



BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

Meeting Date: Wednesday May 23, 2012 **Location:** Founders Hall

Future Board Meetings: June 27, July 25, August 22

REPORTING OF ACTION TAKEN IN CLOSED SESSION

- Regarding item No. 1: The Board, in closed session, by a vote of 5-0, accepted the recommendation of an Administrative Law Judge to terminate a permanent classified employee, Employee No. 2443.
- Regarding item No. 2: The Board took no action.
- Regarding item No. 3: The Board, in closed session, by a vote of 5-0, voted to uphold the administrative determination regarding a discrimination complaint by Student No. A02451598.
- Regarding item No. 4: The Board took no action.

CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262 and 651, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.

- Approved Personnel Transactions, dated May 23, 2012.
- Approved a contract with Shaw HR Consulting, Inc. for Fair Employment Housing Act/Americans with Disabilities Act (FEHA/ADA) Reasonable Accommodation Services, for the period July 1, 2012, through June 30, 2013.
- Approved of a classified conference "A Day of T.R.E.A.T.S. (Togetherness, Rejuvenation, Energy, Appreciation, Team-Building, Success," scheduled for June 20, 2012.
- Approved for Electronics and Aviation Maintenance students and faculty to participate in the SkillsUSA National Competition at the National Leadership and Skills Conference in Kansas City, MO.
- Approved of new courses for the 2012-13 academic year.
- Approved of activities for the LA84 Foundation/Mt. SAC Relays Youth Days Grant for 2012-13.
- Approved of a contract amendment for the Family and Consumer Sciences Discipline/Industry Collaborative Grant.
- Accepted funds and approved of purchases for the Health Careers Training Program – Health Professions Conference Grant.
- Accepted funds and approved of purchases for the Workforce Innovation Partnerships Grant.
- Approved a contract with eXist Designs for the Center of Excellence CTE Hub Grant.
- Approved of affiliation agreements with various facilities for Health Careers students.
- Approved Community Services Programs/Courses for Summer 2012.
- Approved additions and changes in the Continuing Education Division, as corrected.
- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved of the Quarterly Investment Report ending March 31, 2012.
- Approved of the Quarterly Financial Status Report ending March 31, 2012.
- Approved to establish Corporate Procurement Card accounts.
- Approved to extend the current agreement with The Vinewood Company to provide continuing construction inspection services, on an hourly fee basis, commencing July 1, 2012, through December 31, 2012.
- Approved of a two-year contract with up to three mutually acceptable one-year renewal options with Dunbar Armored, Inc. for armored car transportation and ATM restocking services.
- Approved to extend the current agreement with Stradling Yocca Carlson & Rauth for Redevelopment services.

- Approved to use the piggyback provision in the Foundation for California Community Colleges RFP for Captioning services to the campus.
- Approved to reduce from 10% to 5% the retention for Brewster Electric, Inc. on their contract for the Design Technology Center – Electrical package (Bid No. 2853).
- Approved of Resolution No. 11-09 - Temporary Inter-fund Cash Borrowing.
- Approved to reject a Claim against the District by Shantelle Fall and that Administrative Services be instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved to reject a Claim against the District by Krystal Brown and that Administrative Services be instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved to reject a Claim against the District by Devin Thompson and that Administrative Services be instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved to reject a Claim against the District by Destinee Lewis-Davis and that Administrative Services be instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved to reject a Claim against the District by Sheryl Kelly and that Administrative Services be instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved of agreements to provide Professional Design and Consulting Services with P2S Engineering, Inc. for the San Jose Road Expansion project; with TOMIT Consulting, Inc. for the Child Development Center project; with ASM Affiliates for the Subsequent Environmental Impact Report project; with RKA Consulting Group for the Wildlife Sanctuary Storm Drain Repair project; and with the City of Walnut for the Temple Avenue Resurfacing project.

