



BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

Meeting Date: Wednesday June 27, 2012 **Location:** Founders Hall

Future Board Meetings: July 25, August 22, September 12

REPORTING OF ACTION TAKEN IN CLOSED SESSION

CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA Units 262 and 651, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.

- Approved Personnel Transactions, dated June 27, 2012, as corrected.
- Approved an agreement with OCLC Worldshare Management System to provide a world-wide, cloud-based library platform replacing the current SirsiDynix subscription.
- Approved new courses for the 2012-13 academic year.
- Approved new AA-T and AS-T degrees, an AS degree, and credit programs for the 2012-13 academic year.
- Approved an externship agreement with La Puente Valley Regional Occupation Program for the Career Technical Education Community Collaborative grant.
- Approved agreements with various medical directors for the Paramedic, Radiologic Technology, and Respiratory Therapy programs.
- Approved agreements with physical exam contractors for Health Sciences faculty.
- Approved program fees for students in the Technology and Health Division.
- Ratified Track & Field athlete's and staff member's travel expenses to the USA Track & Field Olympic Trials in Eugene, OR, from June 27-July 1.
- Ratified Track & Field athletes' and staff member's travel expenses to the USA Junior National Championships at Indiana University in Bloomington, IN, from June 13-June 17, 2012.
- Ratified Cyber League Team's and staff member's travel expenses to the National Cyber League Championship Playoffs on June 10, 2012, in Lake Buena Vista, FL.
- Approved activities for the Enrollment Growth and Retention for Associate Degree Nursing Programs grant.
- Approved activities for the Campus Suicide Prevention grant.
- Approved activities for the Talent Expansion in Science and Technology – An Urban Partnership grant.
- Approved a contract with California Council on Gerontology and Geriatrics for the Family and Consumer Sciences Discipline/Industry Collaborative grant.
- Approved activities for the CTE Transitions grant.
- Approved activities for the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C grant activities.
- Approved additions and changes in the Continuing Education Division.
- Approved Student Services Expenditure Funding for 2012-13.
- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved the hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the Tentative Budget for Fiscal Year 2012-13.
- Approved the Annual Investment Policy Statement.
- Approved Resolution No. 11-11 - Open New Bank Accounts and Close Existing Bank Account.
- Approved Aircraft Repair Services with Nostalgia Airways, Inc. dba NAI Aircraft Services for Fiscal Year 2012-13.
- Approved the Annual Advertisements for Goods and Services for Fiscal Year 2012-13.

- Approved the sale of Miscellaneous Surplus Items for Fiscal Year 2012-13.
- Approved an Assessment Fee for the Secondary Internet Circuit for Fiscal Year 2012-13.
- Approved the transfer of the AudienceView Software Contract from Auxiliary Services to the Mt. San Antonio Community College District.
- Approved the renewal of the College's Student Accident/Athletic Insurance Coverage with Student Insurance Company for the period July 1, 2012, through July 1, 2013.
- Approved the renewal of the College's Fine Arts Insurance Coverage with Huntington T. Block Insurance Agency for the period July 1, 2012, through July 1, 2013.
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- Approved the renewal of the College's Aviation Insurance Policy with Falcon Insurance Agency of California, Inc. for the period July 1, 2012, through July 1, 2013.
- Approved the General Liability/Property Coverage Renewal with ASCIP for the period July 1, 2012, through July 1, 2013.
- Approved payment to the City of Walnut for the proposal to update the Multi-Jurisdictional Hazard Mitigation Plan.
- Approved rejection of a Claim against the District by Christyl Sturrock, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved rejection of a Claim against the District by Camille Robertson, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved rejection of a Claim against the District by Nayomie Jarvis, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved an Addendum to the Lease Agreement with Valley Academies Foundation.
- Approved declassification and destruction of documents which are classified as Class 3 records, per Article 2, Sections 16023 through 16028, of Title 5, California Administrative Code.
- Approved a Renewal Agreement with AT&T Mobility for the period October 1, 2012, through September 30, 2017.
- Approved an agreement with the Los Angeles County Sheriff's Department to provide necessary and additional law enforcement services and assistance in providing for the safety, security, and order on or near the campus at regular and extracurricular school functions.
- Approved the purchase of chairs for the Design Technology Center, *as corrected*.
- Approved agreements to provide Professional Design and Consulting Services with Cambridge West Partnership for the Facilities Master Plan project; H2 Environmental Consulting Services, Inc. for the Asbestos Air Monitoring and Lead Specifications project; Helix Environmental Planning for the 2012 Environmental Impact Report; P2S Engineering, Inc. for the Agricultural Sciences Complex HVAC Investigation project; Steven Fader Architects for the Founders Hall Improvements project; PAL id studio for the Campus Standards project; and Integrated Design Services for the Campus Structural Engineering Support Services project.

