds the interest component of which is compounded semiannually on each February 1 and August 1 (commencing on August 1, 2013 (unless otherwise provided in the Purchase Contract)) to maturity as shown in the table of Accreted Value for such Bonds in the Official Statement or Purchase Contract, as the case may be.

(i) **“Code”** means the Internal Revenue Code of 1986, as amended. Reference to any particular section of the Code shall be deemed to be a reference to any successor to any such section.

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(j) **“Continuing Disclosure Certificate”** means that certain Continuing Disclosure Certificate executed by the District pursuant to paragraph (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, dated as of the date of issuance of the Bonds, as amended from time to time in accordance with the provisions thereof.

(k) **“Conversion Date”** means, with respect to Convertible Capital Appreciation Bonds, the date from which such Bonds bear interest on a current, periodic basis.

(l) **“Conversion Value”** means, with respect to Convertible Capital Appreciation Bonds, the Accreted Value as of the Conversion Date.

(m) **“Convertible Capital Appreciation Bonds”** means the Bonds the interest component of which is compounded semiannually to the respective Conversion Dates thereof as shown in the table Accreted Values for the Bonds in the Official Statement or Purchase Contract, as the case may be, and which bear interest from such respective Conversion Dates on the Conversion Value thereof, payable semiannually on each Bond Payment Date.

(n) **“Current Interest Bonds”** means the Bonds the interest on which is payable semiannually on each Bond Payment Date specified for each such Bond as designated and maturing in the years and in the amounts set forth in the Purchase Contract.

(o) **“Dated Date”** means the date of initial issuance and delivery of the Bonds, or such other date as shall appear in the Purchase Contract or Official Statement.

(p) **“Denominational Amount”** means the initial Principal Amount of any Capital Appreciation Bond or Convertible Capital Appreciation Bond.

(q) **“Depository”** means the entity acting as securities depository for the Bonds pursuant to Section 6(c) hereof.

(r) **“DTC”** means The Depository Trust Company, New York, New York, a limited purpose trust company organized under the laws of the State of New York, in its capacity as the initial Depository for the Bonds.

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(s) **“Fair Market Value”** means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of section 1273 of the Code) and, otherwise, the term “Fair Market Value” means the acquisition price in a bona fide arm's length transaction (as referenced above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Code, (ii) the investment is an agreement with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Code, (iii) the investment is a United States Treasury Security—State and Local Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt, or (iv) any commingled investment fund in which the District and related parties do not own more than a ten percent (10%) beneficial interest therein if the return paid by the fund is without regard to the source of the investment.

(t) **“Holder” or “Owner”** means the registered owner of a Bond as set forth on the registration books maintained by the Paying Agent pursuant to Section 6 hereof.

(u) **“Information Services”** means Financial Information, Inc.'s Financial Daily Called Bond Service; Mergent, Inc.'s Called Bond Department; or Standard & Poor's J.J. Kenny Information Services' Called Bond Service.

(v) **“Maturity Value”** means the Accreted Value of any Capital Appreciation Bond on its maturity date.

(w) **“Nominee”** means the nominee of the Depository, which may be the Depository, as determined from time to time pursuant to Section 6(c) hereof.

(x) **“Non-AMT Bonds”** means obligations the interest on which is excludable from gross income for federal income tax purposes under Section 103(a) of the Code and not treated as an item of tax preference under Section 57(a)(5)(C) of the Code, that are legal investments pursuant to Section 53601 of the Government Code of the State of California.

(y) **“Official Statement”** means the Official Statement for the Bonds, as described in Section 17 hereof.

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(z) **“Outstanding”** means, when used with reference to the Bonds, as of any date, Bonds theretofore issued or thereupon being issued under this Resolution except:

(i) Bonds canceled at or prior to such date;

(ii) Bonds in lieu of or in substitution for which other Bonds shall have been delivered pursuant to Section 8 hereof; or

(iii) Bonds for the payment or redemption of which funds or Government Obligations in the necessary amount shall have been set aside (whether on or prior to the maturity or redemption date of such Bonds), in accordance with Section 19 of this Resolution

(aa) **“Participants”** means those broker-dealers, banks and other financial institutions from time to time for which the Depository holds book-entry certificates as securities depository.

(bb) **“Paying Agent”** means, initially, the Treasurer, and afterwards any successor thereto, acting as the authenticating agent, bond registrar, transfer agent and paying agent for the Bonds. The Treasurer is authorized to contract with any third party to perform the series of Paying Agent hereunder.

(cc) **“Permitted Investments”** means (i) any lawful investments permitted by Section 16429.1 and Section 53601 of the Government Code, including Non-AMT Bonds and Qualified Non-AMT Mutual Funds, (ii) shares in a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code which invests exclusively in investments permitted by Section 53635 of the Government Code, but without regard to any limitations in such Section concerning the percentage of moneys available for investment being invested in a particular type of security, (iii) a guaranteed investment contract, (iv) the Local Agency Investment Fund of the California State Treasurer, (v) the county investment pool maintained by the Treasurer of the County, and (vi) State and Local Government Series Securities.

(dd) **“Principal” or “Principal Amount”** means, with respect to any Current Interest Bond, the Principal Amount thereof, with respect to any Capital Appreciation Bond or Convertible Capital Appreciation Bond, the Denominational Amount thereof.

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(ee) **“Qualified Non-AMT Mutual Fund”** means stock in a regulated investment company to the extent that at least 95% of the income of such regulated investment company is interest that is excludable from gross income under Section 103 of the Code and not an item of tax preference under Section 57(a)(5)(C) of the Code.

(ff) **“Qualified Permitted Investments”** means (i) Non-AMT Bonds, (ii) Qualified Non-AMT Mutual Funds, (iii) other Permitted Investments authorized by an opinion of Bond Counsel to the effect that such investment would not adversely affect the tax-exempt status of the Bonds, and (iv) Permitted Investments of proceeds of the Bonds, and interest earned on such proceeds, held not more than thirty days pending reinvestment or Bond redemption. A guaranteed investment contract or similar investment agreement (e.g. a forward supply contract, GIC, repo, etc.) does not constitute a Qualified Permitted Investment.

(gg) **“Rating Agencies”** means (i) Standard & Poor’s Rating Service, a Standard & Poor’s Financial Services LLC business, (ii) Fitch Ratings and (iii) Moody’s Investors Service.

(hh) **“Record Date”** means the close of business on the 15th day of the month preceding each Bond Payment Date.

(ii) **“Securities Depository”** means The Depository Trust Company, 55 Water Street, New York, New York 10041, Tel: (212) 855-1000 or Fax: (212) 855-7320.

(jj) **“Taxable Bonds”** means any Bonds not issued as Tax-Exempt Bonds.

(kk) **“Tax-Exempt Bonds”** means any Bonds the interest in which is excludable from gross income for federal income tax purposes and is not treated as an item of tax preference for purposes of calculating the federal alternative minimum tax, as further described in an opinion of Bond Counsel supplied to the original purchasers of such Bonds.

(ll) **“Term Bonds”** means those Bonds for which mandatory redemption dates have been established in the Purchase Contract.

(mm) **“Transfer Amount”** means, (i) with respect to any Outstanding Current Interest Bond, the Principal Amount, (ii) with respect to any Outstanding Capital Appreciation Bond, the Maturity Value, and (iii) with respect to any Outstanding Convertible Capital Appreciation Bonds, the Conversion Value.

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(nn) **“Treasurer”** means the Treasurer and Tax Collector of the County, or other comparable officer of the County.

SECTION 6 **Terms of the Bonds.**

(a) Denomination, Interest, Dated Dates. The Bonds shall be issued as fully registered bonds registered as to both Principal and interest, in the following denominations: (i) with respect to the Current Interest Bonds, \$5,000 Principal Amount or any integral multiple thereof, (ii) with respect to the Capital Appreciation Bonds, \$5,000 Maturity Value, or any integral multiple thereof, and (iii) with respect to Convertible Capital Appreciation Bonds, \$5,000 Conversion Value or any integral multiple thereof. The Bonds shall bear or accrete interest at a rate or rates such that the interest rate shall not exceed that authorized at the Election. The Bonds will initially be registered to “Cede & Co.”, the Nominee of the Depository Trust Company, New York, New York.