ACTION ITEMS

- Approved an agreement with the law firm of Liebert Cassidy Whitmore to provide legal and consulting services to the College in regard to employment relations and education law, including representation in labor negotiations and in administrative and court proceedings, as requested by the College. Term of agreement is from June 1, 2012, through May 31, 2013. *(Pulled from Consent Calendar)*
- Approved a contract for Investigative Services with Norm Traub & Associates, for the period July 1, 2012, through June 30, 2013. *(Pulled from Consent Calendar)*
- Approved a contract for Investigative Services with Titan Group, for the period July 1, 2012, through June 30, 2013. *(Pulled from Consent Calendar)*
- Ratified student Laurie Covarrubias to attend the All-USA Awards Breakfast at the American Association of Community Colleges in Orlando FL, April 22-24, 2012, where she received an All-USA award. *(Pulled from Consent Calendar)*
- Approved resolution no. 11-10 – establishing trustee areas from which district governing board members will be elected and approving the election of such board members in a by-trustee area election process
- Approved resolution no. 11-08 – authorization to issue current refunding bonds
- Approved awarding Bid No. 2909 – Street and Traffic Improvements for Bonita and Temple Avenues and Bonita Avenue and Walnut Drive project to PALP, INC. dba Excel Paving Company in the amount of \$489,775.

INFORMATIONAL ITEMS

- The Board received proposed Administrative Procedure 3565 – Smoking on Campus, for information only.
- The Board received revisions to Administrative Procedure 3565 – Smoking on Campus.
- The Board received proposed Administrative Procedure 2410 – Process for Revision of Administrative Procedures or Board Policies, for information only.
- Administrative Services VP **Mike Gregoryk** gave a brief presentation on the 2012-13 May Revise budget. He outlined two scenarios community colleges could be facing if the November ballot initiative does not pass. Among the concerns is if it fails, Mt. SAC would lose \$7.5 million and credit FTES would be reduced by more than 1,400. He also told the board that for the first time in several years, the college will be facing a negative variance and will have to draw from reserves to backfill.

INTRODUCTIONS

Newly Hired Staff

Classified

- **Ruben Flores**, Horticulture Production Assistant
- **Ruben Trujillo**, ESL Instructional Support Assistant

Promotion

- **Erika Aparicio**, Human Resources Technician
- **Kerry Martinez**, Executive Assistant II
- **Aida Cuenza-Uvas**, Director, AANAPISI Grant

Recognition

Awarded Certificates of Service to the following retiring faculty,

- **Renee Andrade**, Professor, Foreign Languages, 28 years
 - **Lane Braver**, Professor, Emergency Medical Services, 25 years
 - **Neil Chapman**, Professor, Photography, 15 years
 - **Cathy Gagnon**, Professor, Emergency Medical Services, 25 years
 - **Sushma Hall**, Professor, Humanities, 22 years
 - **Americo Marano**, Professor, Foreign Languages, 26 years
 - **Ralph Spaulding**, Professor, History, Art History, 40 years
- The Board congratulated **Irene Shiao** for being invited to perform in the Royal Orchestra at a concert commemorating Her Royal Majesty Queen Elizabeth II at her Diamond Jubilee in London, England. A Music Department adjunct faculty member, Professor Shiao is the College's violin instructor, and she coaches the Mt. SAC String Ensemble.
 - The Board congratulated the following 2012 Presidential Award winners:
 - **Evelyn Hill-Enriquez**, Outstanding Curriculum Efforts (\$2,000), American Language
 - **Stacy Bacigalupi**, Outstanding Personal Innovation (\$1,000)
 - The Board congratulated the following 2012 Educators of Distinction:
 - **Jennifer MacDonald**, Biological Sciences
 - **Betsy McCormick**, English
 - **Elmer Rodriguez**, Student Services
 - **Edwin Romero**, Student Life
 - **Susie Rubenstein**, Arts
 - The Board congratulated the **Athletics Department** for being named the 2011-12 South Coast Conference Supremacy (SCC) Award Winner at the SCC Athletic Directors Meeting in Palm Springs.

For the complete agenda and minutes for this Board of Trustees meeting,
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*
Bruno Hernandez, *Student Trustee*

Dr. William Scroggins, *President & CEO*