



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, February 22, 2012 **Location:** Founders Hall

**Future Board Meetings:** March 2-3 (Board Retreat), March 28, April 25

The board observed a moment of silence in memory of retired professor **John (Jack) Brennecke**. Professor Brennecke joined the College in 1964 as a Psychology instructor, and he retired 30 years later, in 1994, and then served as an adjunct professor until 2007. During his tenure at Mt. SAC, for a time he was the Psychology Department chair. He passed away on February 8.

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

- The board voted unanimously to approve a unilateral change order to the contract in the amount of \$34,545.10, and to ratify the termination of Great West Contractors, Inc.'s contract, as of December 22, 2011, for the General Construction work on the Child Development Center project (Bid No. 2830).
- The board voted unanimously to terminate Sierra Landscape's contract for the Design Technology Center Landscape & Irrigation contract (Bid No. 2845) as of February 22, 2012; approved the Tender Agreement with Great American Insurance Company for completion of the Landscape & Irrigation work formerly performed by Sierra Landscape, Inc.; and awarded a new contract with KASA Construction, Inc. in the amount of \$119,000 for the Landscape & Irrigation work on the Design Technology Center project (Bid No. 2845).

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Faculty Association, CSEA units 262 and 651, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved personnel transactions, dated February 22, 2012.
- Approved consulting agreement with the McCallum Group, Inc.
- Approved recommendation to Employ Faculty Under Second Contract – 2012-13.
- Approved recommendation to Employ Faculty Under Third Contract – 2012-13.
- Approved recommendation to Grant Tenure – 2012-13.
- Approved the purchase of online informational databases from the Community College League Consortium.
- Approved new courses for the 2012-13 academic year.
- Approved student and faculty attendance at the Health Occupations Students of America Statewide Leadership Conference March 28-April 1, 2012, in Garden Grove, CA, and the National Leadership Conference June 19-24, 2012, in Orlando, FL.
- Approved Forensics students' attendance at the Phi Rho Pi National Tournament April 4-14, 2012, in Schaumburg, IL.
- Approved Phi Theta Kappa students' and staff advisors' attendance at the Phi Theta Kappa Regional Conference March 9-22, 2012, in Las Vegas, NV.
- Approved affiliation agreements with Cole Schaefer Ambulance Service for Emergency Medical Technician students and with Silverado Senior Living – The Huntington for Nursing students.
- Approved a contract with California Community College Early Childhood Educators for the Family & Consumer Sciences Discipline/Industry Collaborative Grant.
- Approved acceptance of funds for the Jet Propulsion Laboratory apprenticeship program.
- Approved acceptance of funds and approval of activities for the Upward Bound grant.

- Approved a contract with The RP Group, Inc. for the Hispanic-Serving Institutions Education Grant – Mt. SAC Agriculture Pathways Program.
- Approved activities for the Center of Excellence's CTE Hub grant.
- Approved additions and ratification of changes in the Continuing Education Division.
- Approved an agreement with Los Angeles County Arboretum & Botanic Garden for the Horticulture department to participate in the 2012 Grow! A Garden Festival event May 4-6, 2012.
- Approved Journalism students' and coaches' attendance at the College Media Advisers Spring National Convention in New York, NY, March 17-20, 2012.
- Approved a contract with Ted Tapia Mailing Services, Inc.
- Approved a contract with Swank Motion Pictures, Inc.
- Approved appropriation transfers and budget revisions summary.
- Approved hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the Quarterly Investment Report for the period ending December 31, 2011.
- Approved the Quarterly Financial Status Report for the period ending December 31, 2011.
- Approved Emergency Resolution No. 11-07 – Mold Abatement from the Child Development Center Construction Site.
- Approved a Maintenance Agreement with Energy Environmental Solutions, Inc. for the Annual Central Plant Generator Emissions Monitoring project.
- Approved agreements to provide Professional Design and Consulting Services with Hill Partnership, Inc. for the North Campus Precinct and Transportation Hub Planning Study project; and with HMC Architects for the Building 23 Renovation and New Data Center project.

#### ACTION ITEMS

- Approved an agreement with CLARUS Corporation for e-Brochure. *(Pulled from consent calendar)*
- Tabled taking action on sabbatical applications for 2012-13 until March 2-3 (Board retreat)
- Consideration of approval of the selected Redistricting Plan map option for trustee elections *(Pulled from the agenda)*
- Approved Bid No. 2844 *(Pulled from consent agenda)*
- Approved Bid No. 2855, as corrected *(Pulled from consent agenda)*
- Approved 2012-13 College Goals
- Approved Bid No. 2897 (Agricultural Sciences building landscape project)
- Approved tentative agreements between CSEA, Chapter 262 and the District on article 7: Salaries and Article 8: Health and Welfare
- Received a report on the General Obligation Bond Program

#### INFORMATIONAL ITEMS

- Representatives from the audit firm of Vicenti, Lloyd & Stutzman LLP, provided a review of the financial and performance audits of the Measure R and RR projects. The reports were for the fiscal year ending June 30, 2011.

In performing the financial audit, the objective was to document that the college was in compliance with spending of bond proceeds appropriately. Based on the audit, it was determined that the college has properly accounted for the expenditures of the Proposition 39 General Obligation Bonds. Mt. SAC received an unqualified opinion, which is the best an organization can receive.

The Performance Audit found that, based on the procedures performed, the college has properly accounted for the expenditures of the funds held in the construction fund, and that such expenditures were made on authorized bond projects. There were no findings or recommendations.

- **Cindy Shannon**, the new Teacher Preparation Institute coordinator, gave a brief report on the Teacher Preparation Institute (TPI). Dr. Shannon highlighted what the TPI offers to students, including early field experience, free test preparation, access to counselors and specific classes designed for future teachers. Dr. Shannon said the TPI has between 50 and 100 active students and that the number continues to increase each year.

## INTRODUCTIONS

### Newly Hired Staff

#### Classified

- **Allan Abutin**, Senior Systems Analyst/Programmer (Information Technology)
- **Katie Ly**, Budget and Accounting Technician (Fiscal Services)
- **Marlene Espina**, Learning Assistance Resource Center Support Specialist (Learning Assistant Center)
- **Kenneth Frank**, Senior Systems Analyst/Programmer (Information Technology)
- **Melissa Haro**, Account Clerk I (Facilities Planning & Management)
- **Melissa Jaunal**, Assistant Curriculum Specialist (Instruction Office)
- **Larry Poncetta**, Animal Farm Operations Specialist (Agricultural Sciences)
- **Bernice Rose**, Budget and Accounting Technician (Fiscal Services)
- **Juencio Valdez**, Refuse & Recyclable Collector (Custodial Services)
- **Betty Zhao**, Senior Systems Analyst/Programmer (Information Technology)

#### Recognition

- The board recognized the Men's Soccer team, under the leadership of **Coach Juan Sanchez**, for winning the State and National Championships.

For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

#### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*  
Bruno Hernandez, *Student Trustee*

Dr. William Scroggins, *President & CEO*