Each Current Interest Bond shall be dated as of the Dated Date, and shall bear interest from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated during the period from the 16th day of the month next preceding any Bond Payment Date to that Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before the first Record Date, in which event it shall bear interest from its Dated Date. Interest shall be payable on the respective Bond Payment Dates and shall be calculated on the basis of a 360-day year of 12, 30-day months.

The Capital Appreciation Bonds shall mature in the years, shall be issued in aggregate Principal Amounts, shall have Accretion Rates and shall have denominations per each \$5,000 in Maturity Value as shown in the Accreted Value Table attached to the Official Statement or Purchase Contract. The Convertible Capital Appreciation Bonds shall mature in the years, shall be issued in the aggregate Principal Amounts, shall have Accretion Rates and shall have denominations per each \$5,000 in Conversion Value as shown in such Accreted Value Table; provided, that in the event that the amount shown in such Accreted Value Table and the Accreted Value caused to be calculated by the District and approved by the Bond Insurer, if any, by application of the definition of Accreted Value set forth in Section 5 differ, the latter amount shall be the Accreted Value of such Capital Appreciation Bond or Convertible Capital Appreciation Bond, as applicable.

Each Capital Appreciation Bond shall be dated, and shall accrete interest from, its date of initial delivery. Capital Appreciation Bonds will not bear interest on a current basis.

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Prior to their respective Conversion Dates, each Convertible Capital Appreciation Bond shall not bear current interest but will accrete in value through the Conversion Date thereof, from its Denominational Amount on the Date of Delivery thereof to its Conversion Value on the applicable Conversion Date. From and after its Conversion Date, each Convertible Capital Appreciation Bond will bear current, periodic interest, and such interest will accrue based upon the Conversion Value of such Bonds at the Conversion Date. No payment will be made to the Owners of Convertible Capital Appreciation Bonds on the respective Conversion Dates thereof.

(b) Redemption.

(i) Terms of Redemption. The Bonds shall be subject to optional or mandatory sinking fund redemption prior to maturity as provided in the Purchase Contract or the Official Statement.

(ii) Selection of Bonds for Redemption. Whenever provision is made in this Resolution for the optional redemption of Bonds and less than all Outstanding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District, shall select Bonds for redemption as so directed and if not directed, in inverse order of maturity. Within a maturity, the Paying Agent shall select Bonds for redemption by lot. Redemption by lot shall be in such manner as the Paying Agent shall determine; provided, however, that (A) the portion of any Current Interest Bond to be redeemed in part shall be in the Principal Amount of \$5,000 or any integral multiple thereof, (B) the portion of any Capital Appreciation Bond to be redeemed in part shall be in integral multiples of the Accreted Value per \$5,000 Maturity Value thereof, (C) and the portion of any Convertible Capital Appreciation Bond to be redeemed in part shall be in integral multiples of the Accreted Value per \$5,000 Conversion Value thereof.

The Purchase Contract may provide that (i) in the event that any portion of Bonds subject to mandatory sinking fund redemption are optionally redeemed prior to maturity, the remaining mandatory sinking fund payments with respect to such Bonds shall be reduced proportionately, in integral multiples of \$5,000 principal amount, in respect of the portion of such Bonds optionally redeemed, and (ii) within a maturity, Bonds shall be selected for redemption on a "Pro Rata Pass-Through Distribution of Principal" basis in accordance with DTC procedures, provided further that, such redemption is made in accordance with the operational arrangements of DTC then in effect.

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(iii) Notice of Redemption. When redemption is authorized or required pursuant to Section 6(b) hereof, the Paying Agent, upon written instruction from the District, shall give notice (a "Redemption Notice") of the redemption of the Bonds. Such Redemption Notice shall specify: the Bonds or designated portions thereof (in the case of redemption of the Bonds in part but not in whole) which are to be redeemed, the date of redemption, the place or places where the redemption will be made, including the name and address of the Paying Agent, the redemption price, the CUSIP numbers (if any) assigned to the Bonds to be redeemed, the Bond numbers of the Bonds to be redeemed in whole or in part and, in the case of any Bond to be redeemed in part only, the Principal Amount, Conversion Value or Accreted Value of such Bond to be redeemed, and the original issue date, interest rate or Accretion Rate and stated maturity date of each Bond to be redeemed in whole or in part. Such Redemption Notice shall further state that on the specified date there shall become due and payable upon each Bond or portion thereof being redeemed at the redemption price thereof, together with the interest accrued or accreted to the redemption date, and that from and after such date, interest with respect thereto shall cease to accrue or accrete.

The Paying Agent shall take the following actions with respect to each such Redemption Notice:

1. At least 20 but not more than 60 days prior to the redemption date, such Redemption Notice shall be given to the respective Owners of Bonds designated for redemption by registered or certified mail, postage prepaid, at their addresses appearing on the Bond Register.

2. At least 20 but not more than 60 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, (ii) telephonically confirmed facsimile transmission, or (iii) overnight delivery service, to the Securities Depository.

3. At least 20 but not more than 60 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, or (ii) overnight delivery service, to one of the Information Services.

A certificate of the Paying Agent or the District that a notice of redemption has been given as provided herein shall be conclusive as against all parties. Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given shall affect the sufficiency of the proceedings for the redemption of the affected Bonds. Each check issued or other transfer of funds made by the Paying Agent for the purpose of redeeming

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Bonds shall bear or include the CUSIP number identifying, by issue and maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

With respect to any Redemption Notice given in connection with the optional redemption of Bonds (or portions thereof) pursuant to Section 6(b)(i) hereof, unless upon the giving of such notice such Bonds or portions thereof shall be deemed to have been defeased pursuant to Section 19 hereof, such notice shall state that such redemption shall be conditional upon the receipt by an independent escrow agent selected by the District on or prior to the date fixed for such redemption of the moneys necessary and sufficient to pay the Principal, Conversion Value and Maturity Value of, and premium, if any, and interest on, such Bonds (or portions thereof) to be redeemed, and that if such moneys shall not have been so received said notice shall be of no force and effect, no portion of the Bonds shall not be subject to redemption on such date and such Bonds shall not be required to be redeemed on such date. In the event that such Redemption Notice contains such a condition and such moneys are not so received, the redemption shall not be made and the Paying Agent shall within a reasonable time thereafter (but in no event later than the date originally set for redemption) give notice to the persons to whom and in the manner in which the notice of redemption was given that such moneys were not so received. In addition, the District shall have the right to rescind any Redemption Notice, by written notice to the Paying Agent, on or prior to the date fixed for such redemption. The Paying Agent shall distribute a notice of the rescission of such notice in the same manner as such notice was originally provided.

(iv) Partial Redemption of Bonds. Upon the surrender of any Bond redeemed in part only, the District shall execute and the Paying Agent shall authenticate and deliver to the Owner thereof a new Bond or Bonds of like tenor and maturity and of authorized denominations equal in Transfer Amounts to the unredeemed portion of the Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

(v) Effect of Notice of Redemption. Notice having been given as aforesaid, and the moneys for the redemption (including the interest to the applicable date of redemption) having been set aside as provided in Section 19 hereof, the Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Bonds to be redeemed as provided in Section 6(b) hereof, together with interest accrued to such redemption date, shall be held in trust so as to be available therefor on such redemption date, and if notice of redemption thereof shall have been given as aforesaid, then from and after such redemption

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date, interest with respect to the Bonds to be redeemed shall cease to accrue or accrete and become payable. All money held for the redemption of Bonds shall be held in trust for the account of the Owners of the Bonds so to be redeemed.

(vi) Bonds No Longer Outstanding. When any Bonds (or portions thereof), which have been duly called for redemption prior to maturity under the provisions of this Resolution, or with respect to which instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient moneys shall be held irrevocably in trust for the payment of the redemption price of such Bonds or portions thereof, and, in the case of Current Interest Bonds and Convertible Capital Appreciation Bonds after the Conversion Date, accrued interest with respect thereto to the date fixed for redemption, all as provided in this Resolution, then such Bonds shall no longer be deemed Outstanding and shall be surrendered to the Paying Agent for cancellation.

All Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of this Section 6 shall be cancelled upon surrender thereof and be delivered to or upon the order of the District. All or any portion of a Bond purchased by the District shall be cancelled by the Paying Agent.

(c) Book Entry System.

(i) Election of Book Entry System. The Bonds shall initially be delivered in the form of a separate single fully registered bond (which may be typewritten) for each maturity date of such Bonds in an authorized denomination. The ownership of each such Bond shall be registered in the Bond Register in the name of the Nominee, as nominee of the Depository and ownership of the Bonds, or any portion thereof may not thereafter be transferred except as provided in Section 6(c)(i)(4).

With respect to book entry Bonds, the District and the Paying Agent shall have no responsibility or obligation to any Participant or to any person on behalf of which such a Participant holds an interest in such book entry Bonds. Without limiting the immediately preceding sentence, the District and the Paying Agent shall have no responsibility or obligation with respect to (i) the accuracy of the records of the Depository, the Nominee, or any Participant with respect to any ownership interest in book entry Bonds, (ii) the delivery to any Participant or any other person, other than an Owner as shown in the Bond Register, of any notice with respect to book entry Bonds, including any notice of redemption, (iii) the selection by the Depository and its Participants of the beneficial interests in book entry Bonds to be prepaid in the event the District redeems the Bonds in part, or (iv) the payment by the Depository or any Participant or any other person, of any amount with respect to Accreted

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Value, Conversion Value, and Principal of, and premium, if any, or interest on the book entry Bonds. The District and the Paying Agent may treat and consider the person in whose name each book entry Bond is registered in the Bond Register as the absolute Owner of such book entry Bond for the purpose of payment of Accreted Value, Conversion Value, or Principal of and premium and interest on and to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Paying Agent shall pay all Accreted Value, Conversion Value, or Principal of and premium, if any, and interest on the Bonds only to or upon the order of the respective Owner, as shown in the Bond Register, or his respective attorney duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of Accreted Value, Conversion Value, or Principal of, and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Bond Register, shall receive a certificate evidencing the obligation to make payments of Accreted Value, Conversion Value, or Principal of, and premium, if any, and interest on the Bonds. Upon delivery by the Depository to the Owner and the Paying Agent, of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee, and subject to the provisions herein with respect to the Record Date, the word Nominee in this Resolution shall refer to such nominee of the Depository.

1. Delivery of Letter of Representations. In order to qualify the book entry Bonds for the Depository's book entry system, the District and the Paying Agent shall execute and deliver to the Depository a Letter of Representations. The execution and delivery of a Letter of Representations shall not in any way impose upon the District or the Paying Agent any obligation whatsoever with respect to persons having interests in such book entry Bonds other than the Owners, as shown on the Bond Register. By executing a Letter of Representations, the Paying Agent shall agree to take all action necessary at all times so that the District will be in compliance with all representations of the District in such Letter of Representations. In addition to the execution and delivery of a Letter of Representations, the District and the Paying Agent shall take such other actions, not inconsistent with this Resolution, as are reasonably necessary to qualify book entry Bonds for the Depository's book entry program.

2. Selection of Depository. In the event (i) the Depository determines not to continue to act as securities depository for book entry Bonds, or (ii) the District determines that continuation of the book entry system is not in the best interest of the Beneficial Owners of the Bonds or the District, then the District will discontinue the book entry system with the Depository. If the District determines to replace the Depository with another qualified securities depository, the District shall prepare or direct the preparation of a new single, separate, fully registered bond for each maturity date of such Outstanding book entry Bond,

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registered in the name of such successor or substitute qualified securities depository or its Nominee as provided in subsection (4) hereof. If the District fails to identify another qualified securities depository to replace the Depository, then the Bonds shall no longer be restricted to being registered in such Bond Register in the name of the Nominee, but shall be registered in whatever name or names the Owners transferring or exchanging such Bonds shall designate, in accordance with the provisions of this Section 6(c).

3. Payments and Notices to Depository. Notwithstanding any other provision of this Resolution to the contrary, so long as all Outstanding Bonds are held in book entry form and registered in the name of the Nominee, all payments by the District or the Paying Agent with respect to Accreted Value, Conversion Value or Principal of and premium, if any, or interest on the Bonds and all notices with respect to such Bonds, including notices of redemption, shall be made and given, respectively to the Nominee, as provided in the Letter of Representations or as otherwise required or instructed by the Depository and agreed to by the Paying Agent notwithstanding any inconsistent provisions herein.

4. Transfer of Bonds to Substitute Depository.

(A) The Bonds shall be initially issued as described in the Official Statement described herein. Registered ownership of such Bonds, or any portions thereof, may not thereafter be transferred except:

(1) to any successor of DTC or its nominee, or of any substitute depository designated pursuant to Section 6(c)(i)(4)(A)(2) ("Substitute Depository"); provided that any successor of DTC or Substitute Depository shall be qualified under any applicable laws to provide the service proposed to be provided by it;

(2) to any Substitute Depository, upon (1) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (2) a determination by the District that DTC (or its successor) is no longer able to carry out its functions as depository; provided that any such Substitute Depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(3) to any person as provided below, upon (1) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (2) a determination by the District that DTC or its

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successor (or Substitute Depository or its successor) is no longer able to carry out its functions as depository.

(B) In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(1) or (2), upon receipt of all Outstanding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent designating the Substitute Depository, a single new Bond, which the District shall prepare or cause to be prepared, shall be executed and delivered for each maturity of Bonds then Outstanding, registered in the name of such successor or such Substitute Depository or their Nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(3), upon receipt of all Outstanding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, new Bonds, which the District shall prepare or cause to be prepared, shall be executed and delivered in such denominations and registered in the names of such persons as are requested in such written request of the District, provided that the Paying Agent shall not be required to deliver such new Bonds within a period of less than sixty (60) days from the date of receipt of such written request from the District.

(C) In the case of a partial redemption or an advance refunding of any Bonds evidencing a portion of the Maturity Value, Conversion Value or Principal maturing in a particular year, DTC or its successor (or any Substitute Depository or its successor) shall make an appropriate notation on such Bonds indicating the date and amounts of such reduction in Conversion Value, Maturity Value or Principal, in form acceptable to the Paying Agent, all in accordance with the Letter of Representations. The Paying Agent shall not be liable for such Depository's failure to make such notations or errors in making such notations.

(D) The District and the Paying Agent shall be entitled to treat the person in whose name any Bond is registered as the Owner thereof for all purposes of this Resolution and any applicable laws, notwithstanding any notice to the contrary received by the Paying Agent or the District; and the District and the Paying Agent shall not have responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any Beneficial Owners of the Bonds. Neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to any such Beneficial Owners or to any other party, including DTC or its successor (or Substitute Depository or its successor), except to the Owner of any Bonds, and the Paying Agent may rely conclusively on its records as to the identity of the Owners of the Bonds.

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SECTION 7 Execution of the Bonds. The Bonds shall be signed by the President of the Board, or other member of the Board authorized to sign on behalf of the President by resolution thereof, by their manual or facsimile signature and countersigned by the manual or facsimile signature of the Secretary of the Board, both in their official capacities. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Bond is signed by the Paying Agent as authenticating agent. Authentication by the Paying Agent shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

SECTION 8 Paying Agent; Transfer and Exchange. So long as any of the Bonds remain Outstanding, the District will cause the Paying Agent to maintain and keep at its principal office the Bond Register as provided in this Section. Subject to the provisions of Section 9 below, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute Owner of that Bond for all purposes of this Resolution. Payment of or on account of the Principal, Conversion Value, or Accreted Value of and premium, if any, and interest on any Bond shall be made only to or upon the order of such Owner; neither the District nor the Paying Agent shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the District's liability upon the Bonds, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of like series, tenor, maturity and Transfer Amount upon presentation and surrender at the principal office of the Paying Agent, together with a request for exchange signed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Bond may be transferred on the Bond Register only upon presentation and surrender of the Bond at the principal office of the Paying Agent together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new bond or bonds of like tenor and of any authorized denomination or denominations requested by the Owner equal to the Transfer Amount of the Bond surrendered and bearing or accruing interest at the same rate and maturing on the same date. Capital Appreciation Bonds, Convertible Capital Appreciation Bonds and Current Interest Bonds may not be exchanged for one another.

