



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, December 12, 2012 **Location:** Founders Hall

**Future Board Meetings:** January 23, 2013, February 27, March 27

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

- The trustees approved a settlement of \$182,725.26 to R.C. Construction Services, Inc.

## BOARD LEADERSHIP ELECTION

At this annual organizational meeting, the trustees elected Dr. **Manuel Baca** to serve as president, **Fred Chyr** as vice president, and **David Hall** as clerk, effectively immediately for a one-year term. The trustees also thanked **Rosanne Bader** for her service and leadership as president over the past year.

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved Personnel Transactions dated January 12, 2012 as amended. The proposed range/step adjustment for the Director of Academic Technology & Infrastructure was approved as a *temporary* change.
- Approved Renewal of Management Contracts.
- Approved Appropriation Transfers and Budget Revisions Summary.
- Ratified to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. These individuals were originally submitted to Auxiliary Services as vendor payment requests.
- Approved to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.  
Approved Resolution No. 12-05 – Signature Changes to Existing Bank Accounts.
- Approved of the reissuance of stale-dated Warrant No. 16933164, in the amount of \$33.49.
- Approved to reject a Claim Against the District by Student Number Ending in 5704 and that Administrative Services is instructed to notify the claimant and his legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Ratified a contract with Fletcher, Heald & Hildreth, PLC to provide legal services related to the relocation of the KSAK transmitter for an amount not to exceed \$5,000.
- Approved of an agreement with Hughes Network Systems, LLC to provide satellite services for the Mt. SAC Fire Academy facility in Ontario, CA.
- Approved of an amendment to the Strata Information Group contract to provide technical and functional support services for 1,500 hours of consulting services at a cost not to exceed \$250,000 and extending the contract term to December 31, 2014.
- Approved of a five-year agreement with The Vinewood Company to provide Department of State Architect (DSA) construction inspection services commencing January 1, 2013.
- Approved of a lease agreement between the College and Thacker Berry Farms for the property located at the southwest corner of Grand Avenue and Amar Road for the period of February 1, 2013, through July 31, 2013, with payment to the College of \$1,000 per month.
- Approved to reduce the retention from 10% to 5% for Continental Plumbing, Inc. on the contract for the Child Development Center – Plumbing & Site Utilities package (Bid No. 2832).
- Approved agreements to provide Professional Design and Consulting Services with Hill Partnership, Inc. for the Agricultural Sciences Complex – Dog Kennel Addition project; and with P2S Engineering, Inc. for the Building 12 Modernization project.

- Approved aeronautics students to participate in the Pacific Coast Intercollegiate Flying Association SAFECON 2013 in Salinas, CA, January 15–21, 2013.
- Approved forensics students and faculty members to attend the International Debate Education Association Tournaments in Xi'an and Beijing, China, May 25 to June 10, 2013.
- Approved program fees for students in the Basic Fire Academy.
- Approved student fees for color printing cards for Interior Design students.
- Approved activities and acceptance of funds for the Student Support Services grant.
- Approved a contract with California Market Center for the Family and Consumer Sciences Discipline Industry Collaborative grant.
- Approved a contract with WebEx for the CyberWatch West grant.
- Approved a contract agreement with The Game.
- Approved a contract agreement with Flocasts, LLC.
- Approved new programs, new courses, and course modifications for the 2013-14 academic year.
- Approved Community Services courses for the winter and spring sessions.
- Approved additions and changes to the Community Services Continuing Education Division.
- Ratified a contract with The Upper Crust Catering for catering services rendered December 6-8, 2012, for the annual Wassail Dinner Concert.

#### ACTION ITEMS

- Appointed Mike Shay and Alex Mendoza to a two-year term on the Measure RR Citizens Oversight Committee, effective January 2013 through December 2014.
- Approved an amendment to Dr. Scroggins' employment agreement providing him a tax-sheltered annuity in the amount of \$10,000 for the period July 1, 2012 through June 30, 2013.
- Accepted audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2012, relating to books and records of the Mt. San Antonio Community College District, Financial Aid, and Mt. San Antonio College Auxiliary Services Corporation.

#### DISCUSSION ITEMS

- Received for first reading/discussion proposed revisions to Board Policy 3410 – Nondiscrimination.
- Received for first reading/discussion proposed revisions to Board Policy 6625 – College Fund-raising.
- Received for first reading and discussion proposed revisions to Board Policy 7130-Compensation.
- Received new Administrative Procedure 6610 – Facilities Project Prioritization, for information only.
- Received revisions to Administrative Procedure 6625 – College Fund-raising, for information only.
- Received revisions to Administrative Procedure 4105 – Distance Education, for information only.
- Received revisions to Administrative Procedure 4270 – Use of General Education Courses Completed at Other Accredited Institutions (*for information only*).

#### INFORMATIONAL ITEMS

- **Gary Nellesen**, Director, Facilities Planning & Management, gave a presentation on the updated Facilities Master Plan.

#### INTRODUCTIONS

##### Newly Hired Staff

##### Confidential

- **Brigitte Hebert**, Executive Assistant I, Fiscal Services

##### Recognition

- **Men's Soccer Team** for winning fourth straight state title, defeating City College of San Francisco, 2-0.
- The Trustees awarded Certificates of Service to the following retiring classified and faculty staff members:
  - **Robin Berilla-Whiteman**, Secretary (Student Life), 17 years of service
  - **Ronald Boerem**, Teaching Assistant (Learning Assistance Center), 36 years of service
  - **Don Hurdle**, Electrician (Facilities Planning and Management), 22 ½ years of service
  - **Olice King**, Senior Systems Analyst/Programmer (Information Technology), 12 years of service
  - **Carl Maxwell**, Custodian (Facilities Planning and Management), 20 years of service

- **Tom Meikle**, Purchasing Manager (Fiscal Services), 4 years of service

.For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

**TRUSTEES**

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*  
Bruno Hernandez, *Student Trustee*

Dr. William T. Scroggins, *President & CEO*