



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, December 14, 2011 **Location:** Founders Hall  
**Future Board Meetings:** January 25, February 22, March 2-3 (Board Retreat), March 28

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

### BOARD LEADERSHIP ELECTION

At the annual organizational meeting, the trustees elected **Rosanne Bader** to serve as president, **Dr. Manuel Baca** as vice president, and **Fred Chyr** as clerk, effective immediately for one-year terms. The trustees also thanked **Judy Chen Haggerty** for her service and leadership as president over the past year.

### CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA chapters 262 and 651, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved Personnel Transactions, dated December 14, 2011, as corrected.
- Approved renewal of Management Contracts, effective July 1, 2012.
- Approved a contract with Network Interpreting Services for use of their Gridcheck Scheduling System.
- Approved a contract with California Market Center for a Fashion Symposium on April 21, 2012.
- Approved to ratify a contract amendment with the Cal Poly Pomona Foundation, Inc. for the Regional Information Systems Security Center Grant.
- Approved a contract with CPR with Heart for CPR/First Aid Training for Facilities Planning & Management Staff.
- Approved contracts with the Center of Excellence.
- Approved the Community Services Programs/Courses for Winter and Spring 2012.
- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved Resolution No. 11-06 – Revising the Informal Bidding Procedures for the California Uniform Public Construction Cost Accounting Act.
- Approved renewal of the Production Music Agreement with Killer Tracks, a division of Universal Music, through October 31, 2013.
- Approved to renew the agreement with Thacker Berry Farms through July 31, 2012.
- Approved to renew the Site Lease Agreement with Sprint Nextel through December 29, 2016.
- Approved a one-year agreement with Interschola™, a company that specializes in assisting educational institutions in the disposal of its surplus assets.
- Approved an agreement with The Network's ReportLine™ to provide an anonymous ethics and compliance reporting program.
- Approved rejecting the application for leave to present late Claim Against the District from Matthew William Foresta, and to instruct Administrative Services to notify the claimant of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved agreements to provide Professional Design and Consulting Services with Alta Environmental for the Annual Emissions Report project; with Cambridge West Partnership for the Campus Master Plan project; with P2S Engineering for the Humanities Building Air Handlers Unit Replacement project; and with P2S Engineering for the Facilities Building Renovation and Addition project.

## ACTION ITEMS

- Approved the appointment of members to the Measure R & RR Citizens' Oversight Committee.
- Approved an amendment to Dr. Scroggins' employment agreement that will allow the college to contribute funds equal to those that would have been used for medical benefits to a tax shelter annuity of his choice, retroactive to July 1, 2011.
- Approved acceptance of the audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2011, relating to books and records of the Mt. San Antonio Community College District, Financial Aid, and Mt. San Antonio College Auxiliary Services Corporation. The district was given an unqualified opinion, which is the best that can be rendered.

## DISCUSSION ITEMS

- Received and discussed a report from Rod Carter, Managing Director of RBC Capital Markets, on the college's General Obligation Bond Program. The discussion explored alternate strategies that could allow the college to resume issuing bonds in a depressed economy in order to move the campus improvement plan forward. The trustees asked for additional information and scenarios that would make this feasible.

## INFORMATIONAL ITEMS

- Received Administrative Procedure 4051 – Course Equivalencies and Variances.

## INFORMATIONAL REPORTS

- **Terri Long**, dean of instructional services, and **Glenda Bro**, Basic Skills faculty coordinator, presented a progress report on the college's Basic Skills Initiative, which has been under way since 2006. During the 2010-11 academic year, 32 projects were funded through a BSI grant. Activities focused on supplemental instruction, counseling, advisement and tutoring. Among the projects were WIN counseling for athletes, the use of math videos and tutors in the classroom. The assessment of outcomes for last year's projects shows great accomplishments in the form of increased retention and success by Basic Skills students.

## INTRODUCTIONS

### Newly Hired Staff

#### Classified

- **Matthew Dawood**, Computer Technician (DSP&S)
- **Troy Lyon**, Mechanic (Transportation)
- **Rebecca Wang**, Admissions & Records Clerk III

### Promotion/Confidential

- **Denise Lindholm**, Executive Assistant to the President/CEO and Board of Trustees

### Management

- **Chau Dao**, Director, Financial Aid
- **Robert Hughes**, Director, Enterprise Application Systems (IT)

For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

## TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, Esq.  
Bruno Hernandez, *Student Trustee*

Dr. William Scroggins, *President & CEO*