If any Bond shall become mutilated, the District, at the expense of the Owner of said Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Bond of like series, tenor, maturity and Transfer Amount in exchange and substitution for the Bond so mutilated, but only upon surrender to the Paying Agent of the Bond so mutilated. If

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any Bond issued hereunder shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the Paying Agent and, if such evidence be satisfactory to the Paying Agent and indemnity for the Paying Agent and the District satisfactory to the Paying Agent shall be given by the Owner, the District, at the expense of the Owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Bond of like series, tenor, maturity and Transfer Amount in lieu of and in substitution for the Bond so lost, destroyed or stolen (or if any such Bond shall have matured or shall have been called for redemption, instead of issuing a substitute Bond the Paying Agent may pay the same without surrender thereof upon receipt of indemnity satisfactory to the Paying Agent and the District). The Paying Agent may require payment of a reasonable fee for each new Bond issued under this paragraph and of the expenses which may be incurred by the District and the Paying Agent.

If signatures on behalf of the District are required in connection with an exchange or transfer, the Paying Agent shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the District. In all cases of exchanged or transferred Bonds, the District shall sign and the Paying Agent shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. All fees and costs of transfer shall be paid by the requesting party. Those charges may be required to be paid before the procedure is begun for the exchange or transfer. All Bonds issued upon any exchange or transfer shall be valid obligations of the District, evidencing the same debt, and entitled to the same security and benefit under this Resolution as the Bonds surrendered upon that exchange or transfer.

Any Bond surrendered to the Paying Agent for payment, retirement, exchange, replacement or transfer shall be cancelled by the Paying Agent. The District may at any time deliver to the Paying Agent for cancellation any previously authenticated and delivered Bonds that the District may have acquired in any manner whatsoever, and those Bonds shall be promptly cancelled by the Paying Agent. Written reports of the surrender and cancellation of Bonds shall be made to the District by the Paying Agent as requested by the District. The cancelled Bonds shall be retained for three years, then returned to the District or destroyed by the Paying Agent as directed by the District.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Bonds during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of Bonds to be redeemed and ending with the close of business on the Bond Payment Date or any day on which the applicable notice of redemption is given or (b) to transfer any Bonds which have been selected or called for redemption in whole or in part.

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SECTION 9 Payment. Payment of interest on any Current Interest Bond or Convertible Capital Appreciation Bond after its respective Conversion Date, shall be made on any Bond Payment Date to the person appearing on the registration books of the Paying Agent as the Owner thereof as of the Record Date immediately preceding such Bond Payment Date, such interest to be paid by wire transfer or check mailed to such Owner on the Bond Payment Date at his address as it appears on such registration books or at such other address as he may have filed with the Paying Agent for that purpose on or before the Record Date. The Owner in an aggregate Principal Amount, Conversion Value or Maturity Value of One Million Dollars (\$1,000,000) or more may request in writing to the Paying Agent that such Owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date. The Principal, and redemption premiums, if any, payable on the Current Interest Bonds, the Accreted Value and redemption premiums, if any, on the Capital Appreciation Bonds, and the Accreted Value, Conversion Value and redemption premiums, if any, on Convertible Capital Appreciation Bonds shall be payable upon maturity or redemption upon surrender at the principal office of the Paying Agent. The Accreted Value, Conversion Value and Principal of, and premiums, if any, and interest on, the Bonds shall be payable in lawful money of the United States of America. The Paying Agent is hereby authorized to pay the Bonds when duly presented for payment at maturity, and to cancel all Bonds upon payment thereof. The Bonds are general obligations of the District and do not constitute an obligation of the County except as provided in this Resolution. No part of any fund of the County is pledged or obligated to the payment of the Bonds.

SECTION 10 Forms of Bonds. The Bonds shall be in substantially the forms as set forth in Exhibit A hereto, allowing those officials executing the Bonds to make the insertions and deletions necessary to conform the Bonds to this Resolution and the Purchase Contract.

SECTION 11 Delivery of Bonds. The proper officials of the District shall cause the Bonds to be prepared and, following their sale, shall have the Bonds signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Underwriters upon payment of the purchase price therefor.

SECTION 12 Deposit of Proceeds of Bonds. (a) The purchase price received from the Underwriters pursuant to the Purchase Contract, to the extent of the Principal Amount thereof, shall be paid to the County to the credit of the fund hereby authorized to be created to be known as the "Mt. San Antonio Community College District Election of 2008 General Obligation Bonds, Series A Building Fund" (the "Building Fund") of the District, shall be kept separate and distinct from all other District and County funds, and those proceeds shall be used solely for the purpose for which the Bonds are being issued and provided further that such proceeds shall be applied solely to the purposes authorized by

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the voters of the District at the Election. The County shall have no responsibility for assuring the proper use of the Bond proceeds by the District. The Building Fund may contain subaccounts if the Bonds are issued in more than one series. Interest earnings on monies held in the Debt Service Fund shall be retained in the Debt Service Fund.

Notwithstanding the foregoing, the proceeds of the Bonds received by the District allocable to the repayment of the 2010 Notes, and other funds of the District lawfully available for the purpose of repaying the 2010 Notes, are authorized to be deposited into an escrow fund created for the purpose therefor. The escrow agreement for the deposit and investment of proceeds of the Bonds designated for the payment of the 2010 Notes, by and between District and U.S. Bank National Association, as escrow agent therefor, substantially in the form on file with the Secretary of the Board, is hereby approved and the Authorized Officers, each alone, are hereby authorized to execute and deliver the Purchase Contract, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same may approve, such approval to be conclusively evidenced by his or her execution and delivery thereof.

The purchase price received from the Underwriters pursuant to the Purchase Contract, to the extent of any accrued interest and any net original issue premium, shall be kept separate and apart in the fund hereby authorized to be created and designated as the "Mt. San Antonio Community College District Election of 2008 General Obligation Bonds, Series A Debt Service Fund" (the "Debt Service Fund") for the Bonds and used for payment of Accreted Value, Conversion Value, or Principal of and interest on the Bonds, and for no other purpose. The Debt Service Fund may contain the subaccounts if the Bonds are issued in more than one series. Interest earnings on monies held in the Building Fund shall be retained in the Building Fund. Any excess proceeds of the Bonds not needed for the authorized purposes set forth herein for which the Bonds are being issued upon written notice from the District shall be transferred to the Debt Service Fund and applied to the payment of Accreted Value, Conversion Value or Principal of and interest on the Bonds. If, after payment in full of the Bonds, there remain excess proceeds, any such excess amounts shall be transferred to the general fund of the District.

The costs of issuance of the Bonds are hereby authorized to be paid either from premium withheld by the Underwriters upon the sale of the Bonds, or from the Principal Amount of the Bonds received from the Underwriters. To the extent costs of issuance are paid from such Principal Amount, the District may direct that a portion thereof, in an amount not-to-exceed 2.0% of such Principal Amount, in lieu of being deposited into the Building Fund, be deposited in a costs of issuance account to be held by a fiscal agent of the District appointed for such purpose.

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(b) Subject to applicable federal tax restrictions, moneys in the Debt Service Fund and the Building Fund shall be invested at the written direction of the District, and after consultation with the County, in Permitted Investments. If at the time of issuance the District determines to issue the Bonds as Tax-Exempt Bonds without regard to the Internal Revenue Code "temporary period" restrictions, all investment of Bond proceeds shall be subject to paragraph (1) below; and the District, in consultation with the County, may provide for an agent to assist the County in investing funds pursuant to paragraph (i) below. If the District fails to direct the County or its agent, as the case may be, the County or its agent shall invest or cause the funds in the Building Fund to be invested in Qualified Permitted Investments, subject to the provisions of paragraph (i) below, until such time as the District provides written direction to invest such funds otherwise. Neither the County nor its officers and agents, as the case may be, shall have any responsibility or obligation to determine the tax consequences of any investment. The interest earned on the moneys deposited to the Building Fund shall be applied as set forth in subparagraph (i)(3) below:

(i) Covenant Regarding Investment of Proceeds.

