



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, July 25, 2012 **Location:** Founders Hall

**Future Board Meetings:** August 22, September 12, October 24

President Scroggins administered the oath of office to **Elisa Marin** and welcomed her to her new position as student trustee.

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

Trustee Bader reported that in closed session, the Board suspended for 30 days, without pay, employees No. 2327 and No. 4404.

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Classified Senate, Academic Senate, Faculty Association, and CSEA unit 262. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved an agreement with the Chancellor's Office of the California Community Colleges for a Student Right-To-Know subscription agreement.
- Approved the Men's Water Polo team's participation in a tournament at the Naval Academy in Annapolis, MD, from August 31-September 2, 2012.
- Approved the continuance of a Natural Sciences Division Field Trip account to facilitate the collection of fees and to allow for the prepayment of deposits for Natural Sciences Division field trip learning experiences.
- Approved activities and purchases and acceptance of funds for the Family and Consumer Sciences Discipline/Industry Collaborative grant.
- Approved activities and acceptance of funds for the World Water Forum College grant.
- Approved a contract with The Regents of the University of California for the Scholarships in Science, Technology, Engineering, and Mathematics grant.
- Approved activities and purchases and acceptance of funds for the Talent Expansion in Science and Technology – An Urban Partnership grant.
- Approved activities and acceptance of funds for the Basic Skills grant.
- Approved a contract with Cole-Schaefer Ambulance Service for coverage at all home football games for the 2012 football season. (See backup packet Page 40.)
- Approved an agreement with ArbiterSports RefPay to pay officials assigned through the ArbiterSports Assigning System.
- Approved a contract with Dr. Thomas Bryan for health screenings and for coverage at the football games.
- Approved activities and acceptance of funds for two Child Development Center contracts with the California Department of Education, Child Development Division.
- Approved expenditures for the Child Development Center for the 2012-13 academic year.

- Approved a contract between the Child Development Center and Sodexo American, LLC Food Services for lunches for enrolled children.
- Approved Community Services programs/courses for Fall 2012.
- Approved additions and changes for Community Services.
- Approved Associated Students Expenditure Funding for 2012-13.
- Approved a contract with Cal Poly Pomona Foundation, Inc. for the Achieving in College, Ensuring Success (ACES) Program Student Retreat.
- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved the hiring of hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the purchase of a Cessna 172SP Aircraft for the Aeronautics program.
- Approved the contract with IBM to provide immediate expert services when requested.
- Approved contracts with SchoolDude and Ron Turly Associates, Inc. for facilities management software.

### ACTION ITEMS

- Approved Personnel Transactions, dated July 25, 2012The Board discussed the draft International Students Development Plan. *(Pulled from Consent Calendar)*
- Approved the renewal contracts with Millennium Better Security, Inc., Capital Protection, and Event Guard Services. *(Pulled from Consent Calendar)*
- Approved Bid. No. 2912 – Technology Building Fire Alarm Replacement – Advanced Building & Electronic control Systems, Inc. (Contractor)
- Approved Bid. No. 2919 – Media equipment and Control Systems – Compview, Inc. (Contractor)
- Approved the Year Two Re-opener Agreement between the Faculty Association and the District for 2011-14.
- Approved the Content Review Implementation Plan.

### DISCUSSION ITEMS

- The Board discussed the elements of a draft International Students Development Plan. VP of Student Services **Dr. Audrey Yamagata-Noji** presented the preliminary plan, first detailing enrollment trends with the college's existing international students program. For example, over the past six years, enrollment has continued to build, starting at 326 students in 2006-07 to 551 this year. Dr. Yamagata-Noji noted that several critical issues need to be addressed, including improving counseling and advising services and finding a location on campus to house an international students center. In addition, it was suggested that a fee-based English-language institute be established on campus to serve as a point of entry for international students needing to enhance their language skills before transitioning to a formalized course of study. Of concern to many is also the idea that international students will have priority over resident students, which is not the case, she noted. International enrollment is a revenue source for the college, bringing in approximately \$2.7 million in 2010-11 and \$2.9 million in 2011-12. This revenue goes directly in the college's general fund and could be used to offset unfunded FTES. Dr. Yamagata-Noji also reported that an advisory committee is set to meet in September to further study the expansion of the international students program. Trustees supported the formation of this committee and asked Dr. Yamagata-Noji to present a one-page financial impact analysis to the board, showing— among other things— the net fiscal gain to the college's general fund.
- The Board received for first reading and discussion of proposed revisions to Board Policy 5140 – Students with Disabilities
- The Board received for first reading and discussion of new Board Policy 3440 – Individuals with Disabilities
- The Board received for first reading and discussion of new Board Policy 7211 – Minimum Qualifications and Equivalencies

- The Board received for first reading and discussion of proposed revisions to Board Policy 4260 – Prerequisites, Corequisites and Advisories

### INFORMATIONAL ITEMS

- **Gary Nellesen**, director of Facilities Management, gave a construction update and status report on Measure R and Measure RR projects. Since the passage of Measure R, 18 major projects involving 28 buildings have been completed. Fifteen percent of the campus infrastructure has been modernized, thanks to Measure R. Measure RR projects, including a campus parking structure, comprise 10 major projects involving 16 buildings. With the departure of the college's construction management team (Bovis Lend Lease), duties have been moved in-house, which will require the addition of several new positions. Goals for future construction projects include the reduction of owner-driven changes and overall change orders. The college plans to change its construction delivery method to one that selects contractors based on qualifications and price. In the past, the lowest bidder would be selected for the job, regardless of relevant experience and technical expertise.
- The Board received proposed revisions to Administrative Procedure 5140 – Students with Disabilities, and new Administrative Procedure 5141 – Students with Disabilities: Accessibility of Instructional Print Media, for information only.

### INTRODUCTIONS

#### Newly Hired Staff Classified

- **Beverly Heasley**, Training & Applications Specialist (Information Technology)
- **Nina Vento**, Account Clerk II (Facilities Planning & Management)

#### Promotion

- **Tamika Addison**, Director, Child Development Center (Child Development)

#### Recognition

The Board recognized the following retiring employees:

- **Carsandra Taylor**, Athletic Trainer (Kinesiology/Athletics), 35 years of service
- **Denise Flores**, Vault Cashier (Auxiliary Services), 12 years of service
- **Bridget Gamble**, Dining Services Supervisor (Auxiliary Services), 17 years of service

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

#### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, Esq.  
Elisa Marin, *Student Trustee*

Dr. William Scroggins, *President & CEO*