



BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

Meeting Date: Wednesday, September 14, 2011 **Location:** Founders Hall
Future Board Meetings: October 26, 2011, November 16, 2011, December 14, 2011

President Scroggins and the Trustees led a moment of silence in memory of Rita Mae Gurnee, former librarian and coordinator of library services, who worked at Mt. SAC for nearly 40 years, retiring in 1990.

CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.

- Approved Personnel Transactions, dated September 14, 2011.
- Approved a contract with University Student, Inc., an auxiliary organization of California State University, Northridge, for the Family & Consumer Sciences Discipline/Industry Collaborative grant.
- Approved grant renewal, contracts, acceptance of funds, and activities for the Center of Excellence grant.
- Approved an affiliation agreement with the San Bernardino County Fire Department for the Paramedic program, effective September 15, 2011.
- Approved additions and changes to Continuing Education programs.
- Approved a ceramics card for purchase of clay by ceramics students.
- Approved hiring various independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Ratified an agreement with Vavrinek, Trine, Day & Co., LLP, to conduct an audit, as required, to obtain Fiscal Independence status.
- Approved Resolution No. 11-02, implementing Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, beginning with the 2010-11 fiscal year financial reporting.
- Ratified an agreement with Iron Mountain for the period July 1, 2011, through June 30, 2012, with an option to renew for four additional years.
- Approved an agreement with SchoolsFirst Federal Credit Union for an Automated Teller Machine Site License and Maintenance.
- Approved the College's participation in the PEPPM National Contract Program.
- Approved reduction to 5% the retention for JPI Development Group, Inc. for the Physical Education Building Renovation – Fire Sprinkler project (Bid No. 2863).
- Approved agreements to provide Professional Design and Consulting Services with Hill Partnership, Inc. for the Building 40 Feasibility Study project; with Hill Partnership, Inc. for the Classroom Building Renovation (formerly Agricultural Sciences Lab) Expanded Site Development project; and with Marlene Imirzian & Associates Architects for the Food Service Building project.
- Approved broadcasting students and faculty to travel to Orlando, Florida, for the National College Media Convention on October 25-30, 2011.

ACTION ITEMS

- Ratified a contract with the Cal Poly Pomona Foundation, Inc., for the Regional Information Systems Security Grant. *(pulled from Consent Calendar)*
- Approved Resolution No. 11-03 – Appropriations Limit for 2011-12. *(pulled from Consent Calendar)*
- Approved a three-year Applications Services Agreement with PrestoSports to redesign and host the College's athletic website. *(pulled from Consent Calendar)*
- Approved the 2011-12 adopted budget.
- Approved revisions to Board Policy 4270 – Use of General Education Courses Completed at Other Accredited Institutions, as amended.

INFORMATIONAL REPORTS

- As part of the President's Report, Financial Aid Director **Susan Jones** reported on the 2010-11 distribution of financial aid funding. She noted that over \$51 million was distributed to students—an increase of 141% from 2007-08. Of that total, more than \$36 million was in the form of Pell Grants, while \$9.5 million was in Board of Governors Fee Waivers. Jones also reported that her office received and processed 34,716 financial aid applications over the past academic year—up 97% from applications filed (17,608) in 2007-08. As of a few weeks ago (Aug. 31), the Financial Aid Office has already received 30,476—clearly demonstrating the growing need for student financial assistance due to the strained economy.
- Administrative Services VP **Mike Gregoryk**, joined by Fiscal Services Associate VP **Linda Baldwin**, presented the 2011-12 budget. The budget assumes revenues totaling \$137.4 million while expenditures are estimated at \$144.8 million, resulting in a projected structural budget deficit of \$7.4 million. Gregoryk said the budget includes an unrestricted general fund balance, formerly known as “reserves,” of \$25.4 million (which includes growth funding awarded to the college for the previous fiscal year and savings from unfilled vacant positions and reduced expenditures by departments across the college). Gregoryk praised the entire Mt. SAC community for its hard work during these difficult budgetary times and encouraged continued fiscal discipline and collaboration in identifying ways to ensure Mt. SAC's fiscal stability. Looking ahead, he said work is already under way to develop the 2012-13 budget and continue the collegewide effort to review all programs and services.

INTRODUCTIONS

Newly Hired Staff

Classified

- **Heather Franco**, Clerical Specialist, Facilities Planning & Management
- **Nancy Gardner**, ESL Instructional Support Assistant, ESL
- **Bruno Granillo**, Lead Custodian, Custodial Services
- **Krystal Hong**, ESL Instructional Support Assistant, ESL
- **Guillermo Miranda**, Office Assistant, Financial Aid
- **Alma Nunez**, Office Assistant, Financial Aid
- **Elisa Phillips**, Computer Facilities Assistant, Information Technology
- **Tiffany Rusich**, ESL Instructional Support Assistant, ESL
- **Sarah Smith**, ESL Instructional Support Assistant, ESL

Promotion

- **Lanny Arifin**, Payroll Coordinator, Fiscal Services

Faculty

- **David Beydler**, Professor, Mathematics, Computer Science
- **Thomas Butler**, Professor, Fine Arts
- **Michael Campbell**, Professor, Mathematics, Computer Science
- **Daniel Cantrell**, Professor, Communication
- **Diana Felix**, Counselor/Coordinator, Student Support Services
- **Francisco Gomez**, Professor, English, Literature & Journalism
- **Corie Hernandez**, Professor, Psychiatric Technician

- **Mei-Ling Hsieh**, Professor, Communication
- **James Hutchinson**, Professor, Respiratory Therapy
- **Tiffany Kuo**, Professor, Music
- **Stephen Lancaster**, Professor, Mathematics, Computer Science
- **Kenneth Miller**, Professor, Electronics & Computer Technology
- **David Mrofka**, Professor, Earth Sciences & Astronomy
- **Richard Myers**, Professor, English, Literature & Journalism
- **May Padilla**, Professor, Registered Veterinary Technician/Animal Science
- **Robert Purcell, Jr.**, Professor/Assistant Coach, Football, Physical Education
- **Martin Ramey**, Professor, Business Administration
- **Aaron Salinger**, Professor, Foreign Languages
- **Tonya Santiago**, Professor, Nursing
- **Niki Tran**, Professor, Interior Design
- **Shari Wasson**, Professor, Fine Arts
- **Daniel Wheeler**, Professor, Learning Assistance

Recognition

Retiree **Eula Mae Gray**, Student Relations Specialist, was recognized for her 40 years of service.

For the complete agenda and minutes for this Board of Trustees meeting,
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*
Bruno Hernandez, *Student Trustee*

Dr. William Scroggins, *President & CEO*