1. Permitted Investments. Beginning on the delivery date, and at all times until expenditure for authorized purposes, not less than 95% of the proceeds of the Bonds deposited in the Building Fund, including investment earnings thereon, will be invested in Qualified Permitted Investments. Notwithstanding the preceding provisions of this Section, for purposes of this paragraph, amounts derived from the disposition or redemption of Qualified Permitted Investments and held pending reinvestment or redemption for a period of not more than 30 days may be invested in Permitted Investments. The District hereby authorizes investments made pursuant to this Resolution with maturities exceeding five years.

2. Recordkeeping and Monitoring Relating to Building Fund.

(A) Information Regarding Permitted Investments. The District hereby covenants that it will record or cause to be recorded with respect to each Permitted Investment in the Building Fund the following information: purchase date; purchase price; information establishing the Fair Market Value of such Permitted Investment; face amount; coupon rate; periodicity of interest payments; disposition price; disposition date; and any accrued interest received upon disposition.

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(B) Information in Qualified Non-AMT Mutual Funds. The District hereby covenants that, with respect to each investment of proceeds of the Bonds in a Qualified Non-AMT Mutual Fund pursuant to paragraph (i)(1) above, in addition to recording, or causing to be recorded, the information set forth in paragraph (i)(2)(A) above, it will retain a copy of each IRS information reporting form and account statement provided by such Qualified Non-AMT Mutual Fund.

(C) Monthly Investment Fund Statements. The District covenants that it will obtain, at the beginning of each month following the delivery date, a statement of the investments in the Building Fund detailing the nature, amount and value of each investment as of such statement date.

(D) Retention of Records. The District hereby covenants that it will retain the records referred to in paragraph (i)(2)(A) and each IRS information reporting form referred to in paragraph (i)(2)(B) with its books and records with respect to the Bonds until three years following the last date that any obligation comprising the Bonds is retired.

3. Interest Earned on Permitted Investments. The interest earned on the moneys deposited in the Building Fund shall be deposited in the Building Fund and used for the purposes of that fund.

Except as required to satisfy the requirements of Section 148(f) of the Code, interest earned on the investment of moneys held in the Debt Service Fund shall be retained in the Debt Service Fund and used by the County to pay the Accreted Value, Conversion Value or Principal of and interest on the Bonds when due.

SECTION 13 Rebate Fund. The following provisions shall apply to any Bonds issued as Tax-Exempt Bonds.

(a) With respect to Bonds sold as Tax-Exempt Bonds, the District shall create and establish a special fund designated the Mt. San Antonio Community College District Election of 2008 General Obligation Bonds, Series A Rebate Fund” (the “Rebate Fund”). All amounts at any time on deposit in the Rebate Fund shall be held in trust, to the extent required to satisfy the requirement to make rebate payments to the United States (the “Rebate Requirement”) pursuant to Section 148 of the Code, and the Treasury Regulations

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promulgated thereunder (the "Treasury Regulations"). Such amounts shall be free and clear of any lien hereunder and shall be governed by this Section and by the Tax Certificate to be executed by the District in connection with the Tax-Exempt Bonds (the "Tax Certificate").

(b) Within 45 days of the end of each fifth Bond Year (as such term is defined in the Tax Certificate), (1) the District shall calculate or cause to be calculated with respect to the Bonds the amount that would be considered the "rebate amount" within the meaning of Section 1.148-3 of the Treasury Regulations, using as the "computation date" for this purpose the end of such Bond Year, and (2) the District shall deposit to the Rebate Fund from amounts on deposit in the other funds established hereunder or from other District funds, if and to the extent required, amounts sufficient to cause the balance in the Rebate Fund to be equal to the "rebate amount" so calculated. The District shall not be required to deposit any amount to the Rebate Fund in accordance with the preceding sentence, if the amount on deposit in the Rebate Fund prior to the deposit required to be made under this subsection (b) equals or exceeds the "rebate amount" calculated in accordance with the preceding sentence. Such excess may be withdrawn from the Rebate Fund to the extent permitted under subsection (g) of this Section. The District shall not be required to calculate the "rebate amount" and shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b), with respect to all or a portion of the proceeds of the Bonds (including amounts treated as proceeds of the Bonds) (1) to the extent such proceeds satisfy the expenditure requirements of Section 148(f)(4)(B) or Section 148(f)(4)(C) of the Code or Section 1.148-7(d) of the Treasury Regulations, whichever is applicable, and otherwise qualify for the exception to the Rebate Requirement pursuant to whichever of said sections is applicable, (2) to the extent such proceeds are subject to an election by the District under Section 148(f)(4)(C)(vii) of the Code to pay a one and one-half percent (1½%) penalty in lieu of arbitrage rebate in the event any of the percentage expenditure requirements of Section 148(f)(4)(C) are not satisfied, or (3) to the extent such proceeds qualify for the exception to arbitrage rebate under Section 148(f)(4)(A)(ii) of the Code for amounts in a "bona fide debt service fund." In such event, and with respect to such amounts, the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b).

(c) Any funds remaining in the Rebate Fund after redemption of all the Bonds and any amounts described in paragraph (2) of subsection (d) of this Section, or provision made therefor satisfactory to the District, including accrued interest, shall be remitted to the District.

(d) Subject to the exceptions contained in subsection (b) of this Section to the requirement to calculate the "rebate amount" and make deposits to the Rebate Fund, the District shall pay to the United States, from amounts on deposit in the Rebate Fund,

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(1) not later than 60 days after the end of (i) the fifth Bond Year, and (ii) each fifth Bond Year thereafter, an amount that, together with all previous rebate payments, is equal to at least 90% of the “rebate amount” calculated as of the end of such Bond Year in accordance with Section 1.148-3 of the Treasury Regulations; and

(2) not later than 60 days after the payment of all Bonds, an amount equal to 100% of the “rebate amount” calculated as of the date of such payment (and any income attributable to the “rebate amount” determined to be due and payable) in accordance with Section 1.148-3 of the Treasury Regulations.

(e) In the event that, prior to the time any payment is required to be made from the Rebate Fund, the amount in the Rebate Fund is not sufficient to make such payment when such payment is due, the District shall calculate (or have calculated) the amount of such deficiency and deposit an amount equal to such deficiency into the Rebate Fund prior to the time such payment is due.

(f) Each payment required to be made pursuant to subsection (d) of this Section shall be made to the Internal Revenue Service, on or before the date on which such payment is due, and shall be accompanied by Internal Revenue Service Form 8038-T, such form to be prepared or caused to be prepared by the District.

(g) In the event that immediately following the calculation required by subsection (b) of this Section, but prior to any deposit made under said subsection, the amount on deposit in the Rebate Fund exceeds the “rebate amount” calculated in accordance with said subsection, the District may withdraw the excess from the Rebate Fund and credit such excess to the Debt Service Fund.

(h) The District shall retain records of all determinations made hereunder until three years after the complete retirement of the Bonds.

(i) Notwithstanding anything in this Resolution to the contrary, the Rebate Requirement shall survive the payment in full or defeasance of the Bonds.

SECTION 14 Security for the Bonds. There shall be levied on all the taxable property in the District, in addition to all other taxes, a continuing direct ad valorem tax annually during the period the Bonds are Outstanding in an amount sufficient to pay the Principal, Conversion Value and Accreted Value of and interest on the Bonds when due,

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which moneys when collected will be placed in the Debt Service Fund of the District, which fund is hereby designated for the payment of the Principal, Conversion Value and Accreted Value of and interest on the Bonds when and as the same fall due, and for no other purpose.

