



BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

Meeting Date: Wednesday, November 16, 2011 **Location:** Founders Hall

Future Board Meetings: December 14, 2011, January 25, 2012, February 22, 2012

CAMPUS LEADERSHIP REPORTS

Oral and/or written reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262 and 651, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.

- Approved Personnel Transactions, dated November 17, 2011.
- Approved the Turf Team's participation in the 8th Annual Student Challenge at the Sports Turf Managers Association's Annual Conference and Exhibition in Long Beach, January 10-14, 2012.
- Approved Caduceus Club members' attendance at the American Medical Student Association National Convention in Houston, March 8-11, 2012.
- Approved the Wind Ensemble's participation in a Performance Tour in Flagstaff and Albuquerque, February 22-26, 2012.
- Approved the Jazz Band's participation to compete at the Reno Jazz Festival, April 25-28, 2012.
- Approved expenses related to the WASC-ACS Accreditation Site Visit for Continuing Education in March 2012.
- Approved an affiliation agreement with Emeritus San Dimas for students enrolled in the Psychiatric Technician program.
- Approved acceptance of funds and approved activities for the CyberWatch West – Advanced Technological Education Regional Center grant.
- Approved acceptance of funds and approved activities for the Personal and Home Care Aide State Training Program grant.
- Approved acceptance of funds and approved activities for the Career Technical Education Community Collaborative grant.
- Approved activities for the Family & Consumer Sciences Discipline/Industry Collaborative grant.
- Approved acceptance of a contract extension and for the carryover of funds for the Early Childhood Mentor Program grant.
- Approved additions in the Continuing Education Division, as corrected.
- Approved the Quarterly Financial Status Report for the period ending September 30, 2011.
- Approved the Quarterly Investment Report for the period ending September 30, 2011.

ACTION ITEMS

- Approved a contract with Koff & Associates to conduct a Classification and Compensation Study. *(Pulled from Consent Calendar)*
- Approved Appropriation Transfers and Budget Revisions Summary. *(Pulled from Consent Calendar)*
- Approved hiring various Independent Contractors in order to acquire the expertise needed to accomplish college goals and to meet deadlines. *(Pulled from Consent Calendar)*
- Approved an agreement with Rose Institute of Claremont McKenna College to perform a Mt. SAC Economic Impact Study. *(Pulled from Consent Calendar)*
- Approved Resolution No. 11-05 – Changes to Existing Bank Accounts. *(Pulled from Consent Calendar)*

- Approved a two-year agreement with Vicenti, Lloyd & Stutzman LLP for basic auditing services. Additional accounting services for special projects, as deemed necessary will be billed at the proposed hourly rates. *(Pulled from Consent Calendar)*
- Approved an agreement with Vangent to prepare and mail 1098T forms to students. *(Pulled from Consent Calendar)*
- Approved a three-year maintenance agreement with PureTech Industrial Water for the Annual Water Softening and Purification System Maintenance Agreement project. *(Pulled from Consent Calendar)*
- Approved agreements to provide Professional Design and Consulting Services with H2 Environmental Consulting Services, Inc. for the Hazardous Materials Database project; and with PAL id studio for the Administration Building, Classroom Building, and Student Support Services Secondary Effects projects. *(Pulled from Consent Calendar)*
- Approved proposed revisions to Board Policy 2410 – Policy and Administrative Procedure.

INFORMATIONAL REPORTS

Dr. Scroggins provided commentary on the draft recommendations of the California Community Colleges Student Success Task Force. The task force was convened to examine strategies and develop recommendations for promoting student success, including the student assessment process, delivering remedial instruction, increasing academic counseling and using technology to help students achieve their goals faster. **Trustee Baca** is a member of the task force. The task force recommendations include improving degree, certificate and transfer rates and strengthening college readiness. Under the recommendations for strengthening support for entering students, Dr. Scroggins stated that common centralized diagnostic assessments do have advantages for students attending multiple colleges and for consistency of preparation. However, he suggested that the assessments should be available and aligned but not required, especially for those colleges like Mt. SAC that already have college-specific and successful assessment plans in place. While a proponent of outcome- or performance-based funding, Dr. Scroggins noted that now may not be the appropriate time to implement such a strategy. During its discussion of the task force recommendations, the board decided to delay taking a position until the recommendations are further revised by the task force. It was also suggested that a “town hall” type meeting be held on campus to solicit additional input from Mt. SAC employees. Earlier in the board meeting, several faculty members (particularly from the Learning Assistance Center) presented their views on the current recommendations and asserted that a one-size-fits-all approach in assessing remedial education, in particular, does not work across the community college system.

Meghan Chen, Dean of Library and Learning Resources, presented the closing report on the federal Title V Hispanic Serving Institutions Grant. For the past five years, a team of faculty members, managers, and staff implemented the grant to address acute needs among students at Mt. SAC. Among the many accomplishments: counseling services were expanded to include online counseling; online new student orientation was enhanced; and online tutoring was implemented. In addition, several learning communities were supported via the grant, including English Bridge, Transfer Bridge and Reading Bridge. The Writing Center experienced tremendous growth and effectiveness over the past two years. Student use of tutoring, workshops and the computer lab, plus the new Directed Learning Activities, all saw dramatic increases. For example, tutoring increased significantly, from 279 students in fall 2007 to 1,986 in spring 2011.

INTRODUCTIONS

Newly Hired Staff

Classified

- **Robin Cash**, Learning Lab Coordinator, Learning Assistance Center
- **Ana Cruz**, Building Automation Technician, Energy Services
- **Shawn Pepper**, Horse Trainer, Natural Sciences Division
- **Sarah Phipps**, Laboratory Technician, Chemistry, Natural Sciences Division
- **Heather Rains**, Veterans Services Specialist, Financial Aid
- **Corina Reyna**, Secretary, Admissions & Records

Promotion

- **Elizabeth Callahan**, Administrative Secretary, Arts Division
- **Irene Inouye**, Curriculum Specialist, Instruction Office
- **Christine Ojeda**, Administrative Secretary, Kinesiology & Athletics Division

Confidential

- **Joanne Franco**, Human Resources Analyst, Human Resources

For the complete agenda and minutes for this Board of Trustees meeting,
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*
Bruno Hernandez, *Student Trustee*

Dr. William Scroggins, *President & CEO*