ACTION ITEMS

- Approved an agreement with Southern Illinois University Carbondale to offer a Baccalaureate degree program in Fire Science Management on the Mt. SAC campus. *Pulled from Consent Calendar.*
- Approved the Purchase of Altec Aerial Lift Truck. *Pulled from Consent Calendar.*
- Approved Bid No. 2911 - Astronomy Telescope Dome Addition awarded to GDL Best Contractors, Inc. *Pulled from Consent Calendar.*
- Approved to ratify change orders on the Design Technology Center, Administration Building Remodel and Physical Education Program Building Renovation. *Pulled from Consent Calendar.*
- Approved the Associated Students Proposed Budget for Fiscal Year 2012-13.

- Approved proposed revisions to Board Policy 3565 – Smoking on Campus

INFORMATIONAL ITEMS

- Library & Learning Resources Dean **Meghan Chen** updated the board on the college's transition from BlackBoard to Moodlerooms. Chen said that Information Technology (IT), the Online Learning Support Center (OLSC), and participating faculty have been making notable progress over some time in preparation of the June 30, 2012 end to BlackBoard's contract. The OLSC team communicated with faculty regularly through a variety of means in advance of the change. E-mails, portal announcements, department meetings, division meetings, a newsletter, and the OLSC webpage all were used to provide information on the impending change and on trainings available. Additional publicity included technology "boot camps" in winter 2012 and spring 2012. In fall 2011, one class used Moodlerooms as a pilot. Faculty had the choice of teaching with Blackboard or Moodlerooms as the number of faculty choosing to teach with Moodlerooms gradually increased from 12 classes in winter 2012 to 125 classes in spring 2012. In terms of number of users with Moodlerooms accounts, well over 90,000 accounts are being used in contrast to 30,000-35,000 accounts in Blackboard. The number of Moodlerooms users is expected to rise exponentially beginning in fall 2012 because more classes in credit and noncredit classes will use it.
- Administrative Services Vice President **Mike Gregoryk**, joined by Associate Vice President for Fiscal Services **Linda Baldwin**, presented an overview of the 2012-13 Tentative Budget. For 2012-13, the college's revenue is estimated at \$135 million while expenditures are estimated at \$146 million, resulting in a structural deficit of \$11 million. Gregoryk said this will require substantial use of reserves and painful cuts to balance the budget. He also noted that if Gov. Brown's tax initiative fails in November, Mt. SAC's unrestricted fund balance (reserves) could be reduced by \$8.6 million, leaving a balance of \$6.9 million or 4.9 percent of the budget, which is well below the board's preferred 10 percent target. Gregoryk said that a fund balance below 5% could jeopardize Mt. SAC's fiscal independence status, which the college has worked three years to obtain. Gregoryk noted that the entire college has worked for several years to reduce costs, stating that since 2009-10, the college has made a total of \$12 million in reductions. Moving forward, the college will need to pull together as a team while administrators and the board evaluate vacant positions, existing programs and services, and organizational structure, he said.

INTRODUCTIONS

Newly Hired Staff Classified

- **Elizabeth Estevez**, Clerical Specialist (Trio)
- **Lia Mason**, Account Clerk III (Fiscal Services)

Recognition

- The Trustees awarded Certificates of Service to the following retiring classified and faculty staff members:
 - **Linda Baldwin**, Associate Vice President, Fiscal Services, 11 years
 - **Lane Braver**, Professor, Emergency Medical Services, 25 years
 - **Cathy Gagnon**, Professor, Emergency Medical Services, 25 years
 - **Americo Marano**, Professor, Foreign Languages, 26 years
 - **Linda Baldwin**, Associate Vice President, Fiscal Services, 11 years
 - **Katsuyuki Kusaba**, Computer Operator, Information Technology, 10 years
 - **William Smith**, Laboratory Technician, Fine Arts, 31 years
- Congratulated 2012 Presidential Award winner **Evelyn Hill-Enriquez**, Outstanding Curriculum Efforts (\$2,000), American Language
- Congratulated 2012 Educators of Distinction:

- **Jennifer MacDonald**, Biological Sciences
- **Elmer Rodriguez**, Student Services
- **Edwin Romero**, Student Life
- Congratulated the National Cyber League Championship winners:
 - **Christopher Nila (Captain)**
 - **Jimmy Tu**
 - **Philip Weniger**
 - **Raymond Wu**
 - **Brian Baligad**
 - **Yin Feng Cai**
 - **Robert Murray**
 - **Lam Cun**
 - **Jim Gau (Professor/Advisor)**
- Recognized and thanked **Bruno Hernandez** for his year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.

For the complete agenda and minutes for this Board of Trustees meeting,
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*
Bruno Hernandez, *Student Trustee*

Dr. William Scroggins, *President & CEO*