The moneys in the Debt Service Fund, to the extent necessary to pay the Principal, Conversion Value and Accreted Value of and interest on the Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay such Principal, Conversion Value Accreted Value and interest. DTC will thereupon make payments of Principal, Conversion Value and Accreted Value of and interest on the Bonds to the DTC Participants who will thereupon make payments of such Principal, Conversion Value, Accreted Value and interest to the Beneficial Owners of the Bonds. Any moneys remaining in the Debt Service Fund after the Bonds and the interest thereon have been paid in full, or provision for such payment has been made, shall be transferred to the general fund of the District, pursuant to the Education Code Section 15234.

SECTION 15 Arbitrage Covenant. The District covenants that it will restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary, so that the Bonds will not constitute arbitrage bonds under Section 148 of the Code and the applicable regulations prescribed thereunder or any predecessor section. Calculations for determining arbitrage requirements are the sole responsibility of the District.

SECTION 16 Conditions Precedent. The Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

SECTION 17 Official Statement. The Preliminary Official Statement relating to the Bonds, substantially in the form on file with the Secretary of Board is hereby approved and the Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deliver such Preliminary Official Statement to the Underwriters to be used in connection with the offering and sale of the Bonds. The Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deem the Preliminary Official Statement "final" pursuant to Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, prior to its distribution and to execute and deliver to the Underwriters

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a final Official Statement, substantially in the form of the Preliminary Official Statement, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve. The Underwriters are hereby authorized to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Bonds and is directed to deliver copies of any final Official Statement to the purchasers of the Bonds. Execution of the Official Statement shall conclusively evidence the District's approval of the Official Statement.

SECTION 18 Insurance. In the event the District purchases bond insurance for the Bonds, and to the extent that the Bond Insurer makes payment of the Principal, Conversion Value or Accreted Interest or of interest on the Bonds, it shall become the Owner of such Bonds with the right to payment of such Principal, Conversion Value, Accreted Interest or interest, and shall be fully subrogated to all of the Owners' rights, including the Owners' rights to payment thereof. To evidence such subrogation (i) in the case of subrogation as to claims that were past due interest components, the Paying Agent shall note the Bond Insurer's rights as subrogee on the registration books for the Bonds maintained by the Paying Agent upon receipt of a copy of the cancelled check issued by the Bond Insurer for the payment of such interest to the Owners of the Bonds, and (ii) in the case of subrogation as to claims for past due Principal, Conversion Value or Accreted Value, the Paying Agent shall note the Bond Insurer as subrogee on the registration books for the Bonds maintained by the Paying Agent upon surrender of the Bonds by the Owners thereof to the Bond Insurer or the insurance trustee for the Bond Insurer.

SECTION 19 Defeasance. All or any portion of the Outstanding maturities of the Bonds may be defeased prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with an independent escrow agent selected by the District an amount of cash which, together with amounts transferred from the Debt Service Fund, is sufficient to pay all Bonds Outstanding and designated for defeasance (including all Principal thereof, accreted or accrued interest thereon and redemption premiums, if any) at or before their maturity date; or

(b) Government Obligations: by irrevocably depositing with an independent escrow agent selected by the District noncallable Government Obligations together moneys transferred from the Debt Service Fund and any other cash, if required, in such amount as will, together with interest to accrue thereon, in the opinion of an independent certified public accountant, be fully sufficient to pay and discharge all Bonds Outstanding and designated for defeasance (including all Principal thereof,

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accrued or accrued interest thereon and redemption premiums, if any) at or before their maturity date;

then, notwithstanding that any of such Bonds shall not have been surrendered for payment, all obligations of the District with respect to all such designated Outstanding Bonds shall cease and terminate, except only the obligation of the independent escrow agent selected by the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) of this Section, to the Owners of such designated Bonds not so surrendered and paid all sums due with respect thereto.

For purposes of this Section, Government Obligations shall mean:

Direct and general obligations of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips), or "prerefunded" municipal obligations rated in the highest rating category by Moody's Investors Service ("Moody's") or Standard & Poor's Ratings Services, a Standard & Poor's Financial Services LLC business ("S&P"). In the case of direct and general obligations of the United States of America, Government Obligations shall include evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances where (i) a bank or trust company acts as custodian and holds the underlying United States obligations; (ii) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (iii) the underlying United States obligations are held in a special account, segregated from the custodian's general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that such obligations are rated or assessed at least as high as direct and general obligations of the United States of America by either S&P or Moody's.

SECTION 20 Nonliability of County. Notwithstanding anything to the contrary contained herein, in the Bonds or in any other document mentioned herein, neither the County, nor its officials, officers, employees or agents shall have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby, the Bonds are not a debt of the County or a pledge of the County's full faith and credit, and the Bonds and any liability in connection therewith shall be paid solely from ad valorem taxes lawfully levied to pay the Principal, Conversion Value and Maturity Value of or interest on the Bonds.

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SECTION 21 Indemnification of County. The District shall defend, indemnify and hold harmless the County, its officials, officers, agents and employees (“Indemnified Parties”) against any and all losses, claims, damages or liabilities, joint or several, to which such Indemnified Parties may become subject based in whole or in part upon any acts or omission related to the Bonds, except with regard to the County’s responsibilities under Section 23 hereof. The District shall also reimburse the Indemnified Parties for any legal or other costs and expenses incurred in connection with investigating or defending any such claims or liabilities, except with regard to the County’s responsibilities under Section 23 hereof.

SECTION 22 Reimbursement of County Costs. The District shall reimburse the County for all costs and expenses incurred by the County, its officials, officers, agents and employees in issuing or otherwise in connection with the issuance of the Bonds.

SECTION 23 Request to County to Levy Tax. The Board of Supervisors and officers of the County are obligated by statute to provide for the levy and collection of ad valorem property taxes in each year sufficient to pay all Principal, Maturity Value, Conversion Value of and interest coming due on the Bonds in such year, and to pay from such taxes all amounts due on the Bonds. The District hereby requests the Board of Supervisors to annually levy a tax upon all taxable property in the District sufficient to pay all such Principal, Maturity Value, Conversion Value and interest coming due on the Bonds in such year, and to pay from such taxes all amounts due on the Bonds.

SECTION 24 Other Actions.

(a) Officers of the Board and District officials and staff are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Bonds and otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

(b) The Board hereby appoints RBC Capital Markets, LLC and E. J. De La Rosa & Co., Inc., as the Underwriters, and Stradling Yocca Carlson & Rauth, a Professional Corporation, as Bond Counsel and Disclosure Counsel, all with respect to the issuance of the Bonds.

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(c) Notwithstanding any other provisions contained herein, the provisions of this Resolution as they relate to the Bonds may be amended by the Purchase Contract and the Official Statement.

(d) The provisions of the Prior Resolution, as they relate to the terms of the Bonds, are hereby rescinded.

SECTION 25 Resolution to County Treasurer and Tax Collector. The Secretary of this Board is hereby directed to provide a certified copy of this Resolution to the Treasurer immediately following its adoption.

SECTION 26 Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate executed by the District and dated as of the Dated Date, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Any Bond Holder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. Noncompliance with this Section shall not result in a default or acceleration of the Bonds.

SECTION 27 Effective Date. This Resolution shall take effect immediately upon its passage.

SECTION 28 Further Actions Authorized. It is hereby covenanted that the District, and its appropriate officials, have duly taken all actions necessary to be taken by them, and will take any additional actions necessary to be taken by them, for carrying out the provisions of this Resolution.

SECTION 29 Recitals. All the recitals in this Resolution above are true and correct and this Board so finds, determines and represents.

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PASSED, ADOPTED AND APPROVED this 26th day of June 2013, by the following vote:

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSTAIN: MEMBERS _____

ABSENT: MEMBERS _____

Dr. Manuel Baca
President of the Board of Trustees
Mt. San Antonio Community College District

ATTEST:

William T. Scroggins
College President & CEO and
Secretary of the Board of Trustees
Mt. San Antonio Community College District

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SECRETARY'S CERTIFICATE

I, William T. Scroggins, Secretary of the Board of Trustees of the Mt. San Antonio Community College District, Los Angeles County, California, hereby certify as follows:

The foregoing is a full, true and correct copy of a Resolution duly adopted at a regular meeting of the Board of Trustees of said District duly and regularly and legally held at the regular meeting place thereof on June 26, 2013, of which meeting all of the members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: June 26, 2013

William T. Scroggins
College President & CEO and
Secretary of the Board of Trustees
Mt. San Antonio Community College District

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EXHIBIT A

FORMS OF BONDS

(Form of Current Interest Bond)

REGISTERED
NO.

REGISTERED
\$

MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
(LOS ANGELES COUNTY, CALIFORNIA)
ELECTION OF 2008 GENERAL OBLIGATION BONDS, SERIES A

<u>INTEREST RATE:</u>	<u>MATURITY DATE:</u>	<u>DATED AS OF:</u>	<u>CUSIP</u>
___% per annum	August 1, ____	_____, 2013	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The Mt. San Antonio Community College District (the "District") in Los Angeles County, California (the "County"), for value received, promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon until the Principal Amount is paid or provided for at the Interest Rate stated above, on February 1 and August 1 of each year (the "Bond Payment Dates"), commencing February 1, 2014. This bond will bear interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to the Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before January 15, 2014, in which event it shall bear interest from the Date of Delivery. Interest shall be computed on the basis of a 360-day year of 12, 30-day months. Principal and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered, such owner being the Registered Owner, on the Register maintained by the Paying Agent, initially U.S. Bank National Association, as the agent of the Treasurer and Tax Collector of Los Angeles County. Principal is payable upon presentation and surrender of this bond at the principal office of the Paying Agent. Interest is payable by check or draft mailed by the Paying Agent on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and at the address appearing on the Register at the close of business on the 15th day

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of the calendar month next preceding that Bond Payment Date (the "Record Date"). The Owner of Current Interest Bonds in the aggregate principal amount of \$1,000,000 or more may request in writing to the Paying Agent that the Owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date.

This bond is one of an authorization of bonds approved to raise money for the purposes authorized by voters of the District at the Election (defined herein) and to pay all necessary legal, financial, engineering and contingent costs in connection therewith under authority of and pursuant to the laws of the State of California, and the requisite vote of the electors of the District cast at a general election held on November 4, 2008 (the "Election"), upon the question of issuing bonds in the amount of \$353,000,000 and the resolution of the Board of Trustees of the District adopted on June 26, 2013 (the "Bond Resolution"). This bond is being issued under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code. This bond and the issue of which this bond is one are payable as to both principal and interest solely from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount in accordance with California Education Code Sections 15250 and 15252.

[The bonds of this issue comprise (i) \$_____ principal amount of Current Interest Bonds, of which this bond is a part, (ii) Capital Appreciation Bonds of which \$_____ represents the Denominational Amount and \$_____ represents the Maturity Value, and (iii) Convertible Capital Appreciation Bonds, of which \$_____ represents the Denominational Amount and \$_____ represents the Conversion Value.]

This bond is exchangeable and transferable for bonds of like tenor, maturity and Transfer Amount (as defined in the Bond Resolution) and in authorized denominations at the designated office of the Paying Agent in Los Angeles, California, by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any bond during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any bond which has been selected or called for redemption in whole or in part.

The Current Interest Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Current Interest Bonds maturing on or after

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August 1, 20__ are subject to redemption at the option of the District, as a whole or in part, on any date on or after August 1, 20__ at a redemption price equal to the principal amount of the Current Interest Bonds to be redeemed, plus interest thereon to the date fixed for redemption, without premium.

The Current Interest Bonds maturing on August 1, 20__, are subject to redemption prior to maturity from mandatory sinking fund payments on August 1 of each year, on and after August 1, 20__, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium. The principal amount represented by such Bonds to be so redeemed and the dates therefor and the final principal payment date is as indicated in the following table:

Redemption Dates

Principal Amounts

TOTAL

If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot by Paying Agent in such manner as the Paying Agent in its discretion may determine; provided, however, that the portion of any bond to be redeemed shall be in the principal amount of \$5,000 or some multiple thereof. If less than all of the bonds stated to mature on different dates shall be called for redemption, the particular bonds or portions thereof to be redeemed shall be called by the Paying Agent in any order directed by the District and, if not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of certain defined terms used herein, as well as the provisions, among others, with respect to the nature and extent of the security for the bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due.

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This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

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IN WITNESS WHEREOF, the Mt. San Antonio Community College District, Los Angeles County, California, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signature of the President of the Board of Trustees of the District, and to be countersigned by the manual or facsimile signature of the Secretary of the Board of Trustees of the District, all as of the date stated above.

MT. SAN ANTONIO COMMUNITY COLLEGE
DISTRICT

By: _____
Dr. Manuel Baca
President of the Board of Trustees

COUNTERSIGNED:

William T. Scroggins
Secretary of the Board of Trustees

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____, 2013.

By: U. S. BANK NATIONAL ASSOCIATION, as
agent of the Treasurer and Tax Collector of
Los Angeles County, as Paying Agent

Authorized Officer

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____

Unless this certificate is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

William T. Scroggins
Secretary of the Board of Trustees
(Form of Legal Opinion)

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

(Form of Capital Appreciation Bond)

REGISTERED
NO.

REGISTERED
\$

MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
(LOS ANGELES COUNTY, CALIFORNIA)
ELECTION OF 2008 GENERAL OBLIGATION BONDS, SERIES A

ACCRETION RATE: MATURITY DATE: DATED AS OF: CUSIP
 August 1, _____ _____, 2013

REGISTERED OWNER: CEDE & CO.

DENOMINATIONAL AMOUNT:

MATURITY VALUE:

The Mt. San Antonio Community College District (the "District") in Los Angeles County, California (the "County"), for value received, promises to pay to the Registered Owner named above, or registered assigns, the Maturity Value on the Maturity Date, each as stated above, such Maturity Value comprising the Denominational Amount and interest accreted thereon. This bond will not bear current interest but will accrete interest, compounded on each February 1 and August 1, commencing August 1, 2013, at the Accretion Rate specified above to the Maturity Date, assuming that in any such semiannual period the sum of such compounded accreted interest and the Denominational Amount (such sum being herein called the "Accreted Value") increases in equal daily amounts on the basis of a 360-day year consisting of 12, 30-day months. Accreted Value and redemption premium, if any, are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered, such owner being the Registered Owner, on the Register maintained by the Paying Agent, initially U.S. Bank National Association, as the agent of the Treasurer and Tax Collector of Los Angeles County. Accreted Value and redemption premium, if any, are payable upon presentation and surrender of this bond at the principal office of the Paying Agent.

This bond is one of an authorization of bonds approved to raise money for the purposes authorized by voters of the District at the Election (defined herein) and to pay all necessary legal, financial, engineering and contingent costs in connection therewith under authority of and pursuant to the laws of the State of California, and the requisite vote of the electors of the District cast at a general election held on November 4, 2008 (the "Election"), upon the question of issuing bonds in the amount of \$353,000,000 and the resolution of the Board of Trustees of

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

the District adopted on June 26, 2013 (the "Bond Resolution"). This bond is being issued under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code. This bond and the issue of which this bond is one are payable as to both principal and interest solely from the proceeds of the levy of ad valorem taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount in accordance with California Education Code Sections 15250 and 15252.

[The bonds of this issue comprise (i) \$_____ principal amount of Current Interest Bonds, (ii) Capital Appreciation Bonds, of which this bond is a part, and of which \$_____ represents the Denominational Amount and \$_____ represents the Maturity Value, and (iii) Convertible Capital Appreciation Bonds, and of which \$_____ represents the Denominational Amount and \$_____ represents the Conversion Value.]

This bond is exchangeable and transferable for bonds of like tenor, maturity and Transfer Amount (as defined in the Bond Resolution) and in authorized denominations at the principal office of the Paying Agent, located in Los Angeles, California, by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any bond during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any bond which has been selected or called for redemption in whole or in part.

[The Capital Appreciation Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Capital Appreciation Bonds maturing on or after August 1, 20__ are subject to redemption at the option of the District, as a whole or in part, on any date on or after August 1, 20__ at a redemption price equal to the Accreted Value of such Capital Appreciation Bonds to be redeemed as of the date set for such redemption, without premium.]

[The Capital Appreciation Bonds maturing on August 1, 20__, are subject to redemption prior to maturity from mandatory sinking fund payments on August 1 of each year, on and after August 1, 20__, at a redemption price equal to the Accreted Value of such Capital Appreciation Bonds as of the dates set for such redemption, without premium. The Accreted Value represented by such Bonds to be so redeemed and the dates therefor and the final payment date is as indicated in the following table:]

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

Redemption Dates

Accreted Value

TOTAL

If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot by Paying Agent in such manner as the Paying Agent in its discretion may determine; provided, however, that the portion of any bond to be redeemed shall be in the amount of \$5,000 Maturity Value or some multiple thereof. If less than all of the bonds stated to mature on different dates shall be called for redemption, the particular bonds or portions thereof to be redeemed shall be called by the Paying Agent in any order directed by the District and, if not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of certain defined terms used herein, as well as the provisions, among others, with respect to the nature and extent of the security for the bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

IN WITNESS WHEREOF, the Mt. San Antonio Community College District, Los Angeles County, California, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signature of the President of the Board of Trustees of the District, and to be countersigned by the manual or facsimile signature of the Secretary of the Board of Trustees of the District, all as of the date stated above.

MT. SAN ANTONIO COMMUNITY COLLEGE
DISTRICT

By: _____
Dr. Manuel Baca
President of the Board of Trustees

COUNTERSIGNED:

William T. Scroggins
Secretary of the Board of Trustees

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____, 2013.

By: U. S. BANK NATIONAL ASSOCIATION, as
agent of the Treasurer and Tax Collector of
Los Angeles County, as Paying Agent

Authorized Officer

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____

Unless this certificate is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

William T. Scroggins
Secretary of the Board of Trustees

(Form of Legal Opinion)

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

(Form of Convertible Capital Appreciation Bond)

REGISTERED
NO.

REGISTERED
\$

MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT
(LOS ANGELES COUNTY, CALIFORNIA)
ELECTION OF 2008 GENERAL OBLIGATION BONDS, SERIES A

ACCRETION RATE TO CONVERSION DATE	CONVERSION DATE	INTEREST RATE AFTER THE CONVERSION DATE	MATURITY DATE:	DATED AS OF:	CUSIP
_____	_____, 20__	_____	_____, 20__	_____, 2013	_____

REGISTERED OWNER: CEDE & CO.

DENOMINATIONAL AMOUNT:

CONVERSION VALUE:

The Mt. San Antonio Community College District (the "District") in Los Angeles County, California (the "County"), for value received, promises to pay to the Registered Owner named above, or registered assigns, the Conversion Value on the Maturity Date, each as stated above, such Conversion Value comprising the Denominational Amount and interest accreted thereon to the Conversion Date. Prior to the Conversion Date, this bond will not bear current interest but will accrete interest, compounded on each February 1 and August 1, commencing August 1, 2013, at the Accretion Rate specified above to the Conversion Date, assuming that in any such semiannual period the sum of such compounded accreted interest and the Denominational Amount (such sum being herein called the "Accreted Value") increases in equal daily amounts on the basis of a 360-day year consisting of 12, 30-day months. After the Conversion Date, the District promises to pay to the Registered Owner named above, interest on the Conversion Value from the Conversion Date until the Conversion Value is paid or provided for at the Interest Rate stated above, on February 1 and August 1 of each year, commencing _____, 20__ (the "Bond Payment Dates"). This bond will bear such interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the 15th day of the month next preceding any Bond Payment Date to the Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before _____ 15, 20__, in which event it will bear interest from the Conversion Date. Conversion Value and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

predecessor bonds) is registered (the "Registered Owner") on the Register maintained by the Paying Agent, initially U.S. Bank National Association, as the agent of the Treasurer and Tax Collector of Los Angeles County. Accreted Value or Conversion Value and redemption premium, if any, are payable upon presentation and surrender of this bond at the principal office of the Paying Agent. Interest following the Conversion Date is payable by check or draft mailed by the Paying Agent on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and at the address appearing on the Register at the close of business on the 15th day of the calendar month next preceding that Bond Payment Date (the "Record Date"). The Owner of Convertible Capital Appreciation Bonds in the aggregate Conversion Value of \$1,000,000 or more may request in writing to the Paying Agent that the Owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date.

This bond is one of an authorization of bonds approved to raise money for the purposes authorized by voters of the District at the Election (defined herein) and to pay all necessary legal, financial, engineering and contingent costs in connection therewith under authority of and pursuant to the laws of the State of California, and the requisite vote of the electors of the District cast at a general election held on November 4, 2008 (the "Election"), upon the question of issuing bonds in the amount of \$353,000,000 and the resolution of the Board of Trustees of the District adopted on June 26, 2013 (the "Bond Resolution"). This bond is being issued under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code. This bond and the issue of which this bond is one are payable as to both principal and interest solely from the proceeds of the levy of ad valorem taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount in accordance with California Education Code Sections 15250 and 15252.

[The bonds of this issue comprise (i) \$_____ principal amount of Current Interest Bonds, (ii) Capital Appreciation Bonds of which \$_____ represents the Denominational Amount and \$_____ represents the Maturity Value, and (iii) Convertible Capital Appreciation Bonds, of which this bond is a part, and of which \$_____ represents the Denominational Amount and \$_____ represents the Conversion Value.]

This bond is exchangeable and transferable for bonds of like tenor, maturity and Transfer Amount (as defined in the Bond Resolution) and in authorized denominations at the designated office of the Paying Agent in Los Angeles, California, by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

Neither the District nor the Paying Agent will be required (a) to issue or transfer any bond during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any bond which has been selected or called for redemption in whole or in part.

[The Convertible Capital Appreciation Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Convertible Capital Appreciation Bonds maturing on or after August 1, 20__ are subject to redemption at the option of the District, as a whole or in part, on any date on or after August 1, 20__ at a redemption price equal to the Accreted Value of such Convertible Capital Appreciation Bonds to be redeemed as of the date set for such redemption, together with interest accrued thereon to the date set for redemption, without premium.]

[The Capital Appreciation Bonds maturing on August 1, 20__, are subject to redemption prior to maturity from mandatory sinking fund payments on August 1 of each year, on and after August 1, 20__, at a redemption price equal to the Accreted Value of such Convertible Capital Appreciation Bonds to be redeemed as of the date set for such redemption, together with interest accrued thereon to the date set for redemption, without premium. The Accreted Value represented by such Bonds to be so redeemed and the dates therefor and the final payment date is as indicated in the following table:]

Redemption Dates

Accreted Value

TOTAL

If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot by Paying Agent in such manner as the Paying Agent in its discretion may determine; provided, however, that the portion of any bond to be redeemed shall be in the amount of \$5,000 Conversion Value or some multiple thereof. If less than all of the bonds stated to mature on different dates shall be called for redemption, the particular bonds or portions thereof to be redeemed shall be called by the Paying Agent in any order directed by the District and, if not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of certain defined terms used herein, as well as the provisions, among others, with respect to the nature and extent of the security for the bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

which the bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the bonds; and that due provision has been made for levying and collecting ad valorem property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

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SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

IN WITNESS WHEREOF, the Mt. San Antonio Community College District, Los Angeles County, California, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signature of the President of the Board of Trustees of the District, and to be countersigned by the manual or facsimile signature of the Secretary of the Board of Trustees of the District, all as of the date stated above.

MT. SAN ANTONIO COMMUNITY COLLEGE
DISTRICT

By: _____
Dr. Manuel Baca
President of the Board of Trustees

COUNTERSIGNED:

William T. Scroggins
Secretary of the Board of Trustees

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____, 2013.

By: U. S. BANK NATIONAL ASSOCIATION, as
agent of the Treasurer and Tax Collector of
Los Angeles County, as Paying Agent

Authorized Officer

SUBJECT: Resolution No. 12-14 - Authorization to Issue Election of 2008 General
Obligation Bond Series 2013A and 2013B and Payment of the 2010
General Obligation Bond Anticipation Notes

DATE: June 26, 2013

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____

Unless this certificate is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

William T. Scroggins
Secretary of the Board of Trustees

(Form of Legal